



FRANKLIN COUNTY

BOARD OF COMMISSIONERS

BRAD PECK
DISTRICT 1

ROBERT E. KOCH
DISTRICT 2

RICK MILLER
DISTRICT 3

AGENDA

Regular Board Meeting
Wednesday, June 7, 2017
1016 North 4th Avenue

Franklin County Courthouse, Commissioners' Meeting Room
Pasco, Washington

The Board of Commissioners may add, delete, postpone or alter the order of the agenda, with the exception of Public Hearings, which will not start before the time indicated, per *RCW 42.30.060*.

- 9:00 am** **CALL TO ORDER**
- 9:00 am** **PLEDGE OF ALLEGIANCE**
- 9:00 am – 9:05 am** **ADOPTING FRANKLIN COUNTY BACKGROUND CHECK POLICY** (*Resolution 2017-148 upon approval*)
Presented by Human Resources Director Carlee Nave
- 9:05 am – 9:20 am** **SUB 2017-02 TO SUBDIVIDE APPROXIMATELY 39.11 ACRES INTO 55 RESIDENTIAL LOTS** (*Resolution 2017-149*)
Presented by Planning and Building Director Loren Wiltse
- 9:20 am - 9:25 am** **PUBLIC COMMENT**
- 9:25 am - 9:30 am** **OFFICE BUSINESS**
1. Approval of Payroll Rosters
 2. Approval of Warrant Registers
 3. Approval of Consent Agenda

CONSENT AGENDA: Items listed under the Consent Agenda are considered routine and will be enacted by one vote of the Board of Commissioners. Consent Agenda items may be modified, or moved from the Consent Agenda to the Regular Agenda for separate consideration, by majority consent of the Board of Commissioners.

1. Resolution 2017-150 Approval of Personal Services Contract between Central Washington Comprehensive and Benton-Franklin Counties Juvenile Justice Center
2. Resolution 2017-151 Approval of Fifth Amendment to DSHS Agreement 1563-42594 between DSHS and Benton-Franklin Counties Human Services
3. Resolution 2017-152 Approval of Fifth Amendment to Agreement 15-16-DD-CI-00 between Columbia Industries and Benton- Franklin Counties Human Services
4. Resolution 2017-153 Approval of Contract between Franklin County and the Wesley Group-(Removed from Consent Agenda)
5. Resolution 2017-154 Approval of Authorizing Information Services to Dispose of Surplus Property
6. Resolution 2017-155 Approval of Master Services Agreement between Franklin County and Dominion Voting Systems Inc.
7. April 19, 2017 Commissioners' Meeting Minutes
8. April 26, 2017 Commissioners' Meeting Minutes

9:30 am - 9:40 am ADMINISTRATION OFFICE BUSINESS

1. Grade Step Change for Employee Scott Garberg
Executive Session (if necessary)

9:40 am - 9:45 am PUBLIC COMMENT

9:45 am ADJOURN



FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES
JUNE 7, 2017

CALL TO ORDER

Commission Chairman Robert Koch called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Robert Koch, Chair Pro Tem Brad Peck and Member Rick Miller

Staff Present: County Administrator Keith Johnson, Sheriff Jim Raymond, Auditor Matt Beaton, Human Resources Director Carlee Nave, Public Works Director Matt Mahoney, Building and Planning Director Loren Wiltze, Deputy Treasurer Andrew Hicks and Clerk to the Board Karin Milham

PLEDGE OF ALLEGIANCE

Commissioner Koch led the Pledge of Allegiance

Human Resources Director Carlee Nave presented Resolution 2017-148, Adopting Franklin County background check policy to the Board. There was a brief discussion on changing the verbiage from "subject to review" to "shall be reviewed by County Administrator". Ms. Nave took the documents and corrected the wording and it was brought back to the Board for a motion during the current meeting.

- ❖ ***Commissioner Peck moved to approve Resolution 2017-148 Adopting Franklin County Background Check Policy. Commissioner Miller seconded and the motion carried.***

Planning and Building Director Loren Wiltse brought Resolution 2017-149 SUB 2017-02 to Subdivide Approximately 39.11 Acres into 55 Residential Lots. After a brief discussion on road clearance and access, the Board voted to table the Resolution until more information was available.

- ❖ ***Commissioner Peck moved to table Resolution 2017-149. Commissioner Miller second and the motion carried.***



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
JUNE 7, 2017**

OFFICE BUSINESS

Approval of County Roads and Motor Vehicle Payroll

June 7, 2017

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, June 7, 2017
move that the following warrants be approved for payment.

Board Peck

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
County Roads		
Net Payroll Checks	00318981-00318983	\$ 3,456.78
Net EFT Payroll Checks	00005109-00005141	4,779.67
Deduction and Contribution Checks	00318985-00318982	38,121.56
	Total	<u>\$ 46,358.01</u>
Motor Vehicle		
Net Payroll Checks	00318984	\$ 1,346.53
Net EFT Payroll Checks	00005142-00005145	5,068.46
Deduction and Contribution Checks	00318983-00318986	4,653.20
	Total	<u>\$ 11,068.19</u>
	Grand Total All Payrolls	<u>\$ 57,426.20</u>

In the total amount of **\$57,426.20** (\$46,358.01 + \$11,068.19)

The motion was seconded by *Peck* and passed by a vote of 3 to 0

Ward
The attached payroll has been approved by Auditor or Deputy

Raul Ramirez
Payroll Prepared By Raul Ramirez

❖ **Commissioner Peck moved to approve County Roads and Motor Vehicle payroll totaling \$57,426.20. Commissioner Miller seconded and the motion was carried.**



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
JUNE 7, 2017**

Approval of Fund Expenditure Warrants

06/07/2017

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 06/07/2017 *Beck Peck*

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers: 00319043 - 00319178 \$607,292.89

Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$83,479.80
SUPPLEMENTAL PRESERVATION	\$1,192.75
TREASURER O & M	\$548.32
CLERK LFO COLLECTION	\$144.66
TRIAL COURT IMPROVEMENT	\$63.73
JAIL COMMISSARY	\$20,592.17
ENHANCED 911	\$619.36
COUNTY ROADS	\$124,969.01
SOLID WASTE	\$179.58
VETERAN'S ASSISTANCE	\$1,899.59
ENDING HOMELESSNESS	\$10,068.83
CAPITAL PROJECTS FUND	\$2,338.04
TRAC OPERATIONS	\$14,450.84
MOTOR VEHICLE	\$346,746.21

In the amount of: \$607,292.89

The motion was seconded by: *Beck*

And passed by a vote of: 3 to 0

Reviewed by the County Administrator: *Leah*

Matt Beaton
The attached vouchers have been approved by Auditor or Deputy:
Matt Beaton

Maisey Stein
Vouchers Audited By:
Maisey Stein

- ❖ *Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of June 7, 2017 for payment of payroll totaling \$607,292.89. Commissioner Miller seconded and the motion was carried.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
JUNE 7, 2017**

Approval of Consent Agenda

1. Resolution 2017-150 Approval of Personal Services Contract between Central Washington Comprehensive and Benton-Franklin Counties Juvenile Justice Center
2. Resolution 2017-151 Approval of Fifth Amendment to DSHS Agreement 1563-42594 between DSHS and Benton-Franklin Counties Human Services
3. Resolution 2017-152 Approval of Fifth Amendment to Agreement 15-16-DD-CI-00 between Columbia Industries and Benton- Franklin Counties Human Services
4. Resolution 2017-153 Approval of Contract between Franklin County and the Wesley Group-***TABLED***
5. Resolution 2017-154 Approval of Authorizing Information Services to Dispose of Surplus Property
6. Resolution 2017-155 Approval of Master Services Agreement between Franklin County and Dominion Voting Systems Inc.
7. April 19, 2017 Commissioners' Meeting Minutes
8. April 26, 2017 Commissioners' Meeting Minutes

❖ ***Commissioner Peck moved to approve consent agenda with removal of item #4 for separate discussion and consideration. Commissioner Miller seconded and the motion carried.***

After a brief discussion with Prosecuting Attorney Shawn Sant, the Board requested the contract with the Wesley Group be tabled until further information was obtained. (Resolution 2017-153)

County Administrator Keith Johnson presented the Board with a request for a grade and step increase for Public Works Road Supervisor Mr. Scott Garberg.

❖ ***Commissioner Peck moved to approve the step increase for Scott Garberg. Commissioner Miller seconded and the motion carried.***



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
JUNE 7, 2017**


ADJOURN

With no further business to bring before the Board, the meeting was adjourned at 10:48 a.m.

**BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON**



Robert Koch, Chair



Brad Peck, Chair Pro Tem



Rick Miller, Member

ATTEST:



Clerk to the Board