



FRANKLIN COUNTY

BOARD OF COMMISSIONERS

BRAD PECK
DISTRICT 1

ROBERT E. KOCH
DISTRICT 2

RICK MILLER
DISTRICT 3

AGENDA

Regular Board Meeting Wednesday, April 26, 2017 1016 North 4th Avenue

*Franklin County Courthouse, Commissioners' Meeting Room
Pasco, Washington*

The Board of Commissioners may add, delete, postpone or alter the order of the agenda, with the exception of Public Hearings, which will not start before the time indicated, per RCW 42.30.060.

- 9:00 am** **CALL TO ORDER**
- 9:00 am** **PLEDGE OF ALLEGIANCE**
- 9:00 am – 9:15 am** **WSU EXTENSION UPDATE REGARDING COMMERCIAL AGRICULTURE**
Presented by WSU Extension County Director Tim Waters
- 9:15 am – 9:20 am** **REVIEW INCREASE FOR PUBLIC WORKS EMPLOYEE**
Presented by Human Resource Director Carlee Nave
- 9:20 am - 9:30 am** **COMPENSATION REVIEW SERVICES AND RELATED BUDGET TRANSFERS**
*Presented by Human Resource Director Carlee Nave
(Resolution 2017-111 pending approval) Tabled until May 10th 2017*
- 9:30 am - 9:35 am** **OFFICE BUSINESS**
1. Approval of Payroll Rosters
 2. Approval of Warrant Registers
 3. Approval of Consent Agenda

CONSENT AGENDA: Items listed under the Consent Agenda are considered routine and will be enacted by one vote of the Board of Commissioners. Consent Agenda items may be modified, or moved from the Consent Agenda to the Regular Agenda for separate consideration, by majority consent of the Board of Commissioners.

1. Resolution 2017-112 Authorizing WSU Franklin County Extension to Dispose of Surplus Property
2. Resolution 2017-113 Approval of Precinct Boundary Adjustments
3. Resolution 2017-114 Fourth Amendment to Agreement 15-16-DD-GW-00 between Benton-Franklin Human Services and Goodwill Industries of the Columbia, Inc.
4. Resolution 2017-115 Fourth Amendment to Agreement 15-16-DD-ARC-00 between Benton-Franklin Human Services and The ARC of Tri-Cities
5. Resolution 2017-116 Fourth Amendment to Agreement 15-16-DD-CI-00 between Benton-Franklin Human Services and Columbia Industries
6. Resolution 2017-117 Fourth Amendment to Agreement 15-16-DD-ACCS-00 between Benton-Franklin Human Services and Ambitions Community Support Services of Washington, Inc.
7. Resolution 2017-118 Fourth Amendment to Agreement 15-16-DD-SA-00 between Benton-Franklin Human Services and Service Alternatives, Inc.
8. County Road Maintenance Project (CRMP) 2017-04 Crack Sealing-County Wide
9. April 12, 2017 Commissioners' Meeting Minutes

9:35 am - 9:45 am ADMINISTRATION OFFICE BUSINESS

1. Office Business
Executive Session (if necessary)

9:45 am - 9:50 am PUBLIC COMMENT

9:50 am ADJOURN



FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES
APRIL 26, 2017

CALL TO ORDER

Commission Chairman Robert Koch called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Robert Koch, Chair Pro Tem Brad Peck and Member Rick Miller

Staff Present: County Administrator Keith Johnson, Sheriff Jim Raymond, Public Works Director Matt Mahoney, Deputy Treasurer Andrew Hicks and Clerk to the Board Karin Milham.

PLEDGE OF ALLEGIANCE

Commissioner Koch led the Pledge of Allegiance

WSU EXTENSION UPDATE REGARDING COMMERCIAL AGRICULTURE

WSU Extension County Director Tim Waters presented the Board with updates on Commercial Agriculture in Franklin County.

- Growing season is late due to the cold, wet spring and the soil maintaining a low temperature.
- Asparagus harvest is behind schedule due to weather conditions.
- Different varieties of leafy greens such as baby spinach, lettuce and cabbage crops are increasing in Franklin County
- Increases in the carrot crop in Franklin County are a result of better yields and quality than those produced in California. There are approximately 660 varieties of carrots.
- WSU has a new project testing the use of Neonicotinoids which are a relatively new class of insecticides.

REVIEW INCREASE FOR PUBLIC WORKS EMPLOYEE

Human Resource Director Carlee Nave presented the Board with information regarding a Grade 14 Step 4 increase for an employee who has exceeded her abilities in the workplace.

- ❖ *Commissioner Peck moved for approval of annual review increase of Grade 14 Step 4 for Lisa Eckhart. Commissioner Miller seconded and the motion carried.*

COMPENSATION REVIEW SERVICES AND RELATED BUDGET TRANSFERS

Human Resource Director Carlee Nave presented the Board with Resolution 2017-111, Professional Services Contract with Danette Layne, LLC. After a brief discussion the Commissioners decided to table this resolution for further inquiry and bring it back on May 10, 2017.



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
APRIL 26, 2017**

OFFICE BUSINESS

Approval of County Roads and Motor Vehicle Payroll

April 26, 2017

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, April 26, 2017
move that the following warrants be approved for payment.

[Signature]

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
County Roads		
Net Payroll Checks	00317235-00317236	\$ 2,707.77
Net EFT Payroll Checks	00004282-00004315	47,011.45
Deduction and Contribution Checks	00317246-00317258	78,045.41
	Total	\$ 127,764.63
Motor Vehicle		
Net Payroll Checks	00317104-00317105	\$ 1,988.22
Net EFT Payroll Checks	00004278-00004281	4,375.35
Deduction and Contribution Checks	00317237-00317245	12,276.14
	Total	\$ 18,648.71
Grand Total All Payrolls		\$ 146,411.34

In the total amount of **\$146,411.34** (\$127,764.63 + \$18,648.71)

The motion was seconded by *[Signature]* and passed by a vote of 3 to 0.

[Signature]
The attached payroll has been approved by Auditor or Deputy

[Signature]
Payroll Prepared by Kristy Davis

❖ **Commissioner Peck moved to approve County Roads and Motor Vehicle payroll totaling \$146,411.34. Commissioner Miller seconded and the motion was carried.**



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
APRIL 26, 2017**

Approval of Fund Expenditure Warrants

4/19/2017

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 4/19/2017

Burdick

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers:	00316950 - 00317103	\$ 470,983.78
Department of Revenue Tax Remittance		980.68
		<u>\$ 471,364.46</u>

Fund Expenditures	Checks	Dept of Revenue Tax Remittance	Amount issued
Current Expense	\$ 172,544.23	\$ 1,535.73	\$ 174,079.96
Election Equipment Revolving	359.38	-	359.38
Growth Management	3,876.50	-	3,876.50
Enhanced 911	520.00	-	520.00
County Roads	212,185.24	(32.00)	212,153.24
Solid Waste	1,173.96	211.74	1,385.70
Veteran's Assistance	684.00	-	684.00
Ending Homelessness	15,103.50	-	15,103.50
TRAC Operations	12,123.60	(1,099.84)	11,023.76
Franklin County RV Park	3,366.28	12.81	3,379.10
Motor Vehicle	48,447.08	352.24	48,799.32
	<u>\$ 470,983.78</u>	<u>\$ 980.68</u>	<u>\$ 471,364.46</u>

In the amount of: \$ 471,364.46

The motion was seconded by: *Peck*

And passed by a vote of: 3 to 0

Reviewed by County Administrator: *Walt*

Matt Baston
The attached vouchers have been approved by Auditor or Deputy:
Matt Baston

Vouchers Audited By:
Maisey Stein
Maisey Stein

❖ *Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of April 26, 2017 for payment of payroll totaling \$471,364.46. Commissioner Miller seconded and the motion was carried.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
APRIL 26, 2017**

Approval of Consent Agenda

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9. April 12, 2017 Commissioners' Meeting Minutes

❖ *Commissioner Peck moved to approve the Consent Agenda. Commissioner Miller seconded and the motion was carried.*

ADJOURN

With no further business to bring before the Board, the meeting was adjourned at 9:45 a.m.

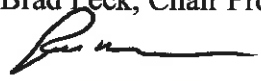
**BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON**



Robert Koch, Chair



Brad Peck, Chair Pro Tem



Rick Miller, Member

ATTEST:



Clerk to the Board