



# FRANKLIN COUNTY

## BOARD OF COMMISSIONERS

BRAD PECK  
DISTRICT 1

ROBERT E. KOCH  
DISTRICT 2

RICK MILLER  
DISTRICT 3

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### Agenda Regular Board Meeting Wednesday, March 22, 2017 1016 North 4th Avenue

*Franklin County Courthouse, Commissioners' Meeting Room  
Pasco, Washington*

The Board of Commissioners may add, delete, postpone or alter the order of the agenda, with the exception of Public Hearings, which will not start before the time indicated, per *RCW 42.30.060*.

- 9:00 am**                    **CALL TO ORDER**
- 9:00 am**                    **PLEDGE OF ALLEGIANCE**
- 9:00 am - 9:105 am**      **PUBLIC COMMENT**
- 9:10 am - 9:15 am**      **OFFICE BUSINESS**
1. Approval of Warrant Register
  2. Approval of Payroll Rosters
  3. Consent Agenda

**CONSENT AGENDA:** Items listed under the Consent Agenda are considered routine and will be enacted by one vote of the Board of Commissioners. Consent Agenda items may be modified, or moved from the Consent Agenda to the Regular Agenda for separate consideration, by majority consent of the Board of Commissioners.

1. Resolution 2017-77 Approving Supplement Number 1 to Agreement with Material Testing & Inspection Services for On-call Materials Testing
2. Resolution 2017-78 Approving of Amendment Four to Agreement #15/16-DD-SA-00, with Service Alternatives, Providing Developmental Disability Services

3. Resolution 2017-79 Approving Amendment Four to Agreement #15/16-DD-GW-00, with Goodwill Industries of the Columbia, Inc., Providing Developmental Disability Services
4. Resolution 2017-80 Approving Amendment Four to Agreement #15/16-DD-ARC-00, with The Arc of Tri-Cities, Providing Developmental Disability Services
5. Resolution 2017-81 Authorizing Agreement with Umpqua Bank for Banking Services
6. Resolution 2017-82 Approving Benton Franklin Fair Association Materials and/or Services Supplier Agreement for the County's Booth at 2017 Benton Franklin Fair and Rodeo
7. Resolution 2017-83 Authorizing Board Chair to Sign the Data Sharing, Non-Disclosure and Use Agreement with the Washington State Military Department
8. Approval of Regular Meeting Minutes of March 8, 2017

**9:15 am - 9:25 am      ADMINISTRATION OFFICE BUSINESS**

1. Office Business
2. Executive Session (if necessary)

**9:25 am - 9:30 am      PUBLIC COMMENT**

**9:30 am                  ADJOURN**



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
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**CALL TO ORDER**

Commission Chairman Robert Koch called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

**Commissioners Present:** Commission Chair Robert Koch, Chair Pro Tem Brad Peck and Member Rick Miller

**Staff Present:** County Administrator Keith Johnson, Prosecuting Attorney Shawn Sant, Captain Ronelle Nelson, Facilities Director Jennifer Wagner, Civil Deputy Prosecuting Attorney Tim Dickerson, Chief Civil Deputy Prosecuting Attorney Jennifer Johnson, Human Resources Director Carlee Nave, and Clerk to the Board Karin Milham

**PLEDGE OF ALLEGIANCE**

Commissioner Koch led the Pledge of Allegiance

**OPENING OF 2017 JANITORIAL BIDS**

Facilities Director Jennifer Wagner announced the proposals of the following bids:

1. Facilities Service Group from Las Vegas Nevada – Baseline Proposal for 2 days a week \$70,260.85 and \$97,694.11 for 3 days a week.
2. ABM Janitorial for Kennewick Washington- Baseline Proposal for 2 days a week \$103,071.48 and \$136,872.84 for 3 days a week.

Ms. Wagner will review all of the documents to verify that proposals meet the criteria and are qualified for hire.

**INTERBUDGET TRANSFER FOR GRANT PURCHASE**

Coroner Dan Blasdel has been approved for a Cloverdell Grant allowing him to purchase 5 digital fingerprint scanners from Meadow Hill Corporation to be used by: Franklin County, Benton County, Grant County, Walla Walla County, and the Benton-Franklin Morgue Facility.

Mr. Blasdel has requested a transfer of funds in order to purchase the scanners. The County will be reimbursed for the expenditures.

- ❖ *Commissioner Peck moved to approve Resolution 2017-59 approval of inter budget transfer of \$3,125.00 from 2017 non-departmental to Coroner's line item. Commissioner Miller seconded and the motion was carried.*



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**PUBLIC COMMENT**

Clint Didier addressed the Board with his concerns on the current road closures due to road damage caused by recent weather conditions. Mr. Didier expressed that his concern was for public safety with farmers having to use Road 68 while transporting oversized farm equipment instead of using Glade Road. Mr. Didier questioned the priority of which roads were being fixed.

Steve Bauman addressed the Board with his concerns of Glade Road being closed down for 2 weeks and not having priority over other damaged roads since it is a main source of access for farmers. Mr. Bauman presented his thoughts and suggestions on rebuilding Glade Road from his experience.

Joel Prantle who lives on Ione Road addressed the Board with his concerns of his road being fixed prior to Glade Road, as he is the only resident on this road. Mr. Prantle continued by also stating he did not understand why his road was being fixed before a main road was worked on.

Commissioners' Peck and Koch informed these concerned citizens of Franklin County that the Public Works Director and County Engineer look into multiple variables surrounding this whole process and it is reviewed before any postings or any roads are closed. It is a very daunting task to incorporate all that is involved in this process. There is wide spread damage to the roads, some are visible to the eye and others are unseen. As a County it is their job to keep the public safe and these road closures are of utmost importance to do so. Commissioners do not make these decisions, these judgment calls are made by Public Works Department. The Board relies on the professionals in this area to do their job and to do it in a safe but timely manner.

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**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
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**OFFICE BUSINESS**

*Approval of Fund Expenditure Warrants*

03/08/2017

**Franklin County Commissioners:**

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 03/08/2017 Board Peck

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers: 00315038 - 00315407 \$87,228.43

| Fund Expenditures        | Amount Issued |
|--------------------------|---------------|
| CURRENT EXPENSE          | \$42,087.26   |
| ELECTION EQUIP REVOLVING | \$50.00       |
| TREASURER O & M          | \$498.83      |
| COURTHOUSE FACILITATOR   | \$867.50      |
| COUNTY ROADS             | \$1,631.90    |
| VETERAN'S ASSISTANCE     | \$826.00      |
| ENDING HOMELESSNESS      | \$2,898.28    |
| TRAC OPERATIONS          | \$24,320.11   |
| FRANKLIN COUNTY RV PARK  | \$698.53      |
| MOTOR VEHICLE            | \$11,410.02   |

In the amount of: \$87,228.43

The motion was seconded by: Peck Miller

And passed by a vote of: 3 to 0

Reviewed by the County Administrator: Wendy Peck

Maisey Stein

The attached vouchers have been approved by Auditor or Deputy:  
Matt Beaton

Vouchers Audited By:  
Maisey Stein

❖ *Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of March 8, 2017 for payment of payroll totaling \$87,228.43. Commissioner Miller seconded and the motion was carried.*



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES  
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*Approval of County Roads and Motor Vehicle Payroll*

March 8, 2017

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, March 8, 2017  
move that the following warrants be approved for payment.

| <u>FUND</u>                       | <u>WARRANT</u>    | <u>AMOUNT</u>        |
|-----------------------------------|-------------------|----------------------|
| <b>County Roads</b>               |                   |                      |
| Net Payroll Checks                | 00315018-00315020 | \$ 4,375.15          |
| Net EFT Payroll Checks            | 00003436-00003468 | 59,063.16            |
| Deduction and Contribution Checks | 00315022-00315030 | 54,538.08            |
|                                   | <b>Total</b>      | <u>\$ 117,976.39</u> |
| <br><b>Motor Vehicle</b>          |                   |                      |
| Net Payroll Checks                | 00315021          | \$ 1,345.73          |
| Net EFT Payroll Checks            | 00003468-00003472 | 5,264.41             |
| Deduction and Contribution Checks | 00315031-00315035 | 5,932.15             |
|                                   | <b>Total</b>      | <u>\$ 12,542.29</u>  |
| <b>Grand Total All Payrolls</b>   |                   | <u>\$ 130,518.68</u> |

In the total amount of **\$130,518.68** (\$117,976.36 + \$12,542.29)

The motion was seconded by  and passed by a vote of 3 to 0.

The attached payroll has been approved by Auditor or Deputy

Payroll Prepared By Kristy Davis

1016 North 4<sup>th</sup> Avenue\*P.O. Box 1451\*Pasco, WA 99301\*(509) 545-3502\*fax (509) 543-2995  
www.co.franklin.wa.us

❖ *Commissioner Peck moved to approve County Roads and Motor Vehicle payroll totaling \$130,518.68. Commissioner Miller seconded and the motion was carried.*



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

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*Approval of Consent Agenda*

- Resolution 2017-60 Approval of Amendment to Armored Car Service Agreement between Franklin County and Garda CL Northwest Inc.
- Resolution 2017-61 Adopting the Participant Position Allocation for the 2017 Benton Franklin Adult and Juvenile Drug Court Programs
- Resolution 2017-62 Approval of Purchase of Bus Tickets-Passes from Ben Franklin Transit for Benton Franklin Juvenile Justice Programs
- Resolution 2017-63 Terminating the Subscriber Agreement between Transunion Risk and Alternative Data Solutions and Benton Franklin Juvenile Justice Center
- Resolution 2017-64 Approval of Fourth Amendment to Agreement 15-16-DD-CI-00 to Provide Developmental Disabilities Services between Benton Franklin Human Services and Columbia Industries
- Resolution 2017-65 Approval of 2017-2018 Agreement between Benton Franklin Counties and Benton-Franklin Juvenile Court Guild
- ❖ *Commissioner Peck moved to approve the Consent Agenda. Commissioner Miller seconded and the motion was carried.*

**ADMINISTRATION OFFICE BUSINESS**

- County Administrator Keith Johnson presented the Board with his recommendation to fill the vacancy of the Housing Authority Board. After brief discussion the Board agreed to submit the name of Castone L. Domingos to fill this position. Documents will be prepared and brought back at the next meeting March 15, 2017 for final approval.
- There was a brief discussion on the Franklin County sponsorship of the Benton-Franklin Fair. Public Works Solid Waste Manager Sally McKensie has taken care of the booth in past years and the Board has agreed to allow her to continue to do so this year.



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**EXECUTIVE SESSION**

RCW 42.30.110 (1) (i): *Discuss with Legal Counsel: Potential Litigation*

Commissioner Koch recessed into Executive Session at 9:42 a.m., to discuss with Legal Counsel: matters of potential litigation. Executive Session was anticipated to last twenty minutes.

**RECONVENE**

Commissioner Koch reconvened the Regular meeting at 10:04 a.m., with no action taken.

Administrator Keith Johnson updated the Board that he completed an interview with KNDU about the damaged roads due to weather conditions.

**ADJOURN**

With no further business to bring before the board, the meeting was adjourned at 10:07 a.m.

BOARD OF COUNTY COMMISSIONERS  
FRANKLIN COUNTY, WASHINGTON

Handwritten signature of Robert Koch in blue ink.

Robert Koch, Chair

Handwritten signature of Brad Peck in blue ink.

Brad Peck, Chair Pro Tem

Handwritten signature of Rick Miller in blue ink.

Rick Miller, Member

**ATTEST:**

Handwritten signature of Sherrie Spang in blue ink.  
Clerk to the Board