



FRANKLIN COUNTY

BOARD OF COMMISSIONERS

BRAD PECK
DISTRICT 1

ROBERT E. KOCH
DISTRICT 2

RICK MILLER
DISTRICT 3

Regular Board Meeting and Public Hearing
Wednesday, February 15, 2017
1016 North 4th Avenue

Franklin County Courthouse, Commissioners' Meeting Room
Pasco, Washington

The Board of Commissioners may add, delete, postpone or alter the order of the agenda, with the exception of Public Hearings, which will not start before the time indicated, per *RCW 42.30.060*.

- 9:00 am** **CALL TO ORDER**
- 9:00 am** **PLEDGE OF ALLEGIANCE**
- 9:00 am – 9:15 am** **PUBLIC HEARING**
Open TRAC's 2016 Budget for Necessary Revisions
TRAC Director Tom French
(Resolution 2017-38 upon approval)
- 9:15 am – 9:30 am** **BENTON-FRANKLIN COUNCIL OF GOVERNMENTS**
PRESENTATION
Executive Director Brian Malley, Community & Economic Development
Manager Stephanie Seamans, and Transportation Programs Manager
Tanna Dole
- 9:30 am - 9:45 am** **NEW SHERIFF SALARY SCHEDULE PLACEMENT**
Human Resource Director Carlee Nave and County Administrator Keith
Johnson
Resolution 2017-39
- 9:45 am - 9:55am** **LEGISLATIVE REPRESENTITIVES**
Jim Potts and Zac Kennedy
- 9:55 am – 10:00 am** **PUBLIC COMMENT**

10:00 am – 10:05 am OFFICE BUSINESS

1. Approval of Vouchers
2. Consent Agenda

CONSENT AGENDA: Items listed under the Consent Agenda are considered routine and will be enacted by one vote of the Board of Commissioners. Consent Agenda items may be modified, or moved from the Consent Agenda to the Regular Agenda for separate consideration, by majority consent of the Board of Commissioners.

1. Resolution 2017-40 CDBG Sub Recipient Agreement Between Franklin County and Basin City
2. Resolution 2017-41 Authorizing the Office of Public Defense to Issue a Purchase Order to Lease a Copier from Abadan
3. Resolution 2017-42 Professional Services Agreement to Provide Legal Representation to Indigent Persons in Franklin County Superior Court on Child Support Contempt
4. Resolution 2017-43 Authorizing the Public Works Department to Procure two 2017 Hyster Fortis Pneumatic Tire Forklifts Model H50FT
5. Resolution 2017-44 Authorizing the Public Works Department to Procure one 2017 Ford Explorer, one 2017 Ford F350, and one 2017 Ford Transit Van
6. Resolution 2017-45 Grant Agreement 2017-HHAA-DVS between Benton-Franklin Human Services and Domestic Violence Services of Benton-Franklin Counties
7. Resolution 2017-46 Personal Services Contract with Redwood Toxicology to Provide Urinalysis Testing
8. Resolution 2017-47 Franklin County Economic Development Program Connell Rail Interchange Project
9. Approval of November 21, 2016 Commissioners' Meeting Minutes

10:05 am – 10:15 am ADMINISTRATION OFFICE BUSINESS

1. Office Business
2. Executive Session RCW 42.30.110(I)(g)
Evaluate qualifications of applicant for employment or review performance of public employee.

10:15 am – 10:20 am PUBLIC COMMENT

10:20 am ADJOURN



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CALL TO ORDER

Commission Chairman Robert Koch called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North 4th Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Robert Koch, Chair Pro Tem Brad Peck and Member Rick Miller

Staff Present: County Administrator Keith Johnson, Sheriff Jim Raymond, Captain Rick Rochleau, Auditor Matt Beaton, Human Resources Director Carlee Nave, Chief Deputy Treasurer Andrew Hicks, and Clerk to the Board Karin Milham

PLEDGE OF ALLEGIANCE

Commissioner Koch led the Pledge of Allegiance

PUBLIC HEARING

TRAC Director Tom French had received two significant invoices that came in unexpectedly. The first invoice is a fourth quarter unemployment charge of \$6,350.00. The second invoice is from a financial audit of \$1,443.00 from Administrator's office.

Commissioner Koch recessed into a Public Hearing at 9:02 a.m., to hear testimony for or against TRAC's 2016 budget revisions. There were no public comments for or against the revision.

Commissioner Peck stated that this was a modest increase to cover reasonable changes and expenses. The increase in the expenditures is \$15,000.00 but TRAC revenues this year exceeded the \$190,750.00 budget.

Commissioner Koch closed the Public Hearing at 9:04 a.m.

- ❖ *Commissioner Peck moved to approve Resolution 2017-38 to Increase the Revenue and Expenditure Bottom Lines of the 2016 Miscellaneous Franklin County TRAC Facility Fund, Number 405, by \$15,000, from \$2,489,056 to \$2,504,056. Commissioner Miller seconded and the motion carried.*

BENTON-FRANKLIN COUNCIL OF GOVERNMENTS PRESENTATION

Executive Director Brian Malley addressed the Board with the purpose of BFCG and reviewed the 2016 Annual report. Benton-Franklin Council of Governments primary role is transportation planning.



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BFCG has a large role in Community and Economic Development as well. BFCG has two loan programs within the agency. The first is Columbia Regional Economic Development Trust and the second is Regional Revolving Loan Fund. Women and Minority Microloan is also a new program BFCG has started. Through these loans we can strengthen the community and economy.

**RESOLUTION 2017-39 NEW SHERIFF SALARY SCHEDULE PLACEMENT
DISCUSSION**

Human Resource Director Carlee Nave and Sheriff Jim Raymond presented the Board with Resolution 2017-39 proposing the Sheriff's compensation be removed from the Non-Bargaining Salary Matrix proposed by the Hay Group and putting it on the Sheriff's Non-Bargaining Salary Matrix scale.

- ❖ *After extensive discussion, Commissioner Koch moved to approve Resolution 2017-39. There was no second and the motion died.*

- ❖ *After further discussion, Commissioner Peck moved that it be the policy of Franklin County that Elected Official compensation be determined by the Board of Commissioners in accordance with Washington State law at the time of such consideration and Elected Officials compensation not be placed on any salary matrix and for the County Administrator to bring forth a Resolution stating this policy. Commissioner Miller seconded and the motion carried unanimously.*

Sheriff Raymond verified that the Board had just put forth a directive for a non-bargaining wage study that moved Elected Officials out of the study.

Commissioner Peck confirmed that was the intent and affect of the motion but doesn't preclude the Board from discussing or acting upon compensation for any Elected Official.

LEGISLATIVE REPRESENTATIVES

- This was the last week for non-fiscal bills to be passed out of their committee of origin.
- The Foster and Hurst water bills are still in the House.
- Several firearm bills are in the House.
- 5769 bill Coroner Inquest Procedures
- 1321 bill Concerning certain public facilities district's authorization to acquire, construct, own, remodel, maintain, equip, reequip, repair, finance, and operate one or more recreational facilities other than a ski area with voter approval.



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OFFICE BUSINESS

Approval of Fund Expenditure Warrants

02/15/2017

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 02/15/2017 Buller

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers: 00314088 - 00314292 **\$277,569.41**

<u>Fund Expenditures</u>	<u>Amount Issued</u>
CURRENT EXPENSE	\$99,284.78
ELECTION EQUIP REVOLVING	\$122.28
COURTHOUSE FACILITATOR	\$1,496.86
CLERK LFO COLLECTION	\$164.81
JAIL COMMISSARY	\$268.08
ENHANCED 911	\$1,300.00
COUNTY ROADS	\$60,647.32
SOLID WASTE	\$1,232.92
VETERAN'S ASSISTANCE	\$1,552.00
TRAC RENEWAL AND REPLACE	\$1,000.00
TRAC OPERATIONS	\$23,558.42
FRANKLIN COUNTY RV PARK	\$9,288.89
MOTOR VEHICLE	\$77,653.05

In the amount of: \$277,569.41

The motion was seconded by: Buller

And passed by a vote of: 3 to 0

Reviewed by the County Administrator: Beaton

The attached vouchers have been approved by Auditor or Deputy:
Matt Beaton
Matt Beaton

Maisey Stein
Vouchers Audited By:
Maisey Stein

❖ *Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of February 15, 2017 for payment of payroll totaling \$277,569.41. Commissioner Miller seconded and the motion was carried.*



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Salary Clearing, Emergency Management and Irrigation

February 15, 2017

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, February 15, 2017 *Board Sub*
move that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
Salary Clearing Payroll:		
Net Payroll Checks	00314037-00314064	\$ 22,671.89
Net EFT Payroll Checks	00002917-00003157	383,283.49
Deduction and Contribution Checks	00314065-00314081	273,805.87
	Total	\$ 679,761.25
Emergency Mgmt Payroll:		
Net EFT Payroll Checks	00002913-00002916	\$ 7,348.97
Deduction and Contribution Checks	00314082-00314087	5,288.52
	Total	\$ 12,637.49
	Grand Total All Payrolls	\$ 692,398.74

In the total amount of **\$692,398.74** (\$679,761.25 + \$12,637.49)

The motion was seconded by *Ken* and passed by a vote of 3 to 0.

Mark Beal
The attached payroll has been approved by Auditor or Deputy

Kristy Davis
Payroll Prepared by Kristy Davis

- ❖ **Commissioner Peck moved to approve Salary Clearing payroll, Emergency Management payroll and Irrigation Payroll totaling \$692,398.74. Commissioner Miller seconded and the motion was carried.**



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Approval of Consent Agenda

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- ❖ *After brief discussion, Commissioner Peck moved to approve the Consent Agenda. Commissioner Miller seconded and the motion was carried.*

EXECUTIVE SESSION

RCW 42.30.110(l) (g) - Evaluate qualifications of applicant for employment or review performance of public employee.

Commissioner Koch recessed into Executive Session at 11:11 a.m., for discussion to evaluate qualifications of applicant for employment or review performance of public employee. Executive Session was anticipated to last fifteen minutes with action expected to follow.



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RECONVENE

Commissioner Koch reconvened the regular meeting at 11:29 a.m.

- ❖ *Commissioner Peck moved for approval for the County Administrator to move forward in hiring a new Building and Planning Director of which he identified in the Executive Session. Commissioner Miller seconded and the motion carried.*

ADJOURN

With no further business to bring before the Board, the meeting was adjourned at 11:30 a.m.

**BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON**



Robert Koch, Chair



Brad Peck, Chair Pro Tem



Rick Miller, Member

ATTEST:



Karin Melham
Clerk to the Board