



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
DECEMBER 21, 2016**

CALL TO ORDER

Commission Chairman, Rick Miller called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Rick Miller, Chair Pro Tem Robert E. Koch and Member Brad Peck

Staff Present: County Administrator Keith Johnson, Chief Deputy Treasurer Andrew Hicks, Human Resources Coordinator Eric Wyant, and Clerk to the Board Karin Milham

PLEDGE OF ALLEGIANCE

Commissioner Miller led the Pledge of Allegiance

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**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
DECEMBER 21, 2016**

OFFICE BUSINESS

Approval of Fund Expenditure Warrants

12/21/2016

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.090, expense reimbursement claims.

Action: As of this date, 12/21/2016

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers:	00311821 -	00312038	\$ 818,954.42
Department of Revenue Tax Remittance			2,239.98
			<u>\$ 821,194.40</u>

Fund Expenditures	Checks	Dept of Revenue Tax Remittance	Amount Issued
Current Expense	\$ 337,119.71	\$ 1,397.40	\$ 338,517.11
Auditor O & M	1,146.50	-	1,146.50
Growth Management	780.50	-	780.50
Jail Commissary	3,584.91	-	3,584.91
Dare Fund Sheriff	295.00	-	295.00
Enhanced 911	24.48	142.46	166.94
County Roads	39,976.86	34.83	40,011.69
Solid Waste	3,064.58	-	3,064.58
Rental Car Excdse Tax	31,254.75	-	31,254.75
Ending Homelessness	18,007.00	-	18,007.00
Distressed Crty LTGO DS	170,269.41	-	170,269.41
FC Public Facilities Const Fund	127,702.05	-	127,702.05
TRAC Operations	64,650.85	635.97	65,286.82
Franklin County RV Park	9,437.13	14.48	9,451.61
Motor Vehicle	11,640.69	\$14.84	11,655.53
	<u>\$ 818,954.42</u>	<u>\$ 2,239.98</u>	<u>\$ 821,194.40</u>

In the amount of: \$ 821,194.40

The motion was seconded by: *Barbara*

And passed by a vote of: 3 to 0

Reviewed by County Administrator: *Kevin*

Jeff A. Burckhard, Chief Deputy Auditor
The attached vouchers have been approved by Auditor or Deputy:
Jeff Burckhard

Vouchers Audited By:
Maisey Stein
Maisey Stein

❖ *Commissioner Koch moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of December 21, 2016 for payment of payroll totaling \$821,194.40. Commissioner Peck seconded and the motion was unanimously carried.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
DECEMBER 21, 2016**

Approval of Salary Clearing, Emergency Management and Irrigation Payroll

December 21, 2016

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, December 21, 2016 Peck
move that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
Salary Clearing Payroll:		
Net Payroll Checks	00311632-00311653	\$ 18,098.15
Net EFT Payroll Checks	00001763-00001895	402,525.18
Deduction and Contribution Checks	00311734-00311749	286,387.38
	Total	<u>\$ 707,010.71</u>
Emergency Mgmt Payroll:		
Net EFT Payroll Checks	00001759-00001762	\$ 7,150.91
Deduction and Contribution Checks	00311437-00311440	5,072.26
	Total	<u>\$ 12,223.17</u>
Irrigation Payroll:		
Net Payroll Checks	00311427-00311429	\$ 419.08
Net EFT Payroll Checks	00001752-00001758	8,129.18
Deduction and Contribution Checks	00311441-00311444	5,501.83
	Total	<u>\$ 14,050.09</u>
	Grand Total All Payrolls	<u>\$ 733,283.97</u>

In the total amount of \$733,283.97 (\$812,527.74 + \$17,048.62 + \$18,051.94)

The motion was recorded by Bruce Peck and passed by a vote of 3 to 0.

Jessie Bruchman, Chief Deputy Auditor
The attached payroll has been approved by Auditor or Deputy

Kristy Davis
Payroll Prepared by Kristy Davis

❖ **Commissioner Koch moved to approve Salary Clearing payroll, Emergency Management payroll and Irrigation Payroll totaling \$733,283.97. Commissioner Peck seconded and the motion was carried unanimously.**



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
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Approval of County Roads and Motor Vehicle Warrants

December 21, 2016

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, December 21, 2016
move that the following warrants be approved for payment.

[Signature]

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
County Roads		
Net Payroll Checks	00311654-00311655	\$ 2,468.04
Net EFT Payroll Checks	00001996-00002029	42,276.24
Deduction and Contribution Checks	00311719-00311733	75,459.40
	Total	<u>\$ 120,205.68</u>
 Motor Vehicle		
Net Payroll Checks	00311656	\$ 1,381.42
Net EFT Payroll Checks	00002030-00002033	4,220.47
Deduction and Contribution Checks	00311706-00311718	9,102.95
	Total	<u>\$ 14,704.84</u>
Grand Total All Payrolls		<u>\$ 134,910.52</u>

In the total amount of **\$134,910.52** (\$82,644.95 + \$10,430.84)

The motion was seconded by *[Signature]* and passed by a vote of 3 to 0.

[Signature] Chief Deputy Auditor
The attached payroll has been approved by Auditor or Deputy

[Signature]
Payroll Prepared By Kristy Davis

❖ *Commissioner Koch moved to approve County Roads and Motor Vehicle payroll totaling \$134,910.52. Commissioner Peck seconded and the motion was carried unanimously.*



FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS

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Approval of Consent Agenda

- Resolution 2016-474 Franklin County Commissioners Board Assignments 2017 Year
- Resolution 2016-475 Authorizing Information Services to Dispose of Surplus Property
- Resolution 2016-476 Declaring County-Owned Property as Surplus and Authorization of Disposal via Interagency Transfer
- Resolution 2016-477 Appointing Brian Cochrane to the Franklin County Mosquito Control District Board of Trustees
- Resolution 2016-478 Appointing Richard Britton to the Franklin County Mosquito Control District Board of Trustees
- Resolution 2016-479 Authorizing Extension for Temporary, Part-time Assistant Position in the Information Services Office
- Resolution 2016-480 Authorizing Transfer of \$4,300 from the Sheriff Vehicles to Capital Outlay Patrol Rifles/Handguns for the Purchase of Handguns
- Resolution 2016-481 Establishing the Cost Share Rate to Divide the Costs of Juvenile Dependency Public Defense Contracts between Benton & Franklin Counties
- Approval of October 12, 2016 Minutes
- Approval of November 2, 2016 Minutes
- Nominations to the Hanford Advisory Board (HAB)
- ❖ ***Commissioner Koch moved to approve the Consent Agenda with discussion on item #7 and #8. Commissioner Peck seconded. After brief discussion of item #7 and #8, motion was approved.***

ADMINISTRATION OFFICE BUSINESS

- During a previous meeting the Board requested that the County Administrator Keith Johnson and Accounting Department would identify and report on the “must pay” information within each department. Mr. Johnson proposed that the information given to the Board through the departments would go into the OneSolution program and be

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tracked, thus helping the County keep track of funding and assist them in managing the budget in the future. Commissioner Miller requested that the Commissioners review these details in OneSolution on bi-monthly basis.

- Mr. Johnson informed the Board that he is working on a new contract with Tri-Cities Monitoring for Security at the Security Building.
- Mr. Johnson, Commissioner Koch and Sheriff Jim Raymond attended a roundtable for WACO and WSAC in Walla Walla, Washington. There were three key issues that were presented that affect the counties state wide.
 1. Legislation of 1% limitation on property tax
 2. Burden of costs on dealing with Public Records Act.
 3. Increasing costs of Office of Public Defense for indigent persons
- Discussion on Cell Tower contract and terms of renewal.

OATH OF OFFICE

Commissioner Robert E. Koch and Commissioner Brad Peck were given the Oath of Office by Clerk to the Board Karin Milham. The Commissioners will serve for a four year term.

ADJOURN

With no further business to bring before the board, the meeting was adjourned at 9:58 a.m.


**BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON**



Rick Miller, Chair



Robert Koch, Chair Pro Tem



Brad Peck, Member

ATTEST:



Clerk to the Board