



FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES
OCTOBER 26, 2016

CALL TO ORDER

Commission Chairman, Rick Miller called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Rick Miller, Chair Pro Tem Robert E. Koch and Member Brad Peck

Staff Present: County Administrator Keith Johnson, Sheriff Jim Raymond, Civil Deputy Prosecuting Attorney Timothy Dickerson, Human Resources Director Carlee Nave, Weed Board Program Coordinator Todd Harris, Weed Board Office Manager Betsy Crystel, Assistant to the Administrator Sherrie Young, and Clerk to the Board Karin Milham

PLEDGE OF ALLEGIANCE

Commissioner Miller led the Pledge of Allegiance

FRANKLIN COUNTY NOXIOUS WEED CONTROL BOARD 2017 BUDGET AND YEAR END REVIEW

Noxious Weed Control Board Coordinator Todd Harris presented the Board with review of the 2016 year and budget.

In the past year 3079 miles of roadside spraying have taken place twice. Mr. Harris has used a new mixture that has been successful with Russian thistle. Tack weed has been kept under control except in areas that are irrigated, as the water dilutes the application.

A brief discussion of the budget, employees, and salaries were discussed.

- ❖ *Commissioner Koch Moved to approve adoption of 2017 budget for the Franklin County Noxious Weed Control Board Resolution 2016-401. Commissioner Peck seconded and the motion was approved.*

CONSIDERATION OF APPLICATION FOR OFF ROAD EDUCATION AND ENFORCEMENT #16-2162 EDU NOVA GRANT

Sheriff Jim Raymond explained that this was an application for a grant to purchase a quad and a truck for the County. Franklin County would then match the grant funds to make the purchases. Funds for this purchase are available in the budget.



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- ❖ *Commissioner Koch moved to approve Recreational and Conservation office non-highway and off-road vehicle activities (NOVA) #16-2162 EDU Resolution 2016-402. Commissioner Peck seconded and the motion carried.*

OFFICE BUSINESS

Approval of Fund Expenditure Warrants

10/26/2016

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.090, expense reimbursement claims.

Action: As of this date, 10/26/2016

Move that the following warrants be approved for payment:

Peck

Certified by RCW 42.24.090, have been recorded on a filing, which has been sent to the board members.

Warrants / Check Numbers: 309556 - 309749

<u>FUND Expenditures</u>	<u>AMOUNT ISSUED</u>
Current Expense	315,678.80
Auditor O & M	1,985.30
Treasurer O & M	408.92
Growth Management	1,267.75
Crime Victims/Witness Assist	3,367.87
Trial Court Improvement Fund	4,726.83
Boating Safety Fund	1,076.84
Sheriff Sex Offender Grant	100.00
Jail Commissary	6,000.05
Enhanced 911	13,690.03
County Roads	94,824.43
Solid Waste	1,893.14
Law Library	11,013.89
Veteran's Assistance	486.00
Ending Homelessness Fund	2,426.00
Capital Projects Fund	12,819.72
TRAC Operations Fund	33,184.19
Franklin County RV Park	2,799.35
Motor Vehicle/Public Works	1,523.76

In the amount of

The motion was seconded by

Peck

509,071.87

And passed by a vote of 3 to 0

Reviewed by County Administrator

Beaton

Matt Beaton
The attached vouchers have been approved by Auditor or Deputy:
Matt Beaton

Maisey Stein
Vouchers Audited By:
Maisey Stein

- ❖ *Commissioner Koch moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of October 26, 2016 for payment of payroll totaling \$509,071.87. Commissioner Peck seconded and the motion was unanimously carried.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
OCTOBER 26, 2016**

Approval of County Roads and Motor Vehicle Warrants

October 19, 2016

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, October 19, 2016
move that the following warrants be approved for payment.

Peck

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
County Roads		
Net Payroll Checks	00308775-00308776	\$ 2,482.41
Net EFT Payroll Checks	00000575-00000606	43,216.66
Deduction and Contribution Checks	00308780-00308790	34,827.04
	Total	<u>\$ 80,306.11</u>
 Motor Vehicle		
Net Payroll Checks	00308777	\$ 1,317.90
Net EFT Payroll Checks	00000607-00000610	4,362.39
Deduction and Contribution Checks	00308780-00308790	4,667.51
	Total	<u>\$ 10,347.80</u>
Grand Total All Payrolls		<u>\$ 90,653.91</u>

In the total amount of **\$90,653.91** (\$80,306.11 + \$10,347.80)

The motion was seconded by *Barber* and passed by a vote of 3 to 0.

Jess A. Buchholz, Chief Deputy
The attached payroll has been approved by Auditor or Deputy

Y. Miller 10/26/16
Payroll Prepared By: Melissa Ohlser

❖ **Commissioner Peck moved to approve County Roads and Motor Vehicle payroll totaling \$90,653.91. Commissioner Miller seconded and the motion was carried unanimously.**



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Franklin County Commissioners:

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Action: As of this date, October 26, 2016 Peck
move that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
County Roads		
Net Payroll Checks	00309517-00309518	\$ 2,460.04
Net EFT Payroll Checks	00000883-00000884	40,048.18
Deduction and Contribution Checks	00309540-00309554	73,271.80
	Total	<u>\$ 115,780.02</u>
 Motor Vehicle		
Net Payroll Checks	00309516	\$ 1,355.79
Net EFT Payroll Checks	00000859-00000862	3,627.06
Deduction and Contribution Checks	00309529-00309539	8,881.93
	Total	<u>\$ 13,864.78</u>
Grand Total All Payrolls		<u>\$ 129,644.80</u>

In the total amount of **\$129,644.80** (\$115,780.02 + \$13,864.78)

The motion was seconded by Peck and passed by a vote of 3 to 0.

JMA Burdhead, Chief Deputy
The attached payroll has been approved by Auditor or Deputy

Melissa Omeiser 10/20
Payroll Prepared By Melissa Omeiser

❖ **Commissioner Koch moved to approve County Roads and Motor Vehicle payroll totaling \$129,644.80. Commissioner Peck seconded and the motion was carried unanimously.**



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING MINUTES
OCTOBER 26, 2016**

Approval of Salary Clearing, Emergency Management and Irrigation Payroll

October 19, 2016

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, October 19, 2016 *Peck*
move that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
Salary Clearing Payroll:		
Net Payroll Checks	00308572-00308596	\$ 18,986.62
Net EFT Payroll Checks	00000337-00000574	376,711.07
Deduction and Contribution Checks	00308626-00308645	528,727.93
	Total	\$ 925,405.62
Emergency Mgmt Payroll:		
Net EFT Payroll Checks	00000328-00000331	\$ 6,774.98
Deduction and Contribution Checks	00308597-00308612	10,226.68
	Total	\$ 17,001.66
Irrigation Payroll:		
Net Payroll Checks	0	\$ -
Net EFT Payroll Checks	00000332-00000338	7,063.50
Deduction and Contribution Checks	00308813-00308825	11,784.82
	Total	\$ 18,848.32
Grand Total All Payroll		\$ 961,255.60

In the total amount of **\$961,255.60** (\$925,405.62 + \$17,001.66 + \$18,848.32)

The motion was seconded by *Bob Peck* and passed by a vote of 3 to 0.

Jess A. Brueckhoff, Chief Deputy
The attached payroll has been approved by Auditor or Deputy

Melissa Olheiser 9/30/16
Payroll Prepared by Melissa Olheiser

❖ **Commissioner Koch moved to approve Salary Clearing payroll, Emergency Management payroll and Irrigation Payroll totaling \$961,255.60. Commissioner Peck seconded and the motion was carried unanimously.**



**FRANKLIN COUNTY, WASHINGTON
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Approval of Salary Clearing, Emergency Management and Irrigation Payroll

October 19, 2016

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, October 19, 2016 *[Signature]*
move that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
Salary Clearing Payroll:		
Net Payroll Checks	00309014-00309040	\$ 18,483.99
Net EFT Payroll Checks	00000622-00000857	387,846.96
Deduction and Contribution Checks	00309049-00309082	272,142.27
	Total	\$ 678,473.22
Salary Clearing Supplemental Payroll:		
Net Payroll Checks	0	\$ -
Net EFT Payroll Checks	00000658	118.36
Deduction and Contribution Checks	00309362	39.41
	Total	\$ 155.77
Emergency Mgmt Payroll:		
Net EFT Payroll Checks	00000611-00000614	\$ 7,079.55
Deduction and Contribution Checks	00309041-00309044	5,015.52
	Total	\$ 12,095.07
Irrigation Payroll:		
Net Payroll Checks	00309011-00309013	\$ 419.08
Net EFT Payroll Checks	00000616-00000621	8,243.15
Deduction and Contribution Checks	00309045-00309048	5,562.40
	Total	\$ 14,224.63
Grand Total All Payrolls		\$ 704,948.69

In the total amount of **\$704,948.69** (\$678,473.22 + \$155.77 + \$12,095.07 + \$14,224.63)

The motion was seconded by *[Signature]* and passed by a vote of 3 to 0.

[Signature] Chief Deputy
The attached payroll has been approved by Auditor or Deputy

[Signature] 10/19/16
Payroll Prepared by Melissa Olheiser

❖ *Commissioner Koch moved to approve Salary Clearing payroll, Emergency Management payroll and Irrigation Payroll totaling \$704,948.69. Commissioner Peck seconded and the motion was carried unanimously.*



**FRANKLIN COUNTY, WASHINGTON
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Approval of Consent Agenda

- Resolution 2016-403 Approval of Second Amendment to Agreement CHG-CAC-HEN-2016 with Benton Franklin Human Services and Community Action Committee
- Resolution 2016-404 Authorizing Lease of Two Konica Copiers for the Planning and Building Office
- Resolution 2016-405 Approval of First Amendment to Personal Services Agreement between Franklin County and Lourdes Occupational Health Center
- Recommending Approval of Bid Award for CRP 612 20115-16 County Safety Improvements Project
- *Commissioner Peck moved to approve the Consent Agenda. Commissioner Koch seconded and the motion was carried.*

ADMINISTRATION OFFICE BUSINESS

Administrator Keith Johnson presented two items of business.

- Director of Planning and Building Jerrod MacPherson has handed in his resignation and also turned in a name to replace him. Mr. Johnson asked the Commissioners to review the name submitted and get back with him on their decision.
- RV Park Manager Dustin Ketcherson has resigned. Mr. Johnson presented the Board with a replacement name of Keith Wilson. The Commissioners will review this and let Mr. Johnson know of their decision.



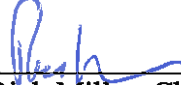
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ADJOURN

With no further business to bring before the board, the meeting was adjourned at 9:55a.m.

**BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON**



Rick Miller, Chair



Robert Koch, Chair Pro Tem



Brad Peck, Member

ATTEST:



Clerk to the Board