



# FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING AND  
PUBLIC HEARING MINUTES  
*OCTOBER 19, 2016*

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## CALL TO ORDER

Commission Chairman, Rick Miller called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

**Commissioners Present:** Commission Chair Rick Miller, Chair Pro Tem Robert E. Koch and Member Brad Peck

**Staff Present:** County Administrator Keith Johnson, Sheriff Jim Raymond, Treasurer Josie Koelzer, Human Resources Director Carlee Nave, Chief Deputy Auditor Jeff A. Burckhard, Public Works Director Matt Mahoney, County Engineer Craig Erdman, Planning and Building Director Jerrod MacPherson, Planning and Building Assistant Greg Wendt, County Clerk Mike Killian, Chief Deputy Clerk Ruby Ochoa, Kelly Schadler, Gail Johnston, Victim Witness Assistant Cal Hernandez, Assistant to the Administrator Sherrie Young, and Clerk to the Board Karin Milham

## PLEDGE OF ALLEGIANCE

Commissioner Miller led the Pledge of Allegiance

## PUBLIC HEARING

Commissioner Miller recessed into a Public Hearing at 9:01a.m., to hear testimony regarding authorization for Franklin County Public Works Department's Declaration of Surplus Equipment/Items and Disposal Approval.

Public Works Director Matt Mahoney worked with Sheriff Jim Raymond and Assessor Steve Marks to determine which County owned items would be declared as surplus and sent to auction for their disposal. Auction will take place at Booker Auction 31 Eltopia West Rd, Eltopia Washington on November 5, 2016.

With no further testimony from the public, Commissioner Miller closed the Public Hearing and reconvened the regular meeting 9:05a.m.

- ❖ *Commissioner Peck moved to approve Authorization for Franklin County Public Works Department's Declaration of Surplus Equipment/Items and Disposal Approval. Commissioner Koch seconded and the motion was approved unanimously. Resolution 2016-396*



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**PUBLIC WORKS BID OPENING**

***CRP 612-2015 and 2016 County Safety Improvements***

Public Works Director Matt Mahoney started the bid opening at 9:07 a.m. The following is a list from the bids submitted. (They are listed by the order in which they were opened).

1. C&E Trenching Pasco, WA	\$403,646.79
2. HLT Construction Spokane, WA	\$479,613.25
3. NA DAG Spokane Valley, WA	\$574,810.00
4. Premier Pasco, WA	\$469,692.60
5. DW Excavating Davenport, WA	\$587,859.34
6. Culbert Pasco, WA	\$224,641.55
7. Big D Pasco, WA	\$389,622.50
8. Granite Construction Pasco, WA	\$567,900.50
9. Central Moses Lake, WA	\$349,999.00

County Engineer Craig Erdman has estimated the project to be \$525,700

Mr. Mahoney will verify all items listed from submitted bids and bring the awarded bid back to the Board next week.

**PUBLIC HEARING**

Commissioner Miller recessed into a Public Hearing at 9:25a.m., to hear testimony regarding an Amendment of the Economic Development Plan for the expenses associated with TRAC flooring project.

County Administrator Keith Johnson explained the Economic Development Plan has a list of projects that have allocated funds for specific purposes. The TRAC has been allocated \$100,000 limit for an annual basis, up to a (5) five-year span of time. TRAC flooring replacement for the EXPO hall will be approximately \$200,000. The language in the Economic Development Plan as it states now, would not allow sufficient funding to provide this project to be done. Mr. Johnson has asked to amend the language to accommodate funding for the TRAC, changing it from \$100,000 per year for (5) five years to \$500,000 for a (5) five year period.

Mr. Randy Hayden from the Port of Pasco is in support of this amendment and stated it was consistent with what has been allocated.



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With no other testimony, Commissioner Miller closed the Public Hearing at 9:30a.m. and reconvened the regular meeting.

- ❖ *Commissioner Peck moved to amend the Economic Development Plan. Commissioner Koch seconded and the motion was approved unanimously. Resolution 2016-371*

## **PUBLIC MEETING**

Washington State Department of Ecology's Conditional Approval of the Updated Shoreline Master Program

Planning and Building Director Jerrod MacPherson gave a few details of the final stage on the Shoreline Master Program. Most of the update consists of archeology and historic preservation. County consultant and staff have reviewed this document and feel it does not change the content but gives clarification. Mr. MacPherson would recommend accepting this update as proposed.

- ❖ *Commissioner Koch moved to approve Washington State Department of Ecology's Conditional Approval of the Updated Shoreline Master Program and sign a letter. Commissioner Peck seconded and the motion was approved unanimously. Resolution 2016-398*

## **WASHINGTON STATE UNIVERSITY EXTENTION YOUTH, FAMILY AND COMMUNITY ENGAGEMENT IN BENTON AND FRANKLIN COUNTIES UPDATE**

Family Specialist AnaMaria Diaz-Martinez presented the Board with information pertaining to the WSU extension programs to help Strengthen Families and Youth Advocates for Health.

Strengthening Families overview in 2016

- *The Strengthening Families Program has reached 5,228 families regionally.*
- *Facilitators have delivered more than 578 seven-week workshops, serving more than 7,600 youth statewide and regionally.*
- *Since 2001, WSU Extension faculties have trained more than 800 program facilitators.*



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- ***51 counties in Washington, Oregon, and Nevada participate in Strengthening Families Programs.***
- ***Washington is expected to save \$17 million due to this program's impact to date.***

**Youth Advocates for Health**

- ***Teen Teachers reported overall increases in healthy eating behaviors.***
- ***100% reported increased effective communication skills/abilities.***
- ***91% reported possessing teaching skills and abilities.***
- ***71% reported eating more vegetables.***
- ***71% reported eating more whole grains.***
- ***57% reported drinking more water.***
- ***57% reported eating fewer snack foods like chip, cookies, and candy.***

Ms. Diaz- Martinez is well pleased with the programs' progress and outcome. She will begin to extend teaching these programs in schools in the near future.

**PUBLIC COMMENT**

Gail Johnston from the Prosecuting Attorney office representing Local 874CH Union stated their concerns with an Employee Change of Grade status that was listed on the consent agenda. The employee was hired at a higher pay scale and shortly after hire another three step increase. The Union felt that it is unacceptable to change the proposed step increase that drastically in such a short period of time.

Commissioner Miller pulled Consent Item #3 from the Agenda for a discussion.

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# FRANKLIN COUNTY, WASHINGTON

## BOARD OF COMMISSIONERS

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### OFFICE BUSINESS

#### *Approval of Fund Expenditure Warrants*

10/19/2016

**Franklin County Commissioners:**

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 10/19/2016

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers:                    00309130 -                    00309309                    \$ 228,437.84  
Department of Revenue Tax Remittance                                                          1,070.75

\$ 229,508.59

Fund Expenditures	Checks	Dept of Revenue Tax Remittance	Amount Issued
Current Expense	\$ 106,499.46	\$ 797.83	\$ 107,297.29
Election Equipment Revolving	\$ 122.28	\$ -	\$ 122.28
Treasurer O & M	334.00	-	334.00
REET Technology Fund	6,776.12	-	6,776.12
Courthouse Facilitator Program	480.00	-	480.00
Boating Safety Fund	-	10.09	10.09
Enhanced 911	7,613.93	-	7,613.93
County Roads	4,497.81	6.02	4,503.83
Veteran's Assistance	1,945.82	-	1,945.82
Ending Homelessness	9,833.00	-	9,833.00
TRAC Operations	41,086.39	211.55	41,297.94
Franklin County RV Park	5,061.70	10.88	5,072.58
Motor Vehicle	44,187.33	34.38	44,221.71
	<u>\$ 228,437.84</u>	<u>\$ 1,070.75</u>	<u>\$ 229,508.59</u>

In the amount of:                    \$ 229,508.59

The motion was seconded by: Beaton

And passed by a vote of: 3 to 0

Reviewed by County Administrator: [Signature]

Jeff A. Beaton, Chief Deputy  
The attached vouchers have been approved by Auditor or Deputy:  
Matt Beaton

Vouchers Audited By:  
[Signature]  
Kirsty Davis/Malsey Stein

❖ *Commissioner Koch moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of October 19, 2016 for payment of payroll totaling \$229,508.59. Commissioner Peck seconded and the motion was unanimously carried.*



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*Approval of Consent Agenda*

- *Resolution 2016-399 Declaring County-Owned TRAC Property as Surplus and Authorization of Disposal via Public Auction.*
- *Resolution 2016-400 Approval of Professional Services Agreement with John Gary Metro to Represent Indigent Persons- Class A Felonies.*
- *Approval of Status Change Request for Employee Grade 16-1 to 16-4*
- *Approving November 18, 2016 as National Adoption Day in Franklin County and Sign Proclamation*
- *Approval of Agreement with James W. Potts and Zak A. Kennedy for Legislative Representation in Olympia*
- *Approval of September 28, 2016 Commissioner Meeting Minutes*
- *Approval of October 5, 2016 Commissioner Meeting Minutes*
- ❖ *Commissioner Peck moved to approve 1, 2, and 4,5,6,7 with discussion on the Consent Agenda. Commissioner Koch seconded the motion.*
- ❖ *Commissioner Peck moved to amend the motion to pull consent agenda item #5 and approve Consent agenda items 1,2,4,6 and 7. The motion was carried.*
- ❖ *After extensive discussion Commissioner Koch moved to approve consent agenda item #3, status change request for employee Grade 16-1 to 16-4. Commissioner Peck seconded and motion carried.*
- ❖ *Commissioner Peck moved to approve a motion to have the County Administrator Keith Johnson and Human Resources Director Carlee Nave investigate in a county wide position and policy review. Commissioner Peck asked that they would report back to the Commissioners with their findings within six months. Commissioner Miller seconded and the motion carried. Commissioner Koch opposed.*



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**ADMINISTRATION OFFICE BUSINESS**

Administrator Keith Johnson discussed Commissioner Meeting dates for the holiday season. Meeting schedule will be changed to November 21, 2016 and December 21, 2016. December 28, 2016 will be canceled.

**ADJOURN**

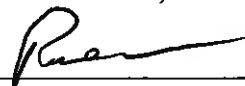
With no further business to bring before the board, the meeting was adjourned at 10:59 a.m.

BOARD OF COUNTY COMMISSIONERS  
FRANKLIN COUNTY, WASHINGTON

  
\_\_\_\_\_  
Rick Miller, Chair

  
\_\_\_\_\_  
Robert Koch, Chair Pro Tem

*Brad Peck - Absent*

  
\_\_\_\_\_  
Brad Peck, Member

**ATTEST:**   
\_\_\_\_\_  
Clerk to the Board

**AFFIDAVIT OF PUBLICATION**  
STATE OF WASHINGTON  
COUNTY OF FRANKLIN  
SS:

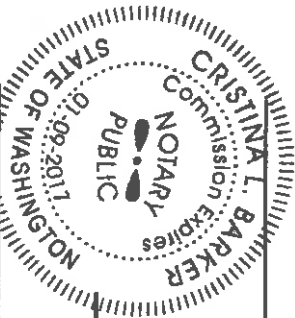
Kathy Valdez being first duly sworn on oath deposes and says that she is the manager of the FRANKLIN COUNTY GRAPHIC, a weekly newspaper. That said newspaper is a legal newspaper approved by the Superior Court of the State of Washington, in and for Franklin County, under order made and entered on the 11th day of January, 1955, and it is now and has been for more than six months prior to the date of the publication hereinafter referred to, published in the English language continually as a weekly newspaper, in Connell, Franklin County, Washington, and that the annexed is a true copy of


**PUBLIC HEARING NOTICE - ECONOMIC DEVELOPMENT PLAN**

as it was published in regular issue (and not in supplemental form) of said newspaper, once each week for a period of ~~one~~ week to-wit, commencing on the 6th day of October, 2016, and that such newspaper was regularly distributed to its subscribers during all of said period, that the full amount \$27.90 has not been paid in full at the legal rate.

  
Kathy Valdez  
Manager

Subscribed and sworn to before me this 6th day of  
October, 2016



  
Notary Public in and for the  
State of Washington, residing in Connell.

**FRANKLIN COUNTY  
NOTICE OF PUBLIC HEARING**

**NOTICE IS HEREBY GIVEN** that the Franklin County Board of Commissioners will be holding a public hearing to discuss an amendment to the Franklin County Economic Development Plan. The Commission will be holding the public hearing on **October 19, 2016** at the hour of **9:15 a.m.** in the Franklin County Courthouse, Commission Hearings Room, **1016 North 4th, 4th Avenue, Pasco, Washington 99301**. All concerned or interested may appear. Information concerning the hearing may be obtained at the Franklin County Planning Department, **1016 North 4th, Pasco, Washington 99301** or by calling **545-3521**. **DAVID AT PASCO, WASHINGTON ON THIS 3rd DAY OF OCTOBER 2016.**

Keith Johnson,  
County Administrator

Published October 6, 2016, in the Franklin County Graphic.



**FRANKLIN COUNTY  
NOTICE OF PUBLIC HEARING**

**NOTICE IS HEREBY GIVEN** that the Franklin County Board of Commissioners will be holding a public hearing to discuss an amendment to the Franklin County Economic Development Plan.

The Commissioners will be holding the public hearing on Oct 19, 2016 at the hour of 9:15 .m. in the Franklin County Courthouse, Commissioners Meeting Room, 1016 North 4<sup>th</sup> Avenue, Pasco, Washington 99301. all concerned or interested may appear.

Information concerning the hearing may be obtained at the Franklin County Planning Department, 1016 North 4th, Pasco, Washington 99301, or by calling 545-3521.

**DATED AT PASCO, WASHINGTON ON THIS 3rd DAY OF OCTOBER 2016.**



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Keith Johnson, County Administrator

**PUBLISH:  
Oct 6, 2016**

## INVITATION TO BID

### CRP 612 / 2015 & 2016 County Safety Improvements HSIP-000S(392)

Franklin County Public Works is inviting and requesting bid proposals for CRP 612 / 2015 & 2016 County Safety Improvements. The project provides for the construction of widening existing gravel shoulders and slope flattening for approximately 2.6 miles along Taylor Flats Road and other related work. This project is approximately 3.0 miles north of the intersection of I-182 and Road 68 (located in the City of Pasco) beginning in Section 33, Township 10 N., Range 29 E., WM.

Sealed bids shall be marked with the project name and number and be addressed to the Franklin County Commissioners. Bids will be received at the Office of the Board of County Commissioners, Franklin County Courthouse, 1016 N. 4<sup>th</sup> Ave, Pasco, Washington, 99301 *until 8:45 AM, Wednesday, October 19<sup>th</sup>, 2016*, and will then and there be opened and publicly read aloud during the regular County Commissioners meeting after 9:00 AM. Bids shall be submitted only on the proposal form provided with the specifications.

All bid proposals shall be accompanied by a bid proposal deposit in cash, certified check, cashier's check, or surety bond in an amount equal to five percent (5%) of the total contract amount.

Complete digital project bidding documents are available at [www.questcdn.com](http://www.questcdn.com). Interested bidders may view the plans and specifications at no charge by signing up for an account and inputting Quest Project #4682078 on the website's Projects Search Page. Firms who intend to submit a bid must download the digital plan documents, specifications, contract documents and bid proposal for ten dollars (\$10.00). Please contact QuestCDN.com at 952-233-1832 or [info@questcdn.com](mailto:info@questcdn.com) for assistance in free membership, registration, downloading, and working with this digital project information.

Informational copies of maps, plans and specifications are on file for inspection in the Office of the County Engineer of Franklin County and the Office of the Franklin County Commissioners both in Pasco, Washington.

The following is applicable to Federal-aid projects:

**The Franklin County Public Works Department in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 USC 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.**

The Franklin County Commissioners reserve the right to reject any and all bids and to waive technicalities or irregularities, and after careful consideration of all bids and factors involved make the award to best serve the interests of Franklin County.

Signed this 26<sup>th</sup> day of September, 2016.

FRANKLIN COUNTY ENGINEER  
FRANKLIN COUNTY, WASHINGTON

  
\_\_\_\_\_  
Craig B. Erdman, PE, County Engineer

Franklin County Graphic

PO Box 160  
Connell, WA 99326

# Invoice

Date	Invoice #
10/4/2016	7211

Bill To
Franklin County Administrator's Office Atten: Sherrie Young 1016 North 4th Ave. Pasco, WA 99301

COPY

Description	Amount
Public Hearing Notice - Economic Development Plan Published October 6, 2016	27.90
<p>RECEIVED</p> <p>OCT 11 2016</p> <p>Franklin County Commissioners</p>	
<b>Total</b>	\$27.90