



FRANKLIN COUNTY, WASHINGTON BOARD OF COMMISSIONERS

REGULAR MEETING AND
PUBLIC MEETING MINUTES

AUGUST 31, 2016

CALL TO ORDER

Commission Chairman, Rick Miller called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Rick Miller, Chair Pro Tem Robert E. Koch, and Member Brad Peck

Staff Present: County Administrator Keith Johnson, Auditor Matt Beaton, Prosecuting Attorney Shawn Sant, Civil Deputy Prosecuting Attorney Tim Dickerson, Sheriff Jim Raymond, Human Resources Director Carlee Nave, Planning and Building Director Jerrod MacPherson, Planning and Building Assistant Greg Wendt, Assistant to the Administrator Sherrie Young, and Clerk to the Board Karin Milham

PLEDGE OF ALLEGIANCE

Commissioner Miller led the Pledge of Allegiance

PUBLIC MEETING

Approval of Application Sub 2016-03 to Subdivide Approximately 7.4 Acres into 11 Single - Family Residential Lots

Planning and Building Director Jerrod MacPherson presented the Board with a Power Point that displayed maps of the acreage to be subdivided. There was a discussion on where the entrance to the subdivision would be located. Entrance would be from the West side of property located off of Road 52.

Assistant Planning and Building Director Greg Wendt explained that Developers must meet the conditions that are listed in section six (6) of the report to receive approval of the county.

Airport Disclosure Statement must be placed on the plat to inform potential property buyers that the acreage is located in the Tri-Cities Airport Zone and may be subject to varying noise levels and vibration.

- ❖ ***Commissioner Bob Koch moved to approve the application SUB 2016-03 to subdivide approximately 7.4 acres into 11 single family residential lots, Resolution 2016-320. Commissioner Brad Peck seconded and the motion was carried unanimously.***



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WSU EXTENSION MASTER GARDENER UPDATE

WSU Extension County Director Marianne Ophardt presented the Board with projects that have been instituted in the past year in the Master Gardener Program.

One of the larger projects this year was the “Build a Bed to Feed a Family”, Community Food Gardens. Supplies were donated to help residents build raised gardens in the community. This project was very successful in not only building community relationships, but it also yielded a large amount of produce for families in need. The Food Garden team continues to work with Second Harvest to expand and build raised gardens throughout the area.

Impact from the Gardens:

- More than 50,000 pounds of fresh garden produce was provided.
- 46% of gardeners were new to growing vegetables.
- 94% saved money by growing their own food, averaging \$100 to \$250.
- 82% of gardeners worked with others in the garden, primarily children.
- 86% for the Master Gardeners to be helpful.
- All Gardeners plan to participate next year.
- Other reported benefits of food gardening included:
 - a. Improved my community: 88%
 - b. Relieved stress: 82%
 - c. Provided physical activity: 80%
 - d. Provided a healthier diet: 76%

Master Gardeners Plant a Row for the Hungry:

- 80 Master Gardeners participated.
- 1,098 MG volunteer hours were donated.
- \$18,312 in grants and cash donations obtained
- About 800 people participated in the Plant a Row for the Hungry program.
- Plant a Row distributed 12, 000 seed packets and 4,000 transplants.
- 37 food gardens and about 550 food gardeners were mentored

Juvenile Justice Center Garden has been expanded due to the positive effects it brings to those who choose to work in the gardens. They have expanded the outdoor garden program to include an indoor garden program as well. Working on this project has allowed inmates to gain education in growing their own food as well as therapy they receive from taking care of plants.

Ms. Ophardt will be retiring in October and Ms. Gwen-Alyn Hoheisel will be taking her place.



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WSU EXTENSION TREE FRUIT AND VITICULTURE UPDATE

WSU Extension Tree Fruit and Viticulture Specialist Gwen-Alyn Hoheisel presented the Board with updates on Commercial tree fruit and grape growth. Also an introduction to pests and the grants that are being made available to deal with them.

Invasive Species team is a large team incorporating many people from different entities including Ag agencies, Master Gardeners, Digital diagnostic labs and even home owners. The Brown Marmorated Stink bug is being reported as the most serious invasive bug to our area. It is invading homes, crops, gardens and landscape plants. The public is encouraged to report sightings to Washington State Extension services so that they can continue to trap this invasive pest and protect crops from being destroyed.

First Detector/Exotic Pest team:

- 12,599 Gardeners, landscapers, farmers, and natural resource professionals have been trained to recognize key exotic pests and manage newly introduced pests.
- 141 first detector workshops and exotic pest educational events have been delivered.
- 10 pieces of scholarship have been produced along with 8 training modules.
- 4 grants have supported team efforts to recruit WSU clientele and program participants to detect exotic pests.

The fruit crop harvests are running two to three weeks ahead of normal schedule. Apples are having the highest yield they have seen in years. Some crops were lost this year due to rapid growth of leaves in spring which reduces fruit yield and extended heat during the summer.

- 40% of blueberry production state wide was done in Benton and Franklin Counties.
- Approximately 17-29 tons per acre produced in blueberries.



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OFFICE BUSINESS

Approval of Fund Expenditure Warrants

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.090, expense reimbursement claims.

Action: As of this date, 08/31/2016 Peck

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers: 00307150 - 00307253 \$153,045.02

Fund Expenditures	Amount issued
CURRENT EXPENSE	\$102,837.72
AUDITOR O & M	\$144.24
TREASURER O & M	\$547.60
JAIL COMMISSARY	\$1,451.55
COUNTY ROADS	\$27,731.95
SOLID WASTE	\$76.35
LAW LIBRARY	\$376.84
VETERAN'S ASSISTANCE	\$795.00
ENDING HOMELESSNESS	\$5,431.09
AFFORDABLE HOUSING	\$813.96
MOTOR VEHICLE	\$12,834.72

In the amount of: \$153,045.02

The motion was seconded by: Bruce Peck

And passed by a vote of: 3 to 0

Reviewed by the County Administrator: Koch

The attached vouchers have been approved by Auditor or Deputy:
Matt Beaton

Vouchers Audited By:
Kristy Davis

- ❖ *Commissioner Koch moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of August 31, 2016 for payment of payroll totaling \$153,045.02. Commissioner Peck seconded and the motion was unanimously carried.*



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

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AUGUST 31, 2016

Approval of Salary Clearing, Emergency Management and Irrigation Payroll

August 31, 2016

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing which has been sent to the board members.

Action: As of this date, August 31, 2016 
move that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
Salary Clearing Payroll:		
Payroll	65081 - 65136	\$ 194,340.00
Direct Deposit		<u>370,788.94</u>
		565,128.94
Benefits	65137 - 65147	351,624.33
	Total	<u>\$ 916,753.27</u>
Emergency Mgmt Payroll:		
Payroll	126202 - 126211	\$ 3,923.81
Direct Deposit		<u>6,661.19</u>
		10,585.00
Benefits	126212 - 126221	6,453.13
	Total	<u>\$ 17,038.13</u>
Irrigation Payroll:		
Payroll	126185 - 126193	\$ 4,793.92
Direct Deposit		<u>7,648.53</u>
		12,442.45
Benefits	126194 - 126201	7,538.76
	Total	<u>\$ 19,981.21</u>
Grand Total All Payrolls		<u>\$ 953,772.61</u>

In the total amount of **\$953,772.61** (\$916,753.27 + \$17,038.13 + \$19,981.21)

The motion was seconded by  and passed by a vote of 3 to 0.


The attached payroll has been approved by Auditor or Deputy


Payroll Prepared by Julie Jordan

- ❖ **Commissioner Koch moved to approve Salary Clearing payroll, Emergency Management payroll and Irrigation Payroll totaling \$953,772.61. Commissioner Peck seconded and the motion was carried unanimously.**



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AUGUST 31, 2016

Approval of Consent Agenda

- Resolution 2016-322 Awarding Guest Speaker Contract between Juvenile Justice Center and Diana Wavra for Case Management Assessment Process Training
- Resolution 2016-323 Approval of Third Amendment to Agreement 15-16-DD-ACCS-00 with Ambitions Community Support Services
- Resolution 2016-324 Approval of Rural Arterial Program Prospectus for Pasco-Kahlotus Road Construction and Overlay II
- Resolution 2016-325 Approval of Third Amendment to Agreement 15-16-DD-SA-00 Between Benton-Franklin Counties Human Services and Service Alternatives
- Resolution 2016-326 Approval to Purchase a Vehicle for Benton-Franklin Juvenile Justice Center, Work Crew
- Resolution 2016-327 Approval of Onetime payment to Relias Learning for Services Rendered and a Letter of Intent to Terminate Master Service Agreement for eLearning
- Approval of Change of Status for New Hire Michael Troidl
- Approval of Charter Communications Contract For The RV Park
- ❖ ***Commissioner Koch moved to approve the Consent Agenda. Commissioner Peck seconded and the motion was carried.***

PUBLIC COMMENT

Ms. Kris Kennedy stated, for the record, that she was very disappointed with the decision to not to issue a Request for Proposals (RFP) for Crisis Response Services as was discussed during a recent Bi-County meeting. She felt the Commissioners were enthusiastic during the meeting but then decided not to issue an RFP and to go a different direction. She felt this direction would put the Franklin County Sheriff's Office in the position of having to come to the Commissioners to request additional funding to build a mental health section in the Corrections Center. Ms. Kennedy did not feel a safety tax could be passed to fund the additional space. She reminded the Commissioners she was heavily involved in getting the safety tax passed for Benton County but knows the mental health court was instrumental in the passing of that tax. She stated there is dissatisfaction within the community and didn't feel the tax would be renewed. She wanted her feelings and observations on the record for future discussion.



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ADMINISTRATION OFFICE BUSINESS

- One Solution Going Live For Payroll In September
- RFP for flooring for the Expo Hall at TRAC to be brought in next week

RECESS

Commissioner Miller called for a five minute recess at 9:48 a.m.

RECONVENE

Commissioner Miller reconvened the Regular meeting at 9:55 a.m.

EXECUTIVE SESSION

RCW 42.30.110 (1) (i) Discuss Potential Litigation Matters

Prosecuting Attorney Shawn Sant and Civil Deputy Prosecuting Attorney Tim Dickerson

Commissioner Miller reconvened the Regular meeting at 10:11 a.m., announcing Executive Session would be extended for another fifteen minutes. No public was waiting.

RECONVENE

Commissioner Miller reconvened the Regular meeting at 10:27 a.m. No action was taken.

ADJOURN

With no further business to bring before the board, the meeting was adjourned at 10:29 a.m.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON

ABSENT

Rick Miller, Chair



Robert Koch, Chair Pro Tem



Brad Peck, Member

ATTEST: 
Clerk to the Board