



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

**REGULAR MEETING AND
PUBLIC HEARING MINUTES**

AUGUST 17, 2016

CALL TO ORDER

Commission Chairman, Rick Miller called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

Commissioners Present: Commission Chair Rick Miller, Chair Pro Tem Robert E. Koch and Member Brad Peck

Staff Present: County Administrator Keith Johnson, Sheriff Jim Raymond, Prosecuting Attorney Shawn Sant, Civil Deputy Prosecuting Attorney Tim Dickerson, Human Resources Director Carlee Nave, Public Works Director Matt Mahoney, County Engineer Craig Erdman, Planning and Building Director Jerrod MacPherson, Assistant to the Administrator Sherrie Young, and Clerk to the Board Karin Milham

PLEDGE OF ALLEGIANCE

Commissioner Miller led the Pledge of Allegiance.

PUBLIC HEARING

Testimony Regarding Vacating a Portion of Right-Of-Way on South Canal Boulevard in Basin City

Commissioner Miller recessed into a Public Hearing at 9:02 a.m., to accept public testimony regarding vacating a portion of right-of-way on south Canal Boulevard in Basin City.

Public Works Director Matt Mahoney addressed the Board regarding RCW 36.87.060. This Public Hearing is for Franklin County Commissioners to consider the report of the County Engineer together with any evidence for or against such vacation and abandonment.

County Engineer Craig Erdman presented a summary of his report regarding vacation of South Canal Boulevard as requested by the Board of Commissioners during the April 27, 2016 Regular Meeting. Parcel number 121-261-073 is currently in agricultural production. The proposed vacation would not impact the production or access to said parcel. Several easements remain in Basin City Industrial Park No. 1 Plat that can provide access should the parcel be developed in the future. Retention of easement by the County for construction, repair, and maintenance of public utilities would be included as to RCW 36.87.140.

Commissioner Miller asked for Public comment. Having none, Commissioner Miller closed the Public Hearing and reconvened the Regular meeting at 9:13 a.m., and called for a motion.



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- ❖ *Commissioner Bob Koch moved to approve the Final Order of Vacation for a Portion of South Canal Boulevard Resolution 2016-299. Commissioner Brad Peck seconded and the motion was carried unanimously.*

APPROVAL TO EXTEND OFFER FOR BUILDING INSPECTOR POSITION

Human Resources Director Carlee Nave addressed the Board on behalf of the Planning and Building Department, who has requested to offer a highly qualified, unidentified candidate entry at Grade 15/Step 2. There would be no impact to the 2016 budget.

All of the Commissioners approved the Grade 15-Step 2 for Building Inspector Position.

WASHINGTON STATE UNIVERSITY (WSU) NUTRITION AND FOOD SAFETY UPDATE

WSU Food & Nutrition Specialist Lizann Powers-Hammond presented the Board with the latest on impact reports which are as follows:

- The Benton-Franklin Master Food Preservers documented 900 hours of outreach, helping others in the community adopt safe food handling and preservation practices.
- Volunteers documented 5,195 contact using the on-line reporting system
- SNAP-ED – The Southeast Cluster Food Sense program provided direct education to 2,471 youth and 436 adults.
- ESBA- Eat Smart Be Active is reaching to all areas of the community to instill basic skills and adult education.

Extension offices across the nation have closed due to various reasons but funding being a prime reason. Because few offices remain, the WSU Extension office has been a great resource to the counties in the state of Washington, as well as nationally. The goal is to continue to build and strengthen the food system in our area. The areas of the food system consist of: Production, Processing, Distribution, Access, Consumption, and Resource/ Waste Recovery.

WASHINGTON STATE UNIVERSITY (WSU) ANIMAL SCIENCE UPDATE

WSU Livestock Specialist Don Llewellyn, Ph.D., gave a Five-Year Recap for the Franklin County Commissioners.

- Three main focus areas are:
 - Beef cow nutrition and reproduction
 - Livestock production, safety, and quality
 - Management systems focused on reducing production costs



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- Mr. Llewellyn is now serving as Washington State Co-coordinator for the national Beef Quality Assurance (BQA) program, which provides training to feedlot operators and employees as well as cow/calf and dairy producers.
- Recent programs include
 - Beef cow nutrition and management
 - 260 producers, 40 youth
 - Representing over 25,000 head of cattle
 - Bovine Respiratory Disease Education
 - 165 participants
 - Representing nearly 16,000 head of cattle
 - Quality Assurance Training for youth (all species)
 - Over 275 youth per year
 - Steer of Merit and Lamb of Merit
 - Benton Franklin Fair
 - Columbia Basin Junior Livestock Show
 - Low-Stress Cattle Handling
 - Cattle feeding workforce handles about 488,000 head of cattle per year.

Mr. Llewellyn introduced his Assistant, WSU Graduate Eli Walker. Mr. Walker has been researching Winter Canola as a forage, silage and seed source. He has experimented with different rates of nitrogen and sulfur fertilization and the impact it makes on the yield and composition of the Canola. Since Canola has high moisture content, Mr. Walker is experimenting with Alfalfa cubes as a wicking technique to help preserve the silage. He is also researching the feasibility of using Winter Canola as an emergency feed source when regular sources are not available.



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OFFICE BUSINESS

Approval of Fund Expenditure Warrants

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.090, expense reimbursement claims.

Action: As of this date, 08/17/2016 *Peck*

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers: 00306636 - 00306761 \$351,155.14

Fund Expenditures	Amount Issued
CURRENT EXPENSE	\$80,630.01
AUDITOR O & M	\$71.48
ELECTION EQUIP REVOLVING	\$122.28
TREASURER O & M	\$247.16
GROWTH MANAGEMENT	\$1,622.75
CRIME VICTIMS WITNESS	\$6,569.97
COUNTY ROADS	\$178,026.28
SOLID WASTE	\$693.91
VETERAN'S ASSISTANCE	\$3,767.65
CAPITAL PROJECTS FUND	\$7,108.08
TRAC OPERATIONS	\$31,983.15
MOTOR VEHICLE	\$18,742.54
FR CO UNEMPLOYMENT	\$21,568.88

In the amount of: \$351,155.14

The motion was seconded by: *Peck*

And passed by a vote of: 3 to 0

Reviewed by the County Administrator: *Ken*

The attached vouchers have been approved by Auditor or Deputy:
Matt Beaton
Matt Beaton

Kristy Davis
Vouchers Audited By:
Kristy Davis

- ❖ ***Commissioner Koch moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of August 17, 2016 for payment of payroll totaling \$351,155.14. Commissioner Peck seconded and the motion was unanimously carried.***



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AUGUST 17, 2016

Approval of Salary Clearing, Emergency Management and Irrigation Payroll

August 17, 2016

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.080, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, August 17, 2016 *AK Koch*
move that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
Salary Clearing Payroll:		
Payroll	64995 - 65052	\$ 176,799.87
Direct Deposit		<u>387,739.98</u>
		564,539.85
Benefits	65053 - 65058	112,132.13
	Total	\$ <u>676,671.98</u>
 Emergency Mgmt Payroll:		
Payroll	126104 - 126109	\$ 3,105.09
Direct Deposit		<u>7,079.91</u>
		10,185.00
Benefits	126110 - 126113	1,909.59
	Total	\$ <u>12,094.59</u>
 Irrigation Payroll:		
Payroll	126114 - 126121	\$ 3,419.06
Direct Deposit		<u>8,417.89</u>
		11,836.95
Benefits	126122 - 126125	2,561.07
	Total	\$ <u>14,398.02</u>
Grand Total All Payrolls		\$ <u>703,164.59</u>

In the total amount of **\$703,164.59** (\$668,758.64 + \$12,038.99 + \$15,030.00)

The motion was seconded by *Bone Peck* and passed by a vote of 3 to 0.

Wendy Beut
The attached payroll has been approved by Auditor or Deputy

Julie Jordan
Payroll Prepared by Julie Jordan

❖ ***Commissioner Koch moved to approve Salary Clearing payroll, Emergency Management payroll and Irrigation Payroll totaling \$703,164.59. Commissioner Peck seconded and the motion was carried unanimously.***



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RECESS

Commissioner Miller called for a five minute recess at 10:13 a.m.

RECONVENE

Commissioner Miller reconvened the Regular meeting at 10:20 a.m.

Approval of Consent Agenda

- Resolution 2016-300 Requesting an Inter-Budget Transfer of \$40,000 to County Clerk Budget for Jury Fees
- Resolution 2016-301 Approving 2016-2018 Local 874, County Roads and Motor Vehicle Collective Bargaining Agreement
- Resolution 2016-302 Approving of United Employees Benefit Trust Participation Agreement, Benton Franklin Counties Juvenile Court Guild
- Resolution 2016-303 Denial of Claim for Damages
- Resolution 2016-304 Executing Second Amendment to Agreement ESG-DVS-2015 between Benton Franklin Counties Human Services and Domestic Violence Services
- Resolution 2016-305 Requesting Fee Service Truancy Contract with Richland School District and Benton and Franklin County Commissioners
- Approval Of August 10, 2016 Commissioner Meeting Minutes

❖ ***Commissioner Koch moved to approve the Consent Agenda. Commissioner Peck seconded and the motion was carried.***

RECESS

Commissioner Miller called for an approximate five-minute recess at 10:13 a.m.

RECONVENE

Commissioner Miller reconvened the Regular meeting at 10:20 a.m.



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ADMINISTRATION OFFICE BUSINESS

❖ ***OneSolution Project***

Administrator Keith Johnson gave an update on the OneSolution Project and the advancement they are making on the transition from AS400. Another major step in the process will be in September with the transfer of payroll from AS400 to OneSolution.

Mr. Johnson explained a key staff leader on the team has accepted a position with another entity in the area will be leaving in early September. He expressed his gratitude for her hard work and dedication to this project. At this time we would like initiate a new position to maintain and continue the work that has happened thus far.

❖ ***Commissioner Koch moved to approve a Creation of a .75 FTE Financial Systems Analyst Position Resolution 2016-307. Commissioner Peck second and the motion was carried unanimously.***

❖ ***Resolution 2016-306 Approving SUB 2016-01***

Planning and Building Director Jerrod MacPherson presented the board with documents to subdivide approximately 38.58 acres into 60 single family residential lots.

❖ ***Commissioner Peck moved to approve SUB 2016-01. Commissioner Koch second and the motion was carried unanimously.***

EXECUTIVE SESSION

RCW42.30.110 (1) (i) Potential Litigation

Commissioner Miller recessed into Executive Session to discuss Potential Litigation 10:20 a.m. The discussion was anticipated to last fifteen minutes with no action expected.

Commissioner Miller reconvened the Regular meeting at 10:40 a.m., to extend Executive Session another fifteen minutes. There was no Public waiting.

RECONVENED

Commissioner Miller reconvened the Regular meeting at 10:53 a.m. with no action taken.



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EXECUTIVE SESSION

RCW 42.30.140 (4) Contract Negotiations

Commissioner Miller recessed into Executive Session to discuss Contract Negotiations 11:06 a.m. The discussion was anticipated to last ten minutes with no action expected.

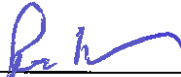
RECONVENED

Commissioner Miller reconvened the Regular meeting at 11:11 a.m.

ADJOURN

With no further business to bring before the board, the meeting was adjourned at 11:16 a.m.

**BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON**



Rick Miller, Chair



Robert Koch, Chair Pro Tem



Brad Peck, Member

ATTEST:


Karin Matham
Clerk to the Board