



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING AND  
PUBLIC HEARING MINUTES**

***JULY 20, 2016***

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**CALL TO ORDER**

Commission Chairman, Rick Miller called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

**Commissioners Present:** Commission Chair Rick Miller, Chair Pro Tem Robert E. Koch (attended by phone) and Member Brad Peck.

**Staff Present:** County Administrator Keith Johnson, Sheriff Jim Raymond, Auditor Matt Beaton, Human Resources Director Carlee Nave, Public Works Director Matt Mahoney, Planning and Building Director Jerrod MacPherson, and Clerk to the Board Karin Milham.

**PLEDGE OF ALLEGIANCE**

Commissioner Miller led the Pledge of Allegiance.

**PUBLIC HEARING**

*Franklin County's proposed Ordinance 06-2016 repealing previously adopted Ordinance 3-2013 and adopting the International Building Code with Washington State Amendments.*

Commissioner Miller recessed into the Public Hearing at 9:01 a.m.

Planning and Building Director Jerrod MacPherson presented the Board with an updated Ordinance 06-2016 that would repeal Ordinance 3-2013. This Ordinance provides minimum standards to safeguard health, property, and public welfare by regulating and controlling all aspects of construction, occupancy, repair, and design within this jurisdiction.

There was a brief discussion on changes and fees which would occur with the new Ordinance. State Law RCW 19.27 mandates this Ordinance to take place.

Commissioner Miller asked for public comments. Having none, Commissioner Miller reconvened the Regular meeting at 9:18 a.m. and asked for a motion to vote on this matter.

- ❖ ***Commissioner Peck moved to approve Franklin County Ordinance 06-2016 Building Code update as presented. Commissioner Miller seconded and the motion was carried unanimously.***

**OFFICE BUSINESS**



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING AND  
PUBLIC HEARING MINUTES**

**JULY 20, 2016**

**Approval of Fund Expenditure Warrants**

7/20/2016

**Franklin County Commissioners:**

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 7/20/2016

*Bund Pad*

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers:	00305521 - 00305861	\$ 1,141,916.55
Department of Revenue Tax Remittance		1,732.89
		<u>\$ 1,143,649.44</u>

Fund Expenditures	Checks	Dept of Revenue Tax Remittance	Amount Issued
Current Expense	\$ 85,037.90	\$ 692.87	\$ 85,730.77
Auditor O & M	\$ 70.51	\$ 44.86	\$ 115.37
Election Equipment Revolving	756.69	-	756.69
Treasurer O & M	3,801.00	-	3,801.00
Courthouse Facilitator Program	970.00	-	970.00
Clerk LFO Collection Fund	730.59	-	730.59
Boating Safety Fund	-	1.84	1.84
Sheriff/Sex Offender Grant	-	11.09	11.09
Jail Commissary	1,718.64	92.56	1,811.20
Enhanced 911	1,000.00	-	1,000.00
County Roads	556,399.59	480.14	556,879.73
Solid Waste	46,148.69	23.65	46,172.34
2nd Quarter % Excise Tax Fund	200,000.00	-	200,000.00
Law Library	11,052.15	-	11,052.15
Veteran's Assistance	3,726.78	-	3,726.78
Capital Projects Fund	2,586.06	-	2,586.06
Trac Operations	7,315.32	37.82	7,353.14
Franklin County RV Park	6,278.93	9.56	6,288.49
Motor Vehicle	214,323.70	338.50	214,662.20
	<u>\$ 1,141,916.55</u>	<u>\$ 1,732.89</u>	<u>\$ 1,143,649.44</u>

In the amount of: \$ 1,143,649.44

The motion was seconded by: *Peck*

And passed by a vote of: 3 to 0

Reviewed by County Administrator: *Woff*

*Matt Beaton*  
The attached vouchers have been approved by Auditor or Deputy:  
Matt Beaton

Vouchers Audited By:  
*Krista Davis*  
Krista Davis

❖ **Commissioner Peck moved to approve Fund Expenditures audited and certified by the auditing officer for warrants prepared for the week of July 20, 2016 for payment of payroll totaling \$1,143,649.44. Commissioner Miller seconded and the motion was unanimously carried.**



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING AND  
PUBLIC HEARING MINUTES**

**JULY 20, 2016**

***Approval of Salary Clearing, Emergency Management and Irrigation Payroll***

July 20, 2016

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, July 20, 2016 Rob Peck  
move that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
<b>Salary Clearing Payroll:</b>		
Payroll	64861-64912	\$ 178,117.88
Direct Deposit		<u>380,856.45</u>
		558,974.33
Benefits	64913-64918	110,784.31
	<b>Total</b>	<u>\$ 669,758.64</u>
<b>Emergency Mgmt Payroll:</b>		
Payroll	125965-125970	\$ 3,087.75
Direct Deposit		<u>7,050.26</u>
		10,138.00
Benefits	125971-125974	1,900.99
	<b>Total</b>	<u>\$ 12,038.99</u>
<b>Irrigation Payroll:</b>		
Payroll	125952-125960	\$ 3,742.77
Direct Deposit		<u>8,679.88</u>
		12,422.65
Benefits	125961-125964	2,607.35
	<b>Total</b>	<u>\$ 15,030.00</u>
<b>Grand Total All Payrolls</b>		<u>\$ 696,827.63</u>

In the total amount of **\$696,827.63** (\$669,758.64 + \$12,038.99 + \$15,030.00)

The motion was seconded by Rob Peck and passed by a vote of 3 to 0.

Mark Beales  
The attached payroll has been approved by Auditor or Deputy

Melissa Olheiser  
Payroll Prepared by Melissa Olheiser

❖ ***Commissioner Peck moved to approve Salary Clearing payroll, Emergency Management payroll and Irrigation Payroll totaling \$696,827.63. Commissioner Miller seconded and the motion was carried unanimously.***



**FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS**

**REGULAR MEETING AND  
PUBLIC HEARING MINUTES**

***July 20, 2016***

***Approval of County Roads and Motor Vehicle Warrants***

July 20, 2016

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, July 20, 2016

*Brenda Peck*

move that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
County Roads		
Payroll	125914-125933	\$ 24,024.88
Direct Deposit		39,250.00
		<u>63,274.88</u>
Benefits	125934-125937	13,899.02
	<b>Total</b>	<b>\$ <u>77,173.90</u></b>
Motor Vehicle		
Payroll	125938-125947	\$ 4,772.77
Direct Deposit		5,194.53
		<u>9,967.30</u>
Benefits	125948-125951	2,135.89
	<b>Total</b>	<b>\$ <u>12,103.19</u></b>
	<b>Grand Total All Payrolls</b>	<b>\$ <u>89,277.09</u></b>

In the total amount of **\$89,277.09** (\$77,173.90 + \$12,103.19)

The motion was seconded by *Brenda Peck* and passed by a vote of 3 to 0.

*Melissa Olheiser*  
The attached payroll has been approved by Auditor or Deputy

*Melissa Olheiser*  
Payroll Prepared by Melissa Olheiser

❖ ***Commissioner Peck moved to approve County Roads and Motor Vehicle payroll totaling \$89,277.09 Commissioner Miller seconded and the motion was carried unanimously.***



FRANKLIN COUNTY, WASHINGTON  
BOARD OF COMMISSIONERS

REGULAR MEETING AND  
PUBLIC HEARING MINUTES

*JULY 20, 2016*

*Approval of Consent Agenda*

- Resolution 2016-284 Executing a School-Juvenile Probation Liaison Program with Pasco High School for a Counselor.
  - Resolution 2016-285 Executing a School-Juvenile Probation Liaison Program with Chiawana High School for a Counselor.
  - Resolution 2016-286 Execution of Agreement with Craig Stilwill for Public Defense Services for Person Charged with Homicide Crimes.
  - Resolution 2016-287 Execution of Agreement with Craig Stilwill for Public Defense Services for Mary Faucett, Cause #14-1-50660-0.
  - Resolution 2016-288 Awarding Public Works Contract for Heating, Ventilation, and Air Conditioning System Maintenance to Apollo Heating and Air.
  - Resolution 2016-289 Termination of Six Contracts with Greater Columbia Behavioral Health and Requesting Benton Franklin Counties to be Relieved of Crisis Services.
  - Resolution 2016-290 Contract Termination Notice Submitted by Pamela Peterson for Public Defense in Benton and Franklin Counties.
  - Awarding Bid Letter For County Road Project 613- Blanton Guardrail To Columbia River Contractors, of Clackamas OR.
  - Approval of June 30, 2016 Bi-County Meeting Minutes.
- ❖ *Commissioner Koch moved to approve the Consent Agenda. Commissioner Peck seconded and the motion was carried.*



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**ADMINISTRATION OFFICE BUSINESS**

- Mr. Keith Johnson will meet with Benton County Deputy Administrator tomorrow to discuss the Juvenile Justice Center cost allocation.
- No Commissioner Meeting July 27, 2016 for lack of a Quorum.
- Mr. Johnson met with Commander Sultemeier to discuss the re-classification of jail space as instituted by the law suit settlement agreement. We are looking at costs and how to implement the project plan to meet the requirements of the settlement. The initial construction and remodel is estimated at 1.5 million. This project will be arranged into segments by priority so that it can be accomplished, keeping in mind the real financial concerns for the County without driving the costs up.

**ADJOURN**

With no further business to bring before the board, the meeting was adjourned at 9:33 a.m.


**BOARD OF COUNTY COMMISSIONERS  
FRANKLIN COUNTY, WASHINGTON**

  
\_\_\_\_\_  
Rick Miller, Chair

  
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Robert Koch, Chair Pro Tem

  
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Brad Peck, Member

**ATTEST:**

  
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Karin Millham  
Clerk to the Board