



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

REGULAR MEETING MINUTES

MARCH 23, 2016

CALL TO ORDER

Commission Chairman, Rick Miller called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

PLEDGE OF ALLEGIANCE

Commissioner Miller led the Pledge of Allegiance.

Commissioners Present: Chair Rick Miller and Chair Pro Tem Robert E. Koch, Member Brad Peck was excused for Jury Duty

Staff Present: County Administrator Keith Johnson, Superior Court Judge Cameron Mitchell, Coroner Dan Blasdel, Human Resources Director Carlee Nave, Corrections Record Manager Karen Clements, Corrections Lieutenant Patrick Reninger, Chief Civil Deputy Prosecuting Attorney Tim Dickerson, Superior Court Administrative Assistant Tiffany Husom, and Clerk to the Board Karin Milham

Public Present: Wendy Culverwell *Tri-City Herald*,

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OFFICE BUSINESS



FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

3/23/2016

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 3/23/2016

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers:	00301355 - 00301466	\$ 147,541.03
Department of Revenue Tax Remittance		705.60
		<u>\$ 148,246.63</u>

Fund Expenditures	Checks	Dept of Revenue Tax Remittance	Amount Issued
Current Expense	\$ 44,773.99	\$ 328.08	\$ 45,102.07
Auditor O & M	5,410.04	-	5,410.04
Election Equipment Revolving	285.10	-	285.10
Courthouse Facilitator Program	1,215.00	-	1,215.00
Jail Commissary	678.75	-	678.75
Enhanced 911	24.24	-	24.24
County Roads	13,926.73	-	13,926.73
Law Library	10,442.32	-	10,442.32
Veteran's Assistance	2,721.11	-	2,721.11
Ending Homelessness	20,899.67	-	20,899.67
TRAC Operations	13,995.74	367.88	14,363.62
Franklin County RV Park	-	6.11	6.11
Motor Vehicle	33,168.34	3.53	33,171.87
	<u>\$ 147,541.03</u>	<u>\$ 705.60</u>	<u>\$ 148,246.63</u>

In the amount of: \$ 148,246.63

The motion was seconded by: *Beaton*

And passed by a vote of: 2 to 0

Reviewed by County Administrator: *[Signature]*

[Signature]
The attached vouchers have been approved by Auditor or Deputy:
Matt Beaton

Vouchers Audited By:
[Signature]
Kristy Davis

Approval of Fund Expenditures

- ❖ *Commissioner Koch moved to approve vouchers audited and certified by the auditing officer for warrants prepared for the week of March 23, 2016 for payment of fund expenditures totaling \$148,246.63. Commissioner Miller seconded and the motion was carried 2:0.*



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Approval of Consent Agenda

- Resolution 2016-120 Approval of Agreement for Materials and/or Services Supplier with Benton Franklin Fair Association
- Resolution 2016-121 Execution of a Professional Services Agreement with Scott W. Johnson for Public Defense Services
- Resolution 2016-122 Approval of Contract with Cross Match Technologies, Inc. for New Fingerprint Machine
- Resolution 2016-123 Authorizing the Board Chair to Sign Substance Abuse Treatment Amendments Upon Completing Required Signatures
- Resolution 2016-124 Approval of Annual Reports Due to County Road Administration Board on April 1, 2016
- Resolution 2016-125 Salvage Recording Department Computers and Printer

❖ *Commissioner Koch moved to approve the Consent Agenda. Commissioner Miller seconded and the motion was carried 2:0.*

COUNTY ADMINISTRATOR KEITH JOHNSON

Digital Finger Printing/Scanner Grant: County Coroner Dan Blasdel explained to the Board a grant may be available for a new digital finger printing scanner for an estimated cost of \$3500 for five (5) scanners. They are approximately the size of an i-Phone and have the ability to make fingerprints available in the system within one hour. Mr. Blasdel stated the grant was submitted March 18, 2016.



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• Joint Resolution with Benton County for Superior Court Salaries:

Mr. Johnson stated he was working closely with Benton County Deputy Administrator Loretta Smith-Kelty on Juvenile Justice Center and other bi-county contracts and felt the future relationship between Benton and Franklin Counties would be more positive. He stated Franklin County has always wanted to pay its fair share and reasonable cost.

The Board thanked and appreciated Mr. Johnson's hard work.

- ❖ *After discussion, Commissioner Koch moved to approve the Joint Resolution with Benton County for Superior Court Salaries. Commissioner Miller seconded and the motion was approved 2:0 (Resolution 2016-126)*

Superior Court Judge Cameron Mitchell also thanked Mr. Johnson for his dedication and hard work under trying circumstances and appreciated his professionalism.

- Sign Janitorial Services Contract Letter: Mr. Johnson explained a Notice of Termination was previously submitted to ABM Janitorial Services with a termination date of April 1, 2016. After discussions between Benton County and Franklin County staff, it was found and determined it was in the best interest of the counties to terminate the Contract effective March 31, 2016. Mr. Johnson presented a letter stating same and recommended the Board approve the new termination date.
- ❖ *Commissioner Koch moved to authorize the Board Chair to execute the Joint County letter terminating the contract with ABM Janitorial Services effective March 31, 2016. Commissioner Miller seconded and the motion was approved by a 2:0 vote.*

RECESS

Commissioner Miller called for a five (5) minute recess at 9:23 a.m.

RECONVENE

Commissioner Miller reconvened the meeting at 9:30 a.m.



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EXECUTIVE SESSION

RCW 42.30.110 (1) (i)

Discussion of Litigation Matter

Commissioner Miller recessed into Executive Session at 9:30 a.m., for discussion of a litigation matter. Executive Session was expected to last fifteen (15) minutes with no action anticipated.

RECONVENE

The Regular meeting was reconvened at 9:45 a.m.

ADJOURN

With no further business to bring before the board, the meeting was adjourned at 9:46 a.m.

**BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON**



Chairman Rick Miller



Chairman Pro Tem Robert E. Koch



Member Brad Peck

ATTEST:



Clerk to the Board