



**FRANKLIN COUNTY, WASHINGTON
BOARD OF COMMISSIONERS**

REGULAR MEETING MINUTES

FEBRUARY 17, 2016

CALL TO ORDER

Commission Chair Pro Tem, Robert Koch,, called the Franklin County Commissioners' Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

PLEDGE OF ALLEGIANCE

Commissioner Koch led the Pledge of Allegiance.

Commissioners Present: Chair Pro Tem Robert E. Koch and Member Brad Peck. Chair Rick Miller was on business travel and excused from the meeting.

Staff Present: County Administrator Keith Johnson, Prosecuting Attorney Shawn Sant, Auditor Matt Beaton, Human Resources Director Carlee Nave, Public Works Director Matt Mahoney, Public Works Engineer Craig Erdman, Facilities Director Jennifer Wagner, Facilities Assistant Director Michael Bjur, Auditor Robin Stanco, DPA Janet Taylor, Assistant to the Administrator Sherrie Young, Clerk to the Board Karin Milham

Public Present: *Tri-City Herald* Reporter Wendy Culverwell, Appolo Service and Office Manager Bob Sandusky

LOBBYIST UPDATE

Zac Kennedy with Potts and Associates

Mr. Zac Kennedy via conference phone, explained House Bill (HB) 2842 and companion Bill Senate Bill (SB) 6580 addressed financing of improvements for state-owned lands to be transferred for private development. He explained the bill was still sitting and it was not seen by 5:00pm today, it would die.

Mr. Kennedy stated the first official hearing would be February 18, 2016 and he would keep the Board informed also addressed SB 6179 concerning water banking.

SB 6274 was concerning the Columbia River recreation salmon and steelhead endorsement program. He explained a public hearing was scheduled for February 18 in the House Committee on Agriculture & Natural Resources and he will keep the Board apprised of the outcome.



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PUBLIC WORKS BUSINESS

Resolution 2016-065 Authorizing Public Works to Procure Win-Cams from Cascade Software Systems, Inc., of Eugene, Oregon

Public Works Director Matt Mahoney explained his department is committed to improving performance in a resource constrained environment and an extensive preliminary research of necessary software solutions had been completed. He explained the fiscal impact would be approximately \$115,170.10 and would be proportionately paid through County Roads, Motor vehicle and Soled Waste Funds. He added the entire project cost was included in the 2016 budget.

- ❖ *Commissioner Peck moved to approve Resolution 2016-065 Authorizing Public Works to Procure Win-Cams from Cascade Software Systems, Inc., of Eugene, Oregon. Commissioner Koch seconded and the motion passed*

FRANKLIN COUNTY FACILITIES BID OPENING FOR HVAC

Director of Facilities Jennifer Wagner stated the bid opened had been appropriately advertised and three bids were received. The bids are as follows:

- Total Energy Management \$249,011.84
- Bruce Mechanical \$227,821.61
- Apollo Mechanical \$259,183.67

Ms. Wagner stated she would review the bid packets for completeness and return to Commissioners for approval of bid award.

OFFICE BUSINESS

Approval of OPD Vouchers



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2/11/2016

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 2/11/2016

Burt Peck

Move that the following warrants be approved for payment:

Certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Warrants \ Check Numbers: 00900000 - 00800011 \$49,929.35

\$49,929.35

Fund Expenditures	Amount Issued
Current Expense	\$49,929.35

approved Commissioner Peck, Chairman

In the amount of:

\$49,929.35

The motion was seconded by:

B. Koch

And passed by a vote of: 2 to 0

Reviewed by County Administrator:

Jeff Burckhard

The signed vouchers have been approved by Auditor or Deputy:
Jeff Burckhard

Vouchers Audited By:
Julie Jordan

- ❖ **Commissioner Koch moved to approve OPD Vouchers totaling \$49,929.35
Commissioner Peck seconded and the motion carried.**

Approval of Fund Expenditures

Fund Expenditures	Checks	Tax Remittance	Amount Issued
Current Expense	\$ 279,213.50	\$ 2,021.55	\$ 281,235.05
Auditor O & M	59.46	24.21	83.67
Election Equipment Revolving	1,748.03	-	1,748.03
REET Technology	-	99.76	99.76
Treasurer O & M	10,448.90	-	10,448.90



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Growth Management		11,606.75		-	11,606.75
Trial Court Improvement Fund		350.00		-	350.00
Boating Safety Fund		-		4.12	4.12
Jail Commissary		4,947.62		-	4,947.62
Enhanced 911		1,528.89		-	1,528.89
County Roads		159,639.59		4.83	159,644.42
Solid Waste		6,170.55		-	6,170.55
Veteran's Assistance		761.00		-	761.00
Ending Homelessness		4,990.23		-	4,990.23
TRAC Renewal and Replace		8,819.41		-	8,819.41
TRAC Operations		73,153.04		214.86	73,367.90
Franklin County RV Park		7,969.33		6.11	7,975.44
Motor Vehicle		51,630.91		415.40	52,046.31
		\$ 623,037.21		\$ 2,790.84	\$ 625,828.05

❖ *Commissioner Koch moved to approve Fund Expenditure warrants totaling \$625,828.05. Commissioner Peck seconded and the motion carried 2:0.*

FUND	WARRANT	AMOUNT
Salary Clearing Payroll:		
Payroll	64171-64227	\$ 179,226.11
Direct Deposit		371,669.43
		<u>550,895.54</u>
Benefits	64228-64233	113,878.55
	Total	\$ 664,774.09
Emergency Mgmt Payroll:		
Payroll	125188-125193	\$ 3,165.76
Direct Deposit		7,180.24
		<u>10,346.00</u>
Benefits	125194-125197	1,941.15
	Total	\$ 12,287.15
Irrigation Payroll:		
Payroll	125175-125183	\$ 3,313.02
Direct Deposit		7,931.33
		<u>11,244.35</u>



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Benefits	125184-125187		2,397.91
		Total	\$ 13,642.26
	Grand Total All Payrolls		\$ 690,703.50

❖ *Commissioner Koch moved to approve vouchers audited and certified by the auditing officer for warrants prepared for the week of February 17, 2016 for payment of payroll totaling \$690,703.50. Commissioner Peck seconded and the motion carried 2:0.*

Approval of Payroll for County Roads and Motor Vehicle

<u>FUND</u>	<u>WARRANT</u>		<u>AMOUNT</u>
County Roads Payroll	125155-125170		\$ 20,467.17
Direct Deposit			41,692.57
			62,159.74
Benefits	125171-125174		14,269.07
		Total	\$ 76,428.81
Motor Vehicle Payroll	125141-125150		\$ 3,985.09
Direct Deposit			4,863.28
			8,848.37
Benefits	125151-125154		2,118.61
		Total	\$ 10,966.98
	Grand Total All Payrolls		\$ 87,395.79

❖ *After review and discussion, Commissioner Robert Koch moved to approve vouchers audited and certified by the auditing officer for warrants prepared for the week of February 17, 2016 for payment of payroll for County Roads and Motor Vehicle totaling \$87,395.79. Commissioner Peck seconded and the motion carried.*



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Approval of Consent Agenda

- Resolution 2016-066 Authorizing Information Services to Dispose of Surplus Property
 - Resolution 2016-067 Professional Services Contract between Juvenile Justice Center and Tri-Cities Chaplaincy
 - Resolution 2016-068 Agreement between Juvenile Justice Center and nCourt LLC
 - Approval of Notice of Termination of Personal Services Contract with ABM Janitorial Services
- ❖ ***Commissioner Peck moved to approve Consent Agenda Items Commissioner Koch seconded and the motion carried.***

ADMINISTRATION OFFICE BUSINESS

County Administrator Keith Johnson informed the Board he will be attending the Franklin County Emergency Management meeting on February 23 and 24, 2016 for the Federal Emergency Management Agency drill

Mr. Johnson stated he would be attending a CREATE meeting today at City of Pasco. He explained the group is made up of manager from City of Pasco and Port of Pasco and the group's purpose is for coordination of management ideas and projects.

EXECUTIVE SESSION

RCW 42.30.110(1)(i): Potential Litigation

Commissioner Koch recessed into Executive Session at 9:43 a.m., for an anticipated fifteen (15)-minute discussion of a potential litigation matter with no action expected.

At 10:00 a.m., Executive Session was extended ten (10) minutes. No public was waiting.

RECONVENE

Commissioner Koch reconvened the Regular meeting at 10:12 a.m.

Mr. Johnson stated correspondence was received from Coroner Dan Blasdell regarding the inquest process, but nowhere in the letter does Mr. Blasdell ask for funds or a request a budget transfer to hold the inquest. Mr. Johnson asked how the Commissioners for guidance on how to respond to Mr. Blasdell correspondence.



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Commissioner Peck stated the Board was not interested in telling other elected officials how to run their office, but explained the each elected official has an obligation to make sure taxpayers' money is used appropriately and is a good use of those funds.

Franklin County Prosecuting Attorney stated every department is required to present a budget and the Coroner's office budget set nothing aside for the inquest, nor has the Coroner come to the Board to ask for funds to hold the inquest.

The Board asked to be informed if and when a request was submitted by the Coroner for funds regarding the inquest.

EXECUTIVE SESSION

RCW 42.30.140 (4) Contract Negotiations

Commissioner Koch recessed into Executive Session at 10:17 a.m., for an anticipated thirty (30)-minute discussion of contract negotiations. No action expected.

At 10:49 a.m., Executive Session was extended ten (10) minutes. No public was waiting.

RECONVENE

Commissioner Koch reconvened the Regular meeting at 11:00 a.m.

ADJOURN

With no further business to bring before the board, the meeting was adjourned at 11:00 a.m.

**BOARD OF COUNTY COMMISSIONERS
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Rick Miller, Board Chair



Robert Koch, Chair Pro Tem



Brad Peck, Member

ATTEST:



Karin Milham
Clerk to Board