



FRANKLIN COUNTY, WASHINGTON COMMISSION MEETING MINUTES

REGULAR MEETING

JANUARY 27, 2016

CALL TO ORDER

Commission Chairman Rick Miller called the Franklin County Commissioners Regular Board Meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 North Fourth Avenue, Pasco, Washington.

PLEDGE OF ALLEGIANCE

Commissioner Miller led the Pledge of Allegiance.

Commissioners Present: Commission Chair Rick Miller, Chair Pro Tem Robert E. Koch and Member Brad Peck

Staff Present: County Administrator Keith Johnson, Auditor Matt Beaton, Sheriff Jim Raymond, Building and Planning Director Jerrod MacPherson, Contracted Attorney Bronson Brown, Senior Deputy Prosecuting Attorney Janet Taylor, Public Works Director Matt Mahoney, Human Resources Director Carlee Nave, Facilities Director Jennifer Wagner, Benton Franklin Department of Human Services Director Kyle Sullivan, Chief Deputy Auditor Jeff Burckhard, Assistant Planning and Building Director Greg Wendt, Accounting Supervisor Tim Anderson, Legal Assistant Kelly Schadler, Benton Franklin Department of Human Services representative Melinda Diaz, Assistant to the Administrator Sherrie Young, Clerk to the Board Karin Milham

Public Present: Wendy Culverwell Tri-City Herald Reporter, Kris Kennedy, Accent Partner Jeff Tompkins

LOBBYIST UPDATE

Mr. Zac Kennedy discussed several bills including a bill regarding financing of improvements for state-owned lands to be transferred for private development. He said it wasn't expected to pass.

SUB 2016-01 REZONE AND SUBDIVIDE 38.58 ACRES, PARCEL 115-180-040 *Resolution 2016-030*

Building and Planning Director Jerrod MacPherson and Assistant Building and Planning Director Greg Wendt reviewed the Planning Commission's recommendation for SUB 2016-01, a subdivision application to subdivide approximately 38.58 acres into sixty (60) single-family residential lots.

Mr. Wendt explained the Planning Commission held a Public Hearing January 5, 2016 where testimony was heard from the applicant. After discussion, staff assisted the board members with findings of fact and conditions of approval. The Planning Commission unanimously approved SUB 2016-01 with six (6) findings of fact and eight (8) conditions of approval.



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- ❖ *After a brief discussion of onsite parking issues, Commissioner Koch moved to approve Resolution 2016-030 giving preliminary approval in accordance with the provisions of the Franklin County Subdivision Ordinance #2-2008, subject to findings of fact and conditions of approval. Commissioner Peck seconded and the motion carried.*

ONESOLUTION SOFTWARE LAUNCH UPDATE

Mr. Jeff Burckhard and Mr. Jeff Tompkins gave an update on the progress of OneSolution. They have trained fifty employees, set up security and are ready to go live by February 1, 2016. As of January 22, 2016 AS400 will go offline for most departments. SunGuard staff will be onsite to ensure first run date goes smoothly. Mr. Tompkins stated Human Resources department will be added by mid-year.

BENTON/FRANKLIN COUNTY DEPARTMENT OF HUMAN SERVICES

Mr. Kyle Sullivan and Ms. Melinda Diaz addressed the Commission stating funds were available for certified, non-profit, agencies/providers of Affordable Housing in accordance with 2060 Affordable Housing Program. Mr. Sullivan explained the intent of the 2060 Fund was to provide affordable housing for very low income citizens. Eligible activities for the 2060 funds included capital project, operation and maintenance and rental assistance. He explained five (5) agencies had applied for funding and each applicant were allotted time to present their project to the Franklin County Steering Committee. The Committee recommending funding for two Capital Improvement projects that will best service Franklin County; Elijah Family Homes' rehabilitation and repairs in the amount of \$11,593.00 and Community Action Connections' rehabilitation and repairs in the amount of \$128,000.

OFFICE BUSINESS

Approval of Vouchers (continued on following page)

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FRANKLIN COUNTY AUDITOR

Matt Beston, Auditor

1/27/2016

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 1/27/2016

J. Beston

Move that the following warrants be approved for payment:

certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

FUND Expenditures	WARRANTS		AMOUNT ISSUED
Motor Vehicle/Public Works	124472	124488	24,208.07
Current Expense	124658	124700	28,230.77
Current Expense	124701	124731	115,008.46
Rental Car Expense Tax	124732		20,240.13
Current Expense	124733	124737	3,716.10
Auditor O&M/ # 102	124738		281.58
Election Equipment Revolving	124739	124740	217.07
Treasurer O & M	124741	124742	209.81
REET Technology Fund	124743		1,159.98
Courthouse Facilitator Program	124744		1,180.00
Boating Safety Fund	124745		468.03
Sheriff/Sex Offender Grant	124746		84.85
Jail Commissary	124747	124751	5,083.34
Veteran's Assistance	124752		891.29
Ending Homelessness	124753	124755	7,443.57
Trac Operations Fund/ # 405	124756	124775	25,219.97
Current Expense	124776	124780	6,866.64
Current Expense	124781	124785	23,853.23
Current Expense	124786	124808	55,579.67
Current Expense	124809		58.25
Jail Commissary	124810		162.00
Veteran's Assistance	124811	124812	530.67
Trac Operations Fund/ # 405	124813	124827	15,929.65
Current Expense	124820	124824	4,844.13
Solid Waste	124825		406.35
Motor Vehicle/Public Works	124826		249.87
Current Expense	124827		18,573.00

In the amount of

360,276.25

The motion was seconded by

P. Koch

And passed by a vote of 3 to 0

Reviewed by County Administrator

[Signature]

The attached vouchers have been approved by Auditor or Deputy

Vouchers Audited By: Kristy Davis

Matt Beston

Kristy Davis

- ❖ **Commissioner Peck moved to approve vouchers audited and certified by the auditing officer for warrants prepared for the week of January 27, 2016 for payment of Fund Expenditures totaling \$360,276.25. Commissioner Koch seconded and the motion was unanimously carried.**



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Approval of Consent Agenda

- Resolution 2016-031 Approving Supplemental Appropriations (2015 Motor Vehicle Budget)
- Resolution 2016-032 Executing a Inter Budget Transfer From Non-Departmental Budget to Facilities Budget
- Resolution 2016-033 Awarding Juvenile Accountability Block Grant Agreement with Department of Social and Health Services (DSHS) Program Agreement #1663-55819
- Resolution 2016-034 Interlocal Agreement between Franklin County and City of Mesa for Inspection Services within the Corporate limits of Mesa, WA.
- Resolution 2016-035 Request of Interdepartmental Transfer for Child Support Office Remodel
- Resolution 2016-036 Agreement with City of Pasco to Use Franklin County Correctional Facilities
- Commissioner Meetings Minutes of October 28, 2015
- Commissioner Meetings Minutes of November 9, 2015

❖ *Commissioner Koch moved to approve Consent Agenda. Commissioner Peck seconded and the motion was carried unanimously.*

COUNTY ADMINISTRATOR KEITH JOHNSON

- One Solution Project Compensation (Resolution 2016-037): Mr. Johnson explained Franklin County has invested significant financial resources to implement SunGard financial software. The software will enable the County to improve business operations and financial management within the County. The County will derive greater benefit from utilizing the software if we retain the technical skills that have been developed through the implementation process, including project management technique, code development viability, testing and problem detection skills and training capacity. The



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project team has developed internal working relationships, cohesiveness and project order that would be disruptive to many county functions if interrupted.

Mr. Johnson suggested providing the team some sort of recognition incentive. He reminded the Board these employees have been devoted to this project and have gone well above and beyond their duties.

- ❖ *After discussion Commissioner Koch moved to approve a total of \$10,000 as recognition for the team work on the OneSolution Project. Commissioner Peck seconded the motion carried.*
- Appointing Public Records Officer (Resolution 2016-038): Mr. Johnson explained it was suggested he take over as the County Records Officer. He explained Janet Taylor formerly held the position but it seem to be the consensus that Administration should carry out these duties. He explained Assistant to the County Administrator Sherrie Young was already functioning, in some regard, as the records officer. He explained Ms. Taylor is working with staff to implement new software and would be training staff in the near future. He explained any legal questions would go to Ms. Taylor for review.

Commissioner Peck stated this had been discussed during a previous meeting and the topic of compensation was discussed. He felt, if this responsibility was removed from Ms. Taylor, someone in the Administration office would be taking on a major task and funding needed to be addressed.

Commissioner Koch stated he had discussed this situation with Mr. Johnson and, due to the situation of Office of Public Defense being recently handed over to the Assistant to the County Administrator Sherrie Young, and now this, he felt the workload would generate the need for a new fulltime employee.

Commissioner Miller agreed and stated he, too, had noticed the increase of workload of the Administration staff.

Mr. Johnsons stated an Office of Public Defense administrative assistant would need to be hired and hoped that position could provide some relief to the Administration/Commissioners staff.



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- ❖ *Commissioner Peck moved to approve Resolution 2016-038 appointing County Administrator Keith Johnson as the County Public Records Officer and rescinding Resolution 2015-086. Commissioner Koch seconded and the motion carried.*

- Office of Public Defense Contract with Larry Zeigler: Mr. Johnson explained Larry Ziegler, who came highly recommended by Superior Court Judges, was selected to set up and manage the Office of Public Defense (OPD) department on a temporary basis. Mr. Ziegler has expressed he is not interested in managing the department on a fulltime basis.
 - ❖ *Commissioner Peck moved to approve the Professional Services Contract with Larry W. Zeigler to set up and manage Franklin County's Office of Public Defense department. Commissioner Koch seconded and the motion carried.*

- Other Business
 - Washington Counties Risk Pool, et al. v. Clark County Washington, et al.

Mr. Johnson presented documents to be approved and signed by the Board and submitted, along with an Amicus Curae Brief Form, to Washington State Association of Counties Executive Director Eric Johnson. The documentation was in response to input requested by WSAC regarding *Washington Counties Risk Pool, et al. v. Clark County Washington, et al.*

 - ❖ *Commissioner Peck moved to approve the letter dated January 25, 2016 to Eric Johnson, Executive Director, Washington State Association of Counties regarding Washington Counties Risk Pool, et al. Commissioner Koch seconded and the motion carried.*

 - Issuance of Claims Before Legislative Body Approval (Resolution 2016-039)

Mr. Johnson presented Resolution 2016-039 explaining the implementation of the OneSolution Financial Software requires an additional warrant run to be approved by the Board. He explained Resolution 2016-039 allows that warrant run January 29, 2016 with approval by the Board at the next Regular Board of Commissioners meeting.



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❖ *Commissioner Peck moved to approve Resolution 2016-039 authorizing the issuance expenditures submitted to them for the warrant date of January 29, 2016 with pending approval during the next Regular Board of Commissioners meeting. Commissioner Koch seconded and the motion carried.*

○ *Fourth Amended Interlocal Agreement – Greater Columbia Behavioral Health*

Commissioner Koch explained the amendment was changing the name of this program to Greater Columbia Behavioral Health and revoking all other names associated with this organization as well as clarifying the relevant parties and responsibilities under the new agreement.

❖ *Commissioner Peck moved to approve the Fourth Amended Interlocal Agreement with Greater Columbia Behavioral Health revoking all other names associated with this organization and clarifying the relevant parties and responsibilities under the new agreement. Commissioner Koch seconded and the motion carried.*

RECESS

Commissioner Miller called for a five (5) minute recess at 10:58 a.m.

RECONVENE

Commissioner Miller reconvened the Regular Board meeting at 11:05 a.m.

EXECUTIVE SESSION

RCW 42.30.110(1)(i), Potential Litigation Matters

Commissioner Miller recessed into Executive Session at 11:16 a.m., for discussion of potential litigation matter. He anticipated the discussion to last approximately ten (10) minutes with no action expected.

RECONVENE

Commissioner Miller reconvened the Regular Board meeting at 11:25 a.m.



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EXECUTIVE SESSION

RCW 42.30.110(1)(i), Potential Litigation Matters

Commissioner Miller recessed into Executive Session at 11:25 a.m. for discussion of potential litigation matter. He expected approximately thirty (30) minutes with no action expected.

RECONVENE

Commissioner Miller reconvened the Regular Board meeting at 11:57 a.m.

Commissioner Peck revisited the discussion regarding the Interlocal Agreement with Columbia Behavioral Health discussed earlier. He felt there were irregularities in paragraph "D" and noted it did not give authority for an alternate to attend meetings.


ADJOURN

With no further business to bring before the board, the meeting was adjourned at 12:10 p.m.

**BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON**



Rick Miller, Board Chair



Robert Koch, Chair Pro Tem



Brad Peck, Member

ATTEST:

Clerk to the Board Karin Milham