

**FRANKLIN COUNTY, WASHINGTON  
COMMISSION REGULAR MEETING  
AND 2016 BUDGET WORKSHOP**

**DECEMBER 2, 2015**

**CALL TO ORDER**

Board Chairman, Brad Peck called the Franklin County Commissioners' Regular meeting to order at 9:00 a.m., in the Commissioners' Meeting Room in the Franklin County Courthouse located at 1016 West Fourth Avenue, Pasco, Washington.

**PLEDGE OF ALLEGIANCE**

Commissioner Peck led the Pledge of Allegiance.

**Commissioners Present:** Commission Chair Brad Peck, Chair Pro Tem Rick Miller and Member Robert Koch.

**Staff Present:** County Administrator Keith Johnson, Clerk to the Board Karin Milham, Assistant to the County Administrator Sherrie Young, Franklin County Director of Public Works Matt Mahoney, Franklin County Human Resources Director Carlee Nave, Franklin County Superior Court Judge Robert Swisher, Superior Court Administrator Pat Austin, Franklin County Clerk Mike Killian, Franklin County Auditor Matt Beaton, Benton-Franklin Juvenile Justice Administrator Darryl Banks, Benton-Franklin Juvenile Justice Administrative Service Manager Jennifer Bowe and Washington State University Extension County Director Tim Waters.

**OFFICE BUSINESS**

*Approval of Vouchers*

<u>FUND Expenditures</u>	<u>WARRANTS</u>		<u>AMOUNT ISSUED</u>
Current Expense	122271	122292	20,217.28
Current Expense	122293	122319	16,350.95
Treasurer O & M	122320		465.75
Sheriff/Sex Offender Grant	122321		64.64
Enhanced 911/State Contract	122322		31,609.93
Veteran's Assistance	122323		450.00
Ending Homelessness Fund	122324	122325	2,193.08
Affordable Housing Fund	122326		24,631.77
TRAC Operations Fund	122327	122346	10,312.49
County Roads/ # 150	122347	122350	2,757.98
Motor Vehicle/ # 500	122351	122369	12,371.76
Current Expense	122411	122432	6,446.35
<b>In the amount of</b>			<b><u>127,871.98</u></b>

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- ❖ *Commissioner Bob Koch moved to approve vouchers audited and certified by the auditing officer for warrants prepared for the week of December 2, 2015 for payment of fund expenditures totaling \$127,871.98 Commissioner Rick Miller seconded and the motion was unanimously carried.*

*Approval of Payroll*

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
<b>Salary Clearing Payroll:</b>		
Payroll	63784-63855	\$ 198,512.25
Direct Deposit		357,193.00
		<hr/> 555,705.25
Benefits	63856-63870	328,519.06
	<b>Total</b>	<hr/> <b>\$ 884,224.31</b> <hr/>
 <b>Emergency Mgmt Payroll:</b>		
Payroll	122235-122244	\$ 4,583.35
Direct Deposit		5,622.60
		<hr/> 10,205.95
Benefits	122245-122254	5,283.31
	<b>Total</b>	<hr/> <b>\$ 15,489.26</b> <hr/>
 <b>Irrigation Payroll:</b>		
Payroll	122219-122226	\$ 3,651.86
Direct Deposit		6,695.80
		<hr/> 10,347.66
Benefits	122227-122234	7,045.52
	<b>Total</b>	<hr/> <b>\$ 17,393.18</b> <hr/>
<b>Grand Total All Payrolls</b>		<hr/> <b>\$ 917,106.75</b> <hr/>

- ❖ *After review and discussion, Commissioner Koch moved to approve vouchers audited and certified by the auditing officer for warrants prepared for the week of December 2, 2015 for payment of payroll totaling \$917,106.75. Commissioner Miller seconded and the motion was unanimously carried.*

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*Approval of Consent Agenda*

- Resolution 2015-416 Approving Contract with *nCourt*, LLC for Electronic Transaction Processing
  - Resolution 2015-417 Approving Interagency Agreement with State of Washington Administrative Office of the Courts for Court Interpreter Services
  - Resolution 2015-418 Accepting Funding from State of Washington Administrative Office of the Courts for Interpreting Service Improvements for Benton Franklin Juvenile Justice Center
  - Resolution 2015-419 Approving Renewal of Collection Services Agreement between Washington Collectors and District Court
  - Resolution 2015-420 Approving Professional Service Contract with Lutheran Community Services for Mental Health Services for Benton Franklin Juvenile Justice Center
  - Resolution 2015-421 Contracting with Moreno & Nelson Construction, Corporation for Hendricks Bridge Repair
  - Resolution 2015- 422 Increasing Bi-County Non-Bargaining Insurance Contribution for 2016
  - Resolution 2015- 423 Authorizing Public Works to Procure BROCE KR350 Sweeper
  - Resolution 2015- 424 Authorizing Additional Cash Drawer for County Clerk's Office
- ❖ *Commissioner Miller moved to approve the Consent Agenda. Commissioner Koch seconded and the motion was carried unanimously.*

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**COUNTY ADMINISTRATOR KEITH JOHNSON**

Intra Budget Transfer for Human Resources Approval of Resolution 2015-425: County Administrator Keith Johnson explained Resolution 2015-378 approved a Professional Services Agreement with Wesley Group and now an intra-budget transfer was necessary to pay for those services. Funds from a vacancy in the department would be used for the payment of services.

- ❖ *After brief discussion, Commissioner Koch moved to approve an intra-budget transfer in the amount of \$12,000 for payment of professional services to Wesley Group. Commissioner Rick Miller seconded and the motion was unanimously approved.*

**EXECUTIVE SESSION**

*RCW 42.30.110(1)(i) Discussion of a Potential Litigation Matter*

Commissioner Peck called for an Executive Session at 9:24 a.m., for discussion of a potential litigation matter and anticipated fifteen (15) minutes with no action expected.

**RECONVENE**

Commissioner Peck reconvened the Regular meeting at 9:41 a.m.

**RECESSED REGULAR MEETING AND RECONVENED 2016 BUDGET WORKSHOP OF NOVEMBER 30, 2015**

Commissioner Peck recessed the Regular meeting and reconvened the 2016 Budget Workshop at 9:42 a.m., explaining this workshop was a continuation of the 2016 Budget Workshop of held November 30, 2015.

**RECESS**

Commissioner Peck called for a five (5) minute recess at 9:45 a.m.

**RECONVENED WORKSHOP**

Commissioner Peck reconvened the 2016 Budget Workshop at 9:57 a.m., stating the Board had asked for budget proposals from the Prosecuting Attorney and Sheriff Offices which have not yet been provided. He explained the Board could not properly balance the 2016 budget without the proposals.

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Mr. Johnson felt the delay in receiving the budget proposals from those particular departments was due to the ongoing negotiations surrounding a settlement which would directly affect both departments' budgets.

After extensive discussion regarding the settlement and related budget issues, Commissioner Peck asked the Prosecuting Attorney and Sheriff to work with Washington Counties Risk Pool to provide a settlement proposal as soon as possible for Board review.

Franklin County Sheriff Jim Raymond stated his desire was to resolve issues with the settlement and with staffing in Corrections. He felt he was being transparent to the Board and public and reminded the Board he inherited these issues from the former administration.

Commissioner Peck acknowledged Sheriff Raymond didn't create this situation and appreciated the work he and his staff has been doing to resolve both issues. He explained the Board wanted to provide support and resources for the much needed increase of staff in Corrections, but couldn't do so without a budget proposal.

There was significant discussion of how to balance the 2016 budget.

**RECESS**

Commissioner Peck called for a fifteen (15) minute recess at 10:56 a.m.

**RECONVENE**

Commissioner Peck reconvened the Workshop at 11:14 a.m.

There was further discussion of how to balance the already meager budget. Suggestions included taking one-third from a road shift, one-third from the reserve fund and one-third from department cuts or to raise assessments. All three Commissioners were against department cuts.

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The Board asked all departments to review their budgets for ways to cut back and balance the 2016 budget.

**ADJOURN**

With no further business to bring before the board, the meeting and budget workshop were adjourned at 11:45 a.m.

BOARD OF COUNTY COMMISSIONERS  
FRANKLIN COUNTY, WASHINGTON

  
\_\_\_\_\_  
Chairman, Rick Miller

  
\_\_\_\_\_  
Chairman Pro Tem, Robert Koch

  
\_\_\_\_\_  
Member, Brad Peck

**ATTEST:**

  
\_\_\_\_\_  
Clerk to the Board

Approved and signed March 16, 2016.