

COMMISSIONERS RECORD 53  
FRANKLIN COUNTY  
Commissioners' Proceedings for September 30, 2015

*This document is a summarized version of the Board of Commissioners proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.*

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Brad Peck, Chairman; Rick Miller, Chair Pro Tem; and Robert E. Koch, Member; Keith Johnson, County Administrator; Jerrod MacPherson, Interim County Administrator; and Mary Withers, Clerk to the Board. Meeting convened at 9:00 am with the Pledge of Allegiance.

**FRANKLIN COUNTY HORTICULTURAL PEST AND DISEASE CONTROL BOARD**

Pest Board Director Tom Wilson met with the Board. Present in audience: Tim Waters, AnaMaria Diaz Martinez, Andrew Hicks, Carlee Nave, Sheriff Jim Raymond, Tri-City Herald Reporter Tyler Richardson and Jeff Tompkins.

Resolution to adopt 2016 budget for Franklin County Horticultural Pest and Disease Control Board

The Board reviewed the 2016 budget. Mr. Wilson answered questions. The Board will place the budget on the consent agenda for the next Board meeting.

**WSU EXTENSION**

WSU Extension Director Tim Waters and Agent AnaMaria Diaz Martinez met with the Board. Present in audience: Andrew Hicks, Carlee Nave, Sheriff Jim Raymond, Tyler Richardson and Jeff Tompkins.

WSU Extension Update

Mr. Waters showed a bubble diagram of all WSU programs.

Update on WSU Extension activities regarding Youth, Family and Community Engagement

Ms. Diaz Martinez gave an update on three programs.

The Strategies for Effective Eating Development (SEED) program is funded with a Federal United States Department of Agriculture (USDA) grant through the National Institute of Food and Agriculture, in partnership with Baylor Medical School in Houston, Texas. The program goal is to develop effective models for prevention of childhood obesity.

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The Food Smart Family program, done in collaboration with ConAgra, involves working to help teens learn to have nutritionally sound and active lifestyles through behavior and attitude modification.

The Pathways to Literacy Project initially started through a Gates Foundation grant that ended in about 2011. Ms. Diaz Martinez explained how the program is currently functioning to provide services to adults and children. Currently a local foundation is providing funding.

**OFFICE BUSINESS (9:27 am)**

Present in audience: Andrew Hicks, Carlee Nave, Tyler Richardson, Eric Hsu, Sheriff Jim Raymond, Piper Mitchell, and Jeff Tompkins.

Vouchers

**Motion** – Mr. Miller moved for approval of vouchers in the total amount of \$219,079.98.

3:0 vote in favor. (Exhibit 1)

<u>Fund Expenditures</u>	<u>Warrants</u>		<u>Amount Issued</u>
Current Expense	119630	119675	36,128.41
Trac Operations	119712	119729	23,737.01
Franklin County RV Facility	119730	119731	398.20
Current Expense	119732	119734	790.97
Treasurer O&M/ # 106	119735		517.66
Jail Commissary/ # 134	119736	119737	1,299.08
FC Capital Projects Fund	119738		4,157.56
.3% Criminal Justice Const Fund	119739		59.42
Current Expense	119740	119755	9,434.41
Election Equip Revolving/ # 104	119756	119757	435.55
Ending Homelessness Fund	119758	119763	13,674.28
Motor Vehicle/ # 500	119764	119783	15,047.16
County Roads/ # 150	119784	119796	9,442.37
Solid Waste/ # 152	119797	119800	3,633.02
Current Expense	119801	119802	4,917.43
Current Expense	119803	119804	302.59
1999 Distressed Cap Go Bonds	119805		91,000.00
.3% Criminal Justice Const Fund	119806		4,104.86
		<b>TOTAL</b>	<b>219,079.98</b>

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**Motion** – Mr. Miller moved for approval of County Road, Motor Vehicle and payroll in the amount of \$139,980.32. Second by Mr. Koch. 3:0 vote in favor. (Exhibit 2)

<u>Fund</u>	<u>Warrant</u>	<u>Amount</u>
<b>County Road</b>		
Payroll	119491-119512	\$ 27,863.69
Direct Deposit		43,250.14
		71,113.83
Benefits	119513-119522	50,543.89
	<b>Total</b>	<b>\$ 121,657.72</b>
<b>Motor Vehicle</b>		
Payroll	119523-119536	\$ 4,431.55
Direct Deposit		5,470.67
		9,902.22
Benefits	119537-119546	8,420.38
	<b>Total</b>	<b>\$ 18,322.60</b>
<b>Grand Total All Payrolls</b>		<b>\$ 139,980.32</b>

**Motion** – Mr. Miller moved for approval of Salary Clearing payroll, Emergency Management payroll and Irrigation payroll in the bottom line of \$972,281.97. Second by Mr. Koch. 3:0 vote in favor. (Exhibit 3)

<u>Fund</u>	<u>Warrant</u>	<u>Amount</u>
<b>Salary Clearing Payroll:</b>		
Payroll	63466-63534	\$ 225,692.62
Direct Deposit		371,105.50
		596,798.12
Benefits	63535-63549	341,569.50
	<b>Total</b>	<b>\$ 938,367.62</b>
<b>Emergency Mgmt Payroll:</b>		
Payroll	119692-119701	\$ 4,356.60
Direct Deposit		5,540.40
		9,897.00
Benefits	119702-119711	5,262.86
	<b>Total</b>	<b>\$ 15,159.86</b>
<b>Irrigation Payroll:</b>		
Payroll	119676-119683	\$ 3,987.83
Direct Deposit		7,376.23
		11,364.06
Benefits	119684-119691	7,390.43
	<b>Total</b>	<b>\$ 18,754.49</b>
<b>Grand Total All Payrolls</b>		<b>\$ 972,281.97</b>

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Consent Agenda (9:30 am)

**Motion** – Mr. Miller: Mr. Chairman, I move that we approve the consent agenda items 1 through 6 as listed. Second by Mr. Koch.

Mr. Hsu responded to Mr. Koch's request about anticipated funding needs for Office of Public Defense (OPD) before the end of the year.

**Vote: 3:0 vote in favor.**

1. Approval of Change of Status for Ruslan Stetskiy from Grade 14 Step 1 to Grade 14 Step 4 as requested by the Treasurer
2. Approval of Resolution 2015-352, Agreement #15/16-DD-GW-00 between Benton and Franklin Counties Department of Human Services and Goodwill Industries of the Columbia, Inc.
3. Approval of Resolution 2015-353, Agreement #15/16-SA-SCC-00 between Benton and Franklin Counties Department of Human Services and First Steps Community Counseling Services
4. Approval of Resolution 2015-354, Agreement #15/16-SA-FSCCCS-00 between Benton and Franklin Counties Department of Human Services and Gary and Cathleen Somdahl, *d/b/a* Somerset Counseling Center
5. Approval of Resolution 2015-355, Agreement FCSC1500JMA001M between Franklin County and Jennifer M. Azure
6. Approval of Resolution 2015-356, requesting an inter-budget transfer of \$50,000 from the 2015 Current Expense Non-Department Budget 001-000-700; line item 519.90.00.0001, Contingency, to the Public Defense Budget 001-000-180; line item 512.81.41.1000, Miscellaneous Professional Services

**COUNTY ADMINISTRATOR (9:38 am)**

County Administrator Keith Johnson and Interim County Administrator Jerrod MacPherson met with the Board. Present in audience: Andrew Hicks, Carlee Nave, Tyler Richardson, Sheriff Jim Raymond, Piper Mitchell, Ruby Ochoa, Kelly Schadler and Jeff Tompkins.

Prosecuting Attorney's Office Renovation Discussion

**Motion** – Mr. Koch moved for approval of requested \$44,000 funds dedicated to PA's office for pending renovations. Second by Mr. Miller. The amount does not include paint. The Board

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agreed the motion is approved for expenditure up to \$50,000 to cover carpet, furniture and paint, not to exceed \$50,000. 3:0 vote in favor.

SunGard ONESolution Project Management Discussion (9:47 am)

Mr. Johnson said SunGard Project Manager Jeff Tompkins is present in the audience. Mr. Johnson will take over oversight of the county's financial software project. Auditor's Office employee Jeff Burckhard will continue to manage day-to-day operations. Mr. Johnson expects the Board will receive a briefing again in late October or early November from Mr. Tompkins and Mr. Burckhard. The parallel testing phase is being run this week.

Mr. Johnson said a compensation model that includes pay for performance is being prepared for Board consideration. Mr. Peck said in general terms he thinks it is probably not necessary or even appropriate to make permanent changes to positions or job descriptions or titles for a temporary assignment but that extraordinary effort deserves recognition and compensation.

Other Business (9:54 am)

Sheriff Raymond answered the Board's questions about the agreement with the Pasco School District to provide a school resource officer at McLoughlin Middle School.

**Motion** – Mr. Koch: Mr. Chairman, I move for approval of Interlocal Agency Agreement between Franklin County and Pasco School District No. 1 and allow the chairman to sign the contract. Second by Mr. Miller. 3:0 vote in favor. Resolution 2015-357 was approved.

Request from Visit Tri-Cities to sign a letter (10:02 am)

The Board **gave approval** for the Chairman to sign a letter to Washington State Association of Counties (WSAC) as requested by Visit Tri-Cities. (Exhibit 4)

**OTHER BUSINESS (10:07 am)**

Present in audience: Andrew Hicks, Carlee Nave, Tyler Richardson, Sheriff Jim Raymond, Piper Mitchell, Ruby Ochoa, Kelly Schadler and Jeff Tompkins.

E911 Consolidation

Mr. Peck gave a brief update regarding E911 consolidation efforts.

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CMV Holdings

Mr. Peck said a settlement agreement that the county conducted with CMV Holdings regarding a land parcel near TRAC is now complete with all documents finalized. The settlement amount was roughly \$586,000 with the property returned to the county.

**Adjourned** at 10:11 am.

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There being no further business, the Franklin County Board of Commissioners meeting was adjourned until October 7, 2015.

BOARD OF COUNTY COMMISSIONERS  
FRANKLIN COUNTY, WASHINGTON



Chairman



Chairman Pro Tem



Member

Attest:



Clerk to the Board

Approved and signed October 7, 2015.



FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

9/30/2015

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 9/30/2015

*[Handwritten signature]*

Move that the following warrants be approved for payment:

certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

FUND Expenditures	WARRANTS		AMOUNT ISSUED
Current Expense	119630	119675	36,128.41
Trac Operations	119712	119729	23,737.01
Franklin County RV Facility	119730	119731	398.20
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Current Expense	119803	119804	302.59
1999 Distressed Cap Go Bonds	119805		91,000.00
.3% Criminal Justice Const Fund	119806		4,104.86

In the amount of

*[Handwritten signature]*

219,079.98

The motion was seconded by

And passed by a vote of 3 to 0

Reviewed by County Administrator

*[Handwritten signature]*

The attached vouchers have been approved by Auditor or Deputy

*[Handwritten signature]*

Vouchers Audited By: Kristy Davis

*[Handwritten signature]*






**FRANKLIN COUNTY AUDITOR**

Matt Beaton, Auditor

September 30, 2015

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.


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move that the following warrants be approved for payment.

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		<hr/>
		71,113.83
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	<b>Total</b>	<b>\$ 121,657.72</b>
<hr/>		
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Payroll	119523-119536	\$ 4,431.55
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<b>Benefits</b>	119537-119546	8,420.38
	<b>Total</b>	<b>\$ 18,322.60</b>
<hr/>		
<b>Grand Total All Payrolls</b>		<b>\$ 139,980.32</b>

In the total amount of **\$139,980.32** (\$121,657.72 + \$18,322.60)

The motion was seconded by  and passed by a vote of 3 to 0.

  
\_\_\_\_\_  
The attached payroll has been approved by Auditor or Deputy

  
\_\_\_\_\_  
Payroll Prepared By Melissa Olheiser

**FRANKLIN COUNTY AUDITOR**

Matt Beaton, Auditor

September 30, 2015

Franklin County Commissioners:


Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, September 30, 2015,  move that the following warrants be approved for payment.

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	<b>Total</b>	<b><u>\$ 18,754.49</u></b>
<b>Grand Total All Payrolls</b>		<b><u>\$ 972,281.97</u></b>

In the total amount of **\$972,281.97**

(\$938,367.62 + \$15,159.86 + \$18,754.49)

The motion was seconded by  and passed by a vote of 3 to 0.  
The attached payroll has been approved by Auditor or Deputy  
Payroll Prepared by Melissa Olheiser



# FRANKLIN COUNTY

## BOARD OF COMMISSIONERS

**BRAD PECK**  
DISTRICT 1

**ROBERT E. KOCH**  
DISTRICT 2

**RICK MILLER**  
DISTRICT 3

Keith Johnson  
County Administrator

September 30, 2015

Washington State Association of Counties  
Board of Directors  
206 Tenth Avenue S.E.  
Olympia WA 98501

Dear Board of Directors,

Franklin County is pleased to offer and recommend Pasco as the host site for the Washington State Association of Counties 2018 County Leaders Conference. We are confident every conference delegate will enjoy all our destination has to offer!

Both the Pasco Red Lion Hotel and the Franklin County Trade, Recreation and Agriculture Center (TRAC) have the hotel space and associated amenities for a completely successful professional conference.

Pasco's central location, spectacular weather and multitude of great hotels and restaurants will be enjoyed by all who attend. From golfing and shopping local specialty stores, to wineries and museums, Franklin County will provide a memorable visit for every delegate.

We urge you to give our community consideration for the 2018 Annual Conference and invite you to discover how the Tri-Cities has positioned itself as a premier convention destination in the Northwest!

Sincerely,

A handwritten signature in cursive script that reads "Brad Peck".

Brad Peck, Chairman  
Franklin County Commissioners