

COMMISSIONERS RECORD 53  
FRANKLIN COUNTY  
Commissioners' Proceedings for August 19, 2015

*This document is a summarized version of the Board of Commissioners proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.*

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Chairman Brad Peck, Chair Pro Tem Rick Miller, and Commissioner Robert E. Koch, Interim County Administrator Jerrod MacPherson, and Clerk to the Board Valerie Loffler. The meeting convened at 9:00 a.m. with the Pledge of Allegiance.

Public Hearing (9:05 a.m.)

Ordinance 2015-04, extending a six-month moratorium on the establishment, location, permitting, licensing or operation of marijuana production, processing and retail to the extent authorized by Initiative 502 or applicable law to allow for further study and public analysis

Attorney Bronson Brown of Bell Brown and Rio provided a report on the proposed ordinance extending the marijuana moratorium for six months with a permanent ban anticipated after going through the planning process.

Chairman Peck opened the public hearing at 9:05 a.m.

All three Board members responded to a question from Sharon Louise about what progress has been made since the last time the moratorium was extended.

All three Board members responded to a question from Tom Bailey about distribution of revenue.

Commissioners responded to an unnamed audience member's comments.

Eddie Ochoa spoke in favor of lifting the moratorium.

**Motion** (9:20 am) – Mr. Miller: Mr. Chairman, I move to authorize the additional six-month extension on the moratorium, allowing the additional time necessary to develop and implement regulations to ban the establishment, location, permitting, licensing or operation of marijuana production, processing and retail to the extent authorized by Initiative 502 or applicable law considered by the Board of Commissioners. Second by Mr. Koch.

Mr. Peck summarized that the ordinance creates an additional six-month extension on the moratorium for the purposes of working toward a ban. That process over the next several months still provides the public an opportunity to engage. So this action today doesn't say that there will be a ban, it says that that's the direction that we're moving and it's a public process that occurs and there will be opportunity for a voice in that process.

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**Vote: 3:0 vote in favor.** Ordinance 4-2015 was approved. (Exhibit 1)

**FINANCIAL SOFTWARE (9:22 am)**

Jeff Tompkins with Accent Business Services, Inc., gave a status report on the county-wide financial system called the OneSolution Project through Sungard (Exhibit 2). The system is expected to go live in January 2016.

**OFFICE BUSINESS (9:40 am)**

Tri-City Rivershore Enhancement Council (TREC) (9:40 am)

Rick Terway and Kim Schugart met with the Board to request funding in 2016. Kennewick, Pasco, Richland, Benton County, Franklin County and the ports are involved in funding TREC. Mr. Terway gave an update on the work being done by TREC including a "way finding" process. Mr. Peck noted that the project is design to improve recreation and tourism along the rivershore in both counties. The "way finding" process is to help identify access points to the rivershore and key activities. Ms. Schugart noted that the project was taken on as a regional project.

The **Board had consensus agreement** to pay up to \$12,000 from the economic development fund for TREC in 2016 using .09 economic development funds. (9:49 am)

Vouchers (9:52 am)

**Motion:** Mr. Koch moved for approval of fund expenditures for August 19, 2015, in the amount of \$759,923.26. Second by Mr. Miller. 3:0 vote in favor. (Exhibit 3)

| <u>Fund Expenditures</u>     | <u>Warrants</u> |        | <u>Amount Issued</u> |
|------------------------------|-----------------|--------|----------------------|
| <b>Excise Tax</b>            |                 |        |                      |
| Current Expense              |                 |        | 2,164.03             |
| Trial Court Improvement      |                 |        |                      |
| <b>Fund</b>                  |                 |        | 30.10                |
| Boating Safety Fund          |                 |        | 1.33                 |
| County Roads                 |                 |        | 77.29                |
| TRAC Operations Fund         |                 |        | 36.45                |
| Franklin County RV Facility  |                 |        | 4.82                 |
|                              |                 |        | 2,314.02             |
| Current Expense              | 117721          | 117770 | 38,937.02            |
| Current Expense              | 117771          | 117801 | 37,610.20            |
| Law Library/ #185            | 117802          | 117804 | 10,337.05            |
| .3% Criminal Justice Fund    | 117805          |        | 169,036.19           |
| Franklin County RV Facility  | 117806          |        | 20,240.17            |
| Courthouse Facilitator/ #116 | 117807          |        | 1,650.00             |
| Boating Safety/ #130         | 117808          | 117810 | 401.94               |
| Sheriff/ Sex Offender Grant  | 117811          |        | 90.19                |

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|                                |        |              |                          |
|--------------------------------|--------|--------------|--------------------------|
| Jail Commissary/ #134          | 117812 | 117816       | 1,967.46                 |
| Veteran's Assistance           | 117817 | 117818       | 2,125.72                 |
| Franklin County RV Facility    | 117819 | 117822       | 957.32                   |
| Current Expense                | 117823 | 117868       | 125,684.15               |
| Auditor O&M/ # 102             | 117869 |              | 76.84                    |
| Election Equip Revolving/ #104 | 117870 |              | 125.95                   |
| County Roads/ #150             | 117871 | 117883       | 314,396.95               |
| Solid Waste/ #152              | 117887 | 117887       | 1,012.19                 |
| Motor Vehicle/ # 500           | 117888 | 117911       | 32,959.90                |
|                                |        | <b>Total</b> | <b><u>759,923.26</u></b> |

**Motion:** Mr. Koch moved for approval of payroll vouchers for Public Works and Motor Vehicle, for a grand total of \$87,617.92. Second by Mr. Koch. 3:0 vote in favor. (Exhibit 4)

| <u>Fund</u>          | <u>Warrant</u>     | <u>Amount</u>              |
|----------------------|--------------------|----------------------------|
| <b>County Road</b>   |                    |                            |
| Payroll              | 117596-117612      | \$ 22,650.74               |
| Direct Deposit       |                    | 39,291.34                  |
|                      |                    | <u>61,942.08</u>           |
| Benefits             | 117613-117616      | 13,780.79                  |
|                      | <b>Total</b>       | <b><u>\$ 75,722.87</u></b> |
| <b>Motor Vehicle</b> |                    |                            |
| Payroll              | 117422-117432      | \$ 4,007.06                |
| Direct Deposit       |                    | 5,629.29                   |
|                      |                    | <u>9,636.35</u>            |
| Benefits             | 117433-117436      | 2,258.70                   |
|                      | <b>Total</b>       | <b><u>\$ 11,895.05</u></b> |
|                      | <b>GRAND TOTAL</b> | <b><u>\$ 87,617.92</u></b> |

**Motion:** Mr. Koch moved for approval of Salary Clearing payroll vouchers for a grand total of \$689,483.00. Second by Mr. Miller. 3:0 vote in favor. (Exhibit 5)

| <u>Fund</u>                     | <u>Warrant</u> | <u>Amount</u>               |
|---------------------------------|----------------|-----------------------------|
| <b>Salary Clearing Payroll:</b> |                |                             |
| Payroll                         | 63245-63300    | \$ 183,553.80               |
| Direct Deposit                  |                | 371,548.19                  |
|                                 |                | <u>555,101.99</u>           |
| Benefits                        | 63301-63306    | 109,182.14                  |
|                                 | <b>Total</b>   | <b><u>\$ 664,284.13</u></b> |
| <b>Emergency Mgmt Payroll:</b>  |                |                             |
| Payroll                         | 117412-117417  | \$ 2,935.13                 |
| Direct Deposit                  |                | 7,256.74                    |

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|                            |               |                    |                      |
|----------------------------|---------------|--------------------|----------------------|
| Benefits                   | 117418-117421 |                    | 10,191.87            |
|                            |               |                    | 1,886.31             |
|                            |               | <b>Total</b>       | <b>\$ 12,078.18</b>  |
| <b>Irrigation Payroll:</b> |               |                    |                      |
| Payroll                    | 117400-117407 |                    | \$ 3,073.09          |
| Direct Deposit             |               |                    | 7,732.73             |
|                            |               |                    | 10,805.82            |
| Benefits                   | 117408-117411 |                    | 2,314.87             |
|                            |               | <b>Total</b>       | <b>\$ 13,120.69</b>  |
|                            |               | <b>Grand Total</b> | <b>\$ 689,483.00</b> |

Consent Agenda (9:54 am)

**Motion:** Mr. Miller moved to approve consent agenda items 1 through 4. Second by Mr. Koch. 3:0 vote in favor.

1. Approval of Resolution 2015-305, Executing DSHS Agreement Number 1563-44727, between the Developmental Disabilities Administration within Department of Social and Health Services and Benton and Franklin Counties Department of Human Services, to advance the state legislative policy to provide a coordinated and comprehensive state and local program of services for persons with developmental disabilities
2. Approval of Resolution 2015-306, executing a Professional Services Agreement with Alexis Rado for Public Defense Services in Benton & Franklin Counties Juvenile Court
3. Approval of Resolution 2015-307, Washington State Military Department Contract Number E16-040 between Washington State Military Department and Franklin County for State Enhanced 911 Funds of \$44,300 to Franklin County
4. Approval of Resolution 2015-308, amending the District and Superior Court Investigative Services Contract with Investigator Daniel Couture to Correct his Business Name

**Recessed** at 9:55 am.

**Reconvened** at 10:06 am.

**COUNTY ADMINISTRATOR**

Executive Session

Deputy Prosecutor Tim Dickerson met with the Board. Also present: Sheriff Jim Raymond, Commander Steve Sultemeier and Human Resources Director Carlee Nave.

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**Executive Session** at 10:06 am pursuant to RCW 42.30.110(1)(i) regarding agency enforcement actions, litigation or potential litigation.

**Open Session** at 10:29 am.

**Risk Pool Discussion**

The Board discussed the county's deductible amount and cyber insurance.

**Motion** – Mr. Koch moved to continue our insurance provisions with a \$25,000 deductible with excess insurance of \$5 million over the \$20 million base and acquiring the Risk Pool's cyber insurance and authorize Mr. Koch to sign as Franklin County's Risk Pool representative. Second by Mr. Miller. There was discussion. 3:0 vote in favor.

**Public Comment**

Michelle Andres gave comments on various subjects including the marijuana moratorium, the Risk Pool, and property taxing and assessment processes.

**ADJOURNMENT**

The meeting adjourned at 11:10 am.

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There being no further business, the Franklin County Board of Commissioners meeting was adjourned until the Special Board meeting on August 20, 2015.

BOARD OF COUNTY COMMISSIONERS  
FRANKLIN COUNTY, WASHINGTON



Chairman



Chairman Pro Tem



Member

Attest:

  
Clerk to the Board

Approved and signed September 23, 2015.

ORDINANCE NUMBER 4-2015  
FRANKLIN COUNTY, WASHINGTON

**AN ORDINANCE EXTENDING A SIX MONTH MORATORIUM ON THE ESTABLISHMENT, LOCATION, PERMITTING, LICENSING, OR OPERATION OF MARIJUANA PRODUCTION, PROCESSING, AND RETAIL TO THE EXTENT AUTHORIZED BY INITIATIVE 502 OR APPLICABLE LAW.**

**WHEREAS**, on February 25, 2015 the Board of County Commissioners adopted Ordinance 3-2015 extending a six (6) month moratorium on the establishment, location, permitting, licensing, or operation of marijuana production, processing, and retail to the extent authorized by Initiative 502 or applicable law; and

**WHEREAS**, in adoption of Ordinance 3-2015 the Board of County Commissioners found imposition and extension of a moratorium was in the public's best interest (to protect the public's safety, health and general welfare) and to maintain the status quo pending Franklin County's consideration of amending zoning classifications based on further study and public analysis; and

**WHEREAS**, the moratorium imposed and extended by Ordinance 3-2015 expires August 24, 2015; and

**WHEREAS**, additional time is necessary to develop and implement regulations to ban the establishment, location, permitting, licensing, or operation of marijuana production, processing, and retail to the extent authorized by Initiative 502 or applicable law considered by the Board of County Commissioners; and

**WHEREAS**, while development and implementation of regulations is pending it continues to be in the public's best interest to impose a moratorium and preserve the status quo by extending for another six (6) months the moratorium on the establishment, location, permitting, licensing, or operation of marijuana production, processing, and retail to the extent authorized by Initiative 502 or applicable law; and

**WHEREAS**, this day a public hearing has been held to consider extending for another six (6) months the moratorium on the establishment, location, permitting, licensing, or operation of marijuana production, processing, and retail to the extent authorized by Initiative 502 or applicable law; and

**WHEREAS**, the Board of County Commissioners has the authority pursuant to RCW 36.70.795 to adopt a moratorium; and

**WHEREAS**, the Board of County Commissioners intends for these recitals and those set forth in Ordinance 5-2014 and incorporated herein, to constitute its "findings of fact" as required by RCW 36.70.795; and

**WHEREAS**, said moratorium is in the best interests of Franklin County and is necessary to preserve the public health, safety, and welfare of the citizens.

**NOW THEREFORE**, the Board of Franklin County Commissioners ordains as follows:

**Section 1: Preliminary Findings of Fact.** The recitals and findings set forth above are hereby adopted as preliminary findings of fact in support of the moratorium imposed by this ordinance.

**Section 2: Moratorium Imposed.** Pursuant to the laws of the State of Washington, a moratorium is hereby imposed prohibiting within all areas of unincorporated Franklin

County the establishment, location, operation, licensure, or maintenance of premises, facilities, businesses, or any other activities or operations involving the production, processing, or sale of marijuana and marijuana products authorized by Initiative 502 or any other laws of the State of Washington. While said moratorium is in effect no building permit, occupancy permit, other development permit or approval, or business license shall be issued for any of the purposes or activities set forth above. Should any permits or licenses be issued in error for the above purposes or activities, such shall be null and void.

**Section 3:** **No Nonconforming Uses.** No use that constitutes or purports to be production, processing, or sale of marijuana that was engaged in prior to the enactment of this ordinance shall be deemed to have been a legally established use and shall not be entitled to claim legal nonconforming status.

**Section 4:** **Duration.** The moratorium imposed by this ordinance shall continue in effect for six consecutive months from its effective date, unless repealed or modified by the Board of Franklin County Commissioners in accordance with applicable law.

**Section 5:** **Public Hearing.** Pursuant to RCW 36.70A.390 this day the Commissioners held a public hearing on the adoption of this moratorium.

**Section 6:** **Severability.** If any section, sentence, or portion of this ordinance or its application to any person or circumstance should be held to be invalid or unconstitutional for any reason by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of the remaining portions of this ordinance or its application to any other person or situation.

**Section 7:** **Effective Date.** This ordinance shall become effective on the date of its adoption set forth below.

APPROVED AND ADOPTED this 19<sup>th</sup> day of August, 2015.

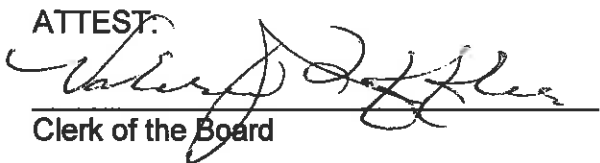
BOARD OF COUNTY COMMISSIONERS  
FRANKLIN COUNTY, WASHINGTON

  
\_\_\_\_\_  
Brad Peck, Chair


  
\_\_\_\_\_  
Rick Miller, Chair Pro Tem

  
\_\_\_\_\_  
Robert E. Koch, Member

ATTEST:

  
\_\_\_\_\_  
Clerk of the Board

APPROVED AS TO FORM

By:   
\_\_\_\_\_  
Timothy E. Dickerson  
Deputy Prosecuting Attorney



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EXHIBIT 2

August 19, 2015



# *ONEsolution* Project Commissioner Update

August 19, 2015

**SUNGARD** PUBLIC SECTOR

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# Today

- Jeff Tompkins
- Jeff Burckhard
- Project status
- Plans going forward
- Gain agreement on key project dates

## Project Goals

- Complete implementation of core ONESolution functionality by August 31, 2016.
- Adopt automated & electronic processes where appropriate.
- Adopt use of workflow & security to improve internal controls and audit function.
- Improve reporting and management information availability for all end-users.

## Project Value

- Legacy application is no longer supported
- Promotes significantly more automation
- Better data retention
- Better internal controls
  - Separation of duties
  - Record of approvals
  - Change log
- Opportunity to review processes
- Better cross-department collaboration

# Project Scope

## ONESolution Modules

- AP/Bank Reconciliation
- Accounts Receivable
- Budgeting w/Budget Item Detail
- Contract Management
- Fixed Assets
- General Ledger
- Job/Project Ledger
- Purchasing
- Human Resources
- Payroll
- Position Budgeting
- Timecard Online

- Applicant Online
- Employee Online

## Sympro

- Sympro-investments
- Sympro-debt

## ONESolution Administration

- Click, Drag & Drill
- Documents Online
- Easy Laser Forms
- ONESolution Desktop
- SPSSOne Security
- Cognos Reporting

# Phasing

- **Phase 1 (Feb 2016)**
  - Accounts Payable
  - Bank Reconciliation
  - Cash Receipting
  - Sympro-investments
  - General Ledger
  - Click, Drag & Drill
  - Documents Online
  - Easy Laser Forms
  - ONESolution
  - Desktop
  - SPSONe Security
  - Cognos Reporting
- **Phase 2 (Q2 2016)**
  - Budgeting
  - Job/Project Ledger
  - Accounts Receivable
  - Human Resources
  - Payroll
  - Position Budgeting
  - Sympro-debt
  - TRAC (tentative)
- **Phase 3 (Q3 2016)**
  - Fixed Assets
  - Timecard Online
  - Applicant Online
  - Employee Online
  - Purchasing
  - Contract Mgmt
- **Phase 4**
  - Minor improvements

# Phase 1 Schedule

| ID | Task Name                                  | Duration  | Start       | Finish      | 3rd Quarter  | 4th Quarter | 1st Quarter | 2nd Quarter |     |     |     |     |     |     |     |     |
|----|--|-----------|-------------|-------------|--|-------------|-------------|-------------|-----|-----|-----|-----|-----|-----|-----|-----|
|    |  |           |             |             | Jul  | Aug         | Sep         | Oct         | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun |
| 1  | SungardFranklin Project                    | 264 days? | Mon 4/13/15 | Wed 4/27/16 | [Gantt bar spanning from Mon 4/13/15 to Wed 4/27/16] |             |             |             |     |     |     |     |     |     |     |     |
| 2  | Phase 1 (GL/AP Investments/Cash/)          | 264 days  | Mon 4/13/15 | Wed 4/27/16 | [Gantt bar spanning from Mon 4/13/15 to Wed 4/27/16] |             |             |             |     |     |     |     |     |     |     |     |
| 3  | Initial configuration                      | 1 day     | Mon 4/13/15 | Mon 4/13/15 | [Gantt bar for 1 day on Mon 4/13/15]                 |             |             |             |     |     |     |     |     |     |     |     |
| 7  | Business process configuration             | 165 days  | Mon 4/13/15 | Fri 12/4/15 | [Gantt bar spanning from Mon 4/13/15 to Fri 12/4/15] |             |             |             |     |     |     |     |     |     |     |     |
| 14 | Phase 1 product testing                    | 10 days   | Wed 8/12/15 | Tue 8/25/15 | [Gantt bar spanning from Wed 8/12/15 to Tue 8/25/15] |             |             |             |     |     |     |     |     |     |     |     |
| 19 | Parallel/extended testing                  | 82 days   | Thu 8/6/15  | Wed 12/2/15 | [Gantt bar spanning from Thu 8/6/15 to Wed 12/2/15]  |             |             |             |     |     |     |     |     |     |     |     |
| 33 | Refine, prepare for deployment             | 60 days   | Tue 11/3/15 | Wed 2/3/16  | [Gantt bar spanning from Tue 11/3/15 to Wed 2/3/16]  |             |             |             |     |     |     |     |     |     |     |     |
| 40 | Train all department end-users             | 40 days   | Fri 12/4/15 | Wed 2/3/16  | [Gantt bar spanning from Fri 12/4/15 to Wed 2/3/16]  |             |             |             |     |     |     |     |     |     |     |     |
| 45 | Deploy ONEsolution AP/GL                   | 70 days   | Wed 1/20/16 | Wed 4/27/16 | [Gantt bar spanning from Wed 1/20/16 to Wed 4/27/16] |             |             |             |     |     |     |     |     |     |     |     |
| 47 | Develop support structure                  | 10 days   | Wed 1/20/16 | Wed 2/3/16  | [Gantt bar spanning from Wed 1/20/16 to Wed 2/3/16]  |             |             |             |     |     |     |     |     |     |     |     |
| 48 | Go live                                    | 0 days    | Wed 2/3/16  | Wed 2/3/16  | [Gantt bar for 0 days on Wed 2/3/16]                 |             |             |             |     |     |     |     |     |     |     |     |
| 49 | Support AP runs, maintain GL               | 60 days   | Wed 2/3/16  | Wed 4/27/16 | [Gantt bar spanning from Wed 2/3/16 to Wed 4/27/16]  |             |             |             |     |     |     |     |     |     |     |     |
| 50 | Phase 2 (HR/Payroll/Budgets/Projects/Debt) | 1 day?    | Mon 4/13/15 | Mon 4/13/15 | [Gantt bar for 1 day on Mon 4/13/15]                 |             |             |             |     |     |     |     |     |     |     |     |
| 51 | Review: knowledge needs                    | 1 day?    | Mon 4/13/15 | Mon 4/13/15 | [Gantt bar for 1 day on Mon 4/13/15]                 |             |             |             |     |     |     |     |     |     |     |     |
| 52 | Conduct review of configuration            | 1 day?    | Mon 4/13/15 | Mon 4/13/15 | [Gantt bar for 1 day on Mon 4/13/15]                 |             |             |             |     |     |     |     |     |     |     |     |
| 53 | Phase 3 (FA/Online/Purchasing)             | 1 day?    | Mon 4/13/15 | Mon 4/13/15 | [Gantt bar for 1 day on Mon 4/13/15]                 |             |             |             |     |     |     |     |     |     |     |     |
| 54 | Initial consultation-Sungard               | 1 day?    | Mon 4/13/15 | Mon 4/13/15 | [Gantt bar for 1 day on Mon 4/13/15]                 |             |             |             |     |     |     |     |     |     |     |     |

**Project: SungardFranklin\_v3**  
**Date: Fri 8/14/15**

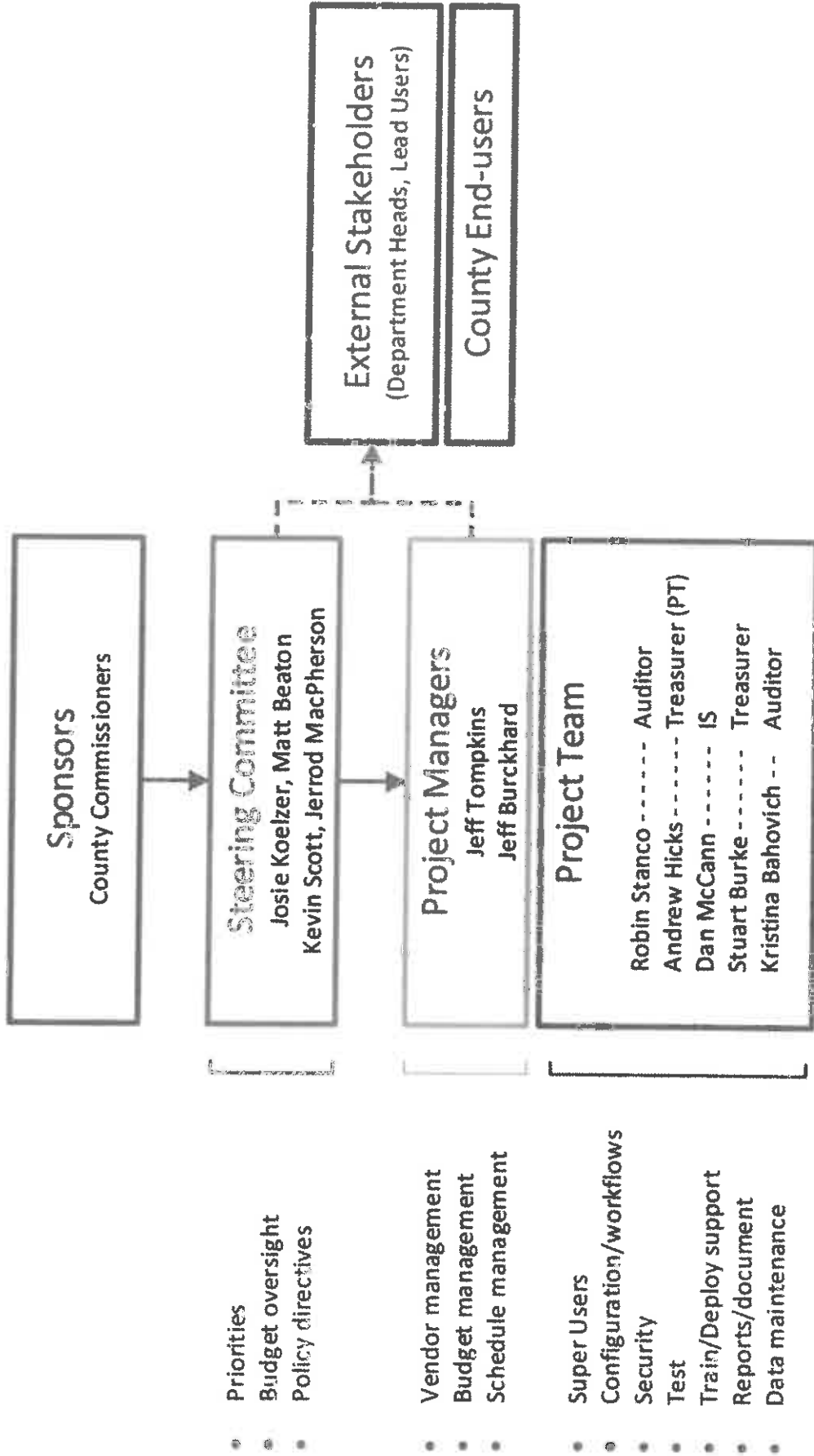
|                 |                        |                |                |                |
|-----------------|------------------------|----------------|----------------|----------------|
| Task            | Manual Summary Buildup | Manual Summary | Manual Summary | Manual Summary |
| SPR             | Manual Summary         | Manual Summary | Manual Summary | Manual Summary |
| Summary         | Manual Summary         | Manual Summary | Manual Summary | Manual Summary |
| Project Summary | Manual Summary         | Manual Summary | Manual Summary | Manual Summary |

# Project Management

- Project charter
- Organization chart
  - Steering role
  - Sponsor role
  - Jeff Tompkins role
  - Jeff Burckhard role
- Project tools
  - Checklist
  - Project schedule, phase 1
  - Testing
  - Issue tracking
- Weekly PM meeting
- Weekly Sungard meeting
- Invoice approval
- Steering meetings
- Budget “moved” to Jeff T./Jeff B.
- DLs used as needed with Sungard



# Project Organizational Structure



## Status Items

- Project structure, tempo, management approach in place
- Most configuration complete
  - Security, workflows, list data, etc.
- Working to update GL balances to legacy
- Focusing on reports
- Parallel testing preparations have started
- Have gained significant technical competency
- Have gained significant application proficiency

# Parallel Testing

- Input in old *and* new software, compare results
- Departments participating:
  - Auditor, Treasurer, Assessor, Prosecutor, Planning, Sheriff, Public Works
- Schedule:
  - Initial meeting: August 11
  - Department review: August 24-28
  - Training: September 22-25
  - Parallel testing: October 1-16
  - Review results/fix: October 16-December

**Thank You!**

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**FRANKLIN COUNTY AUDITOR**

Matt Beaton, Auditor

8/19/2015

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 8/19/2015

Move that the following warrants be approved for payment:

certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

| <u>FUND Expenditures</u>       | <u>WARRANTS</u> | <u>AMOUNT ISSUED</u>     |
|--------------------------------|-----------------|--------------------------|
| Excise Tax                     |                 |                          |
| Current Expense                |                 | 2,164.03                 |
| Trial Court Improvement Fund   |                 | 30.10                    |
| Boating Safety Fund            |                 | 1.33                     |
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| Solid Waste/ #152              | 117884 117887   | 1,012.19                 |
| Motor Vehicle/ # 500           | 117888 117911   | 32,959.90                |
|                                |                 | <u><u>759,923.26</u></u> |

In the amount of

The motion was seconded by

And passed by a vote of 3 to 0

Reviewed by County Administrator

The attached vouchers have been approved by Auditor or Deputy

Vouchers Audited By: Kristy Davis



