

COMMISSIONERS RECORD 53
FRANKLIN COUNTY
Commissioners' Proceedings for March 18, 2015

This document is a summarized version of the Board of Commissioners proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Brad Peck, Chairman; Rick Miller, Chair Pro Tem; and Robert E. Koch, Member; Jerrod MacPherson, Interim County Administrator; and Mary Withers, Clerk to the Board. Meeting convened at 9:00 am with the Pledge of Allegiance.

JAIL REMODEL/CONSTRUCTION (9:02 am)

Construction Project Manager Larry Hueter met with the Board.

RFP Opening: Public Safety Building Select Office Renovations

Present in audience: Jennifer Wagner, Michael Bjur, Sheriff Jim Raymond, Linda Robb and Tri-City Herald Reporter Geoff Folsom.

Two bids were received.

Booth & Sons Construction	Base bid	\$285,300
	Alternate #1 (Child Support)	\$ 98,800
	Alternate #2 (video arraignment)	\$ 39,400
	Alternate #3 (carpet replacement)	\$ 16,881.71
 G2 Construction	Base bid	 \$341,072.82
	Alternate #1 (Child Support)	\$ 39,645.61
	Alternate #2 (video arraignment)	\$ 41,706.57
	Alternate #3 (carpet replacement)	\$ 7,735.69

The bids will be reviewed with a decision expected on March 25, 2015. It was noted that a portion of the cost for the Child Support remodeling will be paid by the State of Washington.

HUMAN SERVICES (HS) (9:11 am)

HS Administrator Linda Robb met with the Board. Present in audience: Jennifer Wagner, Michael Bjur, Jim Raymond, Geoff Folsom, Dan Blasdel and Tim Dickerson.

COMMISSIONERS RECORD 53
FRANKLIN COUNTY
Commissioners' Proceedings for March 18, 2015

Grant Agreement #2060-2014-TIR between Benton and Franklin Counties Department of Human Services and River of Life Metropolitan Community Church

Ms. Robb explained the contract and answered questions.

Motion - Mr. Koch: Mr. Chairman, I move for approval of Resolution 2015-120 in the matter of executing Grant Agreement 2060-2014-TIR between Benton and Franklin Counties Department of Human Services and River of Life Metropolitan Community Church. Second by Mr. Miller. 3:0 vote in favor.

CORONER (9:20 am)

Coroner Dan Blasdel met with the Board. Present in audience: Jennifer Wagner, Michael Bjur, Linda Robb, Jim Raymond, Tim Dickerson and Geoff Folsom.

Inter-Budget Transfer of \$5000 from Contingency Reserve to Coroner's Budget for funding of coroner's inquest

Mr. Blasdel requested an inter-budget transfer of \$10,000 from Contingency Reserve to the Coroner's budget to fund a coroner's inquest. The initial request for \$5,000 was adjusted due to the Prosecutor feeling the inquest will take two weeks instead of one week.

After discussion, the Board **allowed the Coroner to pay for the inquest out of the Coroner Budget autopsy line item** rather than through an inter-budget transfer at this time. The Board acknowledged that additional funding in the autopsy line item will likely be necessary later in the year.

PUBLIC WORKS (9:41 am)

Public Works Director Matt Mahoney met with the Board. Present in audience: Jennifer Wagner, Michael Bjur, Jim Raymond, Geoff Folsom, Pat Austin and Troy Woody.

2015 Motor Grader Award

Motion – Mr. Koch: I move to authorize declaration of surplus equipment and authorizing trade-in of a motor grader. Second by Mr. Miller. 3:0 vote in favor. Resolution 2015-120A was approved.

Motion – Mr. Koch: I move to award new motor grader bid to Rowand Machinery Company of Pasco, Washington, and include approval of the Board's signatures for the award letter to Rowand Machinery. Second by Mr. Miller. 3:0 vote in favor. Resolution 2015-121 was approved. (Exhibit 1: Letter to Rowand Machinery Company)

COMMISSIONERS RECORD 53
FRANKLIN COUNTY
Commissioners' Proceedings for March 18, 2015

Annexation discussion

Mr. Peck asked when an area of the county is annexed, do all other citizens of the unincorporated county pay slightly more in property taxes so that it still gives the same amount of money to the Public Works Department? Mr. Mahoney said that is correct. Mr. Peck asked Mr. Mahoney to research the amount.

Juniper Dunes

There was discussion about the project to make an access road to Juniper Dunes.

OFFICE BUSINESS

Present in audience: Jennifer Wagner, Michael Bjur, Matt Mahoney, Jim Raymond, Troy Woody, Geoff Folsom and Matt Beaton.

Vouchers

Motion – Mr. Koch moved for approval of fund expenditures in the bottom line of \$675,480.75.

Second by Mr. Miller. 3:0 vote in favor. (Exhibit 2)

<u>Fund Expenditures</u>	<u>Warrants</u>		<u>Amount Issued</u>
TRAC Operations Fund	110985	111011	15,632.72
FC RV Facility	111012	111015	4,644.67
Current Expense	111016	111054	760,547.16
Auditor O & M	111055	111056	4,068.19
Election Equipment Revolving	111057	111058	214.65
Rental Car Excise Tax	111059	***	20,240.17
Veteran's Assistance	111060	111061	751.00
Ending Homelessness Fund	111062	111069	11,179.32
Affordable Housing Fund	111070	***	1,221.20
.3% Criminal Justice Const Fnd	111071	***	554.25
Current Expense	111072	111104	40,467.75
Crime Victims/Witness Assist	111105	111106	3,831.95
Courthouse Facilitator Program	111107	***	980.00
Current Expense	111108	111117	2,388.11
Jail Commissary	111118	111123	3,968.70
Enhanced 911	111124	***	24.96
County Roads	111327	111349	163,777.96
Solid Waste	111350	111352	439.48
Motor Vehicle/Public Works	111353	111379	13,267.48
Enhanced 911/State Contract	111380	111381	4,614.73
			<u>\$1,052,814.45</u>

COMMISSIONERS RECORD 53
FRANKLIN COUNTY
Commissioners' Proceedings for March 18, 2015

Motion – Mr. Koch moved for approval of fund expenditures for County Road payroll and Motor Vehicle payroll in the bottom line of \$83,050.10. Second by Mr. Miller. 3:0 vote in favor. (Exhibit 3)

<u>Fund</u>	<u>Warrant</u>	<u>Amount</u>
County Road		
Payroll	110879-110894	20,567.87
Direct Deposit		38,296.75
		<u>58,864.62</u>
Benefits	110895-110898	12,107.15
	Total	<u>\$70,971.77</u>
Motor Vehicle		
Payroll	110899-110909	\$4,348.34
Direct Deposit		5,604.05
		<u>\$9,952.39</u>
Benefits	110910-110913	2,125.94
	Total	<u>\$12,078.33</u>
Grand Total All Payrolls		<u>\$83,050.10</u>

Motion – Mr. Koch moved for approval of Salary Clearing payroll, Emergency Management payroll and Irrigation payroll. The bottom line is \$675,480.75. Second by Mr. Miller. 3:0 vote in favor. (Exhibit 4)

<u>Fund</u>	<u>Warrant</u>	<u>Amount</u>
Salary Clearing Payroll:		
Payroll	62403-62475	\$181,961.73
Direct Deposit		368,597.71
		<u>550,559.44</u>
Benefits	62476-62484	100,921.20
	Total	<u>\$651,480.64</u>
Emergency Mgmt Payroll:		
Payroll	110927-110932	\$2,741.64
Direct Deposit		7,108.86
		<u>9,850.50</u>
Benefits	110933-110936	1,664.42
	Total	<u>\$11,514.92</u>

COMMISSIONERS RECORD 53
FRANKLIN COUNTY
Commissioners' Proceedings for March 18, 2015

Irrigation Payroll:

Payroll	110914-110922	\$2,927.24
Direct Deposit		7,525.78
		10,453.02
Benefits	110923-110926	2,032.17
	Total	\$12,485.19
Grand Total All Payrolls		\$675,480.75

Consent Agenda

Motion – Mr. Miller: I move we approve consent agenda 1 through 7 as listed. Second by Mr. Koch. 3:0 vote in favor.

1. Approval of Resolution 2015-122, Agreement for Materials and/or Services Supplier between Franklin County and the Benton Franklin Fair Association for Franklin County Solid Waste Department
2. Approval of Resolution 2015-123, Amendment No. 01 to Interagency Agreement G1400063 between State of Washington Department of Ecology and Franklin County Solid Waste, providing additional funding in the amount of \$26,000 to Franklin County's Community Litter Cleanup Program for the period October 1, 2014 through June 30, 2015
3. Approval of Resolution 2015-124, Amendment No. 2 to the Coordinated Prevention Grant (CPG) Agreement No. G1400166 between State of Washington Department of Ecology (DOE) and Franklin County Public Works
4. Approval of Resolution 2015-125, authorizing disposal of surplus property as requested by Facilities Department: two nail guns, Cub Cadet lawn vacuum, portable drill, air compressor, die grinder and Werner 12 foot fiberglass ladder
5. Approval of Resolution 2015-126, Memorandum of Understanding between Franklin County Jail and Lourdes Counseling Center
6. Approval of Resolution 2015-127, contract for Appraisal Services between Franklin County and LEH Appraisal Services, LLC
7. Approval of Resolution 2015-128, destroy surplus property – disposal of five desk chairs; one broken reception chair; two Dictaphone machines, one transcriber, and two broken electric staplers as requested by Prosecutor's Office

Recessed at 10:01 am.

Reconvened at 10:10 am.

COMMISSIONERS RECORD 53
FRANKLIN COUNTY
Commissioners' Proceedings for March 18, 2015

COUNTY ADMINISTRATOR

Interim County Administrator Jerrod MacPherson and TRAC Manager Troy Woody met with the Board. Present in audience: Geoff Folsom and Josie Koelzer.

Follow-up discussion regarding emergency repair for failing dehumidifier at TRAC Center ice rink

The Board had **consensus agreement** to move forward with procuring the dehumidifier replacement using the least cost approach and a responsible bidder. Funding will come from the Distressed Capital GO Bonds .09 Budget Fund 280-000-002 through an inter-budget transfer to FC Public Facilities Construction Budget Fund 390-404-001.

TRAC Advisory Board

Mr. Woody asked the Board to give some guidance regarding TRAC Advisory Board membership and by-laws. The Board will discuss it in more detail at a later date.

OTHER BUSINESS

Water Update

Mr. Miller gave an update on water transfer issues related to the Odessa and Lake Roosevelt areas.

COUNTY ADMINISTRATOR (continuing)

Present in audience: Geoff Folsom, Pat Austin, Judge Bob Swisher and Josie Koelzer.

MATRICS (E911 consolidation)

Mr. Peck gave an update regarding the proposed MATRICS agreement.

Executive Session at 10:32 am with Treasurer Josie Koelzer pursuant to RCW 42.30.110(1)(b), real estate acquisition or site selection, expected to last up to 15 minutes. Others in the audience left the meeting.

Open Session at 10:50 am. Ms. Koelzer left the meeting.

Executive Session continued at 10:50 am expected to last 15 minutes.

Open Session at 11:08 am.

Recessed at 11:09 am.

Reconvened at 11:12 am.

COMMISSIONERS RECORD 53
FRANKLIN COUNTY
Commissioners' Proceedings for March 18, 2015

HUMAN RESOURCES (HR)

Senior Deputy Prosecutor Janet Taylor and HR Director Carlee Nave met with the Board.
Present in audience: Superior Court Administrator Pat Austin, Superior Court Judge Bob Swisher and Sheriff Jim Raymond.

Executive Session at 11:13 am pursuant to RCW 42.30.140(4) regarding labor and contract negotiations expected to last up to 30 minutes. Present in audience: Superior Court Administrator Pat Austin, Superior Court Judge Bob Swisher and Sheriff Jim Raymond.

Open Session at 11:44 am.

Executive Session continued at 11:45 am expected to last up to an additional 30 minutes.

Open Session at 12:17 pm.

Executive Session continued at 12:17 pm expected to last an additional 10 minutes.

Open Session at 12:38 pm.

Ms. Austin and Judge Swisher left the meeting.

Executive Session at 12:41 pm pursuant to RCW 42.30.110(1)(g) to discuss the performance of a public employee expected to last up to 15 minutes. Ms. Taylor left the meeting at approximately 12:50 pm.

Open Session at 12:56 pm.


Adjourned at 12:56 pm.

COMMISSIONERS RECORD 53
FRANKLIN COUNTY
Commissioners' Proceedings for March 18, 2015

There being no further business, the Franklin County Board of Commissioners meeting was adjourned until March 25, 2015.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON


Chairman


Chairman Pro Tem


Member

Attest:


Clerk to the Board

Approved and signed March 25, 2015.



FRANKLIN COUNTY

PUBLIC WORKS DEPARTMENT

Matt F. Mahoney, Public Works Director
Matthew S. Rasmussen, PE, County Engineer/Asst. Director

March 18, 2014

Blaine Hulse
 Rowand Machinery Company
 1907 E James Street
 Pasco, Washington 99301

Re: Award of bid – 2015 John Deere 770 Motor Grader

Dear Mr. Hulse,

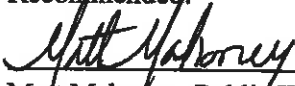
On March 18, 2015, the Board of Franklin County Commissioners reviewed quotes for the supply and delivery of a new motor grader. At that time your firm was the lowest bid submitted.

After careful review of the submitted bids, we have determined that the bid submitted by Rowand Machinery Company is fair and reasonable and in the best interest of Franklin County.

Therefore, the bid for a new motor grader, as outlined on your proposal is hereby awarded to Rowand Machinery Company of Pasco Washington, at lump sum price of \$120,546.00, including sales tax. This price is valid with the trade-in of a 2010 John Deere motor grader, serial number 1DW770GXPA0630573, as outlined in the proposal.

This letter will serve as the official agreement for Rowand Machinery Company to supply the above mentioned equipment at the specified amount in accordance with the information provided in your proposal.

Recommended:



Matt Mahoney, Public Works Director



Jerrod MacPherson, Interim County Administrator

Attest:


 Clerk of the Board

Approved:



Chairman



Chairman Pro Tem



Member



FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

3/18/2015

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 3/18/2015

Move that the following warrants be approved for payment:

A handwritten signature in blue ink, likely of the Auditor, written over a horizontal line.

certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

<u>FUND Expenditures</u>	<u>WARRANTS</u>		<u>AMOUNT ISSUED</u>
TRAC Operations Fund	110985	111011	15,632.72
FC RV Facility	111012	111015	4,644.67
Current Expense	111016	111054	760,547.16
Auditor O & M	111055	111056	4,068.19
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Motor Vehicle/Public Works	111353	111379	13,267.48
Enhanced 911/State Contract	111380	111381	4,614.73

In the amount of

\$1,052,814.45

The motion was seconded by

A handwritten signature in blue ink, written over a horizontal line.

And passed by a vote of 3 to 0

Reviewed by County Administrator

A handwritten signature in blue ink, written over a horizontal line.

The attached vouchers have been approved by Auditor or Deputy

Vouchers Audited By : Margaret Mathia

A large handwritten signature in blue ink, 'Matt Beaton', written over a horizontal line.

A handwritten signature in blue ink, 'Margaret Mathia', written over a horizontal line.



FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

March 18, 2015

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, March 18, 2015 *[Signature]*,
move that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
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		10,453.02
Benefits	110923-110926	2,032.17
	Total	\$12,485.19
Grand Total All Payrolls		\$675,480.75

In the total amount of **\$675,480.75** (\$651,480.64 + \$11,514.92 + \$12,485.19)

The motion was seconded by *[Signature]* and passed by a vote of 3 to 0.

The attached payroll has been approved by Auditor or Deputy

[Signature]
Payroll Prepared by Julie Jordan

March 18, 2015



FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

March 18, 2015

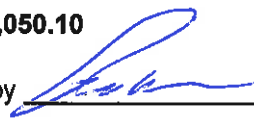
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Benefits	110910-110913	<u>2,125.94</u>
	Total	<u><u>\$12,078.33</u></u>
Grand Total All Payrolls		<u><u>\$83,050.10</u></u>

In the total amount of **\$83,050.10** (\$70,971.77 + \$12,078.33)

The motion was seconded by  and passed by a vote of 3 to 0.



 The attached payroll has been approved by Auditor or Deputy



 Payroll Prepared By Julie Jordan