

COMMISSIONERS RECORD 53
FRANKLIN COUNTY
Commissioners' Proceedings for February 4, 2015

This document is a summarized version of the Board of Commissioners proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Brad Peck, Chairman; and Rick Miller, Chair Pro Tem; Fred Bowen, County Administrator; and Mary Withers, Clerk to the Board. Board Member Robert E. Koch was absent on county business to attend the Washington State Association of Counties Board of Directors Meeting in Olympia.

Meeting convened at 9:00 am with the Pledge of Allegiance.

TREASURER

Chief Deputy Treasurer Andrew Hicks met with the Board. Present in audience: Tri-City Herald Reporter Geoff Folsom, Sheriff Jim Raymond, Matt Mahoney, Jerrod MacPherson, Ahmad Qayoumi, Greg Snyder and Andrey Avetisyan.

The county received a request to sell four pieces of property. Two of the parcels were acquired by the county as tax title property. One of the other parcels is being used by the Public Works Department. The fourth parcel is not being considered for sale by the county.

Executive Session at 9:04 am pursuant to RCW 42.30.110(1)(c), real estate sale, minimum price, regarding request to sell tax title properties, expected to last up to 10 minutes. Mr. MacPherson and Sheriff Raymond remained in the meeting. The others in the audience left the room.

Open Session at 9:14 am. Present in audience: Geoff Folsom, Sheriff Jim Raymond, Matt Mahoney, Jerrod MacPherson, Ahmad Qayoumi, Greg Snyder and Andrey Avetisyan.

Mr. Peck and Mr. Miller do not feel either property should be sold at this time.

PLANNING AND BUILDING DEPARTMENT (9:16 am)

Planning Director Jerrod MacPherson met with the Board. Present in audience: Geoff Folsom, Sheriff Jim Raymond, Matt Mahoney, Ahmad Qayoumi, Greg Snyder and Andrey Avetisyan.

COMMISSIONERS RECORD 53
FRANKLIN COUNTY
Commissioners' Proceedings for February 4, 2015

Placement at Step 4 for new hire Building Inspector

Motion – Mr. Peck: I move to approve the request for placement at Step 4 for new hire building inspector. Second by Mr. Miller. 2:0 vote in favor. Change of Status form was approved.

CITY OF PASCO (9:17 am)

Pasco Public Works Director Ahmad Qayoumi and Franklin County Public Works Director Matt Mahoney met with the Board. Present in audience: Geoff Folsom, Sheriff Jim Raymond, Greg Snyder and Andrey Avetisyan.

Interagency cooperation for improvements to Argent Road

Mr. Qayoumi explained the City of Pasco's request for the county to participate financially in improvements on county-owned portions of Argent Road. Mr. Peck explained his concerns about reduced funding availability for rural areas and the need to retain money for county interests. The Commissioners asked Mr. Mahoney to review county road needs and prepare a proposal for the Board. If there are enough funds available for the Argent Road project, they may consider providing some county funding.

PUBLIC WORKS (9:42 am)

Public Works Director Matt Mahoney met with the Board. Present in audience: Jerrod MacPherson, Sheriff Jim Raymond, Geoff Folsom and Greg Snyder.

Authorization for benefits for regular part-time administration secretary position (Grade 13, Non-Exempt, Non-Bargaining) within the Public Works Department

Motion – Mr. Miller: Mr. Chairman, I move that we approve the authorization for benefits for regular part-time administration secretary position (Grade 13, Non-Exempt, Non-Bargaining) within the Public Works Department. Second by Mr. Peck. 2:0 vote in favor. Resolution 2015-053 was approved.

Shop Supervisor

Mr. Mahoney introduced Greg Snyder who is the new Shop Supervisor.

OFFICE BUSINESS (9:50 am)

Present in audience: Geoff Folsom, Sheriff Raymond, Matt Mahoney, Greg Snyder and Jerrod MacPherson.

COMMISSIONERS RECORD 53
FRANKLIN COUNTY
Commissioners' Proceedings for February 4, 2015

Vouchers

Motion – Mr. Miller moved for approval of vouchers in the bottom line of \$268,475.90. They are approved by Matt Beaton and Margaret Mathia. Second by Mr. Peck. 2:0 vote in favor.

(Exhibit 1)

<u>Fund Expenditures</u>	<u>Warrants</u>		<u>Amount Issued</u>
TRAC Operations Fund	109230	109237	2,846.07
FC RV Facility	109238	***	1,624.00
Current Expense	109239	109270	68,242.18
Enhanced 911	109271	109272	1,519.89
Ending Homelessness Fund	109273	109275	3,198.38
Affordable Housing Fund	109276	***	1,180.00
.3% Criminal Justice Const Fnd	109277	***	58.57
TRAC Operations Fund	109278	109298	13,017.44
FC RV Facility	109299	***	750.00
Current Expense	109300	109348	46,452.33
Election Equipment Revolving	109349	109350	7,778.50
Veteran's Assistance	109351	***	774.00
Ending Homelessness Fund	109352	***	292.00
TRAC Operations Fund	109353	109356	1,106.39
Current Expense	109357	109352	24,347.36
Treasurer O & M	109363	***	19.68
Current Expense	109364	109368	4,925.00
Current Expense	109369	109370	1,722.48
Jail Commissary	109371	109374	1,739.03
County Roads	109375	109384	52,986.25
Solid Waste	109385	109387	1,755.49
Motor Vehicle/Public Works	109388	109395	23,319.12
County Roads	109396	109405	4,039.49
Motor Vehicle/Public Works	109406	109414	4,782.25
	Grand Total		\$268,475.90

Motion – Mr. Miller moved for approval of vouchers for County Road and Motor Vehicle funds. The bottom line is \$114,924.26. Second by Mr. Peck. 2:0 vote in favor. (Exhibit 2)

<u>Fund</u>	<u>Warrants</u>	<u>Amount</u>
County Road		
Payroll	109138-109158	23,599.38
Direct Deposit		35,098.91
		58,698.29
Benefits	109159-109168	42,655.20
	Total	\$101,353.49

COMMISSIONERS RECORD 53
FRANKLIN COUNTY
Commissioners' Proceedings for February 4, 2015

Motor Vehicle			
Payroll	109169-109182		\$4,097.61
Direct Deposit			3,652.89
			<hr/>
			\$7,750.50
Benefits	109183-109192		5,820.27
		Total	<hr/> \$13,570.77 <hr/>
	Grand Total All Payrolls		<hr/> \$114,924.26 <hr/>

Motion - Mr. Miller moved for approval of Salary Clearing payroll, Emergency Management payroll and Irrigation payroll. The bottom line is \$911,913.44. Second by Mr. Peck. 2:0 vote in favor. (Exhibit 3)

<u>Fund</u>	<u>Warrants</u>	<u>Amount</u>
Salary Clearing Payroll:		
Payroll	62122-62203	\$207,518.47
Direct Deposit		350,372.94
		<hr/>
		557,891.41
Benefits	62204-62218	321,456.33
		<hr/>
	Total	\$879,347.74 <hr/>
Emergency Mgmt Payroll:		
Payroll	109210-109219	\$4,289.69
Direct Deposit		5,904.26
		<hr/>
		10,193.95
Benefits	109220-109229	5,094.59
		<hr/>
	Total	\$15,288.54 <hr/>
Irrigation Payroll:		
Payroll	109193-109201	\$3,898.01
Direct Deposit		6,449.65
		<hr/>
		10,347.66
Benefits	109202-109209	6,929.50
		<hr/>
	Total	\$17,277.16 <hr/>
	Grand Total All Payrolls	<hr/> \$911,913.44 <hr/>

Consent Agenda

Motion - Mr. Miller: I move that we approve consent agenda items 1 through 16 with discussion. Second by Mr. Peck. Discussion included: The Board decided to pull item 11 to determine if surplus items should be discarded or sold. Mr. Mahoney and Sheriff Raymond answered questions.

COMMISSIONERS RECORD 53
FRANKLIN COUNTY
Commissioners' Proceedings for February 4, 2015

Motion – Mr. Miller: I move that we rescind the previous motion and approve consent agenda 1 through 16 and remove 11. Mr. Peck withdrew his second. Mr. Peck seconded the new motion. **2:0 vote in favor.**

1. Approval of Resolution 2015-054, Professional Services Agreement to Provide Investigative Services for Indigent Persons Charged with Crimes in Franklin County District and Superior Courts, FCINV1515MT001, between Franklin County and Mario Torres, dba Casey Investigations
2. Approval of Resolution 2015-055, Professional Services Agreement to Provide Investigative Services for Indigent Persons Charged with Crimes in Franklin County District and Superior Courts, FCINV1515MT001, between Franklin County and Mark Almquist, dba Columbia Private Investigation
3. Approval of Resolution 2015-056, Professional Services Agreement to Provide Investigative Services for Indigent Persons Charged with Crimes in Franklin County District and Superior Courts, FCINV1515JG001, between Franklin County and Joe Griffin, dba GT Investigations
4. Approval of Resolution 2015-057, Professional Services Agreement to Provide Investigative Services for Indigent Persons Charged with Crimes in Franklin County District and Superior Courts, FCINV1515JP001, between Franklin County and Jeff Porteous, dba Working Investigations
5. Approval of Resolution 2015-058, Amendment to Professional Services Agreement to Provide Legal Representation to Indigent Persons in Franklin County Superior Court, Contract #FCSC1414CB001, between Attorney Christine Bennett and Franklin County
6. Approval of Resolution 2015-059, acknowledging Attorney Susan Henwood's written notice of desire to terminate her Professional Services Agreement to Provide Public Defense Services in Benton and Franklin Counties Juvenile Court
7. Approval of Resolution 2015-060, Inter-Budget Transfer of \$9500 from 2014 Current Expense Non-Departmental Budget 001-000-700 (Contingency) to Public Defense Budget 001-000-180 (Miscellaneous Professional Services)
8. Approval of Resolution 2015-061, approving the purchase of bus tickets and passes from Ben Franklin Transit for Benton and Franklin Counties Juvenile Justice Center with budgeted and allowable transportation expenses
9. Approval of Resolution 2015-062, approving issuance of letter to Baker Boyer Bank regarding New Waste Landfill – Post-Closure Trust

COMMISSIONERS RECORD 53
FRANKLIN COUNTY
Commissioners' Proceedings for February 4, 2015

10. Approval of Resolution 2015-063, Fifth Amendment to Professional Services Agreement #PSA-2013/15-DORSETT-00 between Benton and Franklin Counties Department of Human Services and Jennifer Dorsett

(Clerk's Note: Consent Agenda Item 11 was not approved.

11. Approval of Resolution 2015-____, authorizing Corrections to dispose of surplus property
12. Approval of Resolution 2015-064, approval for Franklin County Sheriff to apply for purchase cards and credit cards for use in the Franklin County Sheriff's Office and Corrections Division
13. Approval of Resolution 2015-065, Intra-Budget Transfers totaling \$13,000 within the 2015 Current Expense Sheriff's Budget 001-000-520
14. Approval of Resolution 2015-066, TRAC room utilization for Juniper Dunes Access Road Open House
15. Approval of letter of support to Washington State Department of Commerce for CERB Planning Grant application by City of Connell (Exhibit 4)
16. Approval of Franklin County Commissioner Proceedings for January 21, 2015

COUNTY CLERK (10:09 am)

County Clerk Mike Killian met with the Board. Present in audience: Sheriff Raymond, Geoff Folsom, Matt Mahoney, Greg Snyder, Jerrod MacPherson and Tim Dickerson.

Inter-Budget Transfer of \$2129.91 from 2014 Current Expense Non-Departmental Budget 001-000-700, Contingency, to Clerk Budget 001-000-160, Advertising

Motion – Mr. Miller: I move that we approve the inter-budget transfer of \$2129.91 from 2014 Current Expense Non-Departmental Budget 001-000-700, line item 519.90.00.0001, Contingency, to the 2014 Current Expense County Clerk Budget 001-000-160, line item 512.30.44.0000, Advertising. Second by Mr. Peck. 2:0 vote in favor. Resolution 2015-067 was approved.

Recessed at 10:19 am.

Reconvened at 10:30 am.

COMMISSIONERS RECORD 53
FRANKLIN COUNTY
Commissioners' Proceedings for February 4, 2015

PROSECUTOR (10:30 am)

Franklin County Prosecutor Shawn Sant, Deputy Prosecutor Tim Dickerson and Attorney Bronson Brown met with the Board. Present in audience: Jerrod MacPherson.

Executive Session at 10:31 am pursuant to RCW 42.30.110(1)(i) to discuss with legal counsel matters relating to agency enforcement actions, litigation or potential litigation regarding Pasco Sanitary Landfill expected to last 10 minutes.

Open Session at 10:42 am.

Executive Session at 10:44 am pursuant to RCW 42.30.110(1)(i) to discuss with legal counsel matters relating to agency enforcement actions, litigation or potential litigation regarding Initiative 502 moratorium expected to last up to 15 minutes. (regarding marijuana)

Open Session at 11:00 am.

HUMAN RESOURCES (HR) (11:00 am)

Deputy Prosecutor Janet Taylor and Human Resources Director Carlee Nave met with the Board. Present in audience: Jerrod MacPherson, Matt Mahoney and Greg Snyder.

Personal Services Contract with BBSI for Human Resources staffing services for Public Works Department

Motion – Mr. Miller: Mr. Chairman, I move that we approve executing a Professional Services Agreement with BBSI for human resources services in Franklin County for the amount of \$3900 for hiring staff for Public Works for three different positions. Second by Mr. Peck. 2:0 vote in favor. Resolution 2015-068 was approved.

Mr. Mahoney and Mr. Snyder left the audience.

Executive Session at 11:10 am pursuant to RCW 42.30.140(4) regarding labor – contract negotiations expected to last 15 minutes. Present in audience: Carlee Nave and Jerrod MacPherson.

Open Session at 11:26 am.

Executive Session continued at 11:26 am expected to last 15 minutes.

Open Session at 11:45 am.

COMMISSIONERS RECORD 53
FRANKLIN COUNTY
Commissioners' Proceedings for February 4, 2015

COUNTY ADMINISTRATOR

County Administrator Fred Bowen and Deputy Prosecutor Janet Taylor met with the Board. Present in audience: Carlee Nave and Jerrod MacPherson.

Letter to state E911

Motion – Mr. Miller: I move that we approve the E911 Regionalization Implementation Plan contract #E13-250 deliverables letter to be signed by the chairman. Second by Mr. Peck. 2:0 vote in favor. (Exhibit 5)

USW, Sheriff's Clerical and Dispatch wage matrix revision (11:49 am)

Motion – Mr. Miller: Mr. Chairman, I move for approval of resolution rescinding the 2014 wage matrix attached to Resolution 2014-502 MOU to the 2013 CBA between Franklin County and USW Local 12-369, Sheriff's Clerical and Dispatch Union, and replacing with the corrected wage matrix attached. Second by Mr. Peck. 2:0 vote in favor. Resolution 2015-069 was approved.

Executive Session at 11:53 am pursuant to RCW 42.30.110(1)(g) to evaluate the qualifications of a public employee expected to last 15 minutes. Ms. Taylor and Ms. Nave remained in the meeting. Mr. MacPherson left the audience.

Open Session at 12:08 pm. Jerrod MacPherson joined the audience.

Motion – Mr. Miller moved for approval of Change of Status from Grade 20 Step 7 to Grade 23 Step 5. Jerrod MacPherson will be Interim County Administrator. Mr. Peck added that the motion is to approve a Change of Status as presented by HR for a temporary change during Mr. MacPherson's service as an interim county administrator. Vote: 2:0 vote in favor.

ADJOURNMENT

Motion – Mr. Miller: I move for adjournment. Second by Mr. Peck. 2:0 vote in favor.

COMMISSIONERS RECORD 53
FRANKLIN COUNTY
Commissioners' Proceedings for February 4, 2015

There being no further business, the Franklin County Board of Commissioners meeting was adjourned until February 11, 2015.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON



Chairman



Chairman Pro Tem



Member

Attest:


Clerk to the Board

Approved and signed February 18, 2015.



FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

2/4/2015

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 2/4/2015

Move that the following warrants be approved for payment:

certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Table with 3 columns: FUND Expenditures, WARRANTS, and AMOUNT ISSUED. Lists various fund categories and their corresponding warrant numbers and amounts.

In the amount of
The motion was seconded by

[Signature]

\$268,475.90

And passed by a vote of 2 to 0

Reviewed by County Administrator

[Signature]

The attached vouchers have been approved by Auditor or Deputy

Vouchers Audited By : Margaret Mathia

[Signature]

[Signature]




FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

February 3, 2015

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, February 3, 2015  move that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
County Road		
Payroll	109138-109158	23,599.38
Direct Deposit		<u>35,098.91</u>
		58,698.29
Benefits	109159-109168	42,655.20
	Total	<u>\$101,353.49</u>
Motor Vehicle		
Payroll	109169-109182	\$4,097.61
Direct Deposit		<u>3,652.89</u>
		\$7,750.50
Benefits	109183-109192	5,820.27
	Total	<u>\$13,570.77</u>
	Grand Total All Payrolls	<u>\$114,924.26</u>

In the total amount of **\$114,924.26** (\$101,353.49 + \$13,570.77)

The motion was seconded by  and passed by a vote of 2 to 0.



 The attached payroll has been approved by Auditor or Deputy



 Payroll Prepared By Julie Jordan



FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

February 3, 2015

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, February 3, 2015,  move that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
Salary Clearing Payroll:		
Payroll	62122-62203	\$207,518.47
Direct Deposit		350,372.94
		557,891.41
Benefits	62204-62218	321,456.33
	Total	\$879,347.74
 Emergency Mgmt Payroll:		
Payroll	109210-109219	\$4,289.69
Direct Deposit		5,904.26
		10,193.95
Benefits	109220-109229	5,094.59
	Total	\$15,288.54
 Irrigation Payroll:		
Payroll	109193-109201	\$3,898.01
Direct Deposit		6,449.65
		10,347.66
Benefits	109202-109209	6,929.50
	Total	\$17,277.16
Grand Total All Payrolls		\$911,913.44

In the total amount of **\$911,913.44** (\$879,347.74 + \$15,288.54 + \$17,277.16)

The motion was seconded by  and passed by a vote of 2 to 0.

 The attached payroll has been approved by Auditor or Deputy

 Payroll Prepared by Julie Jordan



FRANKLIN COUNTY

BOARD OF COMMISSIONERS

BRAD PECK
DISTRICT 1

ROBERT E. KOCH
DISTRICT 2

RICK MILLER
DISTRICT 3

Fred H. Bowen
County Administrator

February 4, 2015

Washington State
Department of Commerce
P.O. Box 42525
Olympia, WA 98504-2525

RE: CERB Planning Grant Application
By City of Connell – For Connell Rail Interchange

Dear CERB Board & Staff:

Thank you for reviewing the Planning Grant application by the City of Connell for the Connell Rail Interchange. It is our understanding that this project will study how to improve and modernize rail infrastructure, which spurs significant economic development.

The foresight to address rail transportation challenges is a collaborative effort that will benefit families and businesses within Franklin County. We appreciate the investment partnership of Department of Commerce programs to advance economic prosperity for our area.

In Franklin County, we recognize that improved rail service is vital for our communities and businesses. This project is regionally significant for agriculture and industry. We anticipate that improved freight mobility will add long-term sustainability and industry growth.


Please give full and fair consideration to the Planning Grant application for the Connell Rail Interchange.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON



Brad Peck, Chair



Rick Miller, Chair Pro-Tem



Robert E. Koch, Member

ATTEST:



Clerk of the Board



FRANKLIN COUNTY

BOARD OF COMMISSIONERS

BRAD PECK
DISTRICT 1

ROBERT E. KOCH
DISTRICT 2

RICK MILLER
DISTRICT 3

Fred H. Bowen
County Administrator

February 4, 2015

Bill Peters, E911 Section Supervisor
WA Emergency Management Division
20 Aviation Drive
Camp Murray, WA 98430-5122

Re: E911 Regionalization Implementation Plan contract #E13-250 deliverables.

Dear Mr. Peters,

Thank you for your feedback on our proposed plan for consolidating our 911 services in the greater Tri-Cities area.

We understand our contractor's analysis of present state costs, versus projected state costs following proposed consolidation, was inadequate for your needs. A few missed communications between our organizations appear to have contributed to that shortcoming.

Nevertheless, Franklin County and the Multi-Agency Three Rivers Information and Communications Services (MATRICS) team are anxious to provide additional or updated information to meet your requirements for continued state funding of our efforts.

It would help us greatly if you would have your team provide state data showing the 911 network (ESInet) costs, what the State is currently providing to both counties in 911 contracts, and any anticipated requests for assistance from the state for capital equipment.

Our contractor estimates it will take no more than 60 days to complete the cost-benefit analysis once we receive the requested network cost data.

Franklin County respectfully requests you re-issue the prior contract, or issue a new contract, for any available funds for this phase of our regionalization project.

Sincerely,

FRANKLIN COUNTY BOARD OF COMMISSIONERS

A handwritten signature in cursive script, appearing to read "Brad Peck".

Brad Peck, Chairman