

COMMISSIONERS RECORD 52
FRANKLIN COUNTY
Commissioners' Proceedings for November 12, 2014

This document is a summarized version of the Board of Commissioners proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Robert E. Koch, Chairman; Brad Peck, Chair Pro Tem; and Rick Miller, Member; Fred Bowen, County Administrator; and Mary Withers, Clerk to the Board.

Meeting convened at 9:00 am with the Pledge of Allegiance.

CONSENT AGENDA DISCUSSION

Present in audience: Linda Robb, Joel Miranda, Tri-City Herald Reporter Geoff Folsom and Jerrod MacPherson.

The Board discussed moving the consent agenda to the first item on future agendas. No decision was made.

PUBLIC WORKS

Public Works Director Matt Mahoney met with the Board. Present in audience: Linda Robb, Joel Miranda, Geoff Folsom and Jerrod MacPherson.

Procurement of hardware, computer equipment and software for Public Works Maintenance Shop, total cost \$14,502.12,

and

Procurement of hardware for Network/Broadband installation at Public Works Connell shop, cost \$3595.48,

Motion – Mr. Miller: I move the Board authorize the Public Works Department to order hardware and software procurement and there is a shop cost of \$14,502.12 paid by Motor Vehicle fund. Second by Mr. Peck. 3:0 vote in favor. Resolution 2014-441 was approved.

Motion – Mr. Peck: I move for approval of the requested hardware for the Connell shop in the total amount of \$3595.48 as presented by Mr. Mahoney. Second by Mr. Miller. 3:0 vote in favor. Resolution 2014-442 was approved.

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City of Connell Walk Path

The Board tabled a decision about paying for a portion of a walk path in Connell until more information is gathered. There was discussion about other ways to fund a walk path including through an LID.

Reclassification of Shop Supervisor position

Motion – Mr. Miller: I move that we approve reorganization of shop structure and creating a position of Shop Supervisor position, Grade 17 non-bargaining. Second by Mr. Peck. 3:0 vote in favor. Resolution 2014-443 was approved.

Solid Waste contract: Consent Agenda Item #4

Mr. Mahoney answered the Board members' questions about a contract.

VOUCHERS

Motion – Mr. Miller: I move we approve the vouchers audited and certified by the auditing officer for fund expenditures in the bottom line amount of \$263,284.59. It has been signed by Fred Bowen, Jeff Burckhard and Margaret Mathia. Second by Mr. Peck. 3:0 vote in favor.
(Exhibit 1)

<u>Fund Expenditures</u>	<u>Warrants</u>		<u>Amount Issued</u>
Current Expense	105533	105635	6,032.50
TRAC Operations Fund	105636	105658	29,966.68
FC RV Facility	105659	105664	10,864.33
Landfill Closure Trust Fund	105665	***	5,714.61
Current Expense	105689	105724	13,827.40
Treasurer O & M	105725	105726	157.86
Courthouse Facilitator Program	105727	***	1,000.00
Enhanced 911	105728	***	555.90
County Roads	105729	***	119.60
Ending Homelessness Fund	105730	***	400.00
Current Expense	105731	105763	24,774.44
Jail Commissary	105764	***	66.00
Veteran's Assistance	105765	***	2,541.73
Ending Homelessness Fund	105766	105767	1,077.00
.3% Criminal Justice Const Fnd	105768	***	301.37
County Roads	105769	105786	162,225.80
Motor Vehicle/Public Works	105787	105792	3,517.41
Current Expense	105793	***	141.96
	Grand Total:		263,284.59

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HUMAN RESOURCES (HR) (9:31 am)

Deputy Prosecutor Janet Taylor and HR Generalist Carlee Nave met with the Board.

Present in audience: Geoff Folsom.

Executive Session at 9:31 am pursuant to RCW 42.30.140(4) regarding labor – contract negotiations expected to last up to 20 minutes. Mr. Folsom left the audience.

Open Session at 9:53 am.

Executive Session at 9:53 am pursuant to RCW 42.30.110(1)(i) regarding potential litigation for up to 20 minutes.

Open Session at 10:15 am. Present in audience: Rick Rochleau and Geoff Folsom.

Executive Session at 10:16 am pursuant to RCW 42.30.140(4) regarding labor – contract negotiations expected to last up to 15 minutes. Mr. Folsom and Mr. Rochleau left the audience.

Open Session at 10:33 am. Geoff Folsom joined the audience.

Recessed at 10:33 am.

Reconvened at 10:42 am.

SECURITY

Security Director Rick Rochleau met with the Board. Present in audience: Jerrod MacPherson and Geoff Folsom.

Bids for security screening contract

Mr. Rochleau told the Board about the bid review process that has occurred.

Executive Session at 10:53 am pursuant to RCW 42.30.110(1)(d) to review negotiations or performance of publicly bid contracts expected to last up to 15 minutes. Rick Rochleau, Geoff Folsom, Jerrod MacPherson and Mary Withers left the meeting.

Open Session at 11:03 am.

Motion – Mr. Peck: I move that the Board approve the recommendation from Mr. Rochleau and extend our thanks for him going out to get a bid. Second by Mr. Miller. 3:0 vote in favor.

(Exhibit 2: Letter awarding bid to Olympic Security Services, Inc.)

OFFICE BUSINESS (11:05 am)

Present in audience: Jerrod MacPherson and Geoff Folsom.

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Consent Agenda

Motion - Mr. Miller: I move that we approve the consent agenda, items 1 through 13. Second by Mr. Peck. After discussion, the vote was 3:0 in favor.

1. Approval of Resolution 2014-444, Food Service Contract Amendment #9 between Benton-Franklin Juvenile Justice Center and ARAMARK Correctional Services, LLC
2. Approval of Resolution 2014-445, Fourth Amendment to Professional Services Agreement #PSA-2013/15-Dorsett-00 between Benton and Franklin Counties Department of Human Services and Jennifer Dorsett
3. Approval of Resolution 2014-446, Second Amendment to Professional Services Agreement #PSA-2013/15-Larsen-00 between Benton and Franklin Counties Department of Human Services and Kelly Larsen
4. Approval of Resolution 2014-447, Amendment No. 1 to Interagency Agreement No. G1400166 between State of Washington Department of Ecology and Franklin County decreasing Coordinated Prevention Grant state share funding from \$326,087 to \$286,087 (40,000) for the period July 1, 2014 through June 30, 2015
5. Approval of Resolution 2014-448, Revised/Updated Columbia Basin Operational Area Emergency Alert System Plan – November 2014
6. Approval of Resolution 2014-449, Benton and Franklin Counties Guest Speaker Contract between Benton-Franklin Counties Juvenile Justice Center and Casey Jackson
7. Approval of Resolution 2014-450, CRP 604 – R-170 #608-2.35 Bridge Replacement Local Agency Agreement Supplement No. 2 between Franklin County and Washington State Department of Transportation
8. Approval of Resolution 2014-451, administrative adjustment to employee pay and authorization to issue back pay for Oscar Dela Mora, Child Support Office
9. Approval of Resolution 2014-452, Amendment II to 2013-2014 Agreement between Benton and Franklin Counties and Teamsters Local No. 839, representing Superior Court Bailiff employees
10. Approval of Resolution 2014-453, National Adoption Day Proclamation, November 21, 2014
11. Approval of Resolution 2014-454, Interagency Agreement IAA15231 between State of Washington Office of Civil Legal Aid and Benton and Franklin Counties for the Office of Public Defense

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12. Approval of Resolution 2014-455, Professional Services Contract between Franklin County and Franklin County Emergency Management regarding Homeland Security SHSP 2014 grant of \$2500
13. Approval of Franklin County Commissioner Proceedings for October 29 and November 5, 2014

COUNTY ADMINISTRATOR (11:23 am)

County Administrator Fred Bowen met with the Board. Present in audience: Jerrod MacPherson and Geoff Folsom.

Letter to BNSF reminding them of requirements for notifications

The Board reviewed a reminder letter to Burlington Northern Santa Fe Railroad regarding notification requirements.

Motion – Mr. Peck: I move we approve the letter to BNSF. Second by Mr. Miller. 3:0 vote in favor. (Exhibit 3)

OTHER BUSINESS

Jail Construction Superintendent Larry Hueter

Mr. Bowen asked for approval to continue the Jail Construction Superintendent's employment through February 2015. After discussion, the Board **gave approval**.

Adjourned at 11:35 am.

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There being no further business, the Franklin County Board of Commissioners meeting was adjourned until November 17, 2014.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON



Robert E. Koch, Chairman



Brad Peck, Chairman Pro Tem



Rick Miller, Member

Attest:



Clerk to the Board

Approved and signed December 3, 2014.



FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

11/12/2014

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 11/12/2014

Move that the following warrants be approved for payment:

certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

<u>FUND Expenditures</u>	<u>WARRANTS</u>		<u>AMOUNT ISSUED</u>
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Motor Vehicle/Public Works	105787	105792	3,517.41
Current Expense	105793	***	141.96

In the amount of

263,284.59

The motion was seconded by

And passed by a vote of 3 to 0

Reviewed by County Administrator

The attached vouchers have been approved by Auditor or Deputy

Vouchers Audited By : Margaret Mathia



FRANKLIN COUNTY

BOARD OF COMMISSIONERS

BRAD PECK
DISTRICT 1

ROBERT E. KOCH
DISTRICT 2

RICK MILLER
DISTRICT 3

Fred H. Bowen
County Administrator

DATE OF AWARD:

November 12, 2014

TO: Olympic Security Services, Inc.
631 Strander Boulevard, Suite A
Tukwila, WA 98188

FROM: Board of County Commissioners
Franklin County, Washington

SUBJECT: Unarmed Guard/Screeners Services Bid Award Letter


On November 10, 2014 bidding closed for Unarmed Guard/Screening Services for the Franklin County Courthouse Campus.

After careful evaluation of qualifications of the bidders in accordance with the bid documents, we have determined that Olympic Security Services, Inc. was the lowest and qualified bidder.


This letter is to inform you that the contract to provided Unarmed Security Guard/Screeners Services for the Franklin County Courthouse Campus is hereby awarded to Olympic Security Services, Inc. at a rate of \$17.50 per screener hour.

Three original contracts will be supplied to you for your signature and the contracts will then be executed by the Franklin County Board of County Commissioners.

Recommended:


Rick A. Rochleau, Security Administrator

Approved:


Chairman


Fred Bowen, County Administrator


Chairman Pro Tem

Attest:


Clerk of the Board


Member



FRANKLIN COUNTY

BOARD OF COMMISSIONERS

BRAD PECK
DISTRICT 1

ROBERT E. KOCH
DISTRICT 2

RICK MILLER
DISTRICT 3

Fred H. Bowen
County Administrator

November 12, 2014

Amanda Bishop, Supervisor, Engineering Support
BNSF RAILWAY
 4920 N Railroad Ave
 Pasco, WA 99301

RE: WAC 480-62-305 REGULATIONS

Dear Ms. Bishop:

On July 8, 2013, the current Franklin County Board Chairman wrote a letter to Amanda Koenig addressing a Mr. Fletcher (copy enclosed), wherein it was emphasized WAC 480-62-305 requires the governing authority of a local community be given written notice of a minimum of ten (10) days prior to any planned action, including obstruction of a crossing.

Due to recent events, the County finds it necessary to remind you of this requirement in order to allow the County ample time to accommodate your requests. We have also enclosed Franklin County contact information for your reference.

Please take a moment to revisit the content of the enclosed July 8, 2013 letter and advise this office if there is any reason for noncompliance. Absent such notification, Franklin County will anticipate your adherence for future notifications.

We look forward to our continued cooperative relationship and appreciate your efforts to act in accordance with the WAC requirements.

Sincerely,


 Robert Koch, Chairman


 Brad Peck, Chair Pro Tem


 Rick Miller, Member

Enclosure: Franklin County Contact Information

cc: Matt Mahoney, Franklin County Public Works Director

CONTACT INFORMATION FOR FRANKLIN COUNTY

Franklin County Commissioners email:

rmiller@co.franklin.wa.us (Franklin County Commissioner Rick Miller)
rkoch@co.franklin.wa.us (Franklin County Commissioner Robert [Bob] Koch)
bpeck@co.franklin.wa.us (Franklin County Commissioner Brad Peck)

Franklin County Commissioners Office staff email:

fbowen@co.franklin.wa.us (Franklin County Administrator Fred Bowen)
mhines@co.franklin.wa.us (Franklin County Administrator's Administrative Assistant)
mwithers@co.franklin.wa.us (Franklin County Clerk to the Board of Commissioners)

Physical location/Mailing address:

Franklin County Commissioners
 1016 North 4th, Room A-102
 Pasco WA 99301

Franklin County Public Works staff email:

mmahoney@co.franklin.wa.us (Franklin County Public Works Director)
lstark@co.franklin.wa.us (Franklin County Public Works secretary)

Phones:

Robert Koch, Board Chairman:	(509) 546-7088
Brad Peck, Board Chairman Pro Tem:	(509) 727-2808
Rick Miller, Member:	(509) 492-6857
Franklin County Administrator, Fred Bowen:	(509) 546-3578
Administrator's Administrative Assistant, Margo Hines:	(509) 546-5855
Clerk to the Board, Mary Withers:	(509) 546-5856
Matt Mahoney, Public Works Director:	(509) 545-2814
Robert Mendez, Public Works:	(509) 545-2813
Public Works:	(509) 545-3514

Revised 11-6-14



FRANKLIN COUNTY

BOARD OF COMMISSIONERS

BRAD PECK
DISTRICT 1

ROBERT E. KOCH
DISTRICT 2

RICK MILLER
DISTRICT 3

Fred H. Bowen
County Administrator

Rosie H. Rumsey
Human Resources Director

July 8, 2013

Amanda Koenig
Supervisor Engineering Support
BNSF Railway
4920 N Railroad Ave
Pasco, WA 99301

Dear Mr. Fletcher,

On Thursday, June 20, 2013, the Franklin County Administrative Office received an email with attachment notifying the County of BNSF Railway's intention to close Russell Road from 4:30 a.m. to 1:30 p.m. on Monday, June 24, 2013, and Hailey Road from 4:30 a.m. to 1:30 p.m. on Tuesday, June 25, 2013. Each road was to be closed at the rail crossing. This notice came shortly after similar notice was delivered to the Public Works Department.

Pursuant to WAC 480-62-305, railroad companies, such as BNSF Railway, are required to give the governing authority of a local community written notice a minimum of ten (10) days prior to any planned action, including obstruction of a crossing. Additionally, the notice is required to include specific details about the work. None of these conditions were met in this instance.

As the governing authority for Franklin County it is imperative that the Board of Commissioners be informed of all potential road closures. As such all future notices should be directed to the Commissioner's Office and copied to the Public Works Department. Contact information is attached.

The County appreciates the relationship it has with BNSF Railway. However, given the burden such unexpected closures place on both the residents and staff of Franklin County, adherence to the requirements of the WAC is in the best interest of all parties. The Franklin County Board of Commissioners, in the strongest terms, urges compliance with these regulations on all subsequent activities.

Thank you for your time, consideration, and future cooperation.

Sincerely,

A handwritten signature in blue ink, appearing to read "Rick Miller".

Rick Miller
Chairman, Franklin County Board of Commissioners

cc: Matt Mahoney, Franklin County Public Works Director

Contact information for Franklin County**Email:****Franklin County Commissioners:**

rmiller@co.franklin.wa.us (Franklin County Commissioner Rick Miller)
rkoch@co.franklin.wa.us (Franklin County Commissioner Robert [Bob] Koch)
bpeck@co.franklin.wa.us (Franklin County Commissioner Brad Peck)

Franklin County Commissioners Office staff:

fbowen@co.franklin.wa.us (Franklin County Administrator Fred Bowen)
mhines@co.franklin.wa.us (Franklin County Administrator's Administrative Assistant)
mwithers@co.franklin.wa.us (Franklin County Clerk to the Board of Commissioners)

Mail address:

Franklin County Commissioners
1016 North 4th
Pasco WA 99301

Franklin County Public Works staff:

mmahoney@co.franklin.wa.us (Franklin County Public Works Director)
mrasmussen@co.franklin.wa.us (Franklin County Engineer)
lstark@co.franklin.wa.us (Franklin County Public Works secretary)