

COMMISSIONERS RECORD 52
FRANKLIN COUNTY
Commissioners' Proceedings for August 13, 2014

This document is a summarized version of the Board of Commissioners proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Robert E. Koch, Chairman; Brad Peck, Chair Pro Tem; and Rick Miller, Member; Fred Bowen, County Administrator; and Mary Withers, Clerk to the Board. Meeting convened at 9:00 am with the Pledge of Allegiance.

WSU EXTENSION

WSU Extension Director Tim Waters and WSU Youth and Families Program Unit Director Doreen Hauser-Lindstrom met with the Board. Present in audience: Linda Robb, Melinda Diaz, Barbara Hart, Ray H. Minor and Tri-City Herald Reporter Geoff Folsom. WSU Franklin County Extension 4-H Program Support: new 4-H Regional Tenure Track responsibilities

Mr. Waters and Ms. Hauser-Lindstrom met with the Board.

Ms. Hauser-Lindstrom gave a presentation to explain why WSU Extension would like Franklin County to consider adding a Franklin County 4-H Program Coordinator. She and Mr. Waters answered the Board members' questions.

HUMAN SERVICES (HS) (9:22 am)

Human Services Administrator Linda Robb and Melinda Diaz met with the Board. Present in audience: Barbara Hart, Geoff Folsom, Margo Hines and Ray H. Minor. First Amendment to Grant Agreement #2014-HHAA-SHCN between Benton and Franklin Counties Department of Human Services and Safe Harbor Crisis Nursery, approved by Franklin County Resolution No. 2014-198

Ms. Robb and Ms. Diaz explained the request for additional funding and answered the Board's questions.

Motion – Mr. Peck: I move to approve a resolution in the matter of executing First Amendment to Grant Agreement #2014-HHAA-SHCN between Benton and Franklin Counties Department of Human Services and Safe Harbor Crisis Nursery as presented by Ms. Robb, effectively adding

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\$6600 to this budget for a new consideration amount of \$39,600. Second by Mr. Miller. 3:0 vote in favor. Resolution 2014-345 was approved.

OFFICE BUSINESS (9:31 am)

Administrative Assistant Margo Hines met with the Board. Present in audience: Barbara Hart, Geoff Folsom and Ray H. Minor.

Vouchers

Motion – Mr. Miller: Mr. Chairman, I move that we approve the vouchers audited and certified by the auditing officer for August 13, 2014. This is County Road payroll and Motor Vehicle payroll with direct deposit and benefits and a grand total of \$87,699.50. They are signed by Jeff Burckhard and Margaret Mathia. Second by Mr. Peck. 3:0 vote in favor. (Exhibit 1)

<u>Fund</u>	<u>Warrant</u>	<u>Amount</u>
County Road		
Payroll	101954-101972	23,709.86
Direct Deposit		40,647.17
		<u>64,357.03</u>
Benefits	101973-101976	12,607.73
	Total	<u>\$76,964.76</u>
Motor Vehicle		
Payroll	101935-101948	\$4,712.25
Direct Deposit		4,168.80
		<u>\$8,881.05</u>
Benefits	101949-101952	1,853.69
	Total	<u>\$10,734.74</u>
	Grand Total all	
	Payrolls	<u>\$87,699.50</u>

Motion – Mr. Peck: I move for approval of fund expenditures in the total amount of \$122,325.68 with discussion. Second by Mr. Miller. After discussion about Current Expense vouchers, the vouchers were approved by a 3:0 vote in favor. (Exhibit 2)

<u>Fund Expenditures</u>	<u>Warrants</u>		<u>Amount Issued</u>
County Roads	101789	101798	\$7,780.69
Motor Vehicle/Public Works	101799	101811	\$18,054.88
Current Expense	101812	101823	\$12,043.74
Veteran's Assistance	101824	-	\$697.95
Ending Homelessness Fund	101825	101827	\$8,883.22
.3% Criminal Justice Const Fnd	101828	101829	\$575.28

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FC Unemployment Fund	101830	-	\$26,698.21
Current Expense	101831	101880	\$47,042.05
Jail Commissary	101881	-	\$49.50
Current Expense	101953	-	<u>\$500.16</u>
Grand Total:			\$122,325.68

Consent Agenda (9:36 am)

Motion – Mr. Peck: I move that we approve consent agenda items 1 through 6. Second by Mr. Peck. 3:0 vote in favor.

1. Approval of Resolution 2014-345, disposal of surplus property: broken desk chair
2. Approval of Resolution 2014-346, Amendment to Professional Services Agreement #FCSC1314AHL001A2 between Franklin County and Attorney Albert H. Lin
3. Approval of Resolution 2014-347, First Amendment to Agreement #13/15-SA-FSCCS-00 between Benton and Franklin Counties Department of Human Services and First Steps Community Counseling Services, approved by Franklin County Resolution No. 2014-107
4. Approval of Resolution 2014-348, First Amendment to Agreement #13/15-SA-ESD-00 between Benton and Franklin Counties Department of Human Services and Educational Service District 123, approved by Franklin County Resolution No. 2014-099
5. Approval of Resolution 2014-349, grant of utility easement to the City of Connell
6. Approval of Franklin County Commissioner Proceedings for July 30, 2014

Cyber Insurance

Mr. Koch reported that the Washington Counties Risk Pool (WCRP) has sent notification that it is planning to charge each member county \$3700 for cyber insurance whether they use the product or not.

COUNTY ADMINISTRATOR (9:46 am)

County Administrator Fred Bowen met with the Board. Present in audience: Barbara Hart, Geoff Folsom and Ray H. Minor.

Executive Session at 9:46 am pursuant to RCW 42.30.140(4), Contract Negotiations, expected to last 10 minutes, reserving the right to come back into session early. Those in the audience left the meeting. Prosecutor Shawn Sant and Deputy Prosecutor Tim Dickerson joined the meeting at 9:48 am.

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Open Session at 9:51 am. Geoff Folsom joined the audience.

PROSECUTOR

Prosecutor Shawn Sant and Deputy Prosecutor Tim Dickerson met with the Board.

Present in audience: Geoff Folsom.

Executive Session at 9:52 am regarding Aspect Consulting pursuant to RCW 42.30.110(1)(i) to discuss with legal counsel: Matters relating to agency enforcement actions; Litigation or potential litigation, expected to last up to 10 minutes. Board reserved the right to come out early. Mr. Folsom left the audience.

Open Session at 10:03 am. Geoff Folsom joined the audience.

Recessed at 10:05 am.

Reconvened at 10:16 am.

Prosecutor Shawn Sant, Deputy Prosecutor Tim Dickerson and Sheriff Richard Lathim met with the Board. Present in audience: Geoff Folsom.

Executive Session at 10:05 am pursuant to RCW 42.30.110(1)(i) to discuss with legal counsel: Matters relating to agency enforcement actions; Litigation or potential litigation, expected to last up to 30 minutes. Mr. Sant noted that Susan Looker with Washington Counties Risk Pool (WCRP) will be joining the meeting by phone. Mr. Folsom left the audience.

Open Session at 10:48 am.

Recessed at 10:49 am.

Reconvened at 10:52 am. Present in audience: Geoff Folsom.

Executive Session continued at 10:53 am expected to last 30 minutes with Susan Looker present by phone. Mr. Folsom left the audience.

Open Session at 11:24 am.

COUNTY ADMINISTRATOR (continuing)

County Administrator Fred Bowen met with the Board. Present in audience: Barbara Hart, Geoff Folsom and Ray H. Minor.

Purchasing Policy and Procedures

Deputy Attorney Janet Taylor met with the Board. She told the Board about work on a vendors list and asked for approval to allow departments to resume purchasing according to the county's policy. The Board **gave approval** to put the policy provision back in place.

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Auditor Request for Proposal for TRAC Internal Control Evaluation and Recommendation

Auditor Matt Beaton and Robin Stanco met with the Board. Present in audience: Jeff Burckhard, Barbara Hart, Ray H. Minor and Geoff Folsom.

Mr. Beaton reported that two proposals were received. The Board gave approval to schedule interviews with the two companies.

OTHER BUSINESS (11:38 am)

Present in audience: Barbara Hart and Ray H. Minor.

E911 Consolidation

Mr. Peck answered Mr. Miller's questions about the E911/Dispatch proposal. He said: a business plan has been put together; Franklin County has affirmed that we support consolidation; and an interlocal agreement is being prepared which would bind the five entities (three cities and two counties). He will provide Mr. Miller with a copy of the plan.

Mr. Miller asked about future use of VHF or 800 MHz technology as part of the consolidation. Mr. Peck said the technical advisory committee is making recommendations to the five-member steering committee. He said it is clear that the fire service entities in Franklin County want to stay on VHF and VHF will remain available. He believes there is enough flexibility in the system to use either VHF or 800 MHz.

Mr. Peck mentioned the concerns about the upgrading of the phone system were resolved after he attended a meeting in Olympia. The phone system used in the consolidation will be compatible with the phone system in Franklin County. Mr. Miller said Mr. Peck did a good job.

Taxes clarification

In response to information on some social media sites, Mr. Peck noted that the county has not raised property taxes and that the Assessor's Office has followed state law regarding making yearly assessments of properties.

Public Comment

Dispatch employee Barbara Hart asked if the MATRICS group will make a presentation to Franklin County representatives similar to one that was given recently in Benton County. There was brief discussion about the presentation that was made. Mr. Peck noted that there will be changes to the plan as it progresses in order to ensure compatibility, functionality and

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reliability. He said if we end up with one dispatch center versus two or a different arrangement of two, employees from both counties will have fair and equal treatment for jobs.

Adjourned at 11:47 am.

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There being no further business, the Franklin County Board of Commissioners meeting was adjourned until August 20, 2014.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON



Robert E. Koch, Chairman



Brad Peck, Chairman Pro Tem



Rick Miller, Member

Attest:



Clerk to the Board

Approved and signed August 27, 2014.



FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

August 13, 2014

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, August 13, 2014 *[Signature]*,
move that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
County Road		
Payroll	101954-101972	23,709.86
Direct Deposit		40,647.17
		<u>64,357.03</u>
Benefits	101973-101976	12,607.73
	Total	<u>\$76,964.76</u>
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		<u>\$8,881.05</u>
Benefits	101949-101952	1,853.69
	Total	<u>\$10,734.74</u>
 Grand Total All Payrolls		 <u><u>\$87,699.50</u></u>

In the total amount of **\$87,699.50** (76,964.76 + 10,734.74)

The motion was seconded by *[Signature]* and passed by a vote of 3 to 0.

[Signature]
The attached payroll has been approved by Auditor or Deputy

[Signature]
Payroll Prepared By Margaret Mathia



FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

8/13/2014

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 8/13/2014

Move that the following warrants be approved for payment:

certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

<u>FUND Expenditures</u>	<u>WARRANTS</u>		<u>AMOUNT ISSUED</u>
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FC Unemployment Fund	101830	-	\$26,698.21
Current Expense	101831	101880	\$47,042.05
Jail Commissary	101881	-	\$49.50
Current Expense	101953	-	\$500.16

In the amount of

\$122,325.68

The motion was seconded by

And passed by a vote of 3 to 0

Reviewed by County Administrator

The attached vouchers have been approved by Auditor or Deputy

Vouchers Audited By : Margaret Mathia