

COMMISSIONERS RECORD 52
FRANKLIN COUNTY
Commissioners' Proceedings for July 16, 2014

This document is a summarized version of the Board of Commissioners proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Robert E. Koch, Chairman (by phone); Brad Peck, Chair Pro Tem; and Rick Miller, Member; Fred Bowen, County Administrator; and Mary Withers, Clerk to the Board. Meeting convened at 9:00 am with the Pledge of Allegiance.

PUBLIC WORKS

Public Works Director Matt Mahoney and County Engineer Matthew Rasmussen met with the Board.

Bid Opening: CRP 606 Langford Road Resurfacing and Restoration

Bid opening convened at 9:00 am. Present: Commissioners Koch (by phone), Peck and Miller; County Administrator Fred Bowen; Public Works Director Matt Mahoney; County Engineer Matthew Rasmussen; and Clerk to the Board Mary Withers. Present in audience: Paul Johnson and Scott Morgan with Granite Construction, Tim Waters, Dave Beach, Tri-City Herald Reporter Geoff Folsom, Tracy Diaz, Linda Robb, and one other man.

Mr. Mahoney explained the project and the funding sources.

Two bids were received:

Central Washington Asphalt, Inc., of Moses Lake	\$395,225.50
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Granite Construction Company of Pasco	\$409,385.79
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Engineer's estimate: \$388,440

Bids will be reviewed with bid award expected on July 23, 2014.

Utility easement to the City of Connell (9:05 am)

The board directed Public Works staff to ask City of Connell staff some questions before proceeding.

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HUMAN SERVICES (9:15 am)

Human Services Administrator Linda Robb and Assistant Administrator Tracy Diaz met with the Board. Present in audience: Dave Beach, Darryl Banks, Steve Norberg, Tim Waters, Troy Woody and Geoff Folsom.

Second Amendment to Agreement 2014-HHAA-DVS with Domestic Violence Services

Motion – Mr. Miller moved to approve proposed Second Amendment to Agreement #2014-HHAA-DVS between Benton and Franklin Counties Department of Human Services and Domestic Violence Services of Benton and Franklin Counties. The amount is \$113,958. Second by Mr. Peck. 3:0 vote in favor. Resolution 2014-299 was approved.

Grant Agreement 2014-HHAA-CBVC to assist the county with meeting the goals of the ten-year homeless housing plan to reduce homelessness (9:18 am)

Motion – Mr. Miller: I move that we approve signing Grant Agreement 2014-HHAA-CBVC with Columbia Basin Veterans Coalition and authorize the chair to sign on behalf of the board. The amount is \$48,407. Second by Mr. Peck. 3:0 vote in favor. Resolution 2014-300 was approved.

Discussion of 2013 Continuum of Care Program Grant Agreement No. WA0072LOT011306

Ms. Diaz and Ms. Robb answered the Board's questions about the contract.

Motion – Mr. Miller: I move that we sign Grant No. WA 0072LOT011306, 2013 Continuum of Care Program Grant Agreement between the United States Department of Housing and Urban Development and Benton and Franklin Counties Department of Human Services and authorize the chairman to sign on behalf of the Board. The total grant amount is \$87,915. Second by Mr. Peck. 3:0 vote in favor. Resolution 2014-301 was approved.

WSU EXTENSION (9:29 am)

WSU Extension Director Tim Waters and WSU Extension Agent Steve Norberg met with the Board. Present in audience: Dave Beach, Darryl Banks, Troy Woody and Geoff Folsom.

Update regarding regional forage programming

Mr. Norberg gave an update about the regional forage programming including the following topics: alfalfa variety trials; enterprise budget; research on timothy hay including use of nitrogen and improving yields during the hot season; increasing nitrogen rates in-season; and research on using soybeans for hay.

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Update regarding commercial vegetables (9:48 am)

Mr. Waters gave the Board information about field days and told them about the potato trials regarding use of insecticides.

TRAC (10:03 am)

TRAC Manager Troy Woody met with the Board. Present in audience: TRAC Advisory Board Chair Dave Beach, Tiffany Coffland, Chanda Jablonski, Darryl Banks, Larry Hueter and Geoff Folsom.

Review of material discussed at TRAC Advisory Board meeting

Mr. Woody reviewed the materials that were discussed at the TRAC Advisory Board meeting held last night including the following: Kathleen West Bauermeister was chosen as the seventh board member; financial report was reviewed; progress of work on the atrium; cash flow analysis; annual cost for TRAC Center per capita in Franklin County is \$6.05; and review of the study done by the DAKOTA company in 1996 to determine current relevance.

JAIL CONSTRUCTION (10:09 am)

Jail Construction Project Manager Larry Hueter met with the Board. Present in audience: Darryl Banks, Dave Beach, Chanda Jablonski and Geoff Folsom.

Change Order 18

Mr. Hueter reviewed the items that are included in proposed Change Order 18.

Motion - Mr. Peck: I move to approve Change Order 18 between Franklin County and Lydig Construction to be paid from Expenditure budget 355-000-001, .3% Criminal Justice Construction Fund, Construction Contingency, in the amount of \$16,648.38 as presented and briefed by Mr. Hueter. Second by Mr. Miller. 3:0 vote in favor. Resolution 2014-302 was approved.

JUVENILE JUSTICE CENTER (JJC) (10:19 am)

JJC Administrator Darryl Banks met with the Board. Present in audience: Dave Beach, Tiffany Coffland and Geoff Folsom.

City of Kennewick fats, oils and greases pretreatment requirements

Mr. Banks asked for approval to move forward and negotiate a price and potential contract with Harms Engineering. The Board gave **consensus approval** to proceed with Harms Engineering.

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Additional security needed for the Juvenile courtroom (10:24 am)

Mr. Banks explained why additional security will be needed for the juvenile courtroom and answered the Board's questions. He is hopeful to use one more 30-hour-per-week security employee, using funds from the current JJC budget from September through December 2014. It is possible he will need to ask for additional funds from another source prior to the end of the year. He will be asking for additional funds for the 2015 budget.

OFFICE BUSINESS (10:36 am)

Present in audience: Dave Beach, Tiffany Coffland and Geoff Folsom.

Vouchers

Motion – Mr. Miller moved to approve vouchers audited and certified by the auditing officer for fund expenditures. The bottom line amount is \$592,501.02. Second by Mr. Peck. 3:0 vote in favor. (Exhibit 1)

<u>Fund Expenditures</u>	<u>Warrants</u>		<u>Amount Issued</u>
FC Public Facilities Const Fund	100591	100594	\$4,635.43
TRAC Operations Fund	100595	100619	\$14,014.26
Franklin County RV Facility	100620	100625	\$1,235.01
Jail Commissary	100626	100628	\$3,132.57
Enhanced 911	100629	100631	\$161,024.33
Ending Homelessness Fund	100632	100634	\$14,637.53
Affordable Housing Fund	100635	-	\$4,509.32
Landfill Closure Trust Fund	100663	-	\$5,345.98
Current Expense	100664	100710	\$25,153.54
Current Expense	100773	100810	\$57,407.66
Current Expense	100811	-	\$19,459.08
County Roads	100839	100859	\$253,812.53
Solid Waste	100860	-	\$218.86
Motor Vehicle/Public Works	100861	100878	\$17,414.92
Current Expense	101013	101014	\$10,500.00
	Grand Total		<u>\$592,501.02</u>

Motion – Mr. Miller moved for approval of Salary Clearing payroll, Emergency Management payroll and Irrigation payroll in the total amount of \$645,797.53. It is signed by Julie Jordan and Matt Beaton. Second by Mr. Peck. 3:0 vote in favor. (Exhibit 2)

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<u>Fund</u>	<u>Warrant</u>	<u>Amount</u>
Salary Clearing Payroll:		
Payroll	60974-61041	\$170,376.86
Direct Deposit		360,394.51
		<u>530,771.37</u>
Benefits	61042-61046	93,051.50
	Total	<u>\$623,822.87</u>
Emergency Mgmt Payroll:		
Payroll	100649-100654	\$2,120.74
Direct Deposit		5,585.76
		<u>7,706.50</u>
Benefits	100655-100658	1,291.58
	Total	<u>\$8,998.08</u>
Irrigation Payroll:		
Payroll	100636-100644	\$5,536.49
Direct Deposit		5,278.58
		<u>10,815.07</u>
Benefits	100645-100648	2,161.51
	Total	<u>\$12,976.58</u>
	Grand Total All Payrolls	<u>\$645,797.53</u>

Consent Agenda (10:39 am)

Motion – Mr. Miller: I move that we approve items 1 through 9 on the consent agenda as listed.

Second by Mr. Peck. 3:0 vote in favor.

1. Approval of Resolution 2014-303, Lease Agreement between Franklin County through its Public Works Department and the Port of Pasco for the approximate 4.21 acres located at 3414 Stearman Avenue, Pasco, Washington, for the term of five years, commencing July 1, 2014 and ending June 30, 2019
2. Approval of Statement of Support for the Guard and Reserve (Exhibit 3)
3. Approval of Resolution 2014-304, appointing Amanda Woodcock, and Resolution 2014-305, appointing Gracie Campos, to the Benton-Franklin Workforce Development Council Board of Directors
4. Approval of Resolution 2014-306, renewal of Minolta copier maintenance contract between Abadan and Franklin County Corrections for the copier located in Corrections Work Release

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5. Approval of Resolution 2014-307, setting alternate dates for budget hearing and budget process for the 2015 Franklin County budgets
6. Approval of Resolution 2014-308, Contract Amendment #1363-80356, WSART Consultation for County Juvenile Courts, between Benton-Franklin Juvenile Justice Center and Washington State Department of Social and Health Services
7. Approval of Resolution 2014-309, Juvenile Detention Alternatives Initiative (JDAI) Grant Application between Benton-Franklin Counties Juvenile Justice Center and Washington State Office of Juvenile Justice
8. Approval of Resolution 2014-311, contract between Benton-Franklin Human Services Department and ABM Janitorial Services – South Central, Inc., for janitorial services
9. Approval of Franklin County Commissioner Proceedings for June 18, 2014, Bi-County meeting, and June 25, 2014, and July 2, 2014, regular Franklin County Commissioner meetings

Recessed at 10:41 am.

Reconvened at 10:48 am.

COUNTY ADMINISTRATOR

County Administrator Fred Bowen met with the Board. Present in audience: County Engineer Matthew Rasmussen, Dave Beach, Tiffany Coffland and Geoff Folsom.

Easement: City of Connell

Engineer Matthew Rasmussen reported about his conversation with the City of Connell Public Works Director. The Board asked Mr. Rasmussen and others to proceed with some land transfers between City of Connell and Franklin County at the same time as the easement request. Inter-fund loan of \$100,000 from 2014 Miscellaneous Franklin County Reserve Fund, Number 100-000-001, to the 2014 Miscellaneous TRAC Operations Fund, Number 405-000-001; creation of expenditure line item within the 2014 Miscellaneous Franklin County Reserve Fund and revenue line item within the 2014 Miscellaneous TRAC Operations (10:52 am)

Mr. Bowen asked for approval of an inter-fund loan of \$100,000 and explained the reason is for cash flow purposes at TRAC. The City of Pasco will also be asked to loan \$100,000 to TRAC. A previous loan is then expected to be repaid with the total amount of \$200,000 remaining in TRAC's budget at the end of each year.

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Motion – Mr. Peck: I move for approval of the inter-fund loan in the amount of \$100,000 from the Franklin County Current Expense Reserve Fund to TRAC fund as presented in Resolution Number 2014-310 as presented by the county administrator. Second by Mr. Miller. 3:0 vote in favor.

OTHER BUSINESS (11:08 am)

National Association of Counties (NACo) Conference report

Mr. Miller reported briefly about the NACo Conference he attended, including information about water and transportation funding and its possible effects on the proposed Juniper Dunes road area.

Adjourned at 11:10 am.

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There being no further business, the Franklin County Board of Commissioners meeting was adjourned until July 23, 2014.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON



Robert E. Koch, Chairman



Brad Peck, Chairman Pro Tem



Rick Miller, Member

Attest:



Clerk to the Board

Approved and signed July 30, 2014.



FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

7/16/2014

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 7/16/2014

Move that the following warrants be approved for payment:

certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

<u>FUND Expenditures</u>	<u>WARRANTS</u>		<u>AMOUNT ISSUED</u>
FC Public Facilities Const Fund	100591	100594	\$4,635.43
TRAC Operations Fund	100595	100619	\$14,014.26
Franklin County RV Facility	100620	100625	\$1,235.01
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Motor Vehicle/Public Works	100861	100878	\$17,414.92
Current Expense	101013	101014	\$10,500.00

In the amount of

\$592,501.02

The motion was seconded by

[Signature]

And passed by a vote of 3 to 0

Reviewed by County Administrator

[Signature]

[Signature]

[Signature]
Vouchers Audited By : Margaret Mathia

The attached vouchers have been approved by Auditor or Deputy



FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

July 16, 2014

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, July 16, 2014,
 move that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
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Payroll	60974-61041	\$170,376.86
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Direct Deposit		5,278.58
		10,815.07
Benefits	100645-100648	2,161.51
	Total	\$12,976.58
Grand Total All Payrolls		\$645,797.53

In the total amount of **\$645,797.53** (\$623,822.87+\$8,998.08+\$12,976.58)

The motion was seconded by Beaton and passed by a vote of 3 to 0.

Matt Beaton
 The attached payroll has been approved by Auditor or Deputy

Julie Jordan
 Payroll Prepared by Julie Jordan



STATEMENT OF SUPPORT FOR THE GUARD AND RESERVE



Franklin County Board of County Commissioners

We recognize the Guard and Reserve are essential to the strength of our nation and the well-being of our communities.

In the highest American tradition, the patriotic men and women of the Guard and Reserve serve voluntarily in an honorable and vital profession. They train to respond to their community and their country in time of need. They deserve the support of every segment of our society.

If these volunteer forces are to continue to serve our nation, increased public understanding is required of the essential role of the Guard and Reserve in preserving our national security.

Therefore, we join other employers in pledging that:

- We fully recognize, honor and enforce the Uniformed Services Employment and Reemployment Rights Act (USERRA).
- We will provide our managers and supervisors with the tools they need to effectively manage those employees who serve in the Guard and Reserve.
- We appreciate the values, leadership and unique skills Service members bring to the workforce and will encourage opportunities to employ Guardsmen, Reservists, and Veterans.
- We will continually recognize and support our country's Service members and their families in peace, in crisis, and in war.

Brian Pack

PK Employer
Mark Miller

7-16-2014

Date

Paul E. Mock

Paul E. Mock
National Chair, ESGR

Chuck Hagel

Chuck Hagel
Secretary of Defense

