

COMMISSIONERS RECORD 52  
FRANKLIN COUNTY  
Commissioners' Proceedings for May 7, 2014

*This document is a summarized version of the Board of Commissioners proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.*

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Robert E. Koch, Chairman; Brad Peck, Chair Pro Tem; and Rick Miller, Member; Fred Bowen, County Administrator; and Mary Withers, Clerk to the Board. Meeting convened at 9:00 am with the Pledge of Allegiance.

**MARIJUANA PRODUCTION, PROCESSING AND RETAIL**

**Public Hearing: To take testimony for and against extending the moratorium imposed by Franklin County Ordinance No. 1-2014 for six months and issues related thereto.**

Pursuant to RCW 36.32.120(7) and RCW 36.70A.390, the Board of Franklin County Commissioners adopted an Ordinance No. 1-2014 imposing a six month moratorium on the establishment, location, permitting, licensing, or operation of marijuana production, processing, and retail to the extent authorized by Initiative 502 or applicable law to allow for further study and public analysis. Subsequently Franklin County seeks public comment on whether the moratorium imposed by Ordinance 1-2014 should be extended six months, on any related impacts, and on any local regulation or issues thereto concerning activities governed by Initiative 502 in unincorporated Franklin County.

Public Hearing convened at 9:00 am. Present: Commissioners Koch, Peck and Miller; County Administrator Fred Bowen; and Clerk to the Board Mary Withers. Present in audience: Matt Mahoney, Matthew Rasmussen, Jerrod MacPherson, Tim Dickerson, Leona Hassing, Sharon Sellereite, Frances Beltran, Tracy Diaz, Tri-City Herald Reporter Geoff Folsom, TV Reporter Jane Sander and Sharon Louise.

Mr. Dickerson and Mr. MacPherson answered the Board's questions about the procedure.

Mr. Koch asked if anyone in the audience would like to speak. There was no response. Public hearing was closed.

There was discussion about possible planning impacts, possible legislative action, and the work currently being done by the Washington State Liquor Control Board.

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Mr. Miller and Mr. Peck are in favor of having the moratorium continue until its expiration. Mr. Peck noted that if new information becomes available, the matter could be reconsidered prior to the expiration of the moratorium.

Mr. Koch is not in favor of extending the moratorium.

**PUBLIC WORKS (9:11 am)**

Public Works Director Matt Mahoney and Engineer Matthew Rasmussen met with the Board. Present in audience: Leona Hassing, Sharon Sellereite, Frances Beltran, Tracy Diaz, Geoff Folsom, Jane Sander and Sharon Louise.

Certificate of Good Practice

Mr. Koch presented the Certificate of Good Practice from the State Treasurer on behalf of the County Road Administration Board (CRAB) to Mr. Mahoney and Mr. Rasmussen. (Exhibit 1)

Comprehensive Parking Ordinance

Mr. Rasmussen gave background information in preparation for the public hearing scheduled at 9:15 am.

Public Hearing: Comprehensive Parking Ordinance

Public Hearing convened at 9:18 am. Present: Commissioners Koch, Peck and Miller; County Administrator Fred Bowen; and Clerk to the Board Mary Withers. Present in audience: Frances Beltran, Sharon Sellereite, Leona Hassing, Tracy Diaz, Geoff Folsom, Sharon Louise and Hector Alamillo.

Mr. Koch asked if anyone in the audience would like to speak in favor or opposition. There was no response.

There was extensive discussion. The Board asked that some changes be made to the proposed ordinance. The Public Hearing was closed.

The Board asked the Public Works Director and Engineer to review the proposed changes with the Sheriff's Department and then bring the ordinance back to the Board.

Parking Zones on Road 88

Mr. Mahoney and Mr. Rasmussen told the Board about the Sheriff's Department request to make changes to some parking signs on Road 88 near McLoughlin Middle School in order to help the Sheriff's Department with parking enforcement actions. Landowners' requests

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regarding the signs were also described. The Board asked the Public Works Department to prepare paperwork to make changes to the signs. It will be scheduled for a future meeting.

**FRANKLIN COUNTY AGING AND LONG TERM CARE ADVISORY COUNCIL  
(ALTC) (9:40 am)**

Franklin County ALTC members Frances Beltran, Sharon Sellereite and Leona Hassing met with the Board. Present in audience: Margo Hines, Geoff Folsom, Tracy Diaz and Hector Alamillo.

Proclamation: May 2014 as Older Americans Month

**Motion** – Mr. Miller: I move that we support the proclamation. Second by Mr. Peck. 3:0 vote in favor. (Exhibit 2)

**HUMAN SERVICES (HS) (9:42 am)**

HS Deputy Director Tracy Diaz met with the Board. Present in audience: Margo Hines, Jenna Hall, Hector Alamillo and Geoff Folsom.

Executing Grant Agreement 2014-HHAA-CFCS between Benton and Franklin Counties

Department of Human Services and Catholic Charities of the Diocese of Yakima d/b/a Catholic Family and Child Service of the Tri-Cities to assist the County with meeting the goals of the Ten-Year Homeless Housing Plan for Benton and Franklin Counties to reduce homelessness

**Motion** – Mr. Miller: I move that we approve the grant agreement with the Department of Human Services and Catholic Charities of the Diocese of Yakima, Catholic Family and Child Service of the Tri-Cities. The amount is \$29,180. Second by Mr. Peck. 3:0 vote in favor. Resolution 2014-206 was approved.

Ms. Diaz explained how funding is obtained for the homeless housing projects, starting with collection of recording fees.

**OFFICE BUSINESS (9:47 am)**

Administrative Assistant Margo Hines met with the Board.

Public Comment

Hector Alamillo told the Board about his safety concerns because of vehicles speeding on Wernett Road between Road 44 and Road 48, particularly for children walking to Riverview Baptist Church. He suggested using speed humps rather than bumps to help slow traffic down.

Mr. Alamillo also told the Board about a recurring code enforcement concern.

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Vouchers

**Motion** – Mr. Miller: Mr. Chairman, I move that we approve vouchers that are audited and certified by the auditing officer for fund expenditures in the amount of \$267,447.34. It is signed by Jeff Burckhard and Margaret Mathia. Second by Mr. Peck. Mr. Bowen has also signed. 3:0 vote in favor. (Exhibit 3)

| <u>Fund Expenditures</u>        | <u>Warrants</u> |       | <u>Amount Issued</u>             |
|---------------------------------|-----------------|-------|----------------------------------|
| Trial Court Improvement Fund    | 97722           | -     | \$350.00                         |
| Jail Commissary                 | 97723           | 97728 | \$9,207.20                       |
| County Roads                    | 97729           | 97734 | \$47,339.87                      |
| Solid Waste                     | 97735           | 97740 | \$27,752.31                      |
| FC Public Facilities Const Fund | 97741           | 97742 | \$4,379.46                       |
| TRAC Operations Fund            | 97743           | 97764 | \$17,322.52                      |
| Motor Vehicle/Public Works      | 97765           | 97772 | \$35,120.46                      |
| Current Expense                 | 97773           | 97821 | \$96,176.35                      |
| Current Expense                 | 97851           | -     | \$1,400.00                       |
| Current Expense                 | 97854           | 97861 | \$3,392.48                       |
| Ending Homelessness Fund        | 97862           | 97868 | \$7,647.00                       |
| Affordable Housing Fund         | 97869           | -     | \$450.00                         |
| Dept of Commerce Pass Through   | 97870           | 97871 | \$12,503.75                      |
| Current Expense                 | 97872           | 97875 | \$817.94                         |
| Auditor O & M                   | 97876           | -     | \$45.99                          |
| Veteran's Assistance            | 97877           | -     | \$250.00                         |
| Franklin County RV Facility     | 97878           | 97885 | <u>\$3,292.01</u>                |
|                                 |                 |       | <b>Grand Total: \$267,447.34</b> |

**Motion** – Mr. Miller moved for approval of vouchers audited and certified by the auditing officer for County Road Payroll Motor Vehicle payroll in the total amount of \$86,218.77. It is signed by Julie Jordan and Matt Beaton. Second by Mr. Peck. 3:0 vote in favor. (Exhibit 4)

| <u>Fund</u>         | <u>Warrant</u> | <u>Amount</u>      |
|---------------------|----------------|--------------------|
| County Road Payroll | 97886-97901    | 20,090.11          |
| Direct Deposit      |                | 40,260.24          |
|                     |                | 60,350.35          |
| Benefits            | 97902-97905    | <u>12,084.59</u>   |
|                     | <b>Total</b>   | <b>\$72,434.94</b> |

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|                                 |              |                    |
|---------------------------------|--------------|--------------------|
| <b>Motor Vehicle</b>            |              |                    |
| Payroll                         | 97906-97920  | \$5,128.95         |
| Direct Deposit                  |              | <u>6,338.17</u>    |
|                                 |              | <b>\$11,467.12</b> |
| Benefits                        | 97921-97924  | <u>2,316.71</u>    |
|                                 |              | <b>\$13,783.83</b> |
|                                 | <b>Total</b> | <b>\$86,218.77</b> |
| <b>Grand Total All Payrolls</b> |              |                    |

Consent Agenda (10:04 am)

**Motion** – Mr. Peck: I move for approval of the consent agenda as presented. Second by Mr. Miller. 3:0 vote in favor.

1. Approval of Resolution 2014-207, revision of named County Risk Manager as set forth in Franklin County Resolution Number 2013-489, Organization of Franklin County Commissioners.
2. Approval of Resolution 2014-208, paying Franklin County's portion of an invoice accrued by the Landfill Group to Aspect Consulting LLC for professional consulting services in the amount of \$10,223.80.
3. Approval of Resolution 2014-209, approval of an amendment to Task Order No. 3 for the Professional Services Contract between Franklin County and Geophex, Ltd., for digital orthophotography services, 2012-2016, increasing Task Order No. 3 by \$1000, previously approved by Resolutions 2012-032 and 2014-094.
4. Approval of Resolution 2014-210, approval of Task Order No. 4 for the Professional Services Contract between Franklin County and Geophex, Ltd., for digital orthophotography services, 2012-2016, previously approved by Resolution 2012-032.

**HUMAN RESOURCES** (10:08 am)

Jenna Hall from the Human Resources Department met with the Board.

Classification Review Committee recommendation for Change of Status: Margaret Mathia

**Motion** – Mr. Miller: I move to approve the Classification Review Committee's recommendation for this position, graded at Grade 13, Step 2. Second by Mr. Peck. 3:0 vote in favor.

**Recessed** at 10:14 am.

**Reconvened** at 10:33 am.

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**PLANNING AND BUILDING DEPARTMENT**

Anchor QEA, LLC, Senior Managing Planner Ben Floyd, Planning and Building Director Jerrod MacPherson and Assistant Director Greg Wendt met with the Board.

**Public Workshop/Public Meeting: Franklin County Shoreline Master Program update**

Mr. Floyd and Mr. MacPherson gave a Shoreline Master Program update.

**ADJOURNMENT**

**Adjourned at 11:14 m.**


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There being no further business, the Franklin County Board of Commissioners meeting was adjourned until May 14, 2014.

BOARD OF COUNTY COMMISSIONERS  
FRANKLIN COUNTY, WASHINGTON

  
\_\_\_\_\_  
Robert E. Koch, Chairman

  
\_\_\_\_\_  
Brad Peck, Chairman Pro Tem

  
\_\_\_\_\_  
Rick Miller, Member

Attest:

  
\_\_\_\_\_  
Clerk to the Board

Approved and signed June 4, 2014.

**CERTIFICATE OF GOOD PRACTICE**

has been transmitted to the State Treasurer on behalf of

**FRANKLIN COUNTY  
2013**

*Pursuant to the authority contained in RCW 36.78.090 and in recognition of the fact that this county: a) has submitted to the Department of Transportation or to this Board all reports required by law or regulation of the Board; and; b) has reasonably complied with provisions of law relating to county road administration and with the Standards of Good Practice as formulated and adopted by the Board.*

*By resolution of the County Road Administration Board.*

April 24, 2014

  
Chairman





## Older Americans Month 2014 Proclamation

**Whereas, *Franklin County*, is a community that includes 9,974 citizens aged 60 and older; and**

**Whereas, *Franklin County*, is committed to helping all individuals live longer, healthier lives; and**

**Whereas, the older adults in *Franklin County*, have made countless contributions and sacrifices to ensure a better life for future generations; and**

**Whereas, we recognize the value of injury prevention and safety awareness in helping older adults remain healthy and active; and**

**Whereas, our community can provide opportunities to enrich the lives of individuals young and old by;**

- Emphasizing the need to take action to safeguard themselves from unintentional injuries where they live, work and socialize
- Providing information on avoiding leading causes of injury for older adults – falls, motor vehicle-related incidents, suffocation, medication overdose, and fire/burns
- Helping older adults take control of their safety and wellbeing

**Now Therefore, We, the Board of County Commissioners of *Franklin County*, is committed to helping all individuals live longer, healthier lives; and hereby proclaim *May 2014* to be Older Americans Month. We urge every citizen to take time this month to recognize older adults and the people who serve and support them as powerful and vital individuals who greatly contribute to the community.**

Dated this 7 day of May 2014

  
\_\_\_\_\_  
Robert E. Koch, Chairman

  
\_\_\_\_\_  
Brad Peck, Commissioner

  
\_\_\_\_\_  
Rick Miller, Commissioner



**FRANKLIN COUNTY AUDITOR**

Matt Beaton, Auditor

5/7/2014

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 5/7/2014

Move that the following warrants be approved for payment:

certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

| <u>FUND Expenditures</u>        | <u>WARRANTS</u> |       | <u>AMOUNT ISSUED</u> |
|---------------------------------|-----------------|-------|----------------------|
| Trial Court Improvement Fund    | 97722           | -     | \$350.00             |
| Jail Commissary                 | 97723           | 97728 | \$9,207.20           |
| County Roads                    | 97729           | 97734 | \$47,339.87          |
| Solid Waste                     | 97735           | 97740 | \$27,752.31          |
| FC Public Facilities Const Fund | 97741           | 97742 | \$4,379.46           |
| TRAC Operations Fund            | 97743           | 97764 | \$17,322.52          |
| Motor Vehicle/Public Works      | 97765           | 97772 | \$35,120.46          |
| Current Expense                 | 97773           | 97821 | \$96,176.35          |
| Current Expense                 | 97851           | -     | \$1,400.00           |
| Current Expense                 | 97854           | 97861 | \$3,392.48           |
| Ending Homelessness Fund        | 97862           | 97868 | \$7,647.00           |
| Affordable Housing Fund         | 97869           | -     | \$450.00             |
| Dept of Commerce Pass Through   | 97870           | 97871 | \$12,503.75          |
| Current Expense                 | 97872           | 97875 | \$817.94             |
| Auditor O & M                   | 97876           | -     | \$45.99              |
| Veteran's Assistance            | 97877           | -     | \$250.00             |
| Franklin County RV Facility     | 97878           | 97885 | \$3,292.01           |

In the amount of \$267,447.34

The motion was seconded by Burdick

And passed by a vote of 3 to 0

Reviewed by County Administrator J. Beaton

Jeff A. Burckhard  
The attached vouchers have been approved by Auditor or Deputy

Margaret Mathia  
Vouchers Audited By : Margaret Mathia



# FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

May 7, 2014

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, May 7, 2014  move that the following warrants be approved for payment.

| <u>FUND</u>                     | <u>WARRANT</u> | <u>AMOUNT</u>      |
|---------------------------------|----------------|--------------------|
| <b>County Road</b>              |                |                    |
| Payroll                         | 97886-97901    | 20,090.11          |
| Direct Deposit                  |                | 40,260.24          |
|                                 |                | 60,350.35          |
| Benefits                        | 97902-97905    | 12,084.59          |
|                                 | <b>Total</b>   | <b>\$72,434.94</b> |
| <br><b>Motor Vehicle</b>        |                |                    |
| Payroll                         | 97906-97920    | \$5,128.95         |
| Direct Deposit                  |                | 6,338.17           |
|                                 |                | \$11,467.12        |
| Benefits                        | 97921-97924    | 2,316.71           |
|                                 | <b>Total</b>   | <b>\$13,783.83</b> |
| <b>Grand Total All Payrolls</b> |                | <b>\$86,218.77</b> |

In the total amount of **\$86,218.77** (\$72,434.94 + \$13,783.83)

The motion was seconded by  and passed by a vote of 3 to 0.

  
The attached payroll has been approved by Auditor or Deputy

  
Payroll Prepared By Julie Jordan