

COMMISSIONERS RECORD 52  
FRANKLIN COUNTY  
Commissioners' Proceedings for April 16, 2014

*This document is a summarized version of the Board of Commissioners proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.*

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Robert E. Koch, Chairman; Brad Peck, Chair Pro Tem; and Rick Miller, Member; Fred Bowen, County Administrator; and Mary Withers, Clerk to the Board. Meeting convened at 9:00 am with the Pledge of Allegiance.

### **PUBLIC WORKS**

Public Works Director Matt Mahoney met with the Board. Present in audience: Gordon Cable, Tracy Diaz, Roger Lenk, Jerrod MacPherson and Tri-City Herald Reporter Geoff Folsom. Public Hearing: Petition to vacate a portion of pedestrian right-of-way abutting Rivershore Road containing 1042 square feet more or less on the plat of River Ridge Estates

The public hearing was postponed and will be rescheduled.

Amendment #2 to Community Development Block Grant (CDBG) Subrecipient Agreement between Franklin County and the Basin City Water and Sewer District regarding the Washington State Department of Commerce Community Development Block Grant, Contract #09-64009-024  
(9:01 am)

**Motion** – Mr. Miller: I move to approve the resolution to adopt Amendment #2 to the Community Development Block Grant Subrecipient Agreement between Franklin County and Basin City Water and Sewer District. Second by Mr. Peck. The Basin City Water and Sewer District will be fully responsible for any matching funds and any cost overruns beyond what is provided through the grant. 3:0 vote in favor. Resolution 2014-173 was approved.

Purchase of tow behind roller/packers for county motor graders (9:05 am)

The Board had **consensus agreement** for the purchase.

Stock Pile Agreement between Franklin County and Paul Halliday for 2014 Chip Seal Operation

**Motion** – Mr. Miller: Mr. Chairman, I move that we approve the Stock Pile Agreement between Franklin County and Paul Halliday. Second by Mr. Peck. 3:0 vote in favor. Resolution 2014-174 was approved.

COMMISSIONERS RECORD 52  
FRANKLIN COUNTY  
Commissioners' Proceedings for April 16, 2014

Stock Pile Agreement between Franklin County and Cody Easterday for 2014 Chip Seal Operation

**Motion** – Mr. Miller: Mr. Chairman, I move we approve the Stock Pile Agreement between Franklin County and Cody Easterday. Second by Mr. Peck. 3:0 vote in favor. Resolution 2014-175 was approved.

**PLANNING AND BUILDING DEPARTMENT**

Planning and Building Director Jerrod MacPherson met with the Board. Present in audience: Gordon Cable, Tracy Diaz, Roger Lenk and Geoff Folsom.

Planning Commission Vacancy Appointment – Basin City District

David Piovesan has served on the Franklin County Planning Commission for 26 years. He does not wish to be reappointed. After review of applications and discussion, the following motion was made:

**Motion** – Mr. Miller: I move that we approve Mike Corrales to represent the Basin City District on the Planning Commission. Second by Mr. Peck. 3:0 vote in favor. Resolution 2014-176 was approved.

Certificate of Appreciation

The Board signed a certificate of appreciation for Dave Piovesan's service on the Planning Commission. (Exhibit 1)

**AGENDA PREPARATION**

The Board members noted that any agenda review materials will be available for public review. A new law requires that all agenda materials must be available for public review at least 24 hours before a Board meeting.

**HUMAN SERVICES (HS)**

HS Interim Director Tracy Diaz and HS Integrated Services Manager Gordon Cable met with the Board. Present in audience: Matt Mahoney, Margo Hines, Roger Lenk and Geoff Folsom.

Grant Agreement #2014-HHAA-LCC between Benton and Franklin Counties Department of Human Services and Lourdes Counseling Center

COMMISSIONERS RECORD 52  
FRANKLIN COUNTY  
Commissioners' Proceedings for April 16, 2014

**Motion** – Mr. Miller: I move that we approve the Grant Agreement #2014-HHAA-LCC between Benton-Franklin Counties and Lourdes Counseling Center. Second by Mr. Peck. 3:0 vote in favor. Resolution 2014-177 was approved.

**Grant Agreement #2014-HHAA-KHA between Benton and Franklin Counties Department of Human Services and Housing Authority City of Kennewick**

**Motion** – Mr. Peck: I move for approval of the Grant Agreement 2014-HHAA-KHA between Benton and Franklin Counties Department of Human Services and Housing Authority City of Kennewick, to assist the county with meeting the goals of the Ten-Year Homeless Housing Plan for Benton and Franklin Counties to reduce homelessness as presented by Ms. Diaz. Second by Mr. Miller. 3:0 vote in favor. Resolution 2014-178 was approved.

**Termination of Public Works Contract #2012/2014-OXARC between Benton and Franklin Counties Department of Human Services and OXARC**

**Motion** – Mr. Peck: I move for approval of termination of Public Works Contract between Benton and Franklin Counties Department of Human Services, Crisis Response Unit, and OXARC, Inc., Benton County Resolution No. 2012 477 and Franklin County Resolution No. 2012-284, as presented to the Board. Second by Mr. Miller. 3:0 vote in favor. Resolution 2014-179 was approved.

**Termination of Public Works Contract #2013/2014-THREE BROTHERS CLEANING between Benton and Franklin Counties Department of Human Services, Crisis Response Unit, and Three Brothers Cleaning**

**Motion** – Mr. Peck: I move for approval of the termination of Public Works Contract between Benton and Franklin Counties Department of Human Services, Crisis Response Unit, and Three Brothers Cleaning, Benton County Resolution No. 2013 459 and Franklin County Resolution No. 2013-224, as presented to the Board today. Second by Mr. Miller. 3:0 vote in favor. Resolution 2014-180 was approved.

**AUDITOR (9:32 am)**

Auditor Matt Beaton and Accounting Supervisor Tim Anderson met with the Board. Present in audience: Matt Mahoney, Margo Hines, Thomas Westerman, Jeff Burckhard, Gordon Cable, Roger Lenk, Troy Woody and Geoff Folsom.

COMMISSIONERS RECORD 52  
FRANKLIN COUNTY  
Commissioners' Proceedings for April 16, 2014

TRAC and RV Park discussion

Mr. Beaton reviewed his recommendations for the TRAC Center.

Mr. Beaton is not objecting to the total cost of vouchers submitted by TRAC for payment to the RV Park that have been discussed in previous meetings. He explained his concerns about the accounting process for the vouchers.

Mr. Beaton said the operation of ATMs at TRAC has been changed.

Following extensive discussion, the Board asked the County Administrator to work with the TRAC staff and the Auditor's Office to improve the fidelity of the accounting in the two functions of the TRAC Center and the RV Park and to make appropriate adjustments and come back to the Board if there are things that are unclear as to what ought to be done. Mr. Peck noted that no one is alleging that there is any inappropriate conduct or losses or anything of that nature, simply that the processes could stand improvement.

Mr. Beaton said his office has prepared a draft RFP for an independent audit review of TRAC. He will work with the County Administrator and TRAC staff to prepare it in final form.

Mr. Beaton asked the Board from a management standpoint to empower the TRAC Advisory Board and explained further.

There was discussion about whether the budgetary control of RV Park and TRAC should be separate. Mr. Koch wants to see what the internal audit shows before making any big movements. There was discussion about what the audit might include.

**PROSECUTOR (10:10 am)**

Deputy Prosecutor Tim Dickerson met with the Board. Those in the audience left the meeting.

**Executive Session** at 10:12 am pursuant to RCW 42.32.110(1)(i) to discuss with the Board potential litigation and/or legal risks of a proposed action regarding the Washington Counties Risk Pool.

**Open Session** at 10:27 am. Present in audience: Janet Taylor, Roger Lenk, Troy Woody, Gordon Cable, Matt Mahoney and Janet Taylor.

**OFFICE BUSINESS**

Administrative Assistant Margo Hines met with the Board.

COMMISSIONERS RECORD 52  
FRANKLIN COUNTY  
Commissioners' Proceedings for April 16, 2014

Vouchers

**Motion** – Mr. Miller: I move to approve the vouchers audited and certified by the Auditor's Office for Salary Clearing payroll, Emergency Management payroll and Irrigation payroll in the total amount of \$681,350.63. It is signed by Jeff Burckhard and Kristina Bahovich. Second by Mr. Peck. 3:0 vote in favor. (Exhibit 2)

<u>Fund</u>	<u>Warrant</u>	<u>Amount</u>
<b>Salary Clearing Payroll:</b>		
Payroll	60454-60526	\$178,888.20
Direct Deposit		375,172.73
		<u>554,060.93</u>
Benefits	60527-60532	101,614.12
	<b>Total</b>	<b><u>\$655,675.05</u></b>
<b>Emergency Mgmt Payroll:</b>		
Payroll	96437-96442	\$2,549.22
Direct Deposit		7,167.78
		<u>9,717.00</u>
Benefits	96443-96446	1,638.34
	<b>Total</b>	<b><u>\$11,355.34</u></b>
<b>Irrigation Payroll:</b>		
Payroll	96447-96456	\$5,744.68
Direct Deposit		6,215.68
		<u>11,960.36</u>
Benefits	96457-96460	2,359.88
	<b>Total</b>	<b><u>\$14,320.24</u></b>
<b>Grand Total All Payrolls</b>		<b><u>\$681,350.63</u></b>

**Motion** – Mr. Miller moved to approve expenditures listed in the bottom line amount of \$683,759.45. Mr. Bowen has signed. So have two others, Margaret Mathia and Matt Beaton. Second by Mr. Peck. 3:0 vote in favor. (Exhibit 3)

<u>Fund Expenditures</u>	<u>Warrants</u>	<u>Amount Issued</u>
Current Expense	Excise Tax	\$2,467.41
Treasurer O & M	Excise Tax	\$4.69
E911/State Contract/Operations	Excise Tax	\$46.40
E911/State Contract/Capital	Excise Tax	\$37.41
Veteran's Assistance	Excise Tax	\$20.21
.3% Criminal Justice Const Fnd	Excise Tax	\$672.28
TRAC Operations Fund	Excise Tax	\$177.76
Franklin County RV Facility	Excise Tax	\$5.85

COMMISSIONERS RECORD 52  
FRANKLIN COUNTY  
Commissioners' Proceedings for April 16, 2014

Motor Vehicle/Public Works	Excise Tax		\$430.28
Current Expense	96517	96518	\$1,650.63
Current Expense	96519	96522	\$722.78
Current Expense	96523	96530	\$4,669.26
Current Expense	96531	96564	\$33,029.96
Planning & Development	96565	-	\$33,732.50
Sheriff/Sex Offender Grant	96566	96568	\$2,451.84
Jail Commissary	96569	96570	\$2,959.08
Solid Waste	96571	-	\$71.99
Veteran's Assistance	96572	96575	\$2,403.88
FC Capital Projects Fund	96576	-	\$1,120.00
Current Expense	96577	96585	\$2,243.53
Ending Homelessness Fund	96586	96588	\$10,447.00
Current Expense	96589	-	\$45,344.33
Planning & Development	96590	-	\$4,816.50
Current Expense	96591	96599	\$70,458.71
Supplemental Preservation Fund	96600	-	\$3,464.49
.3% Criminal Justice Const Fnd	96601	96605	\$382,557.16
Dept of Commerce Pass Through	96606		\$5,078.12
Current Expense	96607	96625	\$72,675.40
		<b>Grand Total:</b>	<b>\$683,759.45</b>

Consent Agenda (10:29 am)

**Motion** – Mr. Peck: I move for approval of the consent agenda as presented. Second by Mr. Miller. 3:0 vote in favor.

1. Approval of Resolution 2014-181, Surplus Property - disposal of excess furniture and other miscellaneous materials as requested by WSU Extension Office
2. Approval of Resolution 2014-182, amendment to Professional Services Agreement to Provide Legal Representation to Indigent Persons in Franklin County District Court between Franklin County and Nicole Preszler, Contract #FCDC1314NP001A
3. Approval of Resolution 2014-183 appointing Mitchell Newell to the Franklin County Board of Equalization for a three-year term from April 9, 2014 through April 8, 2017
4. Approval of Franklin County Commissioners Proceedings for April 2, 2014

**HUMAN RESOURCES** (10:32 am)

Janet Taylor, Senior Deputy Prosecuting Attorney, Labor Relations & Human Resources, met with the Board. Present in audience: Matt Mahoney, Gordon Cable, Roger Lenk, Troy Woody and Geoff Folsom.

COMMISSIONERS RECORD 52  
FRANKLIN COUNTY  
Commissioners' Proceedings for April 16, 2014

Resolution approving benefits for part-time secretary position in Planning and Building Department

**Motion** – Mr. Peck: Mr. Chairman, I move for approval of resolution entitled interim authorization for benefits for part-time secretary position, Planning and Building Department, as presented by Ms. Taylor. Second by Mr. Miller. 3:0 vote in favor. Resolution 2014-184 was approved.

**Recessed** at 10:33 am.

**Reconvened** at 10:44 am.

**COUNTY ADMINISTRATOR**

County Administrator Fred Bowen met with the Board.

Deputy Prosecuting Attorneys Ryan Verhulp and Tim Dickerson met with the Board.

Present in audience: Matt Mahoney, Roger Lenk and Geoff Folsom.

**Executive Session** at 10:45 am pursuant to RCW 42.30.110(1)(i), to discuss with legal counsel: Matters relating to agency enforcement actions; litigation or potential litigation re Pasco Landfill, expected to last up to 10 minutes. Those in the audience left the meeting.

**Open Session** at 10:56 am. Bill Davis, Matt Mahoney, Roger Lenk and Geoff Folsom joined the audience.

Attorney Bill Davis and Deputy Prosecuting Attorneys Ryan Verhulp and Tim Dickerson met with the Board.

**Executive Session** at 10:57 am pursuant to RCW 42.30.110(1)(c) pursuant to RCW 42.30.110(1)(c), real estate sale, minimum price, re TRAC reversionary properties, expected to last approximately 15 minutes.

**Open Session** at 11:11 am. Present in audience: Matt Mahoney, Roger Lenk and Geoff Folsom.

Public Works Director Matt Mahoney met with the Board. Present in audience: Ryan Verhulp, Tim Dickerson, Roger Lenk and Geoff Folsom.

**Executive Session** at 11:12 am pursuant to RCW 42.30.110(1)(i), To discuss with legal counsel: Matters relating to agency enforcement actions; Litigation or potential litigation, re oil collection, expected to last up to 15 minutes. Mr. Verhulp and Mr. Dickerson remained in the meeting. Mr. Lenk and Mr. Folsom left the audience.

**Open Session** at 11:29 am. Present in audience: Roger Lenk.

COMMISSIONERS RECORD 52  
FRANKLIN COUNTY  
Commissioners' Proceedings for April 16, 2014

Benjamin Franklin Bust

Mr. Bowen has received an estimate of \$600 to do the gold or brass leafing for the Benjamin Franklin bust. The Board **gave approval** to proceed.

**ADJOURNMENT**

**Adjourned** at 11:31 am.



COMMISSIONERS RECORD 52  
FRANKLIN COUNTY  
Commissioners' Proceedings for April 16, 2014

There being no further business, the Franklin County Board of Commissioners meeting was adjourned until April 23, 2014.

BOARD OF COUNTY COMMISSIONERS  
FRANKLIN COUNTY, WASHINGTON



Robert E. Koch, Chairman



Brad Peck, Chairman Pro Tem



Rick Miller, Member

Attest:

  
Clerk to the Board

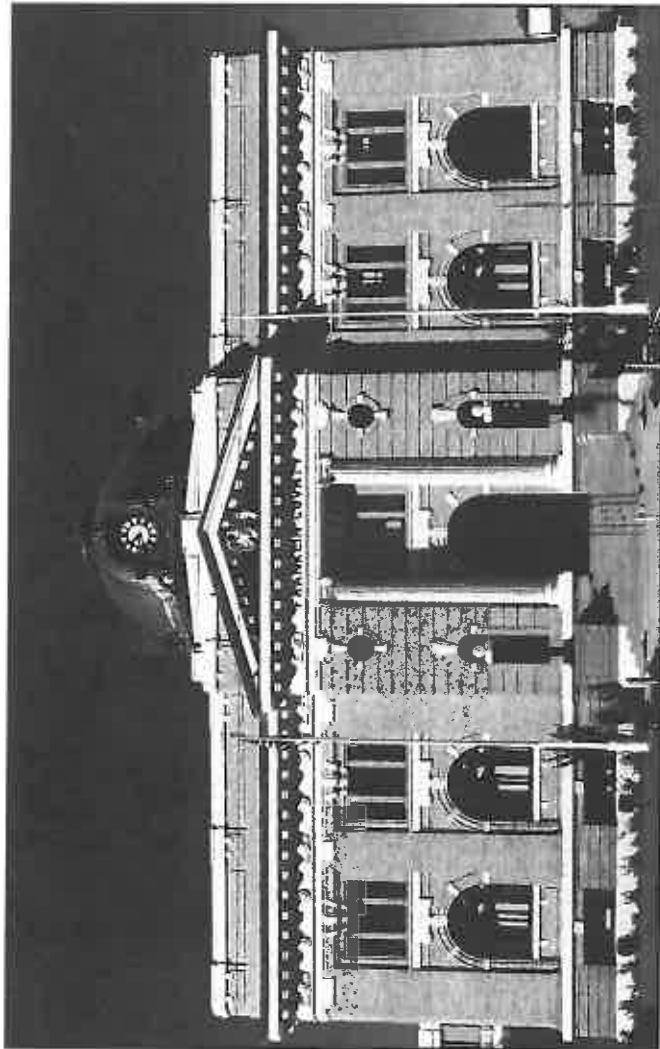
Approved and signed April 23, 2014.

# CERTIFICATE OF APPRECIATION

*awarded to:*

**DAVID PIOVESAN**

This award is for appreciation for your  
**26 YEARS OF PLANNING COMMISSION SERVICE and DEDICATION to**  
Franklin County and its constituents  
April 16, 2014



THE BOARD OF FRANKLIN COUNTY COMMISSIONERS

*Robert E. Koch*  
Robert E. Koch Chairman

*Brad Peck*  
Brad Peck Chairman Pro Tem

*Rick Miller*  
Rick Miller Member

April 16, 2014



# FRANKLIN COUNTY AUDITOR

*Matt Beaton, Auditor*

April 16, 2014

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, April 16, 2014,  move that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
<b>Salary Clearing Payroll:</b>		
Payroll	60454-60526	\$178,888.20
Direct Deposit		375,172.73
		<hr/> 554,060.93
Benefits	60527-60532	101,614.12
	<b>Total</b>	<hr/> <b>\$655,675.05</b> <hr/>
<b>Emergency Mgmt Payroll:</b>		
Payroll	96437-96442	\$2,549.22
Direct Deposit		7,167.78
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Benefits	96443-96446	1,638.34
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<b>Irrigation Payroll:</b>		
Payroll	96447-96456	\$5,744.68
Direct Deposit		6,215.68
		<hr/> 11,960.36
Benefits	96457-96460	2,359.88
	<b>Total</b>	<hr/> <b>\$14,320.24</b> <hr/>
<b>Grand Total All Payrolls</b>		<hr/> <b>\$681,350.63</b> <hr/>

In the total amount of **\$681,350.63** (\$655,675.05+\$11,355.34+\$14,320.24)

The motion was seconded by *Brend Beck* and passed by a vote of 3 to 0.

*Jeff A. Bruchhaus*  
The attached payroll has been approved by Auditor or Deputy

*Ellie Jordan*  
Salary Clearing Prepared by

*Kristen Bohner*  
EM and Irrigation Prepared by



**FRANKLIN COUNTY AUDITOR**

Matt Beaton, Auditor

4/16/2014

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 4/16/2014

Move that the following warrants be approved for payment:

certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

<u>FUND Expenditures</u>	<u>WARRANTS</u>		<u>AMOUNT ISSUED</u>
Current Expense	Excise Tax		\$2,467.41
Treasurer O & M	Excise Tax		\$4.69
E911/State Contract/Operations	Excise Tax		\$46.40
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.3% Criminal Justice Const Fnd	96601	96605	\$382,557.16
Dept of Commerce Pass Through	96606		\$5,078.12
Current Expense	96607	96625	\$72,675.40

In the amount of \$683,759.45

The motion was seconded by Brend Paul

And passed by a vote of 3 to 0

Reviewed by County Administrator J. Baum

Matt Beaton  
The attached vouchers have been approved by Auditor or Deputy

Margaret Mathia  
Vouchers Audited By : Margaret Mathia