

COMMISSIONERS RECORD 52
FRANKLIN COUNTY
Commissioners' Proceedings for April 9, 2014

This document is a summarized version of the Board of Commissioners proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Robert E. Koch, Chairman; Brad Peck, Chair Pro Tem; and Rick Miller, Member; Fred Bowen, County Administrator; and Mary Withers, Clerk to the Board. Meeting convened at 9:02 am with the Pledge of Allegiance.

HUMAN SERVICES (HS)

HS Interim Administrator Tracy Diaz met with the Board. Present in audience: Jim Rabideau, Roger Lenk, Tri-City Herald Reporter Geoff Folsom, Matt Mahoney and Matthew Rasmussen.

Grant Agreement #2060-2014-EFH between Benton and Franklin Counties Department of Human Services and Elijah Family Homes

Motion - Mr. Miller: I move that we approve grant agreement between Benton and Franklin Counties Department of Human Services and Elijah Family Homes for a grant amount of \$9974. Second by Mr. Peck. Ms. Diaz said the local dollars are provided by document recording fees. 3:0 vote in favor. Resolution 2014-165 was approved.

Coordinated Entry System

Ms. Diaz briefly answered the Board's questions about the implementation of the coordinated entry system.

EASTERN WASHINGTON UNIVERSITY (EWU) STUDENT STIPEND (9:06 am)

Jim Rabideau met with the Board to explain about his personal sponsorship of a student stipend through EWU to be used by a student from Pasco or the Pasco area and answered the Board's questions. He hopes the students who use the stipend will learn about county and city government. Present in audience: Troy Woody, Tracy Diaz, Roger Lenk, Geoff Folsom, Matt Mahoney and Matthew Rasmussen.

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PUBLIC WORKS

Public Works Director Matt Mahoney and Engineer Matthew Rasmussen met with the Board. Present in audience: Troy Woody, Tracy Diaz, Roger Lenk and Geoff Folsom.

Request for approval of purchase of used paint striping truck

Motion – Mr. Miller: I move that we pre-approve the purchase of a used paint striping truck not to exceed \$80,000. As Mr. Mahoney and Mr. Rasmussen mentioned, the price will be negotiated. Second by Mr. Peck. 3:0 vote in favor.

The Public Works Department will be switching to water-based paint.

Resolution accepting work performed by Granite Construction Company under contract for County Road Project CRP 603, Pasco-Kahlotus Road/ Reconstruction/Overlay I

Motion – Mr. Peck: I move for approval of resolution accepting the work performed by Granite Construction Company under contract for CRP 603 – Pasco-Kahlotus Road Reconstruction/ Overlay I as presented by Mr. Mahoney. Second by Mr. Miller. 3:0 vote in favor. Resolution 2014-167 was approved.

Right-of-Way laws

Mr. Mahoney and Mr. Rasmussen told the Board about right-of-way laws regarding payment of money. The Board determined two public hearings regarding right-of-ways that are currently scheduled will be cancelled until more information is available.

COUNTY ADMINISTRATOR (9:25 am)

County Administrator Fred Bowen met with the Board. Present in audience: Troy Woody, Matt Mahoney, Matthew Rasmussen, Margo Hines, Tracy Diaz, Roger Lenk and Geoff Folsom.

Parking Ordinance discussion

Mr. Mahoney and Mr. Rasmussen asked for Board input regarding a proposed Parking Ordinance. The Board asked them to proceed to set it for hearing.

OFFICE BUSINESS (continuing) 9:31 am)

Deputy Prosecutor Janet Taylor met with the Board. Present in audience: Jenna Hall, Margo Hines, Troy Woody, Tracy Diaz, Roger Lenk and Geoff Folsom.

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Classification Review Committee Recommendation

Ms. Taylor presented a Classification Review Committee recommendation for employee Sheri Kroodsma.

Motion – Mr. Peck: I move to approve the Change of Status request from Human Resources for the part-time secretary position in the Planning and Building Department from a Grade 13/1 to a 13/4 as detailed in the Change of Status form. Second by Mr. Miller. 3:0 vote in favor.

Motion – Mr. Peck: Consistent with the Board's authority to do so, I move for approval of the part-time secretary position in Planning and Building Department which we've just approved from 13/1 to 13/4 to further be authorized for benefits for this part-time position. Second by Mr. Miller. 3:0 vote in favor. A resolution will be prepared.

Structure of Human Resources Department

Ms. Taylor presented a memorandum of understanding regarding the structure of the Human Resources Department and referred to action taken by the Board on November 21, 2012. She said there was a motion at that time to make changes to her position and there was a transition period for the Human Resources Department to work under the Prosecutor's Office in December 2012. There was discussion about the effective date of the change. Mr. Peck stated the effective date would be January 1, 2013. Mr. Koch asked for changes to be made to the document. The document will be returned to the Prosecutor's Office.

Commissioner District 3 Salary

Ms. Taylor said her research is not concluded regarding Commissioner District 3 salary and asked that the matter be continued to next week.

OFFICE BUSINESS (continued at 9:52 am)

Margo Hines met with Board. Present in audience: Troy Woody, Roger Lenk, Tracy Diaz, Geoff Folsom, Janet Taylor and Jenna Hall.

Vouchers (9:52 am)

Motion – Mr. Miller: Mr. Chairman, I move for fund expenditures audited and certified by the Auditor's Office dated April 9, 2014 for the total amount of \$549,948.54. Mr. Peck noted it is initialed by Mr. Bowen. Second by Mr. Peck. 3:0 vote in favor. (Exhibit 1)

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<u>Fund Expenditures</u>	<u>Warrants</u>	<u>Amount issued</u>
Current Expense	96240 – 96277	\$ 39,664.13
Current Expense	96278 – 96301	12,085.85
Current Expense	96302 – 96313	226,802.27
County Roads	96314 – 96327	159,115.69
Motor Vehicle/Public Works	96328 – 96340	16,310.25
TRAC Operations Fund	96341 – 96369	22,685.54
Franklin County RV Facility	96370 – 96371	13,199.64
Landfill Closure Trust Fund	96372	5,023.06
Auditor O&M	96373	28,504.08
Jail Commissary	96374 – 96376	885.49
FC Facilities Const Fund	96377	613.59
Current Expense	96378 – 96389	10,143.22
Ending Homeless Fund	96390 – 96396	<u>14,915.73</u>
Grand Total:		\$ 549,948.54

Motion – Mr. Miller moved for approval of vouchers for County Road funds and Motor Vehicle funds in the total amount of \$86,396.16. It is signed by Mr. Beaton and Julie Jordan. Second by Mr. Peck. 3:0 vote in favor. (Exhibit 2)

<u>Fund</u>	<u>Warrant</u>	<u>Amount</u>
County Road		
Payroll	96477-96493	20,977.38
Direct Deposit		39,342.61
		<u>60,319.99</u>
Benefits	96494-96497	11,993.44
	Total	<u>\$72,313.43</u>
Motor Vehicle		
Payroll	96498-96512	\$5,580.04
Direct Deposit		6,120.79
		<u>\$11,700.83</u>
Benefits	96513-96516	2,381.90
	Total	<u>\$14,082.73</u>

Grand Total: \$ 86,396.16

Consent Agenda (9:54 am)

Motion – Mr. Miller: I move to approve consent agenda items 1 through 5. Second by Mr. Peck. 3:0 vote in favor.

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1. Approval of Resolution 2014-168 authorizing the Franklin County Administrator to approve expenditures up to \$500 per occurrence for Board-approved activities
2. Approval of Resolution 2014-169 reappointing Alecia Greenaway to the Franklin County Board of Equalization for a three-year term from May 16, 2014 through May 15, 2017
3. Approval of Resolution 2014-170 appointing Leona Hassing to fill Position #5 on the Aging and Long Term Care Advisory Board (ALTC), Franklin County Division of the Southeast Washington Office, for a two-year term from April 8, 2014 through April 7, 2016
4. Approval of Resolution 2014-171, approval of the use of TRAC Temporary Extra Event Change Policy & Procedure, Policy Number Finance - 05
5. Approval of Franklin County Commissioner Proceedings for March 26, 2014

COUNTY ADMINISTRATOR

County Administrator Fred Bowen met with the Board.

PROSECUTOR

Janet Taylor, Senior DPA, Labor Relations & Human Relations, met with the Board.

Present in audience: Tracy Diaz, Roger Lenk, Jenna Hall and Geoff Folsom.

Bi-County Non-Bargaining resolution (10:00 am)

Motion – Mr. Miller: I move to approve the resolution providing the non-bargaining employees in Human Services, Juvenile Justice, and Superior Court engaged in county joint operations, a general increase of wages for the year 2014. Second by Mr. Peck. 3:0 vote in favor. Resolution 2014-172 was approved.

COUNTY ADMINISTRATOR (continuing) (10:03 am)

County Administrator Fred Bowen met with the Board. Present in audience: Tracy Diaz, Roger Lenk, Jenna Hall and Geoff Folsom.

Executive Session at 10:03 am pursuant to RCW 42.30.110(1)(c), real estate sale, minimum price, expected to last up to 10 minutes with the Board reserving the right to come back into session early. Those in the audience left the meeting.

Open Session at 10:07 am.

Deputy Prosecutors Ryan Verhulp and Tim Dickerson met with the Board. Present in audience: Geoff Folsom.

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Executive Session at 10:08 am expected to last up to 15 minutes for potential litigation and/or legal risks of a proposed action per RCW 42.30.,110(1)(i) regarding the Pasco Sanitary Landfill. Mr. Folsom left the audience. Prosecutor Shawn Sant joined the meeting at 10:09 am.

Open Session at 10:25 am.

Executive Session continued at 10:25 am expected to last 10 minutes.

Open Session at 10:36 am. Geoff Folsom and Roger Lenk joined the audience.

Recessed at 10:38 am.

Reconvened at 10:46 am.

OTHER BUSINESS

Present in audience: Jerrod MacPherson, Roger Lenk and Geoff Folsom.

Discussion of letter from Pasco School District

The Board received a letter from the Pasco School District asking that the county impose school impact fees for building permits.

Mr. Miller said the county has a resolution stating it is against school impact fees and wondered if the fees could be paid voluntarily if builders and owners choose to do so. There was discussion.

Mr. Peck said he has questions he would like answered by people from the school district before taking any action. At this time he feels the fees are unfair and unequitable and explained further. Mr. Koch agreed.

Mr. Koch asked Mr. MacPherson if some permits are being held up at this time. Mr. MacPherson said no but his office has seen some preliminary subdivision drawings.

Roger Lenk spoke about past developments in which there was an agreement between the school district and the builder.

Liberty Mutual Insurance: Mr. Koch asked the other commissioners to review the proposed Liberty Mutual Insurance contract.

NACo: Mr. Miller told the Board about a National Association of Counties (NACo) subcommittee meeting he will be participating in by conference call regarding water issues.

ADJOURNMENT

Adjourned at 11:05 am.

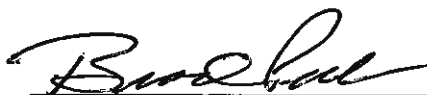
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There being no further business, the Franklin County Board of Commissioners meeting was adjourned until April 16, 2014.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON



Robert E. Koch, Chairman



Brad Peck, Chairman Pro Tem



Rick Miller, Member

Attest:



Clerk to the Board

Approved and signed April 23, 2014.



FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

4/9/2014

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 4/9/2014

Move that the following warrants be approved for payment:

certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

<u>FUND Expenditures</u>	<u>WARRANTS</u>		<u>AMOUNT ISSUED</u>
Current Expense	96240	96277	\$39,664.13
Current Expense	96278	96301	\$12,085.85
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Jail Commissary	96374	96376	\$885.49
FC Facilities Const Fund	96377	-	\$613.59
Current Expense	96378	96389	\$10,143.22
Ending Homelessness Fund	96390	96396	\$14,915.73

In the amount of

\$549,948.54

The motion was seconded by

And passed by a vote of 3 to 0

Reviewed by County Administrator

The attached vouchers have been approved by Auditor or Deputy

Vouchers Audited By : Julie Jordan

And By:Margaret Mathia

April 9, 2014



FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

April 9, 2014

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, April 9, 2014,
 move that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
County Road		
Payroll	96477-96493	20,977.38
Direct Deposit		39,342.61
		60,319.99
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	Total	\$72,313.43
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Direct Deposit		6,120.79
		\$11,700.83
Benefits	96513-96516	2,381.90
	Total	\$14,082.73
Grand Total All Payrolls		\$86,396.16

In the total amount of **\$86,396.16** (\$72,313.43 + \$14,082.73)

The motion was seconded by Bruce Paul and passed by a vote of 3 to 0

Matt Beaton
 The attached payroll has been approved by Auditor or Deputy

Michelle Jordan
 Payroll Prepared By