

COMMISSIONERS RECORD 52
FRANKLIN COUNTY
Commissioners' Proceedings for December 11, 2013

This document is a summarized version of the Board of Commissioners proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Rick Miller, Chairman; Robert E. Koch, Chair Pro Tem; and Brad Peck, Member; Fred Bowen, County Administrator; and Mary Withers, Clerk to the Board. Meeting convened at 9:00 am with the Pledge of Allegiance.

AUDITOR

Director of Finance Thomas Westerman and Director of Audit Services Robin Stanco met with the Board.

Public Hearing: Adoption of 2014 Franklin County Budget (continued from November 25, 2013)

Public Hearing convened at 9:00 am. Present: Commissioners Miller, Koch and Peck; County Administrator Fred Bowen; Director of Finance Thomas Westerman; Director of Audit Services Robin Stanco; and Clerk to the Board Mary Withers. Present in audience: Deputy Auditor Jeff Burckhard, Accounting Supervisor Tim Anderson, Tri-City Herald Reporter Geoff Folsom, Darryl Banks, Lester Storms, Margo Hines, Mike Killian, Rick Rochleau and Tammie Washburn.

Mr. Peck asked that a budget line title be changed and that an amount that was requested by the Coroner that has been allowed be moved from the Coroner budget to another budget unless the funds are needed.

Mr. Miller asked if anyone in the audience would like to speak. There was no response. Public Hearing was closed.

After further discussion, the Board decided to consider final approval of the 2014 budget at the next Board meeting.

JUVENILE JUSTICE CENTER (JJC) (9:45 am)

JJC Director Darryl Banks met with the Board. Present in audience: Lester Storms, Geoff Folsom, Margo Hines and Rick Rochleau.

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County Program Agreement for Short-Term Transition Program (STTP), DSHS Agreement #1363-89223, between Benton-Franklin Counties Juvenile Justice Center and Department of Social and Health Services

Mr. Banks told the Board about the process of legal review for the contract.

Motion – Mr. Koch: Mr. Chairman, I move approval in the matter of awarding the Program Agreement between Benton and Franklin Counties Juvenile Justice Center and the State of Washington Department of Social and Health Services, Juvenile Rehabilitation Administration. There was discussion. Second by Mr. Peck. 3:0 vote in favor. Resolution 2013-430 was approved.

Contract language changes

Mr. Peck asked that staff members work aggressively through WSAC, legislators and others to get contract language changed on future contracts, in particular about third party liability.

HUMAN RESOURCES (HR) (9:59 am)

HR Director Rosie Rumsey met with the Board. Present in audience: Darryl Banks, Lester Storms, Geoff Folsom, Ryan Verhulp, Margo Hines, Tammie Washburn, Matt Mahoney, Matthew Rasmussen, Rick Rochleau, Josie Koelzer and Matt Beaton.

VEBA resolution for non-bargaining employees and elected officials

Mr. Peck asked for a wording change to be made on the resolution prior to signing it.

Motion – Mr. Peck: I move for approval of resolution presented entitled “Rescind in its entirety Franklin County Resolution 2004-367 which established a Medical Savings Account/Voluntary Employees’ Beneficiary Association (“MSA VEBA”), and approval of a resolution authorizing the establishment of the Health Reimbursement Arrangement/Voluntary Employees’ Beneficiary Association (“HRA VEBA”) plans.” Second by Mr. Koch. 3:0 vote in favor. Resolution 2013-431 was approved.

Health Reimbursement Agency VEBA Policy

Motion – Mr. Peck: I move for approval of resolution entitled “In the matter of a resolution establishing a Franklin County Health Reimbursement Agency Voluntary Employees’ Beneficiary Association Policy for benefited non-bargaining employees and Elected Officials” as

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presented by Ms. Rumsey. Second by Mr. Koch. 3:0 vote in favor. Resolution 2013-432 was approved.

PROSECUTOR (10:20 am)

Chief Civil Deputy Prosecutor Ryan Verhulp met with the Board. Deputy Prosecutor Janet Taylor was unavailable. Those present in the audience included: Darryl Banks, Lester Storms, Geoff Folsom, Ryan Verhulp, Margo Hines, Tammie Washburn, Matt Mahoney, Matthew Rasmussen and Rick Rochleau.

Executive Session at 10:21 am pursuant to RCW 42.30.110(1)(i) for potential litigation regarding employee claims expected to last up to 15 minutes. Those in the audience left the meeting. Prosecutor Shawn Sant joined the meeting at 10:37 am.

Open Session at 10:38 am.

Recessed at 10:38 am.

Reconvened at 10:47 am.

OFFICE BUSINESS

Administrative Assistant Margo Hines met with the Board. Present in audience: Geoff Folsom, Darryl Banks, Matt Mahoney, Matthew Rasmussen and Rick Rochleau.

Vouchers:

Mr. Bowen has reviewed the fund expenditures has and has no concerns.

Motion – Mr. Peck: I move for approval of vouchers in the total amount of \$153,491.02 as signed by Mr. Beaton, the Auditor. Second by Mr. Koch. 3:0 vote in favor.

<u>Fund Expenditures</u>	<u>Warrants</u>		<u>Amount Issued</u>
Current Expense	90981	91010	\$5,610.16
Current Expense	91011	91047	\$35,723.34
Current Expense	91048	91082	\$23,060.18
Auditor O & M	91083	81084	\$729.27
Current Expense	91085	91122	\$26,834.36
Election Equipment Revolving	91123	-	\$146.30
Treasurer O & M	91124	-	\$677.95
Courthouse Facilitator Program	91125	-	\$199.00
Sheriff Sex Offender Grant	91126	91128	\$4,083.17
Sheriff's Narcotic Trust	91126	-	\$34.80
Jail Commissary	91130	91136	\$7,310.75
Enhanced 911	91137	-	\$500.20
Ending Homelessness Fund	91138	91141	\$10,320.21

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FC Capital Projects Fund	91142	-	\$26,039.12
Motor Vehicle/Public Works	91143	-	\$544.41
FC Public Facilities Const Fund	91144	-	\$225.88
TRAC Operations Fund	91145	91159	<u>\$11,451.92</u>
		Grand Total	\$153,491.02

(Exhibit 1)

Motion – Mr. Peck: I move for approval of Salary Clearing payroll, Emergency Management payroll and Irrigation payroll in the total amount of \$646,403.84 as presented by the Auditor's Office and signed by Mr. Burckhard, the deputy auditor. Second by Mr. Koch. 3:0 vote in favor.

<u>Fund</u>	<u>Warrant</u>	<u>Amount</u>
Salary Clearing Payroll:		
Payroll	59670-59753	167,064.57
Direct Deposit		<u>363,633.99</u>
		530,698.56
Benefits	59754-59759	<u>93,141.89</u>
	Total	<u>\$623,840.45</u>
Emergency Mgmt Payroll:		
Payroll	90958-90963	\$2,486.51
Direct Deposit		<u>7,006.49</u>
		9,493.00
Benefits	90964-90967	<u>1,600.72</u>
	Total	<u>\$11,093.72</u>
Irrigation Payroll:		
Payroll	90968-90976	\$4,849.40
Direct Deposit		<u>4,749.08</u>
		9,598.48
Benefits	90977-90980	<u>1,871.19</u>
	Total	<u>\$11,469.67</u>
	Grand Total	<u>\$646,403.84</u>

(Exhibit 2)

Consent Agenda

Motion – Mr. Koch: I move for approval of the consent agenda as posted, items 1 through 8.

Second by Mr. Peck. 3:0 vote in favor.

1. Approval of Resolution 2013-433, awarding contract for unarmed security/screening services for Franklin County to Olympic Security

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2. Approval of Resolution 2013-434, awarding contract for armed security guard services for Franklin County to J&J Security and Transport, Inc.
3. Approval of Resolution 2013-435, signing contract and award to Precision Concrete Cutting for Trip Hazard Removal at Courthouse and Annex building (Exhibit 3: letter to Precision Concrete Cutting)
4. Approval of Resolution 2013-436, in the matter of providing a monthly contribution towards insurance benefits for benefit eligible, bi-county non-bargaining employees for the calendar year 2014
5. Approval of Resolution 2013-437, CDBG Imminent Threat Grant – Approval of Voucher Distribution #1 for Sunset Domestic Water Association
6. Approval of Resolution 2013-438, Professional Services Contract #PSC-2013/14- SHELTER PLUS CARE –LLC-00 between Our Lady of Lourdes Hospital at Pasco, dba Lourdes Health Network, and Benton and Franklin Counties Department of Human Services, for the reimbursement of expenses of eligible participants of the Shelter Plus Care Program
7. Approval of Resolution 2013-439, Professional Services Contract #PSC-2013/14- SHELTER PLUS CARE-NECC-00 between Nueva Esperanza Counseling Center and Benton and Franklin Counties Department of Human Services for the reimbursement of expenses of eligible participants of the Shelter Plus Care Program
8. Approval of Resolution 2013-440, adopting the percentage rates for salaries and benefits for Benton-Franklin Superior Court for the year 2014

COUNTY ADMINISTRATOR (10:50 am)

County Administrator Fred Bowen met with the Board. Present in audience: Darryl Banks and Geoff Folsom.

United Steel Workers International Union Collective Bargaining Agreement ratification

Motion – Mr. Peck: I move to approve 2013 Collective Bargaining Agreement between the Board of Franklin County Commissioners, the Sheriff of Franklin County, and United Steel, Paper and Forestry, Rubber, Manufacturing, Energy, Allied Industrial and Service Workers International Union (USW), for itself and on behalf of Local 12-369, Sheriff's Clerical and Dispatch Union. Second by Mr. Koch. 3:0 vote in favor. Resolution 2013-441 was approved.

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Donation Agreement between Franklin County and Michael Salazar

Michael Salazar plans to donate a bust of Benjamin Franklin to Franklin County. The Board suggested the presentation be made at the first Board meeting of 2014.

Motion – Mr. Peck: I move for approval of the resolution approving the Donation Agreement between Franklin County and Michael Salazar as presented by the County Administrator.

Second by Mr. Koch. 3:0 vote in favor. Resolution 2013-442 was approved.

Adjourned at 11:07 am.

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There being no further business, the Franklin County Board of Commissioners meeting was adjourned until December 18, 2013.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON



Rick Miller, Chairman



Robert E. Koch, Chairman Pro Tem



Brad Peck, Member

Attest:



Clerk to the Board

Approved and signed December 18, 2013.



FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

12/11/2013

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 12/11/2013

Move that the following warrants be approved for payment:

certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

<u>FUND Expenditures</u>	<u>WARRANTS</u>		<u>AMOUNT ISSUED</u>
Current Expense	90981	91010	\$5,610.16
Current Expense	91011	91047	\$35,723.34
Current Expense	91048	91082	\$23,060.18
Auditor O & M	91083	81084	\$729.27
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FC Public Facilities Const Fund	91144	-	\$225.88
TRAC Operations Fund	91145	91159	\$11,451.92

In the amount of

\$153,491.02

The motion was seconded by

And passed by a vote of 30 to

The attached vouchers have been approved by Auditor or Deputy

Vouchers Audited By: Julie Jordan



FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

November 11, 2013

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, November 11, 2013 *[Signature]*,
move that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
Salary Clearing Payroll:		
Payroll	59670-59753	167,064.57
Direct Deposit		<u>363,633.99</u>
		530,698.56
Benefits	59754-59759	<u>93,141.89</u>
	Total	<u>\$623,840.45</u>
Emergency Mgmt Payroll:		
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Direct Deposit		<u>4,749.08</u>
		9,598.48
Benefits	90977-90980	<u>1,871.19</u>
	Total	<u>\$11,469.67</u>
Grand Total All Payrolls		<u>\$646,403.84</u>

In the total amount of **\$646,403.84** (\$632,840.45+\$11,093.72+\$11,469.67)

The motion was seconded by *[Signature]* and passed by a vote of 3 to 0.

Jill A. Buehler *[Signature]*
The attached payroll has been approved by Auditor or Deputy Prepared by



FRANKLIN COUNTY

FACILITIES DEPARTMENT

December 2, 2013

Precision Concrete Cutting
 3191 North Canyon Road
 Provo, Utah 84604

Re: Award of Franklin County 2013 Contract for Trip Hazard Removal at the Courthouse and Annex building.

Dear Mr. Buckley,

After careful review of the submitted bids we have determined that the bid submitted by Precision Concrete Cutting is fair and reasonable and in the best interest of Franklin County.

Therefore, the 2013 Trip Hazard Removal at the Franklin County Courthouse and Annex is hereby awarded to Precision Concrete Cutting of Provo, Utah for a total price of one thousand eight hundred and forty seven dollars and sixty nine cents (\$1,847.69) including sales tax.

This letter will serve as the official agreement for Precision Concrete Cutting to supply the above mentioned work at the specified amount in accordance with the Information for Bidders, Specifications and Bid Proposal.

Recommended:



 Gordon Hanscom, Facilities Director




 Fred Bowen, County Administrator

Attest:



 Clerk of the Board

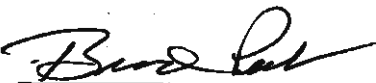
Approved:



 Chairman



 Chairman Pro Tem



 Member

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