

COMMISSIONERS RECORD 52
FRANKLIN COUNTY
Commissioners' Proceedings for August 7, 2013

This document is a summarized version of the Board of Commissioners proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Rick Miller, Chairman; Robert E. Koch, Chair Pro Tem; and Brad Peck, Member; Fred Bowen, County Administrator; and Mary Withers, Clerk to the Board. Meeting convened at 9:02 am with the Pledge of Allegiance.

WASHINGTON COUNTIES RISK POOL (WCRP)

WCRP Member Services Director David Goldsmith and Executive Director Vyrle Hill met with the Board. Present in audience: Ryan Verhulp, Prosecutor Shawn Sant, Roger Lenk, Tri-City Herald Reporter Geoff Folsom, Gordon Hanscom, Bill Davis, Matt Mahoney, Matthew Rasmussen and Ed Bush.

Annual Report

Mr. Goldsmith and Mr. Hill gave the WCRP Annual report using a Power Point presentation on the screen and answered the Board's questions about deductibles and coverages.

Certificate

Prosecutor Shawn Sant presented a WCRP certificate to Ryan Verhulp for five years of leadership and dedicated service.

FACILITIES (9:37 am)

Facilities Director Gordon Hanscom met with the Board. Present in audience: Matt Mahoney, Matthew Rasmussen, Roger Lenk, Geoff Folsom, Bill Davis and Ryan Verhulp.

Groundskeeper

There was discussion about the request from Mr. Hanscom and Mr. Bowen for approval to hire a groundskeeper at Step 4 instead of Step 1.

Motion – Mr. Koch: I move for approval of hiring at Grade 10 Step 4. Second Mr. Peck. 3:0 vote in favor.

PUBLIC WORKS (9:43 am)

Public Works Director Matt Mahoney and Engineer Matthew Rasmussen met with the Board. Present in audience: Roger Lenk, Geoff Folsom, Bill Davis and Jerrod MacPherson.

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Bid Award, CRP 601 Safety Program Phase I

Mr. Mahoney answered questions about the bids and the work that will be done.

Motion – Mr. Peck: I move for approval of CRP 601 – Franklin County Road Safety Program Phase I, Bid Award Letter HSIP-000S-287 as recommended by Mr. Mahoney. Second by Mr. Koch, noting the amount is \$90,162 excluding sales tax. 3:0 vote in favor. (Exhibit 1)

Execution of Contract: CRP 603 Pasco-Kahlotus Reconstruction Overlay

Motion – Mr. Koch: I move for approval of contract between Franklin County and Granite Construction for CRP 603 Pasco-Kahlotus Road Reconstruction Overlay I. Second by Mr. Peck. 3:0 vote in favor. Resolution 2013-279 was approved.

Sale of Property

Executive Session at 9:50 am pursuant to RCW 42.30.110(1)(c), consideration of minimum price at which real estate will be offered for sale or lease when public knowledge of such consideration would cause a likelihood of decreased price, expected to last 15 minutes. Those in the audience left the meeting.

Open Session at 10:05 am. Present in audience: Jerrod MacPherson, Greg Wendt, Geoff Folsom, Roger Lenk, Bill Davis and Ed Thornbrugh.

PLANNING AND BUILDING DEPARTMENT (10:06 am)

Planning and Building Director Jerrod MacPherson met with the Board.

County Shoreline Master Program award letter

Mr. MacPherson answered the Board's questions about the bid review process.

Motion – Mr. Peck: I move for approval and authority for the Board to sign the 2013 Franklin County Shoreline Master Program Update – RFP Award Letter, effectively awarding this work to Anchor QEA as summarized and recommended by Mr. MacPherson. Second by Mr. Koch. 3:0 vote in favor. (Exhibit 2)

Recessed at 10:13 am.

Reconvened at 10:19 am.

PROSECUTOR

Special Prosecuting Attorney William (Bill) Davis, Chief Civil Deputy Prosecutor Ryan Verhulp and Prosecutor Shawn Sant met with the Board. There were people present in the audience.

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Executive Session at 10:19 am for potential litigation/legal risks of a proposed action pursuant to RCW 42.30.110(1)(i) related to parcels adjacent to TRAC that were sold at a 2006 auction expected to last up to 30 minutes. Those in the audience left the meeting.

Open Session at 10:51 am.

Executive Session continued at 10:51 am expected to last 10 minutes.

Open Session at 11:02 am.

OFFICE BUSINESS

Administrative Assistant Margo Hines met with the Board. Present in audience: Janet Taylor, Rosie Rumsey and Roger Lenk.

Vouchers

Mr. Bowen has reviewed the vouchers and has no concerns.

Motion – Mr. Peck moved for approval of vouchers totaling \$145,139.54 that were approved by Mr. Burckhard and audited by Julie Jordan. Second by Mr. Koch. 3:0 vote in favor.

<u>Fund Expenditures</u>	<u>Warrants</u>	<u>Amount Issued</u>
Landfill Closure Trust Fund	85635	\$ 2,376.66
Current Expense	85636 – 85665	16,634.70
Current Expense	85666 – 85711	\$ 23,944.15
Auditor O&M	85712 – 85713	376.50
Law Library	85714	369.24
Veteran's Assistance	85715 – 85718	3,800.13
Ending Homelessness Fund	85719 – 85720	3,046.50
Affordable Housing Fund	85721	1,321.01
Fr. Co. Unemployment Fund	85722	5,201.98
Crime Victims/Witness Assist	85723	3,017.52
Courthouse Facilitator Program	85724	319.28
Jail Commissary	85725 – 85730	3,128.27
County Roads	85731 – 85736	11,274.94
Motor Vehicle/Public Works	85737 – 85753	7,530.96
FC Public Facilities Const Fund	85754 – 85757	8,071.98
TRAC Operations Fund	85758 – 85791	23,891.58
Franklin County RV Facility	85792 – 85799	<u>30,834.14</u>
	Grand Total:	\$145,139.54

(Exhibit 3)

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Minutes

Motion – Mr. Koch: I move for approval of the Commissioners Proceedings for July 24, 2013.

Second by Mr. Peck. 3:0 vote in favor.

Consent Agenda

Motion – Mr. Peck: I move for approval of the consent agenda as presented. Second by Mr. Koch. 3:0 vote in favor.

1. Approval of Resolution 2013-280, Personal Services Contract between Benton-Franklin Counties Juvenile Justice Center and Educational Service District 123
2. Approval of Resolution 2013-281, County Program Agreement, Consolidated Contract FY14-15, DSHS Agreement #1363-79417, between Benton-Franklin Juvenile Justice Center and State of Washington Department of Social and Health Services
3. Approval of Resolution 2013-282, County Program Agreement Evidence Based Expansion FY14-15, DSHS Agreement Number 1363-78318, between State of Washington Department of Social and Health Services and Benton and Franklin Counties Juvenile Justice Center
4. Approval of Resolution 2013-283, Program Agreement between the Benton-Franklin Counties Juvenile Justice Center and the State of Washington Department of Social and Health Services, Juvenile Rehabilitation Administration
5. Approval of Resolution 2013-284, Public Works Contract between Benton-Franklin Counties Juvenile Justice Center and The Personal Touch Cleaning, Inc.
6. Approval of Resolution 2013-285, appointing Jennie L. Weber to the Benton Franklin Workforce Development Council
7. Approval of Resolution 2013-286, Public Works Contract #2013/2014-SIERRA between Benton and Franklin Counties Department of Human Services and Sierra Electric, Inc. for “as needed” electrical repair services, Crisis Response Unit

COUNTY ADMINISTRATOR (11:06 am)

County Administrator Fred Bowen, Deputy Prosecutor Janet Taylor and Human Resources Director Rosie Rumsey met with the Board. Present in audience: Roger Lenk.

Executive Session at 11:06 am pursuant to RCW 42.30.140(4) regarding contract negotiations expected to last 10 minutes. Mr. Lenk left the audience.

Open Session at 11:16 am. Geoff Folsom joined the audience.

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Executive Session at 11:16 am pursuant to RCW 42.30.110(1)(i) to discuss potential litigation for up to 15 minutes. Mr. Folsom left the meeting.

Open Session at 11:32 am. Present in audience: Roger Lenk and Geoff Folsom.

PUBLIC COMMENT

Roger Lenk thanked the Board and other elected officials for the certificate presented to the Boy Scouts last week.

OTHER BUSINESS

White Bluffs Bladderpod

Mr. Peck reported that he and Kent McMullen attended a meeting of the United States House of Representatives Natural Resources Oversight Committee in Washington, D.C., last week regarding the Endangered Species Act. Representatives from Franklin County presented DNA findings about the White Bluffs bladderpod.

Mr. Miller mentioned his satisfaction with the process of having a group of farmers come to the Board and discuss an issue in the way it was done.

Museum

In response to Mr. Koch's question about a request from the Franklin County Museum, Mr. Peck reported he has met with City of Pasco and Franklin County Historical Society/ Museum representatives. His understanding is the Museum representatives will be meeting with their board and then if needed will return to the county.

ADJOURNMENT

Motion – Mr. Miller moved to adjourn. Second by Mr. Peck. 3:0 vote in favor.

Adjourned at 11:39 am.

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There being no further business, the Franklin County Board of Commissioners meeting was adjourned until August 14, 2013.

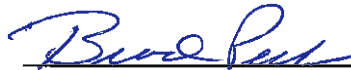
BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON



Rick Miller, Chairman



Robert E. Koch, Chairman Pro Tem



Brad Peck, Member

Attest:



Clerk to the Board

Approved and signed August 14, 2013.



FRANKLIN COUNTY

PUBLIC WORKS DEPARTMENT

Matt F. Mahoney, Public Works Director

Matthew S. Rasmussen, PE, County Engineer/Asst. Director

DATE OF AWARD:**August 7th, 2013**

TO: Construction Ahead Inc.
307 North Dayton
Kennewick, Washington 99301

FROM: Board of County Commissioners
Franklin County, Washington

**SUBJECT: CRP 601 – Franklin County Road Safety Program Phase I – Bid Award Letter
HSIP-000S-287**

On July 31st, the Franklin County Board of County Commissioners received bids for the construction of County Road Project 601-Franklin County Road Safety Program Phase I.

After careful review of the submitted bids per WSDOT's Standard Specifications and the Special Provisions for section 1-02 "Bid Procedures and Condition" and 1-03 "Award and Execution of Contract", we have determined that the bid submitted by Construction Ahead, Inc. was the successful bidder.

This letter is to advise you that the CRP 601- Franklin County Road Safety Program Phase I contract is hereby awarded to Construction Ahead Inc. of Kennewick, Washington for a total price of ninety thousand one hundred sixty two dollars and no cents (\$90,162.00) excluding any sales tax.

As a part of entering this contract, Construction Ahead Inc. agrees to take all necessary and responsible steps in accordance with 49 CFP Part 26 to ensure that Disadvantaged Business Enterprises (DB) have an opportunity to participate in the performance of this contract.

The award of this contract was made with the understanding that Construction Ahead Inc. will provide the following items prior to submitting the signed contract for execution:

1. Breakout information for all successful DBEs proposed to perform on this contract:
 - Correct business name, federal employer identification number (if available), and mailing address.
 - List of all bid items assigned to each DBE firm, including unit prices and extensions, indicating any anticipated sharing of resources (E.g., equipment, employees).

**FRANKLIN COUNTY
PUBLIC WORKS DEPARTMENT**

- Indicate partial items - specify the distinct elements of work to be performed by the DBE firms and provide a complete description of these partial items.
2. A list of all firms who submitted a bid or quote in an attempt to participate in this contract whether they were successful or not. Include the following information:
- Correct business name and mailing address.

Send these two items to Franklin County Public Works Department, 3416 Stearman Avenue, Pasco, Washington, 99301. Failure to provide this information prior to execution will result in forfeiture of the bidder's proposal security.

Please return the enclosed three contracts signed with an Insurance Certification and a Performance and Payment Bond for each of the contracts within **10** calendar days after the date of award. The County Commissioners will execute the Contracts at their scheduled meeting on August 21st, 2013.

Recommended:



Matt Rasmussen, County Engineer



Fred Bowen, County Administrator


Attest: 

Clerk of the Board

Approved:



Chairman



Chairman Pro Tem



Member

**FRANKLIN COUNTY****PLANNING AND BUILDING DEPARTMENT***JERROD B. MACPHERSON – DIRECTOR***DATE OF AWARD:****August 7th, 2013**

TO: Anchor QEA, LLC
Attn: Ben Floyd, Senior Managing Planner
8033 W. Grandridge Blvd., Suite A
Kennewick, Washington 99336

FROM: Board of County Commissioners
Franklin County, Washington

SUBJECT: 2013 Franklin County Shoreline Master Program Update – RFP Award Letter

On July 10th of this year, the Franklin County Board of Commissioners opened sealed RFP's for the 2013 Franklin County Shoreline Master Program Update.

After careful review of the submitted RFP's, it has been determined that the RFP submitted by Anchor QEA, LLC was the successful proposal.

Please consider this letter as an invitation to initiate contract negotiations for the 2013 Franklin County Shoreline Master Program Update. The successful RFP that your firm submitted detailed six (6) specific phases/tasks with clear expectations about deliverables, and reimbursement will be based upon performance. The successful RFP listed a total price for the SMP update of \$189,995.00.

Included with this Award letter is the initial draft of the County's Professional Services Contract for you to review. The County needs to schedule a time to meet to define the scope of work and final compensation in order to complete the contract. Please contact Jerrod MacPherson, Director of Planning and Building, at your earliest convenience.

Thank you again for your submittal. We look forward to working with you on this project.

Recommended:

Handwritten signature of Jerrod MacPherson in black ink.

Jerrod MacPherson,
Director of Planning & Building

Handwritten signature of Fred Bowen in black ink.
Fred Bowen,
County Administrator

Attest:

Handwritten signature of Mary Withers in black ink.
Clerk of the Board

Approved:

Handwritten signature of the Chairman in black ink.

Chairman

Handwritten signature of the Chairman Pro Tem in black ink.

Chairman Pro Tem

Handwritten signature of a Board Member in black ink.

Member



FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

8/7/2013

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 8/7/2013 Beate Beate

Move that the following warrants be approved for payment:

certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

<u>FUND Expenditures</u>	<u>WARRANTS</u>		<u>AMOUNT ISSUED</u>
Landfill Closure Trust Fund	85635	-	\$2,376.66
Current Expense	85636	85665	\$16,634.70
Current Expense	85666	85711	\$23,944.15
Auditor O & M	85712	85713	\$376.50
Law Library	85714	-	\$369.24
Veteran's Assistance	85715	85718	\$3,800.13
Ending Homelessness Fund	85719	85720	\$3,046.50
Affordable Housing Fund	85721	-	\$1,321.01
Fr. Co. Unemployment Fund	85722	-	\$5,201.98
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FC Public Facilities Const Fund	85754	85757	\$8,071.98
TRAC Operations Fund	85758	85791	\$23,891.58
Franklin County RV Facility	85792	85799	\$30,834.14

In the amount of

\$145,139.54

The motion was seconded by

And passed by a vote of 3 to 0

Jeff A. Buschhaus
The attached vouchers have been approved by Auditor or Deputy

Julie Jordan
Vouchers Audited By: Julie Jordan