

COMMISSIONERS RECORD 52  
FRANKLIN COUNTY  
Commissioners' Proceedings for February 27, 2013

*This document is a summarized version of the Board of Commissioners proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.*

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Rick Miller, Chairman; Robert E. Koch, Chair Pro Tem; and Brad Peck, Member; Fred Bowen, County Administrator; and Mary Withers, Clerk to the Board. Meeting convened at 9:00 am.

**LEGISLATIVE ISSUES**

Legislative Liaison Jim Potts talked with the Board by speaker phone about current legislative issues. Present in audience: Matt Mahoney, Matthew Rasmussen, Roger Lenk and one other man.

**PLEDGE OF ALLEGIANCE (9:08 am)**

**PUBLIC WORKS (9:09 am)**

Public Works Director Matt Mahoney and County Engineer Matthew Rasmussen met with the Board. Present in audience: Roger Lenk and one other man.

Approval of U.S. Department of the Interior, Bureau of Land Management, Certification for Federal Assistance

**Motion** – Mr. Peck: Mr. Chairman, I move for approval of U.S. Department of Interior, Bureau of Land Management, Certification for Federal Assistance and authorize the chairman to sign. Second by Mr. Koch. 3:0 vote in favor. Resolution 2013-084 was approved.

CRP 603 – Pasco-Kahlotus Road Reconstruction/Overlay 1

**Motion** – Mr. Peck: Mr. Chairman, I move for approval of resolution presented by Mr. Mahoney amending Resolution 2012-359 and initiating a County Road Project designated as CRP 603 - Pasco-Kahlotus Road Construction/Overlay I. Second by Mr. Koch. 3:0 vote in favor. Resolution 2013-085 was approved.

**Motion** – Mr. Peck: Mr. Chairman, I move for approval of Local Agency Federal Aid Project Prospectus between Franklin County and Washington State Department of Transportation for CRP 603 – Pasco-Kahlotus Road Reconstruction/Overlay I. Second by Mr. Koch. 3:0 vote in favor. Resolution 2013-086 was approved.

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**Motion** – Mr. Peck: I move for approval of CRP 603 - Pasco-Kahlotus Road Reconstruction / Overlay I Local Agency Agreement between Franklin County and Washington State Department of Transportation as presented by Mr. Mahoney. Second by Mr. Koch. 3:0 vote in favor. Resolution 2013-087 was approved.

Bid Opening: Emulsified asphalt

Bid opening convened at 9:17 am. Present in audience: Roger Lenk and one other man.

One bid was received:

Western States Asphalt, Inc.

Base bid #1	cost per unit in tons \$559.58	Total bid \$699,475.00
Alternate #1	cost per unit in tons: \$545.00	Total bid \$163,500.00
Grand total (Base bid plus Alternate #1):		\$862,975.00

The bid will be reviewed by staff.

**OFFICE BUSINESS**

Vouchers

**Motion** – Mr. Peck: I move for approval of three sets of vouchers:

Salary Clearing payroll, Emergency Management payroll, Irrigation payroll in the total amount of \$786,151.88;

County Road and Motor Vehicle payroll in the amount of \$104,078.06; and

Fund Expenditures in the total amount of \$233,545.94.

Each of the documents is signed by Mr. Burckhard, the deputy auditor, and prepared by either Connie Curiel or Julie Jordan. The signatures all appear to be appropriate. Second by Mr. Koch. 3:0 vote in favor. Mr. Bowen has reviewed the vouchers.

<u>Fund</u>	<u>Warrant</u>	<u>Amount</u>
<b>Salary Clearing Payroll:</b>		
Payroll	57920-57994	184,781.79
Direct Deposit		327,850.09
		512,631.88
Benefits	57995-58010	244,926.12
	<b>Total</b>	<b>\$757,558.00</b>

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**Emergency Mgmt Payroll:**

Payroll	78625-78634	\$3,113.45
Direct Deposit		6,571.00
		9,684.45
Benefits	78635-78643	5,349.77
	<b>Total</b>	<b>\$15,034.22</b>

**Irrigation Payroll:**

Payroll	78644-78655	\$5,665.42
Direct Deposit		3,048.74
		8,714.16
Benefits	78656-78663	4,845.50
	<b>Total</b>	<b>\$13,559.66</b>

**Grand Total All Payrolls** \$786,151.88

(Exhibit 1)

<u>Fund</u>	<u>Warrant</u>	<u>Amount</u>
<b>County Road</b>		
Payroll	78774-78795	24,245.09
Direct Deposit		32,349.59
		56,594.68
Benefits	78796-78805	30,485.54
	<b>Total</b>	<b>\$87,080.22</b>
<b>Motor Vehicle</b>		
Payroll	78806-78825	\$5,645.88
Direct Deposit		5,150.25
		\$10,796.13
Benefits	78826-78835	6,201.71
	<b>Total</b>	<b>\$16,997.84</b>
	<b>Grand Total All Payrolls</b>	<b>\$104,078.06</b>

(Exhibit 2)

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<b>Fund Expenditures</b>	<b><u>Warrants</u></b>		<b>Amount Issued</b>
Current Expense	78664	78703	\$28,358.84
Planning & Development	78704	-	\$481.60
Current Expense	78705	78747	\$35,553.85
Current Expense	78748	78753	\$7,096.79
Current Expense	78754	-	\$109.60
Auditor O & M	78755	-	\$46.61
Election Equipment Revolving	78756	78758	\$294.33
Trial Court Improvement Fund	78759	78760	\$3,181.20
Jail Commissary	78761	78762	\$557.36
Law Library	78763	78764	\$8,670.05
Veteran's Assistance	78765	78766	\$1,501.25
Ending Homelessness Fund	78767	78770	\$961.00
Dept of Commerce Pass Through	78771	78773	\$10,286.57
Current Expense	78836	78841	\$26,019.19
County Roads	78842	78862	\$50,183.65
Solid Waste	78863	78867	\$2,030.88
Motor Vehicle/Public Works	78868	78896	\$34,968.26
TRAC Operations Fund	78897	78919	\$14,005.55
Franklin County RV Facility	78920	78924	\$1,552.03
Current Expense	78925	-	\$7,687.33
	Grand Total:		\$233,545.94

(Exhibit 3)

**TRAC**

TRAC Manager Troy Woody met with the Board. Present in audience: Matt Mahoney, Matthew Rasmussen, Roger Lenk, seven TRAC staff members including Chanda Tebay and Tiffany Coffland, Auditor Matt Beaton and Sheriff Richard Lathim.

**2012 Year End Review**

Mr. Woody reviewed the 2012 year end TRAC revenue and expense figures with the Board. There was discussion.

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**OFFICE BUSINESS (9:38 am)**

Administrative Assistant Margo Hines met with the Board. Present in audience: Matt Mahoney, Matthew Rasmussen, Sheriff Richard Lathim and Roger Lenk.

**Public Comment**

Roger Lenk told the Board about an increase in refuse rates and his concerns about the increase.

**Consent Agenda**

**Motion** - Mr. Peck: I move for approval of the consent agenda. Second by Mr. Koch.

1. Approval of Resolution 2013-088, Claim for Damages for \$256.28 payable to Broadmoor RV Superstore, Inc., for freight charges in satisfaction of the Claim for Damages of Bob and Joyce Tyrell
2. Approval of Resolution 2013-089, Grant #11-46204-503 Amendment C, for the Housing and Essential Needs Grant between Washington State Department of Commerce, Community Services and Housing Division, Housing Assistance Unit, and Benton and Franklin Counties Department of Human Services
3. Approval of Resolution 2013-090, Professional Services agreement to provide supervising attorney services in Benton-Franklin Counties Juvenile Court Division between Benton-Franklin Counties Juvenile Justice Center and Jennifer M. Azure
4. Approval of Resolution 2013-091, Personal Service Contract Amendment #1 between Benton-Franklin Counties Juvenile Justice Center and Connections Consulting (Maria Vera, Owner)
5. Approval of Resolution 2013-092, payment of Franklin County's portion (\$2058.71) of an invoice accrued by The Landfill Group to Aspect Consulting LLC for professional services (Pasco Sanitary Landfill)
6. Approval of Resolution 2013-093, 2013-2016 Agreement between Benton-Franklin Counties Department of Human Services and Washington State Council of County and City Employees, AFSCME, Council 2, Local 3962, representing the Crisis Response Unit
7. Approval of Resolution 2013-094, Inter-Budget Transfer of \$25,070.90 from the 2012 Current Expense Non-Departmental Budget #001-000-700, Reserve Fund Balance, to various budget line items for closeout of 2012 Vehicle/Equipment Rental amounts, rescinding Resolution 2013-077

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8. Approval of Resolution 2013-095, Intra-Budget Transfer of \$600 from 2013 Current Expense Commissioners' Budget #001-000-680, Travel/Staff line item 511.00.43.0002 to new line item 611.00.41.0000 (Courier Service)

**COUNTY ADMINISTRATOR (9:41 am)**

County Administrator Fred Bowen met with the Board. Present in audience: Matt Mahoney, Matthew Rasmussen, Roger Lenk and Ryan Verhulp.

Sheriff: Metro Drug vehicle

Sheriff Richard Lathim met with the Board. He explained the need to surplus the current vehicle used for Metro Drug work and replace it with another vehicle.

The Board **gave approval** for the chairman's signature on the title.

**Motion** – Mr. Peck: I move for approval for the chairman to sign on behalf of the Board surplusing a 2007 Chevy Trailblazer currently assigned to the Metro Drug Task Force and to sign the documents out of meeting for the specific purpose of effecting trade-in of that vehicle for replacement as requested the Sheriff and County Administrator. Second by Mr. Koch. 3:0 vote in favor.

Public Works: 2013 Surface Transportation Program (STP) Call for Projects review

County Engineer Matthew Rasmussen met with the Board. Present in audience: Roger Lenk, Matt Mahoney and Ryan Verhulp.

Mr. Rasmussen explained the STP projects that are being submitted, including work on Langford Road (Exhibit 4).

**Motion** – Mr. Koch: I would move for support. Second by Mr. Peck. 3:0 vote in favor.

**PROSECUTOR (9:57 am)**

Chief Civil Deputy Prosecutor Ryan Verhulp met with the Board.

**Executive Session** at 9:57 am regarding potential litigation/legal risks of a proposed action pursuant to RCW 42.30.110(1)(i), mediation re: Contract #FSCS1112MMS001, expected to last up to 15 minutes.

**Open Session** at 10:12 am. Mr. Peck left the meeting to attend another meeting on county business.

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**OTHER BUSINESS**

Metro Drug vehicle

Public Works Director Matt Mahoney met with the Board. Present in audience: County Engineer Matthew Rasmussen and Bryan Thornhill.

Mr. Mahoney notified the Board that a public advertisement process is necessary to surplus the used Metro vehicle. Sheriff Lathim could purchase the vehicle outright for use as the Metro vehicle and then surplus the old vehicle. The funds collected when the old vehicle is sold will be reimbursed to the same account.

The Board **gave approval** to proceed with purchase of the replacement vehicle at this time. The Board understands the old vehicle will be surplus using the correct surplus process rather than traded in at this time.

Fire District #5

Bryan Thornhill, representing Franklin County Fire District #5, met with the Board. He told the Board about his concerns regarding having accurate processes in place in the event of an emergency at the Hanford site.

**ADJOURNMENT**

**Motion** -- Mr. Koch: I move for adjournment. Second by Mr. Miller. 3:0 vote in favor.

**Adjourned** at 10:26 am.

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There being no further business, the Franklin County Board of Commissioners meeting was adjourned until March 13, 2013.

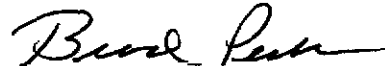
BOARD OF COUNTY COMMISSIONERS  
FRANKLIN COUNTY, WASHINGTON



Rick Miller, Chairman



Robert E. Koch, Chairman Pro Tem



Brad Peck, Member

Attest:

  
Clerk to the Board

Approved and signed March 13, 2013.





## FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

February 25, 2013

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, February 25, 2013 *Beaton*  
move that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
<b>Salary Clearing Payroll:</b>		
Payroll	57920-57994	184,781.79
Direct Deposit		327,850.09
		512,631.88
Benefits	57995-58010	244,926.12
	<b>Total</b>	<b>\$757,558.00</b>
<b>Emergency Mgmt Payroll:</b>		
Payroll	78625-78634	\$3,113.45
Direct Deposit		6,571.00
		9,684.45
Benefits	78635-78643	5,349.77
	<b>Total</b>	<b>\$15,034.22</b>
<b>Irrigation Payroll:</b>		
Payroll	78644-78655	\$5,665.42
Direct Deposit		3,048.74
		8,714.16
Benefits	78656-78663	4,845.50
	<b>Total</b>	<b>\$13,559.66</b>
<b>Grand Total All Payrolls</b>		<b>\$786,151.88</b>

In the total amount of **\$786,151.88**

(\$757,558.00+\$15,034.22+\$13,559.66)

The motion was seconded by *R. Koel*and passed by a vote of 3 to 0The attached payroll has been approved by Auditor or Deputy *Matthew Beaton*Payroll Prepared By *Consuelo Cui*



**FRANKLIN COUNTY AUDITOR**

*Matt Beaton, Auditor*

February 28, 2013

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, February 28, 2013 *Frank Paul*  
 move that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
<b>County Road</b>		
Payroll	78774-78795	24,245.09
Direct Deposit		32,349.59
		56,594.68
Benefits	78796-78805	30,485.54
	<b>Total</b>	<b>\$87,080.22</b>
 <b>Motor Vehicle</b>		
Payroll	78806-78825	\$5,645.88
Direct Deposit		5,150.25
		\$10,796.13
Benefits	78826-78835	6,201.71
	<b>Total</b>	<b>\$16,997.84</b>
<b>Grand Total All Payrolls</b>		<b>\$104,078.06</b>

In the total amount of **\$104,078.06** (\$87,080.22 + \$16,997.84)

The motion was seconded by *R. Skool* and passed by a vote of 3 to 0.

*J. A. Beaton*  
 The attached payroll has been approved by Auditor or Deputy

*Consuelo C...*  
 Payroll Prepared By



# FRANKLIN COUNTY AUDITOR

*Matt Beaton, Auditor*

2/27/2013

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 2/27/2013

Move that the following warrants be approved for payment:

certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

FUND Expenditures	WARRANTS		AMOUNT ISSUED
Current Expense	78664	78703	\$28,358.84
Planning & Development	78704	-	\$481.60
Current Expense	78705	78747	\$35,553.85
Current Expense	78748	78753	\$7,096.79
Current Expense	78754	-	\$109.60
Auditor O & M	78755	-	\$46.61
Election Equipment Revolving	78756	78758	\$294.33
Trial Court Improvement Fund	78759	78760	\$3,181.20
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Law Library	78763	78764	\$8,670.05
Veteran's Assistance	78765	78766	\$1,501.25
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Dept of Commerce Pass Through	78771	78773	\$10,286.57
Current Expense	78836	78841	\$26,019.19
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TRAC Operations Fund	78897	78919	\$14,005.55
Franklin County RV Facility	78920	78924	\$1,552.03
Current Expense	78925	-	\$7,687.33

In the amount of

*PKout*  
\$233,545.94

The motion was seconded by

And passed by a vote of 3 to 0

*Matt Beaton*  
The attached vouchers have been approved by Auditor or Deputy

*Mike Jordan*  
Vouchers Audited By

**Franklin County**  
Board of Commissioners  
Agenda Summary Report

DATE SUBMITTED: 2/25/13

PRESENTED BY: Fred Bowen, County Administrator  
Matt Rasmussen, County Engineer

ITEM: (Select One)  Consent Agenda  
 To Be Brought Before the Board. Suggested Date: 2/27/2013  
Time needed: 10 minutes (during County Administrator time slot)

**SUBJECT / ISSUE:** 2013 Surface Transportation Program (STP) "Any Area" Call for Projects – Project Selection, consider new project to improve Langford Road

**FISCAL IMPACT:** \$373,711 is available in this call for projects. The grant requires a 13.5% match from the County (\$50,450). County Roads currently has \$50,000 budgeted for work on Langford Road this year.

**ACTION(S) REQUESTED:** Review projects currently on the County Transportation Plan (TIP) and the new proposed project and provide feedback.

**BACKGROUND:**

On February 21, 2013 Franklin County received notice to issue a call for projects for the STP "Any Area" funds. There are approximately \$373,711 available for this call.

Franklin County has an adopted TIP with several rural projects in need of funding. However, all of these projects are more costly than there is funding available. It is possible to perform only design and right of way phases of some of these projects and wait for additional funding to come forward for construction.

It is also acceptable to add new projects to the TIP if they are selected by the Benton Franklin Council of Governments as funded during this call. Projects must involve a federally functional classified road to be eligible for STP funding.

Public Works would like the Board to consider a proposal to submit a project to restore the cross section and remove rutting from a 4 mile section of Langford Rd between Ironwood Rd and Sheffield Rd. The cost for this project, through construction, is within the funds available in this call.

Langford Rd is a rural minor collector connecting Eltopia West Road to R170 Road. Over the last several years significant rutting has developed along large sections of the road. The rutting is so bad in areas that water pools on the roadway up to 2 inches deep. This creates treacherous driving conditions especially when the water freezes into ice. There are also sections of the roadway that have no crown or an inverted crown that prevents proper drainage of water from the roadway. With the poor drainage and rutting the road base is being saturated when it rains causing additional failure of the pavement surface.

Public Works proposes that the rutting and sub standard crown sections be repaired through a process known as wedge penetration or shim lifting. The process involves placing crushed aggregate on the roadway and saturating it with penetrating oil, creating additional road base and a hard driving surface. The shim lift is later chip sealed to finish the restoration.

Earlier this year the maintenance department installed a test section of shim lift to a portion of Langford Rd. So far the section is performing very well. This same process has been in use for several years in Garfield and Lincoln Counties with excellent results. The process is significantly less expensive than an asphalt overlay or full depth reclamation.

\$50,000 was budgeted this year to perform some repair to the most critical areas. Using the STP funds and our budgeted funds as a match would perform badly needed repairs to a large section of the road. The road is reaching a state of disrepair that it will require a significant investment from our maintenance budget in the near future.

With the Boards consent Public Works will submit this project for consideration in the "Any Area" call for projects. If the project is selected for funding a TIP amendment will be required. The call for projects closes on March 15, 2013. Projects are anticipated to be approved by the BFCG Board on April 19<sup>th</sup>.

**COORDINATION:**

This proposed project has been reviewed by Fred Bowen, County Administrator; Matt Mahoney, Public Works Director; Matt Rasmussen, County Engineer and Gary Fitch, Road Supervisor

**RECOMMENDATION:** We recommend submitting Langford Road reconstruction as the preferred project for Franklin County in the STP "Any Area" call for projects.

**ROUTING/HANDLING:** N/A

**ATTACHMENTS:**

1. List of Projects on the current TIP. Includes commentary regarding feasibility of projects for use of this funding.

I certify the above information is accurate and complete.



Matt Mahoney, Public Works Director

## Franklin County Transportation Improvement Plan

### Projects Listed by Priority Number

**Peterson Road; Juniper Dunes Recreation Area Access** -Construct new access road into the Juniper Dunes Wilderness Area managed by USBLM. This is not a functionally classified road and is not eligible for STP funding.

**Pasco-Kahlotus Road 2** -Reconstruct and Resurface Road from Peterson Road to Levey Road. A portion of this project is already funded and will go to construction this year. The remaining portion exceeds the funding available.

**Franklin County Road Safety Program** - Work at intersections that will reduce the number of accidents due to failure to stop, along with slope flattening and water hazard elimination to reduce the number of run-off-road accidents. Portions of the project are currently in construction. The remaining portions are fully funded.

**R-170 608-2.35 Bridge Replacement** - Replace existing 87 LF 2 span timber bridge with new single span concrete bridge. This project does not require any additional federal funding.

**Glade North Overlay III** - Widen and Overlay existing road and upgrade to an All-weather standard between Selph Landing Road to Sagemoor Road. The cost of this project exceeds the available funding. However the funding could be used to complete the preliminary engineering and right of way.

**Rural Rivershore Development Study** - This study would include future route and transportation needs within the area of Franklin County Comprehensive Plan designated as the Rural Rivershore Development Area.

**Taylor Flats Bridge #903-3.46 Widening** - The project consists of widening a functionally obsolete bridge to meet current standards. The total project costs exceed the amount of funding available. We anticipate addition road safety funds to become available later this year that this project is a good candidate for.

**Wernett Road 3** - Reconstruct and Hard Surface Existing Road. Right of way is need for this project and the land owner has indicated they are not favorable to selling or donating the needed land.

**Rural Transportation Classification Study** - This study will include performing an analysis of existing classified and non classified routes in selected areas of the county.

**Intersection Approach Program** - This project includes adding surfacing, grading and BST for approximately 1500 feet at various intersections throughout the county on gravel roads. Most gravel roads in the County are not functionally classified and are not eligible for STP funds.

**Dent Road/Road 68/Taylor Flats Road/Clark Road Intersection** - Re-design and construct a new intersection for all five (5) legs. The total project cost exceeds the available funding. However the preliminary engineering and right of way could be completed with this funding.

**Pepiot Road** - Reconstruct and resurface to an All-weather standard. This road is not federally classified and is not eligible for STP funding. However, this road is a candidate for reclassification, though the timeframe to complete that work is not feasible for this call. The total project costs also exceed the available funding.

**Frontier Road / East Elm Road Connection** - Construct new road from the end of Frontier Road to Elm Road to SR 395. This project requires significant right of way and the cost exceeds the funding available.

**Pasco-Kahlotus Road 5** -Reconstruct and Resurface Road from Herman Road to McClenny Road. The cost for this project exceeds the available funding, however, the preliminary engineer and right of way could be done.

**County Paving Priority Program** - This project includes grading, draining, surfacing and BST on various county gravel roads. Most gravel roads in the County are not functionally classified and are not eligible for STP funds.

**New Block 17 Road** - Construct new road connecting East Foster Wells Road to Vineyard Drive. The proposed route will need to be classified. The project requires significant right of way. The total project costs exceed the available funding however the preliminary design and right of way could be started.

**Hollingsworth Road** - Reconstruct and resurface to an All-weather standard from Sage Hill Rd to Chestnut Rd.

**Commercial/Tank Farm Road** - Construct new frontage road from Tank Farm Road to Commercial Ave/Pasco-Kahlotus Road. Portions of this area were recently annexed by the City of Pasco. The remaining area will be within the Federal Adjusted Urban Boundary and will be eligible for future Urbanized funding through the STP.

**R-170 Road & Ringold Road Hill** - Reconstruct and resurface to an All-weather standard from Taylor Flats Rd to Klamath Rd. The total project cost exceeds the available funding, however the preliminary engineering could be done.

**Coyan Road** - Reconstruct and hard surface road from Moon Rd to HWY 395. This project includes a R/R overpass. The total project cost exceeds the available funding however the preliminary engineering could begin.

**Taylor Flats Road and Ringold Road Intersection** - Reconstruct T-Intersection by adding a curve making Taylor Flats Road a thru route and making Ringold Road a stop condition. The total project cost exceeds the available funding. However the preliminary engineering and right of way work could begin.

**Wernett Road (Road 76 to Road 84)** - Construct new road from Road 76 to Road 84. The project requires significant right of way. It is also within the Federal Adjusted Urban Boundary and would be eligible for future Urbanized funding through the STP.