

COMMISSIONERS RECORD 51
FRANKLIN COUNTY
Commissioners' Proceedings for November 21, 2012

This document is a summarized version of the Board of Commissioners proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Brad Peck, Chairman; Rick Miller, Chair Pro Tem; and Robert E. Koch, Member; Fred Bowen, County Administrator; and Mary Withers, Clerk to the Board. Meeting convened at 9:03 am.

AUDITOR

Auditor Matt Beaton and Director of Finance Thomas Westerman met with the Board.
Public Hearing: Adoption of 2013 Franklin County Budget

Public Hearing convened at 9:03 am. Present: Commissioners Peck, Miller and Koch; County Administrator Fred Bowen; Auditor Matt Beaton; Director of Finance Thomas Westerman; and Director of Audit Services Robin Stanco. Present in audience: Jim Follansbee, Judith Gidley, Elaine Crawford, Cathy Merrill Holle, Richard Lathim, Rick Rochleau, Roger Lenk and Ed Thornbrugh.

The public hearing was continued to Wednesday, December 5, 2012, at 9:15 am.

SHERIFF (9:07 am)

Sheriff Richard Lathim and Deputy Prosecutor Ryan Verhulp met with the Board.
Present in audience: Jim Follansbee, Judith Gidley, Elaine Crawford, Cathy Merrill Holle, Rick Rochleau, Roger Lenk and Ed Thornbrugh.

Patrol Car

There was discussion about the circumstances surrounding an accident when a sheriff's deputy patrol car collided with a bull, causing major damages to the patrol car. Some further investigation will be conducted.

HUMAN SERVICES (HS) (9:20 am)

HS Administrator Ed Thornbrugh met with the Board. Present in audience: Jim Follansbee, Judith Gidley, Eileen Crawford, Cathy Merrill Holle, Margo Hines, Rick Rochleau and Roger Lenk.

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2060 Affordable Housing

There was discussion about the process used to determine how 2060 Affordable Housing funds will be spent. The Board asked Mr. Thornbrugh to prepare to have a language change made to the interlocal agreement.

OFFICE BUSINESS (9:42 am)

Administrative Assistant Margo Hines met with the Board. Present in audience: Jim Follansbee, Elaine Crawford, Cathy Merrill Holle, Rick Rochleau and Roger Lenk.

Vouchers

Motion – Mr. Koch moved for approval of Salary Clearing payroll for \$597,140.91, Emergency Management payroll for \$8608.26, and Irrigation payroll for \$11,502.24, for a grand total of \$617,251.41. It is co-signed by Jeff Burckhard and Ms. Curiel. Second by Mr. Miller. 3:0 vote in favor. (Exhibit 1)

<u>Fund</u>	<u>Warrant</u>	<u>Amount</u>
Salary Clearing Payroll		
Payroll	57232-57320	\$ 168,793.02
Direct Deposit		348,367.30
Benefits	57321-57325	79,980.59
	Total:	\$ 597,140.91
Emergency Management Payroll		
Payroll	74029-74034	\$ 1,995.26
Direct Deposit		5,488.49
Benefits	74035-74038	1,124.51
	Total:	\$ 8,608.26
Irrigation Payroll		
Payroll	74039-74051	\$ 5,905.07
Direct Deposit		3,875.54
Benefits	74052-74055	1,721.63
	Total:	\$ 11,502.24
Grand Total: \$617,251.41		

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Motion – Mr. Koch moved for approval of County Road payroll and motor vehicle payroll in the total amount of \$112,967.25, approved by Jeff Burckhard and prepared by Kristina Bahovich.

Second by Mr. Miller. 3:0 vote in favor. (Exhibit 2)

<u>Fund</u>	<u>Warrant</u>	<u>Amount</u>
County Road		
Payroll	74287-74311	29,150.46
Direct Deposit		33,643.98
		62,794.44
Benefits	74312-74321	34,101.10
	Total	<u>\$96,895.54</u>
Motor Vehicle		
Payroll	74259-74276	\$4,898.63
Direct Deposit		5,147.90
		\$10,046.53
Benefits	74277-74286	6,025.18
	Total	<u>\$16,071.71</u>
Grand Total All Payrolls		<u>\$112,967.25</u>

Motion – Mr. Koch moved for approval of fund expenditures for a total of \$1,003,762.05. They have been approved by Jeff Burckhard and audited by Julie Jordan. Second by Mr. Miller. 3:0 vote in favor. (Exhibit 3)

<u>Fund Expenditures</u>	<u>Warrants</u>	<u>Amount Issued</u>
Motor Vehicle/Public Works	Excise Tax	\$24.23
TRAC Operations Fund	Excise Tax	\$63.87
County Roads	Excise Tax	\$13.28
Enhanced 911	Excise Tax	\$220.67
Jail Commissary	Excise Tax	\$5.16
Sheriff Sex Offender Grant	Excise Tax	\$1,227.57
Supplemental Preservation Fund	Excise Tax	\$43.00
Current Expense	Excise Tax	\$299.03
Current Expense	74216 74258	\$64,561.41
Current Expense	74322 74346	\$382,538.53

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Auditor O & M	74347	-	\$390.96
Enhanced 911	74348	-	\$89.02
Veteran's Assistance	74349	74352	\$1,029.31
.3% Criminal Justice Const Fnd	74353	-	\$4,000.00
TRAC Operations Fund	74354	-	\$82,960.00
Motor Vehicle/Public Works	74355	-	\$5,852.00
Current Expense	74356	74380	\$99,590.64
Current Expense	74381	74412	\$47,703.75
Treasurer O & M	74413	74414	\$535.00
Crime Victims/Witness Assist	74415	-	\$21.42
Sheriff Narcotic Trust	74416	74417	\$2,694.24
Jail Commissary	74418	74421	\$4,141.20
Enhanced 911	74422	74424	\$1,038.80
Ending Homelessness Fund	74425	-	\$2,108.00
TRAC Operations Fund	74426	74455	\$20,089.60
TRAC Operations Fund	74456	74485	\$47,941.03
Franklin County RV Facility	74486	74492	\$7,146.88
County Roads	74493	74526	\$205,922.49
Solid Waste	74527	74534	\$2,793.70
Motor Vehicle/Public Works	74535	74552	\$18,717.26

Grand total: \$1,003,762.05

Consent Agenda

Motion - Mr. Miller: Mr. Chairman, I move that we approve the consent agenda, items 1 through 11, with discussion. Second by Mr. Koch.

Tim Waters and Doreen Hauser-Lindstrom joined the audience.

1. Approval of Resolution 2012-380, Agreement #11/13-SA-CDHS-00 to provide substance abuse treatment services for the remainder of the 2011-2013 biennium between Benton and Franklin Counties Department of Human Services and Comprehensive/Dependency Health Services
2. Approval of Resolution 2012-381, Professional Services Contract between Franklin County and Olympic Security Services, Inc.

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3. Approval of Resolution 2012-382, Professional Services Contract between Franklin County and J&J Security & Transport, Inc.
4. Approval of Resolution 2012-383, authorizing expenditures totaling \$40,000 from the Miscellaneous Trial Court Improvement Fund #128-000-001 as requested from the Trial Court Improvement Fund Authorization Committee
5. Approval of Resolution 2012-384, Inter-Budget Transfer of \$3447 from 2012 Current Expense Non-Departmental Budget #001-000-700, Contingency, to Commissioners Budget #001-000-680, Salaries and Wages – Administrative Assistant
6. Approval of Resolution 2012-385, revising Wireless Communication Device/Cellular Reimbursement Master List, amending Franklin County Resolution Numbers 2011-444, 2010-070, 2010-250, 2011-189 and 2012-369
7. Approval of Resolution 2012-386, Interagency Agreement with the Administrative Office of the Courts for funding to reimburse the Superior Court for interpreter expenditures
8. Approval of Franklin County Commissioner Proceedings for October 31 and November 7, 2012
9. Approval of Resolution 2012-387, Public Works Contract between Franklin County and MP Construction, Inc., to install a wall and door inside the Child Support Office and letter for award of bid
10. Approval of Resolution 2012-388, Emergency Management Organization Interlocal Agreement between County of Franklin, City of Pasco, City of Mesa, City of Connell, and City of Kahlotus, effective January 1, 2013 through December 31, 2020
11. Approval of Resolution 2012-389, payment of Franklin County's portion (\$3335.23) of an invoice accrued by The Landfill Group to Aspect Consulting LLC for professional consulting services (Pasco Sanitary Landfill)

3:0 vote in favor.

WSU EXTENSION (10:03 am)

WSU Extension Interim Director Tim Waters and WSU Youth and Families Program Director Doreen Hauser-Lindstrom met with the Board. Present in audience: Jim Follansbee and Roger Lenk.

WSU Open Position: Family & Consumer Science Educator

Ms. Hauser-Lindstrom and Mr. Waters told the Board about details of the open position.

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COUNTY ADMINISTRATOR (10:19 am)

County Administrator Fred Bowen met with the Board.

Project Manager for new Jail Project

The Board gave Mr. Bowen direction about preparing to hire a project manager for the new jail.

OTHER BUSINESS

Incorporation petition for the City of Riverview

Roger Lenk told the Board briefly about current court proceedings regarding an annexation process.

Mr. Peck said the Commissioners will hold a public hearing on the petition submitted to the Commissioners for the proposed City of Riverview on December 5, 2012.

Recessed at 10:26 am.

Reconvened at 10:36 am.

PROSECUTOR (10:33 am)

Prosecutor Shawn Sant met with the Board. Present in audience: Jim Follansbee and Roger Lenk.

Executive Session at 10:35 am under RCW 42.30.110(1)(g) to evaluate qualifications of applicant for employment or review performance of public employee, expected to last up to ten minutes. Mr. Follansbee and Mr. Lenk left the meeting.

Open Session at 10:47 am.

Executive Session continued at 10:48 am expected to last ten more minutes.

Open Session at 10:58 am. Present in audience: Jim Follansbee and Roger Lenk.

Motion – Mr. Koch: I want to see a job description but I will make a motion to move Ms. Taylor up to Grade 21 Step 4 and move the anniversary date to March 2014. Second by Mr. Miller.

Mr. Peck asked if the motion is that we are taking action to create the new position that doesn't presently exist and authorizing the hire of Janet Taylor into that position at Grade 21 Step 4 and that the anniversary date remains March of each year but that the next step wouldn't be payable until March 2014. The March 2013 step would already be accounted for in this grade

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increase. Mr. Koch said that's basically what my motion was. Mr. Miller agreed. 3:0 vote in favor.

ADJOURNMENT

Motion – Mr. Miller: I move to adjourn at 11:10. Second by Mr. Miller. 3:0 vote in favor.

Adjourned at 11:10 am.

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There being no further business, the Franklin County Board of Commissioners meeting was adjourned until November 28, 2012.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON


Brad Peck, Chairman

Rick Miller - Absent

Rick Miller, Chairman Pro Tem


Robert E. Koch, Member

Attest:


Clerk to the Board

Approved and signed December 12, 2012.



FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

November 12, 2012

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, November 12, 2012
 move that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
Salary Clearing Payroll:		
Payroll	57232-57320	168,793.02
Direct Deposit		348,367.30
		517,160.32
Benefits	57321-57325	79,980.59
	Total	\$597,140.91
Emergency Mgmt Payroll:		
Payroll	74029-74034	\$1,995.26
Direct Deposit		5,488.49
		7,483.75
Benefits	74035-74038	1,124.51
	Total	\$8,608.26
Irrigation Payroll:		
Payroll	74039-74051	\$5,905.07
Direct Deposit		3,875.54
		9,780.61
Benefits	74052-74055	1,721.63
	Total	\$11,502.24
Grand Total All Payrolls		\$617,251.41

In the total amount of **\$617,251.41** (\$597,140.91+\$8,608.26+\$11,502.24)

The motion was seconded by *[Signature]* and passed by a vote of 3 to 0.

[Signature]
 The attached payroll has been approved by Auditor or Deputy

[Signature]
 Payroll Prepared By



FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

November 21, 2012

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, November 21, 2012
move that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
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Payroll	74287-74311	29,150.46
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		62,794.44
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	Total	\$96,895.54
Motor Vehicle		
Payroll	74259-74276	\$4,898.63
Direct Deposit		5,147.90
		\$10,046.53
Benefits	74277-74286	6,025.18
	Total	\$16,071.71
	Grand Total All Payrolls	\$112,967.25

In the total amount of **\$112,967.25**

(\$96,895.54 + \$16,071.71)

The motion was seconded by

and passed by a vote of 3 to 0.

The attached payroll has been approved by Auditor or Deputy

Payroll Prepared By



FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

11/21/2012

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 11/21/2012

Move that the following warrants be approved for payment:

certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

FUND Expenditures	WARRANTS		AMOUNT ISSUED
Motor Vehicle/Public Works	Excise Tax		\$24.23
TRAC Operations Fund	Excise Tax		\$63.87
County Roads	Excise Tax		\$13.28
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County Roads	74493	74526	\$205,922.49
Solid Waste	74527	74534	\$2,793.70
Motor Vehicle/Public Works	74535	74552	\$18,717.26

In the amount of

\$1,003,762.05

The motion was seconded by

And passed by a vote of 3 to 0

John A. Surich
The attached vouchers have been approved by Auditor or Deputy

Julie Jordan
Vouchers Audited By



FRANKLIN COUNTY

FACILITIES DEPARTMENT

November 2, 2012

TO: Franklin County Commissioners
Franklin County, Washington

FROM: Gordon Hanscom
Facilities Director

AWARD OF BID: Build Wall in Child Support office due to safety concerns

I recommend that the bid for the wall project in the Child Support office, for the cost of \$3,920.46, be awarded to MP Construction, Inc, West Richland, WA.

Recommended:

Handwritten signature of Gordon Hanscom.

Gordon Hanscom
Facilities Director

Dated this 21st day of November, 2012

Approved:

Handwritten signature of Brad Peck.

Chair

Handwritten signature of the Chair Pro Tem.

Chair Pro Tem

Handwritten signature of a board member.

Member

Attest:

Handwritten signature of Mary Withers.
Clerk to the Board