

COMMISSIONERS RECORD 51  
FRANKLIN COUNTY  
Commissioners' Proceedings for April 18, 2012

*This document is a summarized version of the Board of Commissioners proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.*

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Brad Peck, Chairman; Rick Miller, Chair Pro Tem; and Robert E. Koch, Member; Fred Bowen, County Administrator; and Mary Withers, Clerk to the Board. Meeting convened at 9:00 am.

**COUNTY CLERK**

Chief Deputy Clerk Cherryl Jones met with the Board. Present in audience: Roger Lenk, Rich Lahtinen, Jim Follansbee and Lester Storms.

Inter Budget Transfer of \$15,000 from Non-Departmental Budget (Contingency) to Clerk's Budget for Witness Fees

Ms. Jones explained the need for additional funding for expert witness fees and answered the Board's questions. Mr. Bowen said the potential need for additional funds for witness fees was discussed during budget workshops.

**Motion** – Mr. Koch: Mr. Chairman, I move approval for the inter budget transfer of \$15,000 from the 2012 Current Expense Non-Departmental Budget #700 to the 2012 Current Expense County Clerk Budget #160. 3:0 vote in favor. Resolution 2012-134 was approved.

**MINUTES**

**Motion** – Mr. Miller: Mr. Chairman, I move that we approve the Proceedings for April 4 and April 11, 2012. Second by Mr. Koch. 3:0 vote in favor.

**AUDITOR (9:11 am)**

Auditor Matt Beaton met with the Board. Present in audience: Auditor's Administrative Assistant Jeff Burckhard, Accountant Robin Stanco, Interim Public Works Director Malcolm Bowie, Assistant Engineer Guy Walters, Public Works employee Matt Mahoney, Planning Director Jerrod MacPherson, Roger Lenk, Rich Lahtinen, Jim Follansbee and Lester Storms. Tom Wilson joined the audience at 9:20 am. Tri-City Herald Reporter John Trumbo joined the audience at 9:23 am. James Brumfield joined the audience at 9:31 am. Kelly Martin, Toni

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Fulton, Josie Koelzer and Ed Thornbrugh joined the audience at 9:34 am. Rick Rochleau joined the audience at 9:40 am.

Organization of Public Works Department (PW)

Mr. Beaton gave the Board a proposal for restructuring the financial accounting function of the county. He said we propose bringing at least all of the accountants under one roof and explained his reasons. His goals are to achieve accountability, efficiency and effectiveness. He explained that the accounting staff would work together to help each other with all county accounting functions. There was extensive discussion.

**All three Board members agreed to have a centralized audit function in which all the people providing those services report to the auditor, not the Public Works director.**

There was extensive discussion about the physical location of the Public Works accounting staff. Mr. Koch feels the accounting staff members should remain physically at the PW Department. Matt Mahoney responded to Mr. Peck's request for PW staff input, explaining why he feels there is a need for the accounting staff to remain at the PW office.

**The Board again stated their decision to consolidate under the audit function.**

The Board decided to wait until next week to make a decision about the physical location of the accounting staff that will provide work directly to PW.

*Professional Engineer working for a Public Works Manager*

The Board had **consensus agreement** to hire a Public Works manager and have a deputy/Professional Engineer work under the Public Works manager.

**OFFICE BUSINESS (10:14 am)**

Administrative Assistant Toni Fulton met with the Board. Present in audience: Malcolm Bowie, Guy Walters, Lester Storms, Jim Follansbee, Ed Thornbrugh, Rich Lahtinen, James Brumfield, John Trumbo, Roger Lenk, Rick Rochleau, Kelly Martin and Josie Koelzer.

Vouchers

**Motion** – Mr. Miller moved to approve Public Works payroll: County Road for \$108,847.35 and Motor Vehicle Fund for \$12,762.21, total amount \$121,609.56, signed by Guy Walters and Whitney Osborn. Second by Mr. Koch. Mr. Peck asked Mr. Bowie and Mr. Walters if they had reviewed the vouchers. They each said yes. 3:0 vote in favor. (Exhibit 1)

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**Motion** – Mr. Miller moved for approval of vouchers signed by Malcolm Bowie and Len Langston in the total amount of \$508,274.56: County Road fund for \$430,063.41; Motor Vehicle fund for \$51,176.56; Solid Waste fund for \$25,627.22, and Probation Work Crew fund for \$1407.37. Second by Mr. Koch. 3:0 vote in favor. (Exhibit 2)

**Motion** – Mr. Miller moved for approval of vouchers totaling \$309,762.97, signed by Matt Beaton and Julie Jordan. Second by Mr. Koch. Mr. Peck said he has had conversations with Mr. Beaton and been assured they are due and payable. 3:0 vote in favor.

<b>Fund Expenditures</b>	<b>Warrants</b>		<b>Amount Issued</b>
Current Expense	Excise Tax		\$1,046.69
TRAC Operations Fund	Excise Tax		\$272.81
Franklin County RV Facility	Excise Tax		\$64.24
Boating Safety Fund	Excise Tax		\$9.32
.3% Criminal Justice Const Fund	64339		\$480.00
Current Expense	64399	64455	\$63,614.27
Current Expense	64456	64498	\$99,867.59
Solid Waste	64499	-	\$399.43
Auditor O & M	64500	64501	\$206.62
Election Equipment Revolving	64502	-	\$122.28
Boating Safety Fund	64503	-	\$99.45
Sheriff Sex Offender Grant	64504	64506	\$1,528.82
Sheriff Narcotic Trust	64507	-	\$50.40
Jail Commissary	64508	-	\$1,961.72
Enhanced 911	64509	64510	\$2,654.31
Veteran's Assistance	64511	-	\$250.00
.3% Criminal Justice Const Fund	64512	-	\$97,408.50
TRAC Operations Fund	64513	64546	\$37,979.81
Franklin County RV Facility	64547	64549	\$1,746.71

(Exhibit 3)

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Consent Agenda

**Motion** - Mr. Koch: I move for approval of the consent agenda as listed, Numbers 1 through 11, with discussion. Second by Mr. Miller. Mr. Koch asked to discuss item #6. Mr. Miller asked to discuss item #3.

District Court Clerk Kelly Martin answered the Board's questions about the Garda services. After discussion, the Board asked that District Court change banks by September 30, 2012, so it will be using the same bank as the Treasurer's office. Then Garda can deliver to only one bank and there will be a cost savings to the county. The Board asked that funds be transferred from District Court to the Treasurer's account to pay Garda at this time.

Ms. Koelzer said consent agenda item #8 is the new contract with Garda that is dropping their services so it should not be approved at this time.

The Board asked that Ms. Martin let the Board know about District Court's decision to change banks within the next week.

Prosecutor Shawn Sant joined the audience.

Consent Agenda Item #6 was pulled in order to make a correction to the wording of the resolution.

**Consent Agenda vote:** Consent Agenda items 3, 6 and 8 were pulled. 3:0 vote in favor.

1. Approval of Resolution 2012-135, Professional Services Agreement with Attorney Peter Connick to provide indigent defense services in the Superior Court case *State v. Tashia Stuart*, Cause No. 11-1-50101-8
2. Approval of Resolution 2012-136, Interlocal Agreement between the Port of Pasco and Franklin County by and for the Sheriff's Office  
  
(Clerk's Note: Item 3 was removed from the consent agenda.)
3. Approval of Resolution 2012-\_\_\_\_\_, GARDA CL Northwest Inc (GARDA) Armored Car Service Agreement for Franklin County District Court and Superior Court Clerk, effective January 1, 2012, Contract #230-197859
4. Approval of Resolution 2012-137, Housing Opportunities for Persons With Aids (HOPWA) Grant Number 11-46201-07 between Benton and Franklin Counties Department of Human Services and Washington State Department of Commerce, Community Services and Housing Division, Housing Assistance Unit

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5. Approval of Resolution 2012-138, appointing Gary Middleton to the Franklin County Horticultural Pest and Disease Control Board for a two-year term from May 1, 2012, through April 30, 2014

(Clerk's Note: Item 3 was removed from the consent agenda.)

6. Approval of Resolution 2012-\_\_\_\_\_, extension of time to complete a condition of a Special Warranty Deed between Franklin County and Mohinder and Gurdish Sohal
7. Approval of Resolution 2012-139, extension of time to complete a condition of two Special Warranty Deeds between Franklin County and Ronald E. and Tracey L. Asmus  
  
(Clerk's Note: Item 3 was removed from the consent agenda.)
8. Approval of Resolution 2012-\_\_\_\_\_, contract amendment between Franklin County Treasurer and Garda CL Northwest, Inc.
9. Approval of Resolution 2012-140, Professional Services Agreement with Attorney Jennifer Azure to provide public defense services in the Juvenile Division of the Benton and Franklin Counties Superior Court
10. Approval of Resolution 2012-141, rescinding Resolution 2012-107
11. Approval of Commissioners Proceedings for March 28, 2012

**Recessed** at 10:30 am.

**Reconvened** at 10:40 am.

**COUNTY ADMINISTRATOR**

Present in audience: Jim Follansbee, Lester Storms, John Trumbo, Roger Lenk, James Brumfield and Rich Lahtinen.

**Executive Session** at 10:43 am based on RCW 42.30.140(4) for contract negotiations on a contract with the City of Pasco and union contracts expected to last up to 30 minutes. Those in the audience left the meeting. Prosecutor Shawn Sant joined the meeting at 11:05 am.

**Open Session** at 11:14 am.

Present in audience: Rich Lahtinen, John Trumbo, James Follansbee and John Talbott.

**PROSECUTOR**

Prosecutor Shawn Sant met with the Board.

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District Court Services

Mr. Sant asked for approval of the flexibility to authorize the Prosecutor's Office to spend up to \$16,000 to appoint special deputy prosecutors in District Court, continuing under the previously authorized amount and to contract as needed for various counsel to fulfill duties and obligations under the existing budget.

**Motion** – Mr. Miller: Mr. Chairman, I move that we approve the Franklin County Prosecuting Attorney to appoint and enter into contracts with special deputy prosecuting attorneys to provide professional prosecuting services in Franklin County District Court for the remaining balance of \$12,000. Second by Mr. Koch. 3:0 vote in favor. Resolution 2012-142 was approved.

**OTHER BUSINESS** (11:19 am)

Draft resolution: To Heighten Awareness of "Global" Environmental Policies and Their Impact on Local Communities in the United States

Mr. Miller gave a copy of a draft resolution to the other Board members. He asked them to review it and consider approving it next week and stated it will be helpful for agriculture in Franklin County and also at National Association of Counties (NACo) meetings.

**PROSECUTOR** (continuing)

Mr. Peck responded to Mr. Talbott's question about meeting procedures.

**Executive Session** at 11:22 am expected to last about 15 minutes regarding litigation or potential litigation and legal risks of a proposed action based on RCW 42.30.110(1)(i). Rich Lahtinen, John Trumbo, James Follansbee and John Talbott left the audience.

**Open Session** at 11:38 am.

John Trumbo joined the audience.

**ADJOURNMENT**

**Motion** Mr. Chairman, I move that we adjourn the meeting. Second by Mr. Koch. 3:0 vote in favor.

**Adjourned** at 11:39 am.


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There being no further business, the Franklin County Board of Commissioners meeting was adjourned until April 25, 2012.

BOARD OF COUNTY COMMISSIONERS  
FRANKLIN COUNTY, WASHINGTON

  
Brad Peck, Chairman

  
Rick Miller, Chairman Pro Tem

  
Robert E. Koch, Member

Attest:

  
Clerk to the Board

Approved and signed April 25, 2012.



# FRANKLIN COUNTY

## PUBLIC WORKS DEPARTMENT

Tim Fife, P.E., Public Works Director/County Engineer  
 Guy F. Walters, Assistant Public Works Director

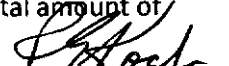
April 12, 2012

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, April 12, 2012   
 move that the following warrants be approved for payment:

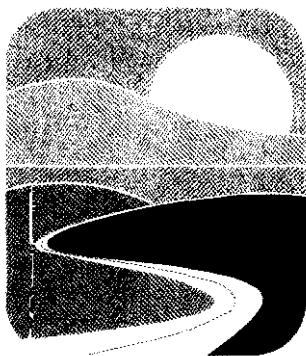
<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
<b>County Road</b>		
- Payroll	64153 - 64172	45,258.01
- Direct Deposit (3394 - 3420)		38,362.99
		\$83,621.00
- Benefits	64173 - 64177	25,226.35
	<b>Total</b>	<b>\$108,847.35</b>
<b>Motor Vehicle</b>		
- Payroll	64178 - 64191	4,825.80
- Direct Deposit (3421-3425)		6,049.93
		\$10,875.73
- Benefits	64192 - 64195	1,886.48
	<b>Total</b>	<b>\$12,762.21</b>

in the total amount of **\$121,609.56** (\$108,847.35 + \$12,762.21). The motion was seconded  
 by  and passed by a vote of 3 to 0.

  
 The attached payroll has been approved by the Public Works Director

  
 Payroll Prepared By





# FRANKLIN COUNTY PUBLIC WORKS DEPARTMENT

Malcolm Bowie, P.E., Public Works Director/County Engineer  
Guy Walters, Assistant Public Works Director

April 18, 2012

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.90, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, April 18, 2012,  move that the following vouchers be approved for payment:

<u>FUND</u>		<u>AMOUNT</u>
<b>County Road</b>		
- Vouchers (2012)		\$430,063.41
	<b>Total</b>	<b>\$430,063.41</b>
<b>Motor Vehicle</b>		
- Vouchers		\$51,176.56
	<b>Total</b>	<b>\$51,176.56</b>
<b>Solid Waste</b>		
- Vouchers		\$25,627.22
	<b>Total</b>	<b>\$25,627.22</b>
<b>Probation Work Crew</b>		
- Vouchers		\$1,407.37
	<b>Total</b>	<b>\$1,407.37</b>

in the total amount of **\$508,274.56** ( \$1,407.37 + \$25,627.22 + \$51,176.56 + \$430,063.41 ).

The motion was seconded by 

and passed by a vote of 3 to 0.

  
The attached vouchers have been approved by  
the Public Works Director

  
Vouchers Prepared By



# FRANKLIN COUNTY AUDITOR

*Matt Beaton, Auditor*

4/18/2012

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 4/18/2012

Move that the following warrants be approved for payment:

certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

FUND Expenditures	WARRANTS		AMOUNT ISSUED
Current Expense	Excise Tax		\$1,046.69
TRAC Operations Fund	Excise Tax		\$272.81
Franklin County RV Facility	Excise Tax		\$64.24
Boating Safety Fund	Excise Tax		\$9.32
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.3% Criminal Justice Const Fnd	64512	-	\$97,408.50
TRAC Operations Fund	64513	64546	\$37,979.81
Franklin County RV Facility	64547	64549	\$1,746.71

In the amount of

\$309,762.97

The motion was seconded by

And passed by a vote of 3 to 0

*Matt Beaton*

The attached vouchers have been approved by Auditor or Deputy

*Julia Jordan*  
Vouchers Audited By