

COMMISSIONERS RECORD 51  
FRANKLIN COUNTY  
Commissioners' Proceedings for March 28, 2012

*This document is a summarized version of the Board of Commissioners proceedings. The minutes are paraphrased, not verbatim. Access to an electronic audio recording of the meeting is available upon request.*

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Brad Peck, Chairman; Rick Miller, Chair Pro Tem; and Robert E. Koch, Member; Fred Bowen, County Administrator; and Mary Withers, Clerk to the Board. Meeting convened at 9:00 am.

#### **AUDITOR**

Auditor Matt Beaton, Elections Supervisor Diana Killian and Elections Department employee Ashley Heyen met with the Board. Present in audience: Jim Follansbee, L. R. Lahtinen, Valoria Loveland, Rick Venable, Sherel Webb and Tri-City Herald Reporter John Trumbo.

#### Precinct Boundary Adjustments

Mr. Beaton explained that State legislative district changes led to the need for the adjustments. They do not affect any city or county boundaries.

**Motion** – Mr. Miller: Mr. Chairman, I would like to move approval of a resolution amending and establishing boundaries for various precincts within Franklin County. The resolution gives a description of which precincts were just explained. Second by Mr. Koch. 3:0 vote in favor. Resolution 2012-108 was approved.

#### **FRANKLIN COUNTY HISTORICAL SOCIETY (FCHS)**

FCHS President Rick Venable, Vice President Paul Whitemarsh, Board members David Corkrum and Valoria Loveland, and FCHS Administrator Sherel Webb met with the Board. Present in audience: Jim Follansbee, L. R. Lahtinen and John Trumbo.

Mr. Venable expressed appreciation for the county's support. Two years ago the Board gave us \$10,000 from the Supplemental Preservation Fund which we used in our oral history program. We would like to see that program continue. Ms. Webb said our mission at the FCHS is to preserve and protect Franklin County history. Almost everything we do goes towards preserving the history of Franklin County. The oral histories program is one of the most urgent

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things we do. She explained the need for professional services to do transcription, which is the bulk of expenses for the oral history program. Mr. Venable asked the Commissioners to keep us in mind for more funding if it's within the budget and you think it's a valuable thing. We'd like the opportunity to present our case here today for your consideration.

Mr. Koch said as you know, it's just one line item, Auditor Historical Preservation, which takes in all of our courthouse also as far as historical preservation work. *It takes awhile to build that up.* A grant is not an every-year occasion. I think we're behind right now on our preservation of our internal documents. Mr. Bowen said yes.

Mr. Peck appreciates the need and urgency of the Historical Society's work. At the same time, these are very, very limited funds. He thinks our first obligation is to ensure that we have recorded and preserved the county's official history. His instinct is that if the funds are available, this Board would not hesitate to provide them, but does not feel they will be available soon. You have complete support from me. He said unfortunately there is not a lot of money to share. The Board can sign letters of support on grant applications.

Ms. Webb expressed appreciation for the work done by the county including mowing the grass, shoveling the sidewalk, and being able to call and know that you support us.

Ms. Loveland said we're faced with the same kinds of things as everyone else. When interest rates were better, we were able to generate interest that was covering our costs, with the exception of costs for special projects. Ms. Loveland asked for a \$5000 contribution to help the FCHS get through the year. She asked the Board to talk about it and reconsider. Mr. Peck said maybe the money could be used to train competent volunteers so the information can be captured now with transcription occurring later. In answer to Mr. Peck's questions, Ms. Webb said the FCHS has difficulty obtaining volunteers. Some high school students have been used to do interviews. Mr. Peck suggested the FCHS also consider training some CBC and WSU students to do interviews.

**ASSESSOR**

Assessor Steve Marks met with the Board. Present in audience: Jim Follansbee, L. R. Lahtinen, John Trumbo, David Corkrum and Treasurer Josie Koelzer.

SHB 2149, Personal Property Amnesty Legislation

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Mr. Marks said SHB 2149 allows the Commissioners to waive the penalty for filing personal property listings late and asked for a Board decision. He answered the Board's questions. It is a one-time waiver and can go back for three years. The Board had **consensus agreement** to opt not to waive the penalty.

**VOUCHERS**

Present in audience: John Trumbo, Jim Follansbee, L. R. Lahtinen, and David Corkrum.

**Motion** – Mr. Miller moved to approve vouchers from Auditor's Office for Salary Clearing payroll of \$745,260.34, Emergency Management payroll for a total of \$15,357.93, and Irrigation payroll total of \$15,397.67, which brings the grand total of all payrolls to \$776,015.94. These are both signed by the Auditor and the payroll preparer. Second by Mr. Koch. 3:0 vote in favor.

**Salary Clearing Payroll:**

Payroll	55704-55816	188,660.81
Direct Deposit		317,942.77
		506,603.58
Benefits	55817-55831	238,656.76
		<b>Total</b>
		<b>\$745,260.34</b>

**Emergency Mgmt Payroll:**

Payroll	63344-63353	\$3,802.24
Direct Deposit		6,950.76
		\$10,753.00
Benefits	63354-63362	4,604.93
		<b>Total</b>
		<b>\$15,357.93</b>

**Irrigation Payroll:**

Payroll	63492-63504	\$6,292.48
Direct Deposit		3,222.33
		\$9,514.81
Benefits	63505-63512	5,882.86
		<b>Total</b>
		<b>\$15,397.67</b>

**Grand Total**

**All Payrolls**

**\$776,015.94**

(Exhibit 1)

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**Motion** – Mr. Miller moved to approve vouchers audited and certified by the auditing officer for fund expenses from Current Expense, Auditor O&M, Jail Commissary, Enhanced 911, Veteran's Assistance, Franklin County Capital Projects Fund, TRAC Operations Fund, Franklin County RV Facility, Current Expense, and Current Expense. That total is \$149,196.13, and that also has been signed by the Auditor and also Julie Jordan. Second by Mr. Koch. 3:0 vote in favor.

<b>Fund Expenditures</b>	<b><u>Warrants</u></b>		<b>Amount Issued</b>
Current Expense	63363	-	\$666.01
Current Expense	63513	63679	\$19,861.51
Current Expense	63680	63752	\$62,386.86
Current Expense	63782	63784	\$157.04
Auditor O & M	63785	63786	\$68.30
Jail Commissary	63787	63790	\$1,156.21
Enhanced 911	63791	63794	\$2,959.84
Veteran's Assistance	63795	63796	\$134.39
FC Capital Projects Fund	63797	-	\$810.00
TRAC Operations Fund	63798	63838	\$56,357.15
Franklin County RV Facility	63839	63841	\$3,815.75
Current Expense	63842	-	\$423.07
Current Expense	63843	-	\$400.00

(Exhibit 2)

**Motion** – Mr. Miller moved for approval of vouchers of funds for County Roads vouchers of \$129,663.31, Motor Vehicle for \$25,967.70, Solid Waste for \$423.82, and Probation Work Crew vouchers for \$223.57. Ending total is \$156,278.40. It is also signed by the Public Works Director and prepared by Len Langston. Second by Mr. Koch. 3:0 vote in favor. (Exhibit 3)

### **INFORMATION SERVICES**

Information Services Director Kevin Scott, Auditor Matt Beaton and Neil Campbell from SunGard met with the Board. Present in audience: Jim Follansbee, Tom Westerman, Robin Stanco, Jeff Burekhard, L. R. Lahtinen, John Trumbo, David Corkrum, Natalie Kinion, Liz Cupples, Josie Koelzer and Steve Marks.

Mr. Campbell gave a presentation about SunGard's public sector work.

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Mr. Scott asked for approval of two contracts with SunGard. He asked the Board to consider some questions: Should we incorporate a performance bond into the license agreement? The cost is \$22,088. Should we incorporate an "Escrow Agreement" into the license agreement? The cost is \$700 per year. Does the County insist on reserving the right to demand that SunGard provide a copy of their insurance policy? SunGard will give us a certificate of additional insured. Mr. Peck said it seems like an unanswerable question.

Other items were listed for discussion.

Mr. Peck gave a summary of the process that has occurred over the years as Franklin County has worked towards purchasing financial accounting software. He feels we dare not not do it. He is fairly comfortable with the vendor you have chosen. The big question is can we afford it, how are we going to pay for it, and what's going to go unfunded as a result.

Mr. Corkrum left the meeting.

Mr. Koch said as far as getting this implemented, one way we might be able to do it is to add onto our jail construction bond and work it through that way so we only have one bond fee. There was half a million dollars put away several years ago for the project. At that time the committee was still trying to find a vendor and at that time the software was still somewhat functional. That led us into a recession period, which stopped it. He said I really feel this committee has done an excellent job of beating the bushes and finding out what's out there, what fits best for us, and weren't afraid to switch midstream. I do support this.

Mr. Miller said I support it. I was supportive then and I think we need to continue this and get the software. It is needed.

Various financing options were discussed including: bonds; divide costs up between departments and reduce their budgets by an across-the-board fee to all departments (including Current Expense and Miscellaneous budgets); and road shift money.

The Board unanimously decided to not include the performance bond.

The Board decided to not include a requirement for an Escrow Agreement.

Insurance: Deputy Prosecutor Ryan Verhulp will not sign the contract "approved as to form" because the county's standard contract language requires the insurance. He has provided an email message stating he feels it is adequately covered by SunGard providing the county with

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a document naming the county as an "additional insured" entity. The Board decided to not require the insurance.

Mr. Scott said a purchasing module and asset management module can be added later. An investment management module can be added for the Treasurer. An amount of \$38,000 was included for additional services from Accent for "Implementation" assistance. The contract includes up to \$190,000 for additional services that may be needed throughout the project and will only be spent if services are needed.

Treasurer Josie Koelzer was asked if she is comfortable that she has been given all the information she needs. Ms. Koelzer said yes.

Mr. Campbell answered Mr. Peck's questions about the contract termination clause.

Mike Rio and TV Reporter Bryant Maddrick joined the audience.

The correct total amounts of the contracts were stated. The maintenance agreement is renewable on a yearly basis.

**Motion** – Mr. Koch: Mr. Chairman, I would move for approval of the maintenance agreement with SunGard. Second by Mr. Miller. 3:0 vote in favor. Resolution 2012-109 was approved.

**Motion** - Mr. Miller: Mr. Chairman, I would move that we accept the software license and services agreement with SunGard. Second by Mr. Koch. 3:0 vote in favor. Resolution 2012-110 was approved.

#### **WSU EXTENSION**

WSU Extension Agent Natalie Kinion met with the Board. Present in audience: Jim Follansbee, L. R. Lahtinen, John Trumbo and Jerrod MacPherson.

Update on 4-H/youth development WSU Extension activities, benefits and trainings

Ms. Kinion gave an update. Recent and upcoming work includes: 4-H donations to help the community; training updating done for all 438 volunteers in the program last year and the year before; pork quality assurance work; Farm Fair; 4-H camp, public presentation day with Kiwanis sponsorship; scholarships from Franklin County Cattlemen's Association and the 4-H Council; and new leader classes for new 4-H leaders. The state will begin issuing 4-H license plates, the sale of which will benefit 4-H. Ms. Kinion is also focusing on increasing technology and technology training.

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**OFFICE BUSINESS**

Administrative Assistant Toni Fulton met with the Board. Present in audience: Jim Follansbee, John Trumbo, L. R. Lahtinen, Bryant Maddrick and Jerrod MacPherson.

Consent Agenda

**Motion** – Mr. Miller moved for approval of the consent agenda for items 1 through 7. Second by Mr. Koch. 3:0 vote in favor.

1. Approval of Resolution 2012-111, authorizing expenditures of \$21,970 utilizing funds from the Miscellaneous Trial Court Improvement Fund #128-000-001 as requested from the Trial Court Improvement Fund Authorization Committee
2. Approval of Resolution 2012-112, amending Franklin County Resolution 2011-448, the investigative services contract with Mario Torres, dba Casey Investigations, to allow employee/investigator Mario Chavez to perform contemplated contract services under the supervision of contract holder Marion Torres. Amendment is designated as BFSC1212MT001A1.
3. Approval of Resolution 2012-113, Child Abuse Investigation Agreement between Benton County, Franklin County, and the cities of Pasco, Kennewick, Richland, West Richland, Prosser, Connell
4. Approval of Resolution 2012-114, Service Provider Contract between Benton-Franklin Workforce Development Council and Career Path Services for Program Year 2011/12 in the amount of \$133,386 for Rapid Response Services
5. Approval of Resolution 2012-115, authorizing Clerk's Office to dispose of surplus property
6. Approval of Resolution 2012-116, payment of Franklin County's portion (\$3948.14) of an invoice accrued by The Landfill Group to Aspect Consulting LLC for professional consulting services
7. Approval of Commissioners Proceedings for March 14, 2012

**Recessed** at 10:56 am.

**Reconvened** at 11:05 am.

**COUNTY ADMINISTRATOR**

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County Administrator Fred Bowen and Planning and Development Department Director Jerrod MacPherson met with the Board. Present in audience: Jim Follansbee, John Trumbo, L. R. Lahtinen, Bryant Maddrick and another TV reporter.

Zoning Ordinance 7-2005: potential amendment to Section to include Chapter 2 – Violations, Penalties and Enforcement

Mr. MacPherson explained his request to proceed to amend the Zoning Ordinance to change the code compliance process from using a Hearing Examiner process to using District Court. Mr. Koch said he can support it. Mr. Miller spoke in support. Mr. MacPherson answered the Board member's questions. The Board had **consensus agreement** to move forward with the process.

Inter-Fund Loan of \$250,000

Mr. Bowen asked for approval of an inter-fund loan to be put in place until the county receives bond revenues for purchase of software. Mr. Peck said it has been discussed previously.

**Motion** – Mr. Miller moved for approval for loan transfers in the amount of \$250,000 as per Resolution 2012-117. Second by Mr. Koch. 3:0 vote in favor.

Inter-fund loan in the amount of \$250,000 from the 2012 Miscellaneous E911/State Contract/Operations Fund Number 139-001-001 to the 2012 Franklin County Capital Projects Fund Number 300-000-001; and

Creation of non-expenditure line item 581.10.00.0004 (I/F Loan Issue/Capital Projects Fund) within the 2012 Miscellaneous E911/State Contract/Operations Fund Number 139-001-001; and

Creation of non-expenditure line 581.20.00.0004 (I/F Loan Repay-2012 Misc E911) within the 2012 Franklin County Capital Projects Fund Number 300-000-001; and

Authorizing the auditor to generate a warrant in the amount of \$250,000, from the 2012 Miscellaneous E911/State Contract/Operations Fund Number 139-001-001 for this loan

Inter-Fund Loan of \$500,000

**Motion** – Mr. Miller moved for approval of Resolution 2012-118. Second by Mr. Koch. 3:0 vote in favor.



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Inter-fund loan in the amount of \$500,000 from the 2012 Miscellaneous Expense 1999 Distressed Cap GO Bonds Fund Number 280-000-002 to the 2012 Current Expense Non-Departmental Fund Number 001-000-700; and

Creation of non-expenditure line item 581.10.00.0002 (I/F Loan/Current Expense) within the 2012 Miscellaneous Expense 1999 Distressed Cap GO Bonds Fund Number 280-000-002; and

Creation of non-expenditure line 581.20.00.0002 (I/F Loan Repay/1999 Distressed Capital GO Bonds) within the 2012 Current Expense Non-Departmental Budget Number 001-000-700; and

Authorizing the auditor to generate a warrant in the amount of \$500,000, from the 2012 Miscellaneous Expense 1999 Distressed Cap GO Bonds Fund Number 280-000-002 for this loan.

**OTHER BUSINESS**

Present in audience: Jim Follansbee, John Trumbo, L. R. Lahtinen, Bryant Maddrick and another TV reporter. Mr. Peck asked if anyone in the audience wished to make comments.

There was no response.

**Motion** – Mr. Miller: I move to adjourn. Second by Mr. Koch. 3:0 vote in favor.

**Adjourned** at 11:15 am.

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There being no further business, the Franklin County Board of Commissioners meeting was adjourned until April 4, 2012.

BOARD OF COUNTY COMMISSIONERS  
FRANKLIN COUNTY, WASHINGTON

  
Brad Peck, Chairman

  
Rick Miller, Chairman Pro Tem

  
Robert E. Koch, Member

Attest:

  
Clerk to the Board

Approved and signed April 18, 2012.



# FRANKLIN COUNTY AUDITOR

*Matt Beaton, Auditor*

March 28, 2012

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, March 28, 2012 *[Signature]*  
move that the following warrants be approved for payment.

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>
<b>Salary Clearing Payroll:</b>		
Payroll	55704-55816	188,660.81
Direct Deposit		317,942.77
		506,603.58
Benefits	55817-55831	238,656.76
	<b>Total</b>	<b>\$745,260.34</b>
<b>Emergency Mgmt Payroll:</b>		
Payroll	63344-63353	\$3,802.24
Direct Deposit		6,950.76
		\$10,753.00
Benefits	63354-63362	4,604.93
	<b>Total</b>	<b>\$15,357.93</b>
<b>Irrigation Payroll:</b>		
Payroll	63492-63504	\$6,292.48
Direct Deposit		3,222.33
		\$9,514.81
Benefits	63505-63512	5,882.86
	<b>Total</b>	<b>\$15,397.67</b>
<b>Grand Total All Payrolls</b>		<b>\$776,015.94</b>

In the total amount of **\$776,015.94**

(\$745,260.34+\$15,357.93+\$15,397.67)

The motion was seconded by *[Signature]*

and passed by a vote of 3 to 0.

*[Signature: Matt Beaton]*

The attached payroll has been approved by Auditor or Deputy

*[Signature: Consuelo Ciriaco]*

Payroll Prepared By



## FRANKLIN COUNTY AUDITOR

Matt Beaton, Auditor

3/28/2012

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims.

Action: As of this date, 3/28/2012

Move that the following warrants be approved for payment:

certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

FUND Expenditures	WARRANTS		AMOUNT ISSUED
Current Expense	63363	-	\$666.01
Current Expense	63513	63679	\$19,861.51
Current Expense	63680	63752	\$62,386.86
Current Expense	63782	63784	\$157.04
Auditor O & M	63785	63786	\$68.30
Jail Commissary	63787	63790	\$1,156.21
Enhanced 911	63791	63794	\$2,959.84
Veteran's Assistance	63795	63796	\$134.39
FC Capital Projects Fund	63797	-	\$810.00
TRAC Operations Fund	63798	63838	\$56,357.15
Franklin County RV Facility	63839	63841	\$3,815.75
Current Expense	63842	-	\$423.07
Current Expense	63843	-	\$400.00

In the amount of

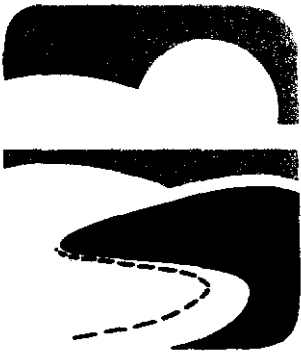
\$149,196.13

The motion was seconded by

And passed by a vote of 3 to 0

The attached vouchers have been approved by Auditor or Deputy

Vouchers Audited By



# FRANKLIN COUNTY

## PUBLIC WORKS DEPARTMENT

Tim Fife, P.E., Public Works Director/County Engineer  
 Guy F. Walters, Assistant Public Works Director

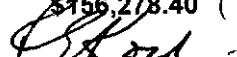
March 21, 2012

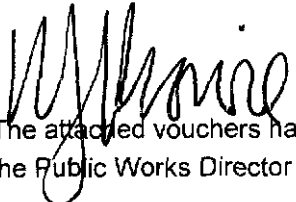
Franklin County Commissioners:


Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.90, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, March 21, 2012,   
 move that the following vouchers be approved for payment:

<u>FUND</u>	<u>AMOUNT</u>
<b>County Road</b>	
- Vouchers (2012)	\$129,663.31
<b>Total</b>	<b>\$129,663.31</b>
<b>Motor Vehicle</b>	
- Vouchers	\$25,967.70
<b>Total</b>	<b>\$25,967.70</b>
<b>Solid Waste</b>	
- Vouchers	\$423.82
<b>Total</b>	<b>\$423.82</b>
<b>Probation Work Crew</b>	
- Vouchers	\$223.57
<b>Total</b>	<b>\$223.57</b>

in the total amount of **\$156,278.40** ( \$223.57 + \$423.82 + \$25,967.70 + \$129,663.31 ).  
 The motion was seconded by  and passed by a vote of 3 to 0.

  
 The attached vouchers have been approved by  
 the Public Works Director

  
 Vouchers Prepared By