

COMMISSIONERS RECORD 50
FRANKLIN COUNTY
Commissioners' Proceeding for March 30, 2009

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Rick Miller, Chairman; Bob Koch, Chair Pro Tem; and Brad Peck, Member; Fred Bowen, County Administrator; and Mary Withers, Clerk to the Board.

OFFICE BUSINESS

Secretary Patricia Shults met with the Board.

Consent Agenda

Motion - Mr. Koch: Chairman, I would move for the approval of the consent agenda for March 30, 2009:

1. Approval of **joint Resolution 2009-117** in the matter of approving a Service Agreement between Benton and Franklin Counties Office of Public Defense and the State of Washington Administrative Office of the Courts for use of the Judicial Information System's JIS-Link.
2. Approval of **joint Resolution 2009-118** in the matter of execution of an amendment from the Division of Social and Health Services (DSHS) that amends the procedure by which DSHS will access and adjust the long-term payable it provides to the county, per Agreement #0863-38329, extending the agreement through June 30, 2010, thus, amending Franklin County Resolution 2008-154. (Exhibit 1: Information sheet.)
3. Approval of **joint Resolution 2009-119** in the matter of an agreement between the Housing Authority of the City of Pasco and Franklin County and Benton and Franklin Counties Department of Human Services for property management for the residential transitional housing, Professional Services Agreement #PSA-HA-2008/09, effective March 1, 2009 through March 30, 2010. (Exhibit 2: Information sheet.)
4. Approval of **Resolution 2009-120** authorizing the WSU / Franklin County Extension Office to lease a Ricoh Aficio MP 4000 copier from Pacific Office Automation for a term of 63 months at a cost of \$191 per month, to be paid utilizing funds from the County Agent Budget, Number 001-000-020, line item 571.21.45.0001 (Oper. Rentals & Leases) and authorizing the Chairman to sign the Equipment Contract on behalf of the Board.
5. Approval of **Resolution 2009-121** authenticating the amount of currency in the Treasurer's Office petty cash fund to be \$900.

COMMISSIONERS RECORD 50
FRANKLIN COUNTY
Commissioners' Proceeding for March 30, 2009

Second by Mr. Peck.

Mr. Peck asked if the copier contract is included in the budget. Ms. Shults said it is paid for from the WSU Extension budget.

In response to Mr. Peck's question about the Treasurer's Office petty cash fund, Ms. Shults said we know they have \$900 in their petty cash fund. They asked to have it documented by resolution.

3:0 vote in favor.

Insurance Coverage

Mr. Miller has received a request from an insurance company to present a price proposal to the county. Mr. Koch said the company presented a proposal in about 2006 but at the time could not compete with the Risk Pool insurance. He remembers one deciding factor was that any incidents that occurred but had not been reported prior to the new insurance taking effect would not be covered. Mr. Koch said another company also presented a proposal.

Mr. Miller said he mentioned to the insurance salesman that we are very happy with what we have.

Mr. Peck would be in favor of letting the people make a presentation.

Mr. Koch said as long as we give the Risk Pool the same opportunity.

Mr. Peck is not in favor of having the Risk Pool also make a presentation since we're already with the Risk Pool.

Mr. Miller asked staff to schedule a meeting with the company that wants to make the presentation. Mr. Bowen asked the Board to have the insurance agent contact him before making a presentation to the Board.

Mr. Peck wants to invest a few minutes in at least hearing them. He doesn't see a need to invest further time beyond that hearing from the Risk Pool or other groups unless we're entertaining making a change. Then I think we should hear from the Risk Pool. Is that acceptable? Mr. Miller said I think we should listen to them but you've got to be cautious when you listen to just one side. Mr. Koch said it sounds like it is. Mr. Miller said I've been very happy with the Risk Pool.

COMMISSIONERS RECORD 50
FRANKLIN COUNTY
Commissioners' Proceeding for March 30, 2009

Tri-City Herald Reporter Joe Chapman and Jerrod MacPherson joined the audience.

Mr. Miller said we will have the insurance salesman talk to Mr. Bowen first and then to the Board. We will not make any decisions on whether to switch coverage or not at that time. If there is something we see, then we will talk to the Risk Pool. Mr. Peck said that's acceptable to me.

Mr. Koch said the only thing I would request is that if we're talking about making some changes that we have an opportunity to hear from not only the other one but there are other insurance companies out there. Mr. Peck said I do agree with that statement.

Motion – Mr. Peck: I move approval of 2009 vouchers for March 30, 2009, in the total amount of \$165,938.08:

Current Expense warrant 14778 for \$4224.54; Current Expense warrants 14779 through 14783 for \$546.84; Current Expense warrants 14784 through 14812 for \$20,085.82; Current Expense warrants 14813 through 14856 for \$37,516.87; Auditor O&M warrants 14857 and 14858 for \$580.70; TRAC Operations warrants 14866 through 14935 for \$99,385.31; Current Expense warrants 14936 through 14940 for \$3461.49; Auditor O&M warrant 14941 for \$12.21; and Current Expense warrant 14942 for \$124.30. Second by Mr. Koch. 3:0 vote in favor. (Exhibit 3)

Motion – Mr. Koch: I move approval of Capital Funds Expenditures, warrants 14943 and 14944, in the amount of \$506,206.21. Second by Mr. Peck. 3:0 vote in favor. (Exhibit 4)

**PLANNING AND BUILDING DEPARTMENT and PUBLIC WORKS
DEPARTMENT**

Planning Director Jerrod MacPherson, County Engineer Tim Fife and Assistant Planning Director Greg Wendt met with the Board. Present in audience: Tri-City Herald Reporter Joe Chapman.

Final Approval Short Plat SP 2009-04, Orville Zink

Motion – Mr. Peck: I move final approval for Short Plat 2009-04 as requested by Mr. Orville Zink. Second by Mr. Koch. 3:0 vote in favor. This is Resolution 2009-122.

COMMISSIONERS RECORD 50
FRANKLIN COUNTY
Commissioners' Proceeding for March 30, 2009

Urban Growth Zoning Development Workshop

A workshop session was held. Mr. MacPherson said a meeting is scheduled today regarding joint development standards between the City of Pasco and Franklin County. A letter from Pasco Mayor Joyce Olson was reviewed. There are some conflicting standards between the city and county listed on the letter that was prepared by the City of Pasco. Mr. MacPherson told the Board about some additional conflicts using a Power Point presentation on the screen. He asked Mr. Fife to be present today because some of the conflicts involve roads.

Mr. MacPherson also talked to the Board about the potential for an Annexation Agreement and/or Policies with the City of Pasco. He said we would like to see a discussion started about an overall annexation agreement, not just development standards, and listed some of the items that could be included. He explained the work the county has done over many years to ask the city for an annexation agreement but the city has not been willing to proceed. The county did provide a draft annexation agreement to the city in the past.

Mr. Peck suggested a formal committee could be created with county staff and the City of Pasco could be asked to create a similar committee. The two committees could lay out a time line and a specific goal or two. He said they could get agreement on things that are easy and go from there. Mr. Miller said he thinks that's exactly the way we need to handle that.

Mr. Bowen asked if the original proposed annexation agreement is different from today. He asked Mr. MacPherson to check the original agreement and refresh it as needed, then send it back to the city again. Mr. Bowen told Mr. Peck about the process that has been used in the past.

Mr. Peck said as an initial goal he would suggest we need to at least identify those things on which we can readily agree, those things that we think are workable, and those things that we think are showstoppers, to at least get some fences around these things and make some progress. It gives us the opportunity to demonstrate good faith, it respects the city's request that we get some forward momentum on this. It doesn't mean that we

COMMISSIONERS RECORD 50
FRANKLIN COUNTY
Commissioners' Proceeding for March 30, 2009

obviously have to sit down and agree to whatever they ask for. We've got to be responsible about it. The key in his mind is to get a timeline and set some specific targets.

Mr. Peck asked who will be responsible to get the group formalized.

Mr. MacPherson will take care of it.

Recessed at 9:57 am.

Reconvened at 10:05 am.

PUBLIC WORKS

Engineer Tim Fife met with the Board.

Vouchers

Motion – Mr. Koch: I move for approval of voucher for County Road Fund in the amount of \$55,127.40. Second by Mr. Peck. 3:0 vote in favor. (Exhibit 5)

Resolution: Washington State Military Department, Public Assistance Grant Agreement #D09-516, for supplemental assistance for disaster recovery costs related to the December 12, 2008, to January 5, 2009, severe winter storm

Mr. Fife said to be eligible for funding, we have to designate a representative because of the disaster designation for snow and ice removal. The resolution designates Dennis Huston as the representative and Len Langston as the alternate to pursue the reimbursement.

Motion – Mr. Peck: I move approval of Washington State Military Department Public Assistance Grant Agreement #D09-516. Second by Mr. Koch. 3:0 vote in favor. This is Resolution 2009-123.

Kevin Scott joined the audience.

2009 Ford F350 4x4 pickup

Mr. Fife asked for approval to purchase a pickup from Legacy Ford for \$24,830.58. It is an upgrade. We bought a snowplow that can go on a heavy-duty pickup so we can plow snow around the Courthouse and handle some of the tighter areas in Riverview. We also have a smaller box that we put our ice slicer on which is a naturally

COMMISSIONERS RECORD 50
FRANKLIN COUNTY
Commissioners' Proceeding for March 30, 2009

occurring de-icer that is relatively inexpensive. We need a 4x4, a larger pickup, to accommodate that. The cost from Legacy Ford is lower than the state contract.

Motion – Mr. Koch: I move for approval of the purchase of a Ford F350 4X4 pickup in the amount of \$24,830.58. Second by Mr. Peck.

Mr. Peck asked if this is something you had in your budget? Mr. Fife said we downgraded one of our other pickups, a Colorado, to offset the cost. The purchase was in the budget, just not the upgrade.

Mr. Peck asked if Mr. Fife is confident the pickup will handle this type of work. Mr. Fife said it has extra overload springs and other equipment.

Mr. Peck asked how often do you think you're going to need a plow like this? Every year? Mr. Fife said I hope not. We did need it this year and the year before. Mr. Fife said we have to be prepared as if it's going to be needed.

3:0 vote in favor. (Exhibit 6)

Executive Session at 10:12 am regarding real estate acquisition, right-of-way negotiations for the R170 project under RCW 42.30.110(1)(b), expected to last ten minutes.

Executive Session continued at 10:22 am expected to last five more minutes. Those waiting outside were notified.

Open Session at 10:27 am.

INFORMATION SERVICES

IS Director Kevin Scott met with the Board. Present in audience: Joe Chapman and Troy Woody.

Virtual Private Network service provided by DIS

Mr. Scott asked for approval of an agreement. There is a one-time \$150 setup fee but no other commitment. The company requires the agreement prior to demonstration. The Prosecutor's Office has reviewed the contract. Mr. Peck would like to read the contract prior to approval. Mr. Scott said there is no hurry. After the Board reads the contract, it can be put on the consent agenda.

COMMISSIONERS RECORD 50
FRANKLIN COUNTY
Commissioners' Proceeding for March 30, 2009

TRAC

TRAC Manager Troy Woody met with the Board. Present in audience: Joe Chapman.

Scheduling Policy

Mr. Woody asked the Board members to provide him with any final comments on the Scheduling Policy. The TRAC Advisory Board has had no comments.

Weekend Recap

Custer's Arts and Crafts show was up in attendance. USTRC was down in attendance quite considerably.

Garage Sale/Yard Sale

Mr. Woody gave the Board a draft flyer for garage sales/yard sales that will be held at TRAC on June 27, July 25 and August 15 with KORD and the Tri-City Herald as co-sponsors. TRAC will receive the first \$1000 for hard costs. Everything else gets split in thirds until they cap out at \$5000 each.

Facility Upgrades Plans

Mr. Woody met with a consultant last week who is drafting a scope of work and estimated cost.

COUNTY ADMINISTRATOR

County Administrator Fred Bowen met with the Board.

Inter Fund Loan of \$500,000

Mr. Bowen asked for approval of an inter fund loan for 90 days at a 1% interest rate to help through a low cash flow process.

Motion – Mr. Peck: I move for approval of Inter Fund Loan through the voucher process in the amount of \$500,000 from the Miscellaneous Capital Projects Fund #300-000-001 to Current Expense Budget #001-000-001. Second by Mr. Koch. 3:0 vote in favor. This is Resolution 2009-124.

Commissioners Budget #001-000-680

COMMISSIONERS RECORD 50
FRANKLIN COUNTY
Commissioners' Proceeding for March 30, 2009

Potential cuts to the Commissioners Budget were given to the Board. Mr. Bowen asked the Board members to review the paperwork and provide suggestions to him for any changes. No decision is needed today.

Mr. Bowen wants to schedule a workshop meeting with the Board next week to go over the information received from all departments regarding budget changes.

Budgets

Current budget information was reviewed briefly.

OTHER BUSINESS

Minutes

Motion – Mr. Koch: I move for approval of Commissioner Proceedings for March 23, 2009, and March 25, 2009. Second by Mr. Peck. 3:0 vote in favor.

Vouchers/Warrants

Motion – Mr. Koch: I move for approval of Salary Clearing Payroll warrants 48061 through 48178 for \$204,296.66; warrants 48179 through 48190 for \$254,795.38; and Direct Deposit for \$310,116.45; for a total amount of \$769,208.49. Second by Mr. Peck. 3:0 vote in favor.

The cover sheet also includes the following amounts:

Emergency Management payroll warrants 14734 through 14745 for \$4143.34; warrants 14746 through 14755 for \$5537.20; and Direct Deposit for \$7736.66; for a total amount of \$17,417.20; and

Irrigation payroll warrants 14756 through 14769 for \$8630.64; and warrants 14770 through 14777 for \$4905.64; for a total amount of \$13,536.28. (Exhibit 7)

Adjourned at 10:50 am.

COMMISSIONERS RECORD 50
FRANKLIN COUNTY
Commissioners' Proceeding for March 30, 2009

There being no further business, the Franklin County Board of Commissioners meeting was adjourned until April 1, 2009.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON

Chairman

Chairman Pro Tem

Member

Attest:

Clerk to the Board

Approved and signed April 27, 2009.