

COMMISSIONERS RECORD 49  
FRANKLIN COUNTY  
Commissioners' Proceeding for December 17, 2008

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Bob Koch, Chairman; and Rick Miller, Chair Pro Tem; Fred Bowen, County Administrator; and Mary Withers, Clerk to the Board. Neva J. Corkrum, Member, was absent on personal business.

**OFFICE BUSINESS**

Secretary Patricia Shults met with the Board. Present in audience: Kay Hendrickson.

Consent Agenda

**Motion** - Mr. Miller: I move that we accept the consent agenda for December 17, 2008, as listed:

1. Approval of **Resolution 2008-563** authorizing Information Services to purchase ESRI "ARC Publisher" software from TerraScan in an amount not to exceed \$2,200, utilizing funds from the 2008 Current Expense Information Services Budget #001-000-350, line item 518.80.48.0002 (R&M – Miscellaneous Computer Repairs). (Exhibit 1: Information sheet.)
2. Approval of **Resolution 2008-564** authorizing the Chairman to sign the Amendment of Solicitation / Modification of Contract, Number 0000a, changing the contract number from HWP080052 to L08PX03556 and changing the invoice address for the Bureau of Land Management effective December 1, 2008, thus, amending Franklin County Resolution 2008-406.
3. Approval of **joint Resolution 2008-565** in the matter of reappointing Dixie Bone and Thomas Atwood for a three-year term each to the Benton-Franklin Counties' Substance Abuse Administrative Board to represent Benton and Franklin Counties, with said terms expiring December 31, 2011. (Exhibit 2: Information sheet.)
4. Approval of **joint Resolution 2008-566** in the matter of reappointing Brooke DuBois, James Renner and Carol Latorre for a three-year term each to the Benton-Franklin Mental Health Advisory Board, with said terms expiring December 31, 2011. (Exhibit 3: Information sheet.)
5. Approval of **joint Resolution 2008-567** in the matter of reappointing Beverly Miller, Susy Thomas and Christy Watts for a three-year term each to the Benton-Franklin Developmental Disabilities Advisory Board, with said terms expiring December 31, 2011. (Exhibit 4: Information sheet.)

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6. Approval of **joint Resolution 2008-568** in the matter of the request for signature from the Chairman of the Boards of Benton and Franklin County Commissioners on the Personal Services Contract Amendment between the Juvenile Justice Center and Apollo Sheet Metal, thus amending Benton County Resolution 07-113 and Franklin County Resolution 2007-080, extending the contract through December 31, 2009, and amending the compensation section.
7. Approval of **joint Resolution 2008-569** in the matter of the request for signature from the Chairman of the Boards of Benton and Franklin County Commissioners on the Personal Services Contract Amendment between the Juvenile Justice Center and Tri-Cities Maintenance & Janitorial II, thus amending Benton County Resolution 07-088 and Franklin County Resolution 2007-073, amending the compensation section and extending the contract through December 31, 2009.

Second by Mr. Koch. 2:0 vote in favor.

Vouchers/Warrants

**Motion** – Mr. Miller: I move for approval of payment of vouchers for December 17, 2008: TRAC Operations Fund warrants 10119 through 10169 for \$57,982.81; Current Expense Cumulative Reserve warrants 10170 through 10171 for \$174,577.72; Trial Court Improvement warrant 10172 for \$2,340.36; Clerk LFO Collection Fund warrant 10173 for \$592.42; Courthouse Facilitator warrant 10174 for \$915.00; Law Library warrants 10175 through 10177 for \$8,716.14; Veteran's Assistance warrant 10178 for \$1,442.54; and Current Expense warrants 10179 through 10262 for \$97,878.96; for a total amount of \$344,445.95. Second by Mr. Koch. 2:0 vote in favor. (Exhibit 5)

**WSU EXTENSION**

Extension Director Kay Hendrickson met with the Board.

Gates Foundation Letter of Support from partner agencies

Ms. Hendrickson is preparing a letter of support as required by the Gates Foundation grant. The programmatic review was completed and accepted. The letter of support will say what each agency has done for the year and include an amount or in-kind amount. Franklin County's commitment was about \$90,000. A lot of that amount was in-kind except for the \$30,000 that we committed to the computer lab. Lockheed Martin contributed the computers.

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Food \$ense

Susan Moynihan has been hired as the second Food \$ense educator. She will work about 10 hours a week. The program has skyrocketed in the north part of the county. It teaches kids about good nutrition and nutritional choices and is aligned with state learning requirements so the teachers are excited to have it. It is a hands-on program that the kids like. No outlay of money is required from the county because it is funded with federal money. The two educators will share the office space.

There are now 14 people working in the Extension Office.

Unfilled Positions

Scott Darrington joined the audience.

Ms. Hendrickson said a state hiring freeze is in effect. She has been working with Randy Baldree of WSU and Lori Sherfee who will be replacing her as director to make sure we have a smooth transition. Ms. Hendrickson's last day before retirement will be February 2. She said we have written a job description for the position that will replace Ms. Sherfee in her current role. She told the Board about the process that will be involved.

Agronomy Agent Position

Ms. Hendrickson thanked the Board for their letter to WSU asking that the agronomy position be refilled. Mr. Baldree told her he hopes to hire to fill the position by May, depending on what the state funding level is.

Migrant Council

The Washington State Migrant Council is using the Extension Office classroom two days a week. There is only one night a week that the building is not being used.

Conference

Lori Sherfee, Alisa Schneider and Ms. Hendrickson have been approved to present the Migrant Daycare program at an international educational conference in Hawaii from January 3 through 9 which is paid for with grant funds. She feels it will be a good networking experience. Twenty-seven countries are involved.

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**PLANNING AND BUILDING DEPARTMENT**

Planning Director Jerrod MacPherson, Assistant Planner Greg Wendt and Planner Jeremy Underwood met with the Board.

Public Hearing: Review the Superior Court remand for CUP 2007-15, applicant Tom Kay (Flower Farm). CUP 2007-15 is a conditional use permit to construct and operate a garden nursery establishment in the Residential Suburban 20,000 (RS-20) Zoning District.

Public Hearing convened at 9:30 am. Present: Commissioners Koch and Miller; County Administrator Fred Bowen; Planning Director Jerrod MacPherson; Assistant Planner Greg Wendt; Planner Jeremy Underwood; and Clerk to the Board Mary Withers. Present in audience: Tom Kay, Ms. Frankie Erickson, Alan Scott Darrington and Tri-City Herald Reporter Joe Chapman.

Mr. Wendt reviewed the information on the Action Summary (Exhibit 6).

Mr. MacPherson said the court remanded it back to the county commissioners and gave them two options: taking a look at the existing record and see if there is anything in the existing record to support Findings of Fact #5 and #6 and if there is, issue new findings for those, and if you feel there is not, then you would officially remand it back to the Planning Commission specifically for those two items for further findings and analysis for those two items.

Mr. MacPherson answered Mr. Miller's question about the procedure involved. If it is remanded back to the Planning Commission, they will do further fact finding and analysis on those two items only. There is no public testimony or audience participation. Today's hearing is for the Board's review of either finding evidence in the record to support Findings 5 and 6, to approve or deny that, or to remand it back to the Planning Commission for an Open Record Hearing for those two items.

John Ziobro joined the audience.

**Motion** – Mr. Miller: I'd like to make a motion. After reviewing the remand issued by the Superior Court, the Board of County Commissioners remand the application to the Planning Commission to gather facts and analysis as it relates to the Findings of Fact 5

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and 6 in an open public record hearing. The Planning Commission, at the completion of the hearing then shall forward this recommendation to the Planning *[sic: County]* Commission. I think they should take a look at this and bring it back to us. So we will remand it to the Planning Commission.

Mr. MacPherson said the Planning Commission will then forward their recommendation to the Board of Commissioners.

Mr. Miller said correct, yes, that's the proper way to do this. So that's a motion. Second by Mr. Koch. 2:0 vote in favor. This is Resolution 2008-570.

Public Hearing: Short Plat SP 2008-23, applicant Scott Darrington

Public Hearing convened at 9:37 am. Present: Commissioners Koch and Miller; County Administrator Fred Bowen; Planning Director Jerrod MacPherson; Assistant Planner Greg Wendt; Planner Jeremy Underwood; and Clerk to the Board Mary Withers. Present in audience: Alan Scott Darrington, Bill Middleton and Tri-City Herald Reporter Joe Chapman.

Mr. Wendt said the application was before us a few years ago. For numerous reasons, the short plat was not completed. It has now come back as a new application. He reviewed the information on the Action Summary (Exhibit 7).

Mr. MacPherson showed a copy of the plat submitted by the applicant with a parcel overlay and 2007 aerial photographs on the screen. Lot 1 is being proposed to encompass an existing manufactured home. He reviewed the conditions of approval.

Mr. Koch asked three times if anyone would like to speak against the short plat. There was no response.

Mr. Koch asked three times if anyone would like to speak in favor of the short plat. There was no response.

Mr. Miller asked if Lot 2 and Lot 1 have the same owners. Mr. MacPherson said it is all under one ownership at this point, listed as Pasco Industrial Properties, LLC. There is a private 60-foot road easement called Alderson Road. It also serves some other homes that are existing residences. Mr. Koch asked is it built to county private road standards? Mr. MacPherson said yes.

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**Motion** – Mr. Miller: I move that we grant preliminary approval of Short Plat 2008-233 subject to the seven findings of fact and five conditions of approval. Second by Mr. Koch. 2:0 vote in favor. This is Resolution 2008-571.

**MINUTES**

**Motion** – Mr. Miller: I'd like to make a motion to approve the Commissioners Proceedings for December 15, 2008. Second by Mr. Koch. 2:0 vote in favor.

**Recessed** at 9:46 am.

**Reconvened** at 10:01 am.

**PUBLIC WORKS**

Engineer Tim Fife met with the Board. Present in audience: Joe Chapman.

Lyons Ferry Park

Mr. Koch asked Mr. Fife to find out about if there are any available funds for Lyons Ferry Park. Mr. Koch received a called from Jenny Dickinson of the Port of Columbia asking if the county can pay anything.

Mr. Bowen said at the time money was used from the Capital Projects fund to do work on the boat launch, the Board decided that any revenues in the Park fund would replenish the Capital Projects fund. However, the Board can change that decision.

Mr. Koch said I think the Lyons Ferry Park is a good project if we can make it happen. Mr. Miller agreed.

Invitation to Bid: CRP 593/Road 100/Dent Road Extension Phase 1 – Irrigation Canal Modification

The right of way has been acquired for the irrigation canal modification. We would like to do the work while the canals are empty.

**Motion** – Mr. Miller: I move to approve Invitation to Bid for CRP 593/Road 100/Dent Road Extension Phase 1 – irrigation canal modifications, and I move we approve bid opening for January 14, 2009. Second by Mr. Koch. 2:0 vote in favor. (Exhibit 8)

Pam Brown Larsen joined the audience.

Invitation to Bid: CRP 591/Countywide Safety Improvements Culvert Extensions

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Culvert extensions will be placed in six locations on arterial routes. Most of them are on Glade North Road.

**Motion** – Mr. Miller: I move that we approve the invitation to bid on Wednesday, January 14, 2009, for CRP 591/countywide safety improvements culvert extensions. Second by Mr. Koch. 2:0 vote in favor. (Exhibit 9)

**Economic Stimulus Projects**

Mr. Fife gave the Board a list of economic stimulus projects that was prepared to submit to the state. All the projects on the list are transportation projects. He told the Board the differences between this list and one prepared last week. He asked if the Board wants to include the TRAC parking lot, Phase 2, on the list. Mr. Koch said he doesn't know of any reason not to put it in. Mr. Miller agreed.

**HANFORD COMMUNITIES**

Pam Brown Larsen met with the Board. Present in audience: Joe Chapman.

**Hanford Communities Presentation**

Ms. Larsen gave the Board the annual presentation regarding the work of Hanford Communities.

We have developed two television programs that are shown on local cable stations. The first program was the State of the Site meetings. The second program has just been completed called Hanford Workforce of the Future. The Waste Treatment Plant will start operating in 2019 so we were asked to do a focus on Hanford jobs of the future, aimed at junior high students. The program has been tested with eighth graders with an encouraging response. A modified version will also be used to recruit college students.

A web page has been developed and will be hosted by DOE about math and science for kids and parents.

Ms. Larsen told the Board about the various people, companies and agencies that Hanford Communities meets with each year. She explained some of the technical terms such as electro restivity and Technetium 99. She described the progress on various projects.

Ms. Larsen told the Board about advocacy for issues of local concern.

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We have worked with TRIDEC to preserve communication towers on top of Rattlesnake Mountain. A new facility is expected to be put in place next summer.

It has been a successful year in terms of preserving the B Reactor as a National Historic Designation. She told the Board about the plans for the public to have more access to B Reactor.

Hanford Communities

Ms. Larsen said Dispatch Supervisor Ed Bush has been unable to attend the Hanford Communities Administrative Board meetings so the Commissioners might want to consider a backup appointment. Mr. Koch said we expect to do that.

**SHERIFF**

Sheriff Richard Lathim met with the Board. Present in audience: Joe Chapman.  
E-Citation Equipment Purchase Request

Sheriff Lathim said he asked the Board at 2009 budget preparation time for some capital funds to purchase E-citation equipment. At that time, it was suggested there might be a possibility of buying it from the current year's budget. He does not see the equipment in the 2009 budget. The state has a bid for the equipment that will expire at the end of December. We need 22 units total to equip the deputies and reserve cars. We have received three already and another grant for three more was approved last week. We need 16 more. At the current price, it will cost approximately \$10,400 including tax for the remaining 16 units. The equipment helps the courts with efficiency and gives the ability to do accident reports. The State Patrol and Sheriff's Office write most of the citations with Fish and Wildlife writing some as well.

Mr. Koch asked did you have some 2008 money left? Sheriff Lathim said it looks like there will be sufficient funds. The budget was reviewed.

Mr. Koch said it would be good if we can get it in this year's budget. The Board **gave approval** for the purchase.

**COUNTY ADMINISTRATOR**

County Administrator Fred Bowen and Human Resources Director Rosie H. Rumsey met with the Board. Present in audience: Joe Chapman.

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Installation of Cameras

Mr. Bowen has asked Advanced Protection Systems (APS) to add cameras above the spiral staircases to the contract with a change order. The Board **gave approval**. It will cost about \$2000.

Prosecutor Steve Lowe and a girl joined the audience.

Corrections Union Contract

Ms. Rumsey and Mr. Bowen reviewed some provisions of the contract.

**Motion** – Mr. Miller: I move for approval of 2009-2011 Collective Bargaining Agreement between the Board of Franklin County Commissioners, the Sheriff of Franklin County, Washington, and the Franklin County Correctional Officers' Association. Second by Mr. Koch. 2:0 vote in favor. This is Resolution 2008-572.

Courthouse Union Contract

**Motion** – Mr. Miller: I move we approve Resolution 2008-573, Memorandum of Agreement, Addendum to Resolution 2008-176, for the 2009-2011 Collective Bargaining Agreement between the Board of County Commissioners of Franklin County, Franklin County Assessor, Franklin County Auditor, Franklin County Clerk, Franklin County Treasurer, Franklin County Prosecuting Attorney, Franklin County District Court Judge, WSU/Franklin County Extension, and Local 874-CH, of the American Federation of State, County, and Municipal Employees, and the Washington State Council of County and City Employees, Council 2, in the matter of providing contribution to employee benefits and cost of living adjustment for the year 2009. Second by Mr. Koch. 2:0 vote in favor. This is Resolution 2008-573.

Mr. Lowe and the girl left the meeting.

Salary Administration Procedures

Ms. Rumsey asked for approval of a resolution adopting a change in the Salary Administration Procedures. When the seven-step matrix was implemented, the Salary Administration Procedures should have been changed also. The only change is that the wording will say the basic salary range shall consist of seven steps.

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**Motion** – Mr. Miller: I move that we rescind Resolution 2002-534 and Resolution 2003-394 and approve the Salary Administration Procedure. Second by Mr. Koch. 2:0 vote in favor. This is Resolution 2008-574.

**Non-Bargaining Personnel**

Ms. Rumsey asked for approval of a resolution for non-bargaining personnel, giving a 3% Cost of Living Adjustment (COLA) and increasing medical benefits by \$36 for 2009. Five matrixes are attached.

**Motion** – Mr. Miller: I move for approval of the 2009 Cost of Living Adjustment for elected officials/department heads and non-bargaining personnel and approval for the county to contribute up to a maximum of \$727.00 towards the medical, dental, vision, and life insurance plans. Second by Mr. Koch. 2:0 vote in favor. This is Resolution 2008-575.

**Public Works union contract**

The Public Works union representative asked Mr. Bowen if the county will give retroactive pay back to October if the union accepts the county's contract offer verbally before the end of the year.

Mr. Koch said yes, as long as the county has a yes vote in writing. Ms. Rumsey asked if an email notification is sufficient. Mr. Koch said the email would work but it needs to be something with some substance, not just a verbal notification.

Mr. Bowen told the union representative that the last Board meeting is scheduled for December 29 and he would have to know by that date.

**OTHER BUSINESS**

**Tri-City Visitor and Convention Bureau (TCVCB): Plaque**

Mr. Miller said Benton County was able to put a plaque at the TCVCB. He would like to reconsider having a Franklin County plaque. He believes Benton County did it as part of their membership cost.

Mr. Koch said he would be in favor of having a plaque put in place if we can find the \$5000. Mr. Bowen said there is \$5000 in Contingency.

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Mr. Koch said the Franklin County plaque at Transit also needs to be replaced because it can no longer be read.

**Motion** – Mr. Miller: I move that we go ahead and provide a plaque for the Tri-City Visitors and Convention Center chamber for \$5000, a membership plaque. Second by Mr. Koch. 2:0 vote in favor.

**Adjourned** at 11:11 am.

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There being no further business, the Franklin County Board of Commissioners meeting was adjourned until December 22, 2008.

BOARD OF COUNTY COMMISSIONERS  
FRANKLIN COUNTY, WASHINGTON

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Chairman

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Chairman Pro Tem

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Member

Attest:

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Clerk to the Board

Approved and signed December 22, 2008.