

COMMISSIONERS RECORD 49
FRANKLIN COUNTY
Commissioners' Proceeding for September 15, 2008

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Bob Koch, Chairman; Rick Miller, Chair Pro Tem; and Neva J. Corkrum, Member; Fred Bowen, County Administrator; and Mary Withers, Clerk to the Board.

OFFICE BUSINESS

Secretary Bridgette Scott met with the Board. Present in audience: Tri-City Herald Reporter Joe Chapman.

Consent Agenda

Motion – Mrs. Corkrum: I move for approval of the consent agenda as follows:

1. Approval of **Resolution 2008-363** authorizing Information Services to purchase a Dell OptiPlex 755 computer and associated Windows Business Software for the Clerk's Office as identified on E-Quote, number 1006878267174, in the amount of \$1,069.75, and authorizing the purchase to be paid from the Miscellaneous County Clerk LFO Collections Fund, Number 117-000-001, line item 594.12.64.0001 (Capital Outlay).
2. Approval of **Resolution 2008-364** to amend Franklin County Resolution 2007-416 and approve Extension Number 1 for the Account Service Agreement with American West Bank for Franklin County District Court's Trust Fund, extending the term for six months effective October 1, 2008 through April 1, 2009, and authorizing the Chairman to sign said extension on behalf of the Board.
3. Approval of **Resolution 2008-365** for disposal of a General Electric profile stove, Serial Number MH2408790, as identified on the attached *Franklin County Storage – Salvage* form, in conjunction with RCW 36.32.210 (inventory).
4. Approval of **Resolution 2008-366** for the agreement between Franklin County and James W. Potts for legislative representation effective January 1, 2009 through December 31, 2010.
5. Approval to submit a letter of appreciation to Tye Barnett for his heroic act of selflessness in an emergency situation. (Exhibit 1)
6. Approval of **Out-of-State Travel Request** for Kathleen Simon to attend the National Court Collections conference in Las Vegas, Nevada, September 21-25, 2008, for an estimated cost of \$1,367.75. (Exhibit 2)

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7. Approval of County Road Fund payroll in the amount of \$74,223.62 and Motor Vehicle Fund payroll in the amount of \$11,019.07 for pay period ending September 18, 2008.

Second by Mr. Miller. 3:0 vote in favor.

After reviewing item 6 on the Consent Agenda, Mrs. Corkrum said she thinks the Board needs to talk about travel to national conventions. You wonder how much that conference is going to give us. It seems like a lot of money. Mr. Koch said for the majority of conferences, if you go to them and not just use it as a junket, you're going to get something out of it, whether you're using it as a networking tool or participating otherwise. He said but how are we going to know what it is used for? Mr. Miller said you don't know unless you're with them.

Vouchers/Warrants

Motion – Mr. Miller: I move approval of payroll as follows:

Salary Clearing payroll warrants 46589 through 46681 for \$185,344.53; warrants 46682 through 46704 for \$79,169.19; and Direct Deposit for \$292,087.80; for a total amount of \$566,601.52.

The cover sheet also includes the following amounts:

Emergency Management payroll warrants 4373 through 4379 for \$3534.86; warrants 4455 through 4458 for \$1824.78; and Direct Deposit for \$7766.14; for a total amount of \$13,125.78; and

Irrigation payroll warrants 4439 through 4454 for \$8426.58; and warrants 4459 through 4462 for \$1594.79; for a total amount of \$10,021.37. Second by Mrs. Corkrum. 3:0 vote in favor. (Exhibit 3)

Budgets

There was discussion about the need to control any budget changes made during the middle of the year. Mr. Bowen mentioned this may have been an exceptional year, partly due to the increase in gas prices. It was the first year the budgets were opened during the middle of the year so it has been a learning experience. Mr. Koch said maybe

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the question could be phrased as do you have any budget adjustments, rather than opening the budget.

Vouchers/Warrants

Motion – Mrs. Corkrum: I move for approval of 2008 vouchers for various departments as listed for \$696,007.06: TRAC Operations warrants 4574 through 4641 for \$85,351.23; Treasurer O&M warrant 4642 for \$900.00; County Roads warrant 4643 for \$42,901.69; Motor Vehicle warrant 4644 for \$28,978.76; CE Cumulative Reserve warrants 4645 and 4646 for \$6579.52; Ending Homeless Fund warrant 4647 for \$14,706.76; FC Capital Projects Fund warrants 4648 through 4654 for \$11,463.99; Courthouse Facilitator warrant 4655 for \$440.00; TRAC Promotions warrant 4656 for \$378.44; L&I Reserve Fund warrant 4657 for \$59.50; FC Public Facilities Construction Fund warrants 4658 and 4659 for \$2762.58; Current Expense warrants 4735 through 4805 for \$188,984.76; Veteran's Assistance warrants 4806 through 4808 for \$1399.74; Current Expense warrants 4819 through 4938 for \$6109.26; Treasurer O&M warrant 4939 for \$818.00; and FC Capital Projects Fund warrant 4940 for \$250,000.00. Second by Mr. Miller. 3:0 vote in favor. (Exhibit 4)

PLANNING AND BUILDING DEPARTMENT

Planning Director Jerrod MacPherson and Planner Jeremy Underwood met with the Board. Present in audience: Joe Chapman.

Public Hearing: Short Plat SP 2008-13, to consider an application by Melvin Gallinger for SP 2008-13 to short plat approximately 128.18 acres (gross) into two lots. As proposed, Lot #1 is approximately 3.73 acres in size and Lot #2 is approximately 124.45 acres in size. The property is located in the Agricultural Production 20 (AP-20) Zoning District.

Public Hearing convened at 9:15 am. Present: Commissioners Koch, Corkrum and Miller; County Administrator Fred Bowen; Planning Director Jerrod MacPherson; Planner Jeremy Underwood; and Clerk to the Board Mary Withers. Present in audience: Joe Chapman from Tri-City Herald.

Mr. Underwood reviewed the information on the Action Summary (Exhibit 5).

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Mr. MacPherson showed a copy of the 2007 aerial photograph with parcel overlay on the screen. He said the purpose of the short plat is for financing purposes so it does meet the intent of the county subdivision and zoning standards. He reviewed the conditions of approval. The South Columbia Basin Irrigation District (SCBID) is requesting a 10-foot easement to a pond. The applicant can coordinate with SCBID to coordinate where the 10-foot easement is to be located.

Mr. Koch asked Mr. Chapman if he wished to comment. Mr. Chapman shook his head no. No one else was present to comment.

Motion – Mr. Miller: Mr. Chairman, I move that we grant preliminary approval of Short Plat SP 2008-13 subject to the seven findings of fact and eight conditions of approval. Second by Mrs. Corkrum. 3:0 vote in favor. This is Resolution 2008-367.

DISPATCH

Dispatch Director Ed Bush and Information Services Director Kevin Scott met with the Board. Present in audience: Joe Chapman. County Engineer Tim Fife and Tri-City Herald Reporter Kristin Kraemer joined the audience during the meeting. Washington State Military Department Contract

Mr. Bush said Chief Civil Deputy Prosecutor Ryan Verhulp has not signed the contract but told him because it is on a state form, the commissioners can sign it and if the Commissioners want him to, Mr. Verhulp will also sign it.

Dispatch Overview

Mr. Bush gave the Board a packet of information and reviewed it with them. He said the Dispatch budget can be confusing because of the way the fiscal year budget and Current Expense budgets work. He explained how the state contract works and said it is dependent on the wireline and wireless taxes that the county receives.

Mr. Bush said in March he projected that the county would have to pay the state back \$45,000 or more. Statements are turned in to the Treasurer's office on a monthly basis. The numbers have significantly increased because of the amount of growth we have had in the county. Rather than having to pay more than \$45,000 for the closeout, the county will pay the state about \$23,655. Then the state will send the county almost \$7000

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for coordinator development. The difference for closeout under the fiscal year figures will be about \$17,000.

Mr. Bush reviewed the process that is used to obtain the funding. He is guessing the wireline/wireless funds will be about \$402,000 for the fiscal year. The state contract total is \$315,873.

The line item budget includes some reimbursable items: The state will provide \$17,014 for information technology salary. Mr. Bush reports the Information Services director's salary each month. Some IT training related to 911 is provided for \$2000. We will receive \$96,646 for CAD maintenance. We provided information proving that we paid just under \$1 million for our CAD system. The maintenance contract is about \$55,000.

Mr. Bush explained how some of the funding can be used, reading from the contract. He said some of the money can go to IS for computer work done by Dan McCann and Dan Werr and other employees doing work for Dispatch.

Mr. Bush said the dollars have to be used for the 911 program. He would like to be able to roll the Current Expense funds into next year's budget to work better with the fiscal year contract. Mr. Bush said the state is considering new phone systems which would cost \$450,000 to \$500,000. The county uses Positron. Positron has a new connectivity called Vipers which is kind of like radio over IP protocol. It is being used in Vermont. Washington is looking at several vendors. Mr. Bush would have liked to have done it as a test county but instead they have put it on the west side of the state. They will try it out for the Olympics. Mr. Bush explained how the system would work. The state won't pay for CAD costs but has pretty much paid for all the mapping and many other projects.

Mr. Bush told the Board about the number of meetings he is required to attend regarding statewide services.

He reviewed how portions of some salaries are reimbursed. He explained the signatures of county personnel that are required on the contract. He asked that the Board approve the contract and signature form.

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Budget figures were reviewed. Mrs. Corkrum asked if the 2009 Dispatch budget has basically been finalized and accepted for next year. Mr. Bush said it has passed muster with the county's chief accountant and is balanced with revenues and expenditures. The only thing not finalized is contracts with the city. Mr. Bush explained how the percentages are figured in order to bill the participating agencies. Capital projects have been funded from Budget 139 and carryover funds. The sheriff's radio system has also been upgraded. Those costs have not been passed on to user groups yet but once they are up and running and meet the standards, the call rate may increase. There is no overhead paid by users. The average cost of a call is \$13.70 here while the state average is \$30.

Proposal for Budget 139

Budget 139 has an unencumbered balance of \$338,552 last week. It is called the 911 budget per se.

Mr. Bush reviewed Budget 139 figures. He expects the amount remaining in the budget at the end of 2008 will be around \$250,000. Three Dispatch positions are open. Some projects definitely have to be completed for the radios. It will cost around \$350,000 to complete the Rattlesnake Mountain and Jump Off Joe projects. If we take the 911 fund that is left over at the end of the year and not hire for the three positions, Mr. Bush feels the major projects can be finished.

Mr. Koch asked for a synopsis of the radio upgrades. Mr. Bush said we hired an engineer who is working with Lockheed Martin to do the project on Rattlesnake Mountain for Energy Northwest. The entire project includes public safety, IS CAD equipment, and Public Works. We're assuming the cost of that for all three of those entities. We're also making sure they're going to be housed at Rattlesnake. The current plan is that a structure will be fabricated, then airlifted and set up on the mountain, and the old structures will be torn down. The radio engineer involved has done this type of work in the past. We hope the building will be in place before the snow flies. He believes Benton County is working with public or private landowners for access.

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Mr. Bush said we've been invited to co-locate on the Jump Off Joe site but feel it may not be in our best interest because of the antennae load. We will talk with others about commingling in a building along with one of the county's fire districts. The project will probably involve a new tower, new generator and T1 line. He is guessing the cost will be about \$100,000. Once it is completed with a microwave, our ability to communicate with radio would be similar to talking on a cell phone.

Cost for services

Mr. Bush reviewed some information about the cost of Dispatch services to the City of Pasco prepared by a consultant for the City of Pasco. The cost is based on calls per service for the fiscal year. The end users do not pay for the capital costs. The city is paying for services rendered. They have not paid for capital projects done over 18 months.

Mr. Bush explained how the cost for Dispatch services is determined for different entities. He told the Board about the difference between end-of-year figures for the Current Expense budget compared to the fiscal year budget and his feelings about how the Current Expense year-end figure should not be used to determine the amount paid by entities or any amount refunded to entities. The entities using Dispatch are paying for services rendered. What Mr. Bush would say to entities is the contract is what it is and based on the formula, that's how the number is determined. He mentioned the capital projects that have been done. He said the issue then becomes how do we work this? There has been some confusion regarding the state money coming in, whether it should be deposited directly into Budget 139 or deposited and then vouchered over into the account. He asked do you agree with me? Mrs. Corkrum said she thinks that's the fair way to cost it out. If you're using the system, pay for it.

Mr. Bush said a quote was given of \$1.2 million for Dispatch services. We do some things they are not charged for such as warrant service. It would cost about \$2 million total. Mrs. Corkrum asked if the City of Pasco switched away from using Franklin County Dispatch, would we still handle the 911 calls? Mr. Bush said yes, the calls would have to come in here. We would send ambulance and fire truck because the

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other provider went to state VHF on the radio side. QWest has been a very good telephone provider for us. SEECOM located in Benton County is considering going to another provider than QWest who has not had as good of service as QWest so he is concerned about dropped calls.

The Board asked that the contract be placed on the September 17 consent agenda.

Radio Project

Mr. Bush would like to be able to roll over CE funds at the end of calendar year so he can complete the radio project.

PUBLIC WORKS

Engineer Tim Fife met with the Board. Present in audience: Joe Chapman, Kristin Kraemer, Judy Paxton and Ray Gonzales.

Vouchers

Motion – Mrs. Corkrum: I move approval for County Road Fund for \$38,607.13; and MV & PW Equipment Fund for \$43,258.33. Second by Mr. Miller. 3:0 vote in favor. (Exhibit 6)

Resolution: Contract between Franklin County Public Works and Sierra Electric, Inc., CRP 591 Countywide Safety Improvements – Flashing Light Project

Mr. Fife asked for approval of the contract to install flashing lights at a number of intersections.

Motion – Mr. Miller: I'll move that we accept a resolution for contract between Franklin County Public Works and Sierra Electric, Inc., for CRP 591 Countywide Safety Improvements – Flashing Light Project in the amount of \$276,067.85 and that's the total base bid plus the alternate 1. Second by Mrs. Corkrum. 3:0 vote in favor. This is Resolution 2008-368.

Vehicle Damage

The Public Works' striping trailer was damaged in an accident when it was hit by another vehicle.

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Resolution: Contract between Franklin County Public Works and Granite Northwest, Inc., d/b/a Transtate Asphalt, for TRAC Overflow Parking Facility and Transit Transfer Point

Mr. Fife asked for approval of the contract to do just the base bid. The contractor hopes to get started on the work next Monday.

Motion – Mrs. Corkrum: I move for approval of the contract between Franklin County Public Works and Granite Northwest, Inc., d/b/a Transtate Asphalt, and for the TRAC overflow parking facility and Transit transfer center. Second by Mr. Miller. 3:0 vote in favor. This is Resolution 2008-369.

Notice of Public Hearing: Franchise for Sterling Realty Organization

Motion – Mr. Miller: Mr. Chairman, I move for approval of Notice of Public Hearing on application for franchise to Sterling Realty Organization Company for a copper ground radial distribution system. Second by Mrs. Corkrum. 3:0 vote in favor. (Exhibit 7)

Out-of-State Travel

Motion – Mrs. Corkrum: I would move for approval of sending Lynne DeSantis to a GIS Conference in Boise, Idaho, approximate amount of \$780.06. Second by Mr. Miller. 3:0 vote in favor. (Exhibit 8)

Draft List of Surplus Vehicles

Mr. Fife showed the Board a draft list of surplus vehicles. He said some will not go to auction because other entities or agencies or departments have asked for them. Some of the vehicles have been wrecked.

Mr. Koch asked if WSU Extension has been notified of what is available because they needed a pickup. Mr. Fife will call the Extension Office.

Mrs. Corkrum asked if some of the parts of the wrecked vehicles can be used. Mr. Fife said there isn't a lot left on a lot of them because the parts have been used. Mrs. Corkrum asked so we would expect to get salvage value? Mr. Fife said yes, pretty much.

The engine went out in a pickup the sheriff's office planned to use to haul a boat so they may be keeping a pickup they had planned to surplus.

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Recessed at 10:10 am.

Reconvened at 10:16 am.

OFFICE OF PUBLIC DEFENSE

Indigent Defense Coordinator Ray Gonzales and Secretary Judy Paxton met with the Board. Present in audience: Joe Chapman and Kristin Kraemer.

Office of Public Defense contract

Mr. Gonzales gave an update on contracts with the Office of Public Defense (OPD). He will be asking the state for extraordinary case compensation for at least the Ruiz case. The reimbursement rate is not extremely high with the state OPD. We hope to submit for compensation probably in February. The state OPD will decide whether to pay at the end of case or as the case progresses. Mrs. Corkrum referred to a previous case that extended over parts of three budget years before the county could even apply for reimbursement.

Current cases: Ruiz case and Webster case

Approximately \$35,000 has been spent to date in 2008 for the Ruiz case. They have asked for more money. The original request was for about \$20,000 for expedited DNA testing. However, there is no longer a need to expedite the testing because the case has been moved to June 2009.

Less than \$10,000 has been spent this year on the Webster case. There is \$5000 to \$8000 outstanding for investigative professional services.

Mr. Gonzales said we will be asking for \$15,000 for DNA testing in the Ruiz case and \$5000 for continuing investigation for Mr. Webster.

The investigative costs are now around \$10,000 or a little more. The attorney is using his investigator rather than doing the work himself, which is a considerable savings to the county. Attorney Christopher Swaby was removed from the case and will be sending the county a bill.

COUNTY ADMINISTRATOR

County Administrator Fred Bowen met with the Board.

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Public Hearing: To take testimony for and against increasing the revenue and expenditure bottom lines of the 2008 Current Expense Budget #001-000-001 by \$171,319, from \$23,654,205 to \$23,825,524

Public Hearing convened at 10:34 am. Present: Commissioners Koch, Corkrum and Miller; County Administrator Fred Bowen; and Clerk to the Board Mary Withers. Present in audience: Joe Chapman and Kristin Kraemer.

Mr. Bowen said we opened the budgets to look at them in the middle of the year. The proposed resolution includes some budget transfers and amounts to cover some additional expenditures that were unforeseen, including fuel prices and jail food costs.

The proposed resolution includes:

Supplement the 2008 Current Expense Budget #001-000-001 due to unanticipated 2008 revenues;

Supplemental transfers as listed on the 2008 mid-year budget balancing worksheet;

Creation of line item for Operating Transfers/2007 Cash Carryover in the 2008 Current Expense Non-Departmental Budget #001-000-700;

Creation of line item for Transfer In/2007 Cash Carryover in the Miscellaneous Capital Projects Fund #300-000-001; and

Inter Budget transfer, through the voucher process, of \$338,614 from the Non-Departmental Budget #001-000-700 to the Miscellaneous Capital Projects Fund #300-000-001.

Motion – Mr. Miller: I move passing of Resolution 2008-370. Second by Mrs. Corkrum. 3:0 vote in favor. (Exhibit 9: Resolution 2008-370)
Inter-Fund Loan of \$250,000

Mr. Bowen asked for approval of a \$250,000 loan to Public Works.

Motion – Mr. Miller: I move for approval of Resolution 2008-371. Second by Mrs. Corkrum. 3:0 vote in favor.

Mrs. Corkrum said we might need to look at adjustments to the 2009 County Road budget since the Public Works budget is short of funds.

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Bid Opening

Mr. Bowen will be at a conference on Wednesday but Mr. Johnson will be here for a bid opening for demolition of the Franklin County building that was used as the Health Department and for construction of a new parking lot. The estimate for construction alone is about \$305,000. Mr. Bowen has made an overall budget estimate of \$390,000 to \$400,000 for all of the miscellaneous costs including taxes of about \$25,000, architect's fees, permit, and demolition of the building.

Properties

Mr. Bowen asked the Board to think about building a sheriff's department on property the county already owns rather than purchasing a used building.

Mrs. Corkrum said Auditor Zona Lenhart would like to move the License Department to the Franklin County Annex because a lot of revenue has been lost since the new Security system has been in place, since people do not want to have to come through Security.

MINUTES

Motion – Mrs. Corkrum: I move for approval of Commissioner Proceedings for August 27, September 3 and September 8. Second by Mr. Miller. 3:0 vote in favor.

Adjourned at 10:46 am.

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There being no further business, the Franklin County Board of Commissioners meeting was adjourned until September 17, 2008.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON

Chairman

Chairman Pro Tem

Member

Attest:

Clerk to the Board

Approved and signed September 22, 2008.