

COMMISSIONERS RECORD 49
FRANKLIN COUNTY
Commissioners' Proceeding for July 30, 2008

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Bob Koch, Chairman; Rick Miller, Chair Pro Tem; and Neva J. Corkrum, Member; Fred Bowen, County Administrator; and Mary Withers, Clerk to the Board.

OFFICE BUSINESS

Secretary Patricia Shults met with the Board.

Consent Agenda

Motion - Mrs. Corkrum: I move for approval of the consent agenda as follows:

1. Approval of *Out-of-State Travel Request* for Kay Hendrickson to attend the Galaxy III National Professional Development Conference in Indianapolis, Indiana, September 15-19, 2008, for an estimated cost of \$100. (Exhibit 1)
2. Approval of *Out-of-State Travel Request* for Lauri Sherfey to attend the Galaxy III National Professional Development Conference in Indianapolis, Indiana, September 15-19, 2008, for an estimated cost of \$100. (Exhibit 2)
3. Approval of **joint Resolution 2008-309** in the matter of the request for signature from the Chairman of the Boards of Benton and Franklin County Commissioners on the Memorandum of Agreement between the Benton-Franklin Juvenile Justice Center and Regional Service Corps, AmeriCorps Division, effective September 2, 2008 through June 26, 2009. (Exhibit 3: Information sheet.)
4. Approval of **joint Resolution 2008-310** in the matter of the request for signature from the Chairman of the Boards of Benton and Franklin County Commissioners on the Amendment between the Juvenile Justice Center and Aramark Correctional Services, thus amending Benton County Resolution 06 477 and Franklin County Resolution 2006-428. (Exhibit 4: Information sheet.)

Second by Mr. Miller. 3:0 vote in favor.

Vouchers/Warrants

Motion – Mr. Miller: I move for approval of payment of the following vouchers/warrants:

Salary Clearing payroll warrants 46246 through 46356 for \$190,523.14; warrants 46357 through 46368 for \$233,808.61; and Direct Deposit for \$280,169.39; for a total amount of \$704,501.14. Second by Mrs. Corkrum.

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The cover sheet also includes the following amounts:

Emergency Management payroll warrants 2197 through 2207 for \$3920.72; warrants 2208 through 2217 for \$5333.72; and Direct Deposit for \$7680.28; for a total amount of \$16,934.72; and

Irrigation payroll warrants 2171 through 2185 for \$8225.82; and warrants 2186 through 2193 for \$4819.05; for a total amount of \$13,044.87. (Exhibit 5)

Motion – Mrs. Corkrum: I move for approval of payment of the following vouchers/warrants: Election Equipment Revolving warrants 2194 through 2196 for \$472.80; Current Expense warrants 2218 through 2284 for \$18,914.92; and Clerk LFO warrants 2285 through 2287 for \$109.75; for a total of \$19,497.47. Second by Mr. Miller. 3:0 vote in favor. (Exhibit 6)

EXTENSION OFFICE

Extension Agent Lauri Sherfey met with the Board.

Department Update

Extension Director Kay Hendrickson and Ms. Sherfey will attend a national meeting in Indianapolis called Galaxy that takes place once every four years. It is a joint council of extension professionals that includes ag and home economists. Ms. Sherfey is on the National Board of Trustees. The Pathways Project will receive a national award. One award requirement was to have teamwork involved with at least two associations represented. The Board asked that Ms. Sherfey send the Gates Foundation a copy of the letter she received about the award. A press release will be done when the award is presented.

Ms. Sherfey gave an update on the Pathways Project. The first Gates report is due in October. The program is meeting our expectations. We will be doing the second round of rating homes for improvement probably starting in August. The home rating will be a measurement of change. At tonight's class, we're having a mini-celebration because we have some students who have passed a level.

4-H program: We had 4-H camp with about 175 people attending. Of those, 120 were campers which are third- through six-graders. About 35 people were part of a

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counselor group that had received about 18 hours of training to prepare. We instituted performance appraisals for our counselors thanks to a suggestion from Human Resources Director Rosie Rumsey. The counselors will be able to receive letters of recommendation from the experience.

4-H enrollment: There are 515 youth enrolled in Franklin County and 115 adult volunteer leaders for a total of 630. It represents probably over a third of the total for the two counties. The number is pretty level over the years. We have fewer leaders in Franklin County but the groups have larger numbers of kids. The numbers include some Burbank and Othello groups.

Mrs. Corkrum asked about enrollment for Pathways training. Ms. Sherfey said Columbia Basin College (CBC) requires that students coming in to them are either residents or have a GED. We are trying to figure out what we need to do to get students ready to move into CBC. If they don't have those qualifications, we end up paying for them as international students which costs about \$1000 per quarter.

The classroom space is working. Attendance has been a little erratic during the summer months.

Mrs. Corkrum asked if the construction in the Elections Department is affecting the Extension Office. Ms. Sherfey said there are some inconveniences such as parking and noise but we're managing.

Upcoming Meeting

The regular partnership meeting will be held in August. Kathleen Warren with the WSU Foundation and Linda Cox will be attending. For this meeting, we are inviting a variety of people from the partners who signed the Memorandum of Agreement letters to come together to talk about sustainability. The Gates Report requires that we determine how to formulate strategies for sustainability. We will be trying to determine a vision of where we want to be in future years. Ms. Sherfey said the Board members are welcome to attend. If they are unable to attend, they could send ideas ahead of time.

PUBLIC WORKS

Engineer Tim Fife met with the Board.

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2009-2011 RAP Project list

Mr. Fife gave the Board a list of regional proposed RAP projects covering a five-county region of south central Washington for 2009-2011. The R170 project rated as the number one project in the region. The county has to submit an application in order to be considered for the funding. Mr. Fife said if we submit the R170 project, the limit of funding would be \$3 million, \$1.5 million each for two years. The award will be decided in June 2009 so it would take four years to get the total funding. The county could borrow money and pay it back before the four years. The Board could also consider doing some of the other county projects on the list instead. Mr. Fife will prepare a list of scenarios.

The estimate for the R170 project which was made several years ago was \$5.1 million. Some of the work has already been completed. He thinks the estimate for the remaining work is about \$3.3 million. Mrs. Corkrum asked if we had this funding in place, would we have some leverage for Federal funds? Mr. Fife said he hopes if Federal funds come through that we could then use the RAP funds as a match.

Mr. Koch asked if the R170 project is used, what would that do to us in the next four years? Mr. Fife said it would basically eliminate any other projects. He said there are other projects that need to get done.

Mr. Koch said if the money is used for four years on one road, he is concerned about what kind of shape other roads will be in. Mr. Fife commented briefly on ordinary maintenance. Sometimes BST will be used instead of asphalt because of cost.

Wall Street Journal Highway Funding Article

Mr. Fife gave the Board a copy of an article that states people are not driving as much because of the high cost of gas.

PROSECUTOR

Prosecutor Steve Lowe met with the Board.

Executive Session at 9:45 am based on RCW 42.30.110(1)(i) expected to last 10 minutes.

Open Session at 9:56 am.

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Personnel

Mr. Lowe requested approval for a change in personnel because of a need to have the secretaries be cross-trained due to the large volume of workload. The impact to the budget is about \$7000.

Mr. Bowen said Mr. Lowe is asking the Board to approve eliminating two Level II positions and creating two Level III positions. The impact is about \$9000. Mr. Lowe requested the change in a letter that the board reviewed. Mr. Bowen said he asked Mr. Lowe to talk to the Board. As bad as he hates to adjust the budget, he said Mr. Lowe needs help.

Mr. Lowe said there has been a large increase in walk-in and phone calls in his office. Mr. Lowe wants full flexibility to cross-train support staff in his office.

Rosie H. Rumsey joined the audience.

It was determined that the change would not need to be reviewed by the Salary Advisory Committee.

Motion – Mr. Miller: I move that we allow the Prosecuting Attorney office to hire two more Level III positions in lieu of the current Level II positions. Second by Mrs. Corkrum. 3:0 vote in favor.

Mr. Lowe said he left his request for a new position in the Crime Victims/Witness part of his office out of this presentation. He will put that request in the full budget at a later date. It was effective July 1.

Mr. Bowen told Mr. Lowe the job description does not need to be rewritten for the county's purposes. Ms. Rumsey said Mr. Lowe may need to change the duties as assigned within his internal office.

PLANNING AND BUILDING DEPARTMENT

Planning Director Jerrod MacPherson and Planner Jeremy Underwood met with the Board.

Public Hearing: Short Plat SP 2008-10 for applicant Mark Guilbeau to short plat approximately 114.80 acres (gross) into two lots. Lot #1 is approximately 107.81 acres in

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size and Lot #2 is approximately 6.99 acres in size. The property is located in the Agricultural Production 20 (AP-20) Zoning District.

Public Hearing convened at 10:11 am. Present: Commissioners Koch, Corkrum and Miller; County Administrator Fred Bowen; Planning Director Jerrod MacPherson; Planner Jeremy Underwood; and Clerk to the Board Mary Withers.

Mr. Underwood reviewed the information on the Action Summary (Exhibit 7).

Mr. MacPherson showed on the screen a copy of the plat submitted by the applicant overlaid with parcel information and an aerial photograph. In response to Mrs. Corkrum's question, Mr. MacPherson said Lot #2 will have a 20-foot access easement from the county right-of-way on Greenar Lane to the proposed lot. It may need some improvement.

Mr. MacPherson reviewed the conditions of approval.

Mr. Koch said a fire access road is 20 feet or more in width and serves at least two homes while a lane is narrower, only 12 feet. Mr. MacPherson said Condition #6b will be changed from "Fire Apparatus Road" to "Fire Apparatus Lane."

No one was present in the audience to comment.

Motion – Mr. Miller: Mr. Chairman, I move that we grant preliminary approval of Short Plat 2008-10 subject to the seven findings of fact and six conditions of approval as amended. Second by Mrs. Corkrum. 3:0 vote in favor. This is Resolution 2008-311.

Recessed at 10:23 am.

Reconvened at 10:30 am.

OTHER BUSINESS

County Clerk

Chief Accountant Tom Westerman and County Clerk Mike Killian met with the Board.

Mike Killian asked for Board approval to purchase furniture. He said it would allow us to get the two staff that have been in the vault for years into the main office, as well as two stations that are built in at the front counter with the remodeling work. The total purchase price would be \$39,000 including sales tax. **Clerk's Note: Due to clerk's**

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error, the amount should have been \$49,000. The change in the minutes was approved on August 13, 2008.

Various budgets were reviewed. There was discussion about some of the uses of the LFO fund.

If the Board approves the purchase, Mr. Bowen would prefer to use funds from the Capital Projects budget rather than anywhere else because that is the fund that was designed for these types of purchases. Another concern he has is if we keep tapping into new revenues, they will all be eaten up and then the cash carryover that we rely on every year will be gone.

Mrs. Corkrum said she thinks every single budget is going to have to need supplemental funds for their travel because of the gas price increases. Mr. Killian said his travel budget is okay at this time.

Mr. Koch said the original problem is last fall when we talked about all of this, Mr. Killian said with the remodel he would back off on furniture. Mr. Killian said I don't know if I actually said I'd back off on furniture. Mr. Koch said you said you wouldn't need it. You said if you had a remodel and a FTE staff person, you could do without. Mr. Miller said I heard the reason for the furniture was to make it more compatible with people working there.

Mrs. Corkrum asked what are we going to do with the nice furniture that is up there? Mr. Killian said it's not really usable for my staff now. Keyboard trays have been bolted on. None of them have storage at all. Mr. Koch said he looked at it and new furniture with desks and storage would definitely be an addition to the clerk's office.

Motion – Mr. Miller: I move that we purchase the furniture using the capital budget.

Budget amounts were reviewed.

Mr. Miller said I just think this is something we've been hearing for awhile and it makes sense. It's a crowded, small spot. We'll get more employees up there. I've been up there. It's confusing. If they get it set up like this, it would be much more convenient for the work to be done.

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Mrs. Corkrum asked how much did the remodel cost and where's that coming from? Mr. Bowen said he does not know the amount off the top of his head. Mr. Killian said it's roughly \$20,000. It has included carpet, paint, a new counter top, glass, and cabinet work. Mr. Bowen said we're not reimbursing salaries for county staff who are working on the project.

Second by Mrs. Corkrum. She said I'm going to abstain.

Vote: 2:0 vote in favor. Abstain: Mrs. Corkrum.

Mr. Killian thanked the Board for their approval.

Mrs. Corkrum said at budget time we gave you a new person and said no on remodel and no on furniture. Then we gave you the remodel. I just think this needs to be done on the overall budget.

Mr. Killian said it would cost an additional amount to move out and back in if we waited until the budget time.

Mrs. Corkrum asked what are we going to do with the existing furniture? She said it's pretty nice furniture. Mr. Bowen said we could offer it to other county departments and then surplus what is left.

COUNTY ADMINISTRATOR

County Administrator Fred Bowen met with the Board.

Dog Control

Mr. Bowen was asked to find out what it would cost to put a dog control issue on the ballot. The Elections Supervisor told him it's kind of complicated with the new elections process. In the past, it would have cost \$11,000 to add onto a ballot but she can't come up with the number, saying it's a range from \$11,000 to \$40,000.

Mr. Miller said it would cost a lot of money to join with the city.

Mrs. Corkrum said what we're doing is working. Maybe she would expand it if abandoned dogs were covered, too.

Mr. Bowen said the ballot measure doesn't have to go on a general election but can be on any election. We can continue working on it until we get some more

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clarification and then address it. The City of Pasco is not willing to change from their position of charging a base fee for the county to participate with them.

Railroad Historical Society Museum: Mr. Bowen gave the Board information about the days and hours the museum is open. The Board decided they are ready to move forward to grant \$5000 to the museum in Connell and \$5000 to the Franklin County Historical Museum. They will decide later on the railroad museum. Mrs. Corkrum thinks an amount of \$2500 might be appropriate.

PLANNING DEPARTMENT

Critical Area Ordinance Workshop: To discuss Franklin County Development Regulation (2008 Critical Area Ordinance update as required by RCW 36.70.A)

Planner Jerrod MacPherson, Assistant Director Greg Wendt and Planner Jeremy Underwood met with the Board.

The planners gave a slide presentation about the draft 2008 critical area ordinance. Mr. MacPherson said Dann Borden from Information Services has been great to help develop the maps. He gave background information of what has happened in the past and told the Board about the timeline of the process. The deadline for completion is December 2008. The five designated critical areas are wetlands, aquifer recharge areas, frequently flooded areas, geologically hazardous areas, and fish and wildlife conservation areas. The steps that will occur are a workshop with the Planning Commission set for Tuesday, August 5, a public hearing in September, state review, and finally a public hearing before the Commissioners in November or December.

MINUTES

Motion – Mrs. Corkrum: I move for approval of Commissioners Proceedings for July 17, 2008. Second by Mr. Miller. 3:0 vote in favor.

PLANNING AND BUILDING DEPARTMENT

Final Approval: Short Plat SP 2007-24, Wayne Kane

Motion Mrs. Corkrum: I move for approval of Resolution 2008-312, final approval of Short Plat 2007-24 for Wayne Kane. Second by Mr. Miller. 3:0 vote in favor.

Recessed at 11:51 am.

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Reconvened at 1:30 pm in bi-county meeting with Benton County Board of Commissioners.

Present representing Franklin County: Commissioners Koch, Corkrum and Miller representing Franklin County;

Present representing Benton County: Commissioners Claude Oliver, Max Benitz, Jr., and Leo Bowman.

Present in audience: Fred Bowen, David Sparks, Judith Gidley, Carrie Huie Pascua, Cricket Cordova, Ed Thornbrugh, Gordon Bopp of NAMI, Melody Otness of Benton Franklin Mental Health Advisory Board, Charlie McCary, Ray Morrison of NAMI and Mary Withers, Clerk to the Board. There were three television reporters and one Tri-City Herald reporter present.

HUMAN SERVICES (HS) and BENTON FRANKLIN COMMUNITY ACTION COMMITTEE (CAC)

Discussion and possible decision regarding scope of work for Consolidated Crisis Response Center (CCRC)

Mr. Oliver expressed his desire to have the CAC contract with Anne Strode. Mr. Bowman said he does not think that the CAC can enter into a contract for us in that way. Mr. Oliver thinks it is the fastest way to have the work done.

Mrs. Corkrum said she thought it would be a Board of County Commissioners contract. The scope of work that we asked to be brought forward for the consultant has to be approved today, is that not right? Mr. Bowman and Mr. Benitz nodded.

Mrs. Corkrum would like a report on the scope of work. She thinks it is irrelevant which resolution we use. She thinks it's Benton and Franklin County Commissioners that are going to sign the contracts so it would be our scope of work for the Strode contract.

Recessed at 1:37 pm due to fire alarm.

Reconvened at 1:59 pm.

Mr. Koch asked Ms. Gidley and Ms. Huie Pascua to explained what has occurred to date.

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Ms. Gidley explained the process that was used to develop the seven items listed on the scope of work.

Ms. Huie Pascua said the scope of work in seven major areas does not constitute the details, the deliverables. She said everyone was in agreement on those seven points.

She asked if the commissioners have any questions.

Mr. Bowman asked when will the details be written? Ms. Huie Pascua said it will be written within the contract deliverables. The prosecutor's offices will be involved in drafting the contract language.

Mr. Bowman said his understanding is that a Consolidated Crisis Response Center (CCRC) would include three organizations: detox, substance abuse and crisis response. Ms. Huie Pascua nodded in agreement. Mr. Bowman said at our last meeting they were talking of a large number of other not-for-profit organizations but those would not be in the same office. Is that not true? They could be housed in the same building with the same landlord. Ms. Gidley said you are correct. Ms. Huie Pascua said this is only for the county-funded operations, the three services that you described. Ms. Gidley said the report will not say whether it's feasible for anyone else to be there or not.

Mrs. Corkrum asked would the administrative office also be housed in that building along with crisis response, substance abuse and detox? Ms. Huie Pascua said we would look at that. It would be in the detail of the deliverables. Mrs. Corkrum asked, to see if it would be cheaper? Ms. Huie Pascua said yes. Mrs. Corkrum said to her it would be better to have it all under one roof. That's what I was hoping we could accomplish.

Ms. Huie Pascua said there will be information about the co-location of services, the three that were mentioned, and also looking at whether it is cost effective with and without administration.

In response to Mr. Oliver's questions, Ms. Huie Pascua said we are working with CAC to develop the scope of work and will be working very closely with CAC to develop the deliverables. We'll be determining what information to put into the contract language. It is a collaborative process. (Ms. Gidley nodded her head in agreement.)

Mr. Koch asked if everyone is comfortable with the seven items.

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Motion – Mrs. Corkrum: I move for Franklin County's Board to approve authorization of Benton Franklin Counties Department of Human Services to contract with Research Associate Anne D. Strode to finalize the Consolidated Crisis Response Center feasibility report.

Mrs. Corkrum said she thought she asked a question if you didn't have a problem of subcontracting to expedite the process and you answered yes? Ms. Huie Pascua said we want to support a joint resolution so we can get your approval to commit the funds to do this but what we will do is make sure there are not any delays and should there be any delays because of the prosecutors crafting the language, then we will look at subcontracting.

Mr. Koch said it will come through our Human Services basically through the Community Action Committee.

Second by Mr. Miller. 3:0 vote in favor. This is Franklin County Resolution 2008-313.

The Benton County Board discussed the resolution.

Motion – Mr. Benitz: Mr. Chairman, I move that Benton County Board of Commissioners contract with Research Associate Anne D. Strode to finalize the Consolidated Crisis Response Center feasibility study. Second by Mr. Bowman.

Mr. Bowman said he has just received the resolution and has not had an opportunity to read it. He did read the scope of work. Mr. Oliver asked are you wanting additional time? Mr. Bowman said no. He said Franklin County has already passed it. Commissioner Benitz has made the motion. Mr. Bowman asked are the seven items in the Scope of Work reflected in the resolution? Is the Scope of Work an attachment to the resolution? Mr. Koch nodded and said that's what I had asked for.

Mr. Bowman made a friendly amendment that would include that Scope of Work as part of this resolution. I would second that motion.

Some discussion followed.

3:0 vote in favor. This is Benton County Resolution 08 686.

Adjourned at 2:24 pm.

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There being no further business, the Franklin County Board of Commissioners meeting was adjourned until August 4, 2008.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON

Chairman

Chairman Pro Tem

Member

Attest:

Clerk to the Board

Approved and signed August 6, 2008.