

COMMISSIONERS RECORD 49  
FRANKLIN COUNTY  
Commissioners' Proceeding for July 23, 2008

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Bob Koch, Chairman; Rick Miller, Chair Pro Tem; and Neva J. Corkrum, Member; Fred Bowen, County Administrator; and Mary Withers, Clerk to the Board. Mr. Bowen was absent at the beginning of the meeting on other county business.

**OFFICE BUSINESS**

Secretary Patricia Shults met with the Board.

Consent Agenda

**Motion** - Mrs. Corkrum: I move for approval of the consent agenda of July 23 as listed:

1. Approval of **Resolution 2008-293** for the Public Works Contract with Advanced Protection Services, Inc., for upgrades to the 911 Dispatch Center, including cameras, wall mounts and monitors, in an amount not to exceed \$20,081.34, to be paid from the Miscellaneous Franklin County Enhanced 911 Fund, Number 139-000-001, line item 594.28.64.0005 (Communications & Campus Security Upgrade).
2. Approval of **Resolution 2008-294** for the Public Works Contract with Advanced Protection Services, Inc., for security to the basement of the Public Safety Building, including cameras, door relay and keypad combo, in an amount not to exceed \$12,357.83, to be paid from the Miscellaneous Franklin County Enhanced 911 Fund, Number 139-000-001, line item 594.28.64.0005 (Communications & Campus Security Upgrade).
3. Approval of **Resolution 2008-295** for the Franklin County Correctional Center Agreement with Ryan Medical Services, LLC, for medical services effective July 1, 2008, through December 31, 2009.
4. Approval of ***Out-of-State Travel Request*** for Deputy Prosecutor Brian Hultgrenn to interview witnesses in Phoenix, Arizona, July 22-24, 2008, for an estimated cost of \$99.00 for meals. (Exhibit 1)
5. Approval of **joint Resolution 2008-296** in the matter of appointing Leo Craven to the Benton-Franklin Workforce Development Council to fill Position B-8 representing Private Sector Business, with said term expiring June 30, 2011.
6. Approval of **Resolution 2008-297** for Amendment No. 1 to the Agreement for Operation of Water Follies Event for 2007-2009 between the City of Pasco,

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Tri-City Water Follies Association and Franklin County, thus, amending Franklin County Resolution 2007-333.

Second by Mr. Miller. 3:0 vote in favor.

Vouchers

**Motion** – Mr. Miller: I move approval of vouchers as listed: Current Expense warrants 1638 through 1673 for \$39,994.26; DOC Building Inspection warrants 1674 through 1675 for \$1,182.00; Courthouse Facilitator warrant 1676 for \$1,107.50; Crime Victims/Witness warrants 1677 through 1680 for \$2,930.09; Current Expense Cumulative Reserve Fund warrants 1681 through 1682 for \$95,803.07; Current Expense warrant 1683 for \$4,472.79; Franklin County RV Park warrant 1684 through 1691 for \$6,518.41; and Auditor O&M warrants 1692 through 1693 for \$12,688.32; for a total of \$164,696.44.

Second by Mrs. Corkrum. 3:0 vote in favor. (Exhibit 2)

**Motion** – Mrs. Corkrum: I move approval of vouchers as listed: Veteran's Assistance warrants 1739 through 1741 for \$826.66; Current Expense warrants 1742 through 1894 for \$7,678.33; and Current Expense warrant 1895 for \$343.30; for a total of \$8,848.29.

Second by Mr. Miller. 3:0 vote in favor. (Exhibit 3)

**Motion** – Mr. Miller: I move approval of vouchers as listed: Solid Waste warrants 1974 through 1979 for \$1,097.26; Motor Vehicle warrants 1980 through 1995 for \$65,733.35; and County Roads warrants 1966 through 2035 for \$562,034.19; for a total of \$628,864.80. Second by Mrs. Corkrum. 3:0 vote in favor. (Exhibit 4)

**PLANNING AND DEVELOPMENT DEPARTMENT**

Planning Director Jerrod MacPherson, Assistant Director Greg Wendt and Planner Jeremy Underwood met with the Board.

Public Meeting: Conditional Use Permit CUP 2008-08, an application by Duane Jenks for a Conditional Use Permit. The application is to apply biosolids/septage on 25 acres of a 42-acre farm parcel. The land is located in the Agricultural Production 20 (AP-20) Zoning District.

Public meeting convened at 9:15 am. Present: Commissioners Koch, Corkrum and Miller; Planning Director Jerrod MacPherson; Assistant Director Greg Wendt;

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Planner Jeremy Underwood; and Clerk to the Board Mary Withers. No one was present in the audience.

Mr. Wendt reviewed the information on the Action Summary (Exhibit 5).

The planners told the Board that a Department of Ecology (DOE) representative was at the Planning Commission meeting. The Planning Commission asked the DOE representative questions for about an hour.

Mr. MacPherson showed a map of the general area on the screen. He showed an aerial photo with an overlay showing tracts. He showed a zoomed-in version of the property. The land has a lagoon but DOE is not requiring upgrading to DOE standards. Mr. Wendt said the applicant can treat the material in the lagoon and then apply it. The ability to treat the materials in the truck isn't as great. The material cannot be applied on frozen ground.

Mr. MacPherson said the west half of the property is in orchard. The east half is approximately 25 acres where they are proposing to do the application. Before the county changed the text of the code in 2006, they were operating under DOE's guidelines and were applying here.

Mrs. Corkrum asked what kind of crops are grown on the east? Mr. MacPherson said the crops are typically wheat or triticale. Part of DOE standards is in order to get a permit from the state to do this application, they have to use a cover crop that is used but is not used for human consumption.

Mr. Wendt said the DOE does not require a setback to the orchard but the Planning Commission required a 75-foot setback.

Mr. MacPherson described the topography of the site. We required a setback from property lines as well as from human consumption products.

Mr. Wendt said the Planning Commission also pushed to have groundwater tested annually at one foot to six foot variables. The landowner will have to pay for it. The groundwater will have to meet DOE standards. It is requirement #20. The sampling will show if there are high nitrates or the presence of metals.

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Mrs. Corkrum asked does that trigger a stop? Mr. Wendt said it could change their practices, change rates they are applying, or stop. Mr. MacPherson said the applicant has to meet agronomic rates for application.

Mr. Wendt said the conditions are heavily Department of Ecology-laden. They will have to comply with all of DOE permitting requirements. Requirement #5 requires a No Trespassing sign at the site so people are notified.

Mrs. Corkrum said she has concerns about any state agency because, yes, they have their rules and regulations, but they're not on site to enforce it. Mr. Wendt said that's probably why two people on the Planning Commission voted no. Mrs. Corkrum thinks the oversight would have to be by our department to make sure they are meeting DOE's rules and regulations. Mr. Wendt said he thinks the annual soil sampling requirement made the two people on the Planning Commission who voted no feel better. Mr. MacPherson said DOE does an annual inspection. He said if it is deemed to be a nuisance, we can hold a public hearing.

Mrs. Corkrum said in the past septic dealers were having a hard time getting rid of their sludge because they couldn't put it in the cities' septic systems. They were allowed to put it in the Horse Heaven Hills. That was okay to her because there is nothing but wheat there. She is concerned about this application personally.

Tom Wilson and Mike Mathis, staff members of the Horticultural and Pest Control Board, joined the audience.

Mr. Wendt said the applicant applied earlier at another site but withdrew his application. He said DOE is much more comfortable with this site than the first site. The Planning Department did not receive any letters from neighbors. Dave Drouhard called in the day of the hearing with some concerns but did not choose to comment officially.

Mr. Wendt said we did put a five-year time limit on the CUP.

Mrs. Corkrum asked our Public Health Department doesn't have any jurisdiction? Mr. Wendt said no. He said the Health Department told him they have to comply with DOE's standards.

Mr. Koch said no one was present in the audience to comment.

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Mr. Miller asked about neighboring homes. Mr. MacPherson showed on the screen where two homes are located. Mr. Wendt said there is at least a 15% to 18% slope in the property.

In response to Mr. Koch's question, the planners said the material has to be disked into the soil within six to eight hours.

Mr. Wendt said the applicant has been doing this for several years. When the planners visited the site, it wasn't a big stench.

Mr. Koch said with a five-year limit, he thinks he could support it.

Mr. Miller said he could support it. His concern is if you don't do it here, where are you going to do it? You've got to pick somewhere. That area probably is good because it looks like a light sandy area where it's going to control that plus it's going to seep well enough into the water that it's going to be all cleaned up, strained through when it gets down to any aquifer.

Mr. Koch said I think from there the aquifer is probably like the Eagle Lakes area which is probably 300 foot down.

Mr. MacPherson said one of the requirements is they don't allow this type of thing if the water table is within three feet of the surface. When it's disked in, their hope is that it is very minimal going down; it's all going to be going up with the cover crop.

Mr. Wendt said in the updated critical area ordinance that the Board will review next week, this type of application would require the applicant to do more of an in-depth water analysis in the future.

Mr. Koch said the canal near the property is quite a bit higher than the topography of the land that will be applied. He thinks Eagle Lakes would be the next closest natural water source. It would be 200' to 300' lower than this area.

Mr. Wendt said we had a lot of concerns but we talked to DOE and we feel better after talking to them about it. DOE knows about the ins and outs of this type of process.

Mr. Miller said I can go along with it with the five-year time frame so I'll make the motion.

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**Motion** – Mr. Miller: I move for approval of Conditional Use Permit CUP 2008-08 subject to the six findings of fact and 20 conditions of approval. Second by Mrs. Corkrum. 3:0 vote in favor. This is Resolution 2008-298.

Mrs. Corkrum said she is hesitant to approve. She asked how often the soil samples have to be done. The planners said every year. Mrs. Corkrum thinks there is a lot of land east of Highway 395 that would be more appropriate.

Public Meeting: Conditional Use Permit CUP 2008-09, an application by Everett Haugen for a Conditional Use Permit to have the ability to exceed the 18' average roof height for a proposed accessory building (detached garage/storage building).

Public Meeting convened at 9:35 am. Present: Commissioners Koch, Corkrum and Miller; Planning Director Jerrod MacPherson; Planner Jeremy Underwood; and Clerk to the Board Mary Withers. Present in audience: Horticultural and Pest Control Board staff members Tom Wilson and Mike Mathis.

Mr. Underwood reviewed the information on the Action Summary (Exhibit 6).

Mr. MacPherson showed an aerial photograph of the site on the screen. In May Mr. Haugen requested approval to construct an accessory building larger than was allowed. His sole purpose was for RV storage. There was some miscommunication with the developer of the property, Mr. Bosch, who has some stringent restrictive covenants. They require a minimum 5:12 roof pitch. Mr. Haugen can't meet the height standards with his RV and maintain restrictive covenants. Mr. Haugen requested a deviation from the height which is allowed by code by approximately 2-1/2 to 3 feet. When staff analyzed the proposal, we wanted to make sure the area's residential character is maintained. All of the conditions from the original CUP will be adhered to which include matching the home in color and siding materials. Mr. Haugen just wants to build it a little higher. One of our concerns is that the home is still the primary focus. One of the reasons we supported the application is even with the increased height of the accessory building, the home will be at least equal in height to the accessory building. The garage in back won't be overbearing to the house in front. From road grade, they would be approximately the same height.

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Mr. Underwood reviewed the conditions of approval.

Mr. MacPherson said there was a unanimous vote by the Planning Commission and no correspondence or testimony either in favor or against the proposal.

No one was present in the room except for staff.

**Motion** – Mrs. Corkrum: I move we grant approval to the Conditional Use Permit application CUP 2008-09 subject to the six findings of fact and six conditions of approval. Second by Mr. Miller. 3:0 vote in favor. This is Resolution 2008-299.

**Open Space Plan**

Mr. MacPherson told the Board that Scott Woodward of the Ridges to Rivers Open Space planning committee will be meeting with the Board later this morning. Mr. MacPherson said there has been a movement amongst a private interest group to solicit the input of all the local jurisdictions and the local private groups as well to start a conversation about basically a regional open space plan. Mr. MacPherson has attended one of the meetings.

Mr. MacPherson said he thinks personally in concept it's not a bad idea. There might be a little bit of repetitiveness from the standpoint of the county is required to address open space in our comprehensive plans. He is curious to see how detailed the process is because he has a concern. He thinks open space is great but there has to be a fine line of private development and private lands converting to open space when they develop or a portion thereof. He said the Friends of Badger Mountain group wants to preserve the vistas and views of Badger Mountain in Benton County for open space, recreation, trails and whatnot, but it is privately held and that person wants to develop it. Where is the fine line and common ground of how much you preserve for the public benefit versus taking away someone's private property rights? He said that's my concern.

Mrs. Corkrum asked do we have sites like that in our county? Mr. MacPherson said he thinks Franklin County is different than Benton County because a lot of our vistas, shorelines and views are currently publicly held or not really eligible for development because they are outside the urban growth boundary. So we are a little unique. The group wants to focus on a regional approach. All of the cities and Benton

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County are currently participating. Mr. MacPherson said he has not committed the county to anything but has only been listening. The group is sending a representative to talk to the Board today.

**HORTICULTURAL AND PEST DISEASE CONTROL BOARD**

Coordinator Tom Wilson and Mike Mathis who handles the Cherry Leaf Roll Virus (CLRV) program met with the Board.

Update

Mr. Wilson gave the Board a copy of the tree buyback activity report.

He said Cherry Leaf Roll Virus (CLRV) testing was done with 133 trees testing positive.

He gave the Board copies of a map of the trees in the City of Pasco's right of ways that are landscaping areas. There are 430 trees that could be a problem. There have been 325 traps put in trees. They are being checked every Wednesday. Some insects have been found. Oregon State University is also doing a test plot in which they are doing the same kind of experiments, trying to determine how big the problem is.

There was a computer glitch error that resulted in asparagus growers being assessed. It has been corrected. We will be collecting about \$10,000 less taxes in 2008 as well as refunding about \$20,000. The budget has a carryover amount.

Mr. Mathis gave the Board a sample of a CLRV inspection report. He explained the process that is used. Mr. Wilson said we are finding out more and more information. It is obvious the disease is spread by pollen but may also be spread by root intermingling. A scientist from WSU is working on a study that he expects to give findings on next year. CLRV is a virus that kills 100% of the production of the tree.

County Administrator Fred Bowen joined the meeting.

**PUBLIC WORKS**

Engineer Tim Fife met with the Board.

Open Range Area

If property is in open range, the property owner who wants cattle out has to fence them out rather than the cattle owner having to provide a fence.

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**PUBLIC WORKS**

Engineer Tim Fife and Accountant Dennis Huston met with the Board.

City of Mesa: Reimbursement of Work

Mr. Fife asked the Board to sign the Reimbursement of Work but told the Board that the work may not be done. We bid asphalt prices earlier in the year. We are going to have to use market rates for asphalt for the City of Mesa project. The price is increasing from \$425 or \$430 per ton to probably \$600 per ton. City of Pasco has already withdrawn their request for work.

Mr. Fife answered the Board's questions. We're not bound to do the work even if the agreement is signed. We can only spend up to \$57,000 but we don't have to do all the work with the agreement. It would have to be amended if the amount raises and they still want all the work done.

**Motion** – Mrs. Corkrum: I move for approval of Reimbursement of Work with the City of Mesa and Franklin County for up to \$57,000. Second by Mr. Miller. 3:0 vote in favor. (Exhibit 7)

Columbia River Crossing Study

Mr. Fife attended a meeting regarding a proposed Columbia River bridge crossing study. The group recommended that a regional-type study be done. Half of the funding needs to come from the state. The rest of it would be funneled through the Benton Franklin Council of Governments (BFCoG) under our normal dues including the Port of Pasco.

The cost of the study won't increase. We're hoping to scope it. It may take a couple of years. The scope may go further than it had been planned originally. A panel will decide which consultant to use. Mr. Fife said the City of Pasco representative on the committee suggested doing the full scope rather than only one or two locations.

Mr. Miller said he agrees that the full scope needs to be done in the study.

Mrs. Corkrum said she thinks they should even explore east of the Cable Bridge. Mr. Fife said that will be considered also. Mr. Koch said a crossing there might take care of a lot of truck traffic.

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Mr. Fife said the North Franklin Toll Bridge will also be considered. He said we're going in with a clean slate and asking the consultant to look at the entire area. Some areas with known problems will be listed before proceeding.

He reminded the Board that we're looking at bridges for 50 to 60 years down the road, either one at a time or more. Mr. Fife said even if we said we wanted to build a bridge now, it would take 10 to 15 years to have it put in place.

Resolution: Equipment Rental Rates for the period July 1, 2008, through December 31, 2008

The Board asked can the county do fuel hedging? Mr. Huston does not know.

Mr. Huston said we did an analysis of the cost of the O&M component (which is labor, parts and fuel) of the rate over a five-year period, 2003-2008. There are components for replacement and insurance also. He told the Board about the analysis he did. The only way we can reduce the fuel portion is by using less mileage. Sheriff's deputies are trying to reduce use by idling less and by driving slower.

In June 2003 the monthly cost for fuel supplies was \$17,020. In June 2008 it was \$63,228.

The prices are still fluctuating but it is necessary to set rates now.

**Motion** – Mr. Miller: I move that we approve the Equipment Rental Rates for the period July 1, 2008, through December 31, 2008. Second by Mrs. Corkrum. 3:0 vote in favor. This is Resolution 2008-300.

County Seal

Mr. Koch said Facilities now has a different county seal for vehicles. He asked if the other Board members want to use the new seal county-wide. He would also like to have a seal made as a county seal for the Commissioners meeting room. He does not have prices yet. He showed the Board a sample.

Mr. Fife said the only question he has is how many of the seals the Public Works Department currently uses are already prepared.

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Mr. Bowen has obtained some cost information. It would cost just under \$15 each (\$14.57) for 400 seals. Public Works has about 108 vehicles. The Sheriff's Department will not use the new seals.

Mr. Koch said it's just a thought. It would cost about \$5866 to take care of 200 vehicles. Eventually the new seal would be put on new vehicles during turnover so they would all be alike.

Mr. Koch would like to have a consistent seal and have one made for the meeting room. Mrs. Corkrum agreed.

**Motion** – Mrs. Corkrum: I move we approve the county seal with the courthouse, and it says Franklin County 1883 and our seal, for in front of our desk.

In response to Mr. Miller's question, the answer was new seals will be put in place during transition as new equipment is purchased.

Mr. Miller asked if the seals will last on vehicles. Mr. Fife said they last fine.

Mr. Koch said the sample shows a green line with green lettering. It could be black or whatever color.

**Second by Mr. Miller.**

Mr. Fife and Mr. Bowen both think a black border would be better.

**Vote: 3:0 vote in favor.**

**McCallum and Essenprise Roads**

Mr. Miller and Mr. Koch have had calls about narrow roads in the Kahlotus area. Mr. Fife will check on the roads.

**Recessed** at 10:28 am.

**Reconvened** at 10:35 am.

**PROSECUTOR**

Chief Civil Deputy Prosecutor Ryan Verhulp met with the Board.

**Water Rights**

Mr. Verhulp said the City of Pasco has proposed dividing the water right based on irrigated acreage. However, he has prepared a letter to the City of Pasco requesting that it be divided on raw acreage at this time. It is not unreasonable to divide on raw acreage.

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Ultimately the Department of Ecology (DOE) will determine how the beneficial use of irrigation water on the property has changed over time, what areas have been paved, what areas have been covered by a building, and then will say the water right has been relinquished on those areas. Pasco is trying to speed up the process and say let's divide it ahead of time. That's not an unreasonable approach either.

Mr. Verhulp said our point is for the time being we're not required to divide this based upon irrigated acreage. We can divide it based on raw acreage. Why not take advantage of the benefit we have right now.

DOE will issue three new certificates, one in each property owner's name. The fact that new certificates are issued does not guarantee the extent of the water right. DOE will eventually determine exactly what the extent of the water right is.

Mr. Miller asked if DOE makes a determination when the certificates are rewritten. Mr. Verhulp said when we submit the application to divide the water rights, DOE simply looks at the request and if it looks reasonable they issue three certificates but don't at that time determine the proportion. They do that in the future.

Mr. Miller asked what is the advantage to hold onto the water right? Mr. Bowen said we still have some development to do.

Mr. Koch said we've talked about putting some green areas in the six-acre parking lot. Mrs. Corkrum said we have two pieces that we haven't sold. Mr. Bowen said we don't have water rights on those spots. However, he said we have talked about transferring existing water rights into those two areas.

Mrs. Corkrum said technically the City of Pasco just leases the softball field so aren't we technically the owners of the land? Mr. Bowen said yes.

**Motion** – Mrs. Corkrum: I move we sign the letter to the City of Pasco regarding water rights on the property at TRAC.

Mr. Miller said even though the development is that small of an area, for maybe some landscaping, with the acres we get, there's plenty of water to do that, so if we do lose this, we're still going to be okay if the project isn't done. Mr. Bowen said I wouldn't go so far as to say yes, we could. Their numbers are calculated off of the green areas that

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are in place now. When we start to run irrigation lines there, they could easily dispute that later on because that's irrigation water that they won't have to supply. Mr. Bowen said we also talked about the transfer of irrigation from Section 14 to Section 15. When or if we ever develop that on the other side, we would have the ability to use our water rights and transfer them.

Second by Mr. Miller. 3:0 vote in favor. (Exhibit 8)

Mr. Verhulp said this process has been a roundtable approach.

**RIDGES TO RIVERS OPEN SPACE NETWORK OF THE MID-COLUMBIA  
REGION**

Scott Woodward of Ridges to Rivers Open Space Network of the Mid-Columbia met with the Board. Also present: Planning Director Jerrod MacPherson and Assistant Director Greg Wendt.

Mr. Woodward is president of the Tapteal Greenway Association. He said we were focusing on the Yakima River originally and still are.

Mr. Woodward explained the Network's idea of considering open spaces on a regional scale. We received a grant from the National Park Service (NPS) to do this. We're not asking for money. The grant gives us staff time from NPS. He said Mr. MacPherson has been part of a very valuable group of steering committee members that has put together a plan involving mission, goals and actions.

Mr. Woodward gave a presentation using the screen about the open space network. He said the paper copy the Board reviewed was almost the same. The paper copy is included as Exhibit 9.

Mr. Bowen asked how far along have you gotten with obtaining easements or are there trails there now or is it a future plan? Mr. Woodward said it's a concept plan. The pie in the sky is to be able to connect all of the rattles of the Rattlesnake with the water.

Mrs. Corkrum asked are there any plans for something like this in Franklin County? Mr. Woodward said we want to see what is available and how it can be connected and what are the opportunities, what are the corridors. That's really what this whole project is about: a survey, an evaluation, get a big picture, and then see how the

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dots do connect. He said I'm asking you that question actually because I really don't know.

Mr. Bowen said the only thing that pops into his head is the abandoned railroad. Mr. Woodward said that is the Columbia Plateau Trail. Mr. Koch said Burlington Northern abandoned the railroad area. Mr. MacPherson said the trail is developed all the way up to Snake River Road.

**AUDITOR**

Auditor Zona Lenhart met with the Board.

Sun River Contract

The Sun River contract has two separate estimates. Mrs. Corkrum said to her it was very clear that we wanted a separate meter. Ms. Lenhart said there are two proposals in the contract. It is totaled in the resolution figure.

**Motion** – Mrs. Corkrum: I move for approval of Resolution 2008-301 regarding Sun River Electric to perform electrical work in the Elections Center located at Franklin County Annex at 410 West Clark, Pasco, with said fee not to exceed \$16,082.55.

In response to Mr. Miller's question, Mrs. Corkrum said she got three proposals.

Second by Mr. Miller. 3:0 vote in favor.

Heating and Air

Ms. Lenhart said we got all the heating and air conditioning bids in. The lowest bid was from Bruce. Apollo gave us a new estimate. The bid amounts were: Bruce \$13,927; Campbell \$14,210; and Apollo \$14,361. None of the bids included tax.

Mrs. Corkrum asked did he say it could go on the roof? Ms. Lenhart said yes. The unit weighs 470 pounds. The wall that goes between where the Accounting Department was and the other warehouse, even though that's not a bearing wall, it is enough that it runs up against the ceiling and supports the ceiling. So between the truss that's running this way (indicated), that wall, that's not a problem. That's what the architect came over for yesterday. He will write up something and give it to the HVAC people as notice of where to put it exactly and how to place it.

Ms. Lenhart said the total amount is \$116,877.55 for the following items:

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general contractor, Sun River, and Bruce (assuming the Bruce contract is approved), architect's fee, and building permitting fee. That amount is with Information Services not billing for their charges. It includes tax for some but does not include tax for the Bruce contract.

She will work with Mr. Bowen to prepare exact concrete figures. The HAVA grant was for \$113,000. A contingency line item will be built in that would make the total go up to \$125,000. Ms. Lenhart said she would still have to come to the Board for approval to spend the money. Ms. Lenhart and Mr. Bowen will work together on the final budget information. Mr. Bowen explained to Ms. Lenhart how the budget figures are working.

Ms. Lenhart asked for approval of the contract with Bruce for \$13,927 not including tax. Mr. Bowen figured the tax is \$1155.94. The total is \$15,082.94 including tax. The contract and resolution are not prepared yet. Ms. Lenhart asked if a motion will be made. Mr. Bowen said the motion is on the contract which is not yet ready. The Board had **consensus approval** to move forward. Mr. Koch said he found out a consensus is a motion.

#### **COUNTY ADMINISTRATOR**

County Administrator Fred Bowen and Human Resources Director Rosie H. Rumsey met with the Board.

#### Small Refrigerator for Security Building

The Board gave approval to purchase a small refrigerator to be placed in the Security Building. There are funds available in the Security budget.

#### Seal Logos for County Vehicles

Mr. Bowen asked if the county wants to buy the logos and then bill Public Works for their portion. The cost will be \$6354 including tax. The logos won't be put on Sheriff's vehicles. Mrs. Corkrum thinks Public Works should pay upfront and we pay them back because they have most of the vehicles.

#### Change of Status for Commissary staff

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Ms. Rumsey has received a request to change the salary from \$10 to \$12 an hour for the part-time people who handle Commissary duties. They handle sales to inmates and work a few hours a week. They are not on the salary matrix. Mrs. Corkrum asked what is the justification to go up to \$12? Ms. Rumsey does not know. Mrs. Corkrum asked how many hours a week do they work? Ms. Rumsey said they rotate and work about two hours a week. Mr. Miller said if that's all they work, he can understand the increase. Mr. Koch does not have a problem. Mrs. Corkrum asked do they get their funds out of the Commissary funding and not Current Expense? Ms. Rumsey thinks so but she would have to check for sure.

**Motion** – Mr. Miller: I move that we approve Change of Status for Commissary Clerks from \$10 per hour to \$12 per hour. Second by Mrs. Corkrum. 3:0 vote in favor.

**Grading Cook Position**

Ms. Rumsey has been asked to grade a cook position but it's not a union position or on the scale. It's a part-time position asking to go from \$10 to \$12 per hour. The cook at TRAC is being paid \$10 per hour. Mrs. Corkrum said if the TRAC cook is making \$10 per hour, she would not want to raise the Jail cook position to \$12 per hour. She has checked some other cook positions. Mr. Bowen would not recommend changing the pay rate. There is one full-time cook, one regular cook, and the part-time cook.

**Executive Session** at 11:35 am expected to last 10 minutes for contract negotiations based on RCW 42.30.140(4).

**Open Session** at 11:46 am.

**Work Hours**

Mrs. Corkrum said the State of Utah is switching to a four-day work week.

Ms. Rumsey left the meeting.

**Pasco Chamber of Commerce – Advertise on Map**

The Pasco Chamber of Commerce is developing an area map. Mr. Bowen showed the Board an example. They want to know if Franklin County is interested in purchasing an advertising area of the map. Mr. Bowen said if the county is interested in doing it, maybe a TRAC logo could be put on it. Mrs. Corkrum said TRAC definitely should be

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on the map. The Board reviewed some prices. The Board asked Mr. Bowen to talk with TRAC Manager Troy Woody.

Mrs. Corkrum thinks the Courthouse and/or seal should be included because the Courthouse is a tourist attraction.

The Board would like to buy the standard panel ad for \$445. They asked Mr. Bowen to find out what TRAC and the RV park want to do.

\$10,000 Supplemental Preservation Funds for Museums

Mr. Bowen has been informed there are three museums in the county: Franklin County Historical Museum, Connell Museum, and a railroad museum in Pasco. He asked if the Board wanted to increase the amount offered by a grant from the Supplemental Preservation Fund to \$15,000 or divide the \$10,000 by three instead of two.

Ms. Corkrum said personally she would say \$5000 to each of the two regular museums. To her the railroad museum is focused on just a certain part of the county so maybe a grant of \$2000 or \$2500. Mr. Koch said that's part of our heritage though. He thinks the railroad is what built Franklin County. Mr. Miller agreed.

Mr. Bowen will find out more information about the railroad museum.

LifeQuest

Mr. Bowen said several years ago Gold's Gym which eventually became LifeQuest bought a 10-acre piece of property from the county with conditions that construction had to begin in three years and conclude in five years or the property would revert back to the county. Gold's Gym/LifeQuest built within the five-year period but they only built on 50% of the property. Originally they gave us a plot map that showed other buildings that would cover the remainder but economics have not allowed the additional building to take place. They had anticipated indoor soccer, a rock climbing wall, indoor pool, and a physical therapy center. Those are the activities he remembers.

LifeQuest has asked if what they have done satisfies the county. Mr. Bowen has toured the building. They have not expanded any more than they did when they first bought and built. They still have plans to put a pool in. They have added an addition to put a pool in.

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Mr. Koch said he thinks they've upgraded it to a point where they're going to stay. Mr. Miller agreed. Mrs. Corkrum agreed. Mr. Bowen will work with them to close it out.

TRAC Capital Requests

TRAC has requested funding for some capital requests including food warmers, computers, and replacement of a forklift motor.

The food warmers will be purchased as they cannot be rented and are needed for three large shows scheduled for December.

The computers are needed.

The forklift motor needs to be replaced at a cost of about \$10,000.

The TRAC Manager requested approval to use .09% funds for these purchases but Mr. Bowen told him it is not in the Economic Development Plan so it would be difficult to do that. He doesn't think we should nickel and dime the 9/10% economic development funds. He thinks the fund should be used for hard capital costs that will remain in place 10 to 20 years down the road.

Additional TRAC needs are: concrete floor, air conditioner, bleachers, and concessions area.

Mr. Bowen said the county and city need to start putting money into TRAC equipment that will eventually wear out. He said City of Pasco Manager Gary Crutchfield agreed. Mr. Bowen has asked TRAC to put the items in the TRAC budget and let TRAC try to take as much of the cost as they can. This year we budgeted a higher subsidy than we did before. He is asking for Board approval to put these amounts in TRAC's capital budget, hoping the budget will cover it. If needed, the county and city will have to cover it with a subsidy later.

Mr. Bowen said TRAC has a small forklift and a big forklift. The big forklift is the one needing a replacement motor. They don't use it all the time but when they need it, they need it. A used one can be purchased for \$15,000 but you don't know what you're getting. If we put \$10,000 into replacing this motor, we know what we have. Mr. Koch doesn't know if the rest of the forklift is worth putting \$10,000 into after

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watching it work one day. He thinks we need to look at that pretty closely before putting more money into it.

Mrs. Corkrum asked could we put \$10,000 aside and rent a forklift when we need it? She does not know; she's just asking. Mr. Bowen said you don't always know you need a forklift until you need it. Mr. Koch said he would like to look into the forklift a little more before replacing the motor.

Mrs. Corkrum asked does the Road Department have a forklift? Mr. Bowen said probably.

The Board asked Mr. Bowen to have TRAC try to get by by leasing a forklift as needed until we see if a used one comes up for sale soon.

**Motion** – Mrs. Corkrum: So you need consensus for spending \$12,000 for food warmers and \$2400 for computers. I so move. Second by Mr. Miller. 3:0 vote in favor.

**Recessed** at 12:06 pm.

**Reconvened** at 1:34 pm.

**COUNTY ADMINISTRATOR (continuing)**

Human Services (HS)

Mr. Bowen has met with Community Action Committee (CAC) representatives and HS representatives. He gave the Board an update on the meeting.

**VOUCHERS/WARRANTS**

Payroll Vouchers

**Motion** – Mrs. Corkrum: I move for approval of payment of County Road Fund payroll for \$79,468.82 and Motor Vehicle Fund payroll for \$11,130.14. Second by Mr. Miller. 3:0 vote in favor.

**SUPPLEMENTAL BUDGET REQUESTS**

Chief Accountant Tom Westerman and Accountant Robin Stanco met with the Board. Present in audience: Treasurer Tiffany Coffland and Becky Mulkey and Auditor Zona Lenhart.

Mr. Bowen said he asked the Auditor's Office staff to incorporate the supplemental budget requests totaling \$348,505 that have been received into the budget.

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Mr. Westerman and Ms. Stanco reviewed a mid-year budget balancing worksheet that incorporates revenue and expenditure adjustments.

Ms. Coffland explained the estimates for revenues including for investment interest. Interest rates have dropped considerably so she expects the revenue will be approximately \$190,000 less than the budget shows.

Corrections Budget #200: Facilities had to pay almost \$24,000 more than anticipated because of problems that occurred in Corrections. A recorder cost almost \$3800. A portion of the security system cost \$1200. A sallyport door had to be replaced, costing \$9130. Another sallyport door crash cost \$7020. A grease trap plugged. Totals: \$15,271 and \$9028.

The Courthouse and Public Safety Building are anticipating increased costs of fuel, paper goods and gas costs.

The Board previously approved Summer Help for the Prosecutor.

The state increased Prosecutor Steve Lowe's salary by \$9488 which will be reimbursed by the state.

The fuel surcharge figures for Sheriff and Corrections are numbers received from Public Works this morning.

Corrections has requested an increase of \$80,000 for food. The Board decided to bump the amount down to \$60,000.

Travel: The budget did not originally include County Administrator travel. In the budget cleanup, we were going to transfer out of Commissioner Corkrum's Travel line item and from the Vehicle allowance.

Hanford Communities dues were not budgeted.

Codification: We're going to transfer from Miscellaneous Budget #103 to cover the cost of codification that has been paid from the Current Expense budget.

An increased retirement contribution was large and will be twice as much next month.

The increase for Board of Health was roughly \$41,000.

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Mrs. Corkrum said the Human Services request for additional positions will be paid totally from the Human Services budget, not from the county's budget.

Mr. Westerman said I took \$75,000 of our salary contingency to cover the \$83,000 for the retirement increase. He reviewed other amounts. Currently we have \$46,000 as our Miscellaneous Contingency, with an actual amount of \$51,000 due to other factors. We still have \$500,000 reserve contingency. That is outside the \$500,000 that may be transferred to Capital projects.

Mr. Bowen said we need to put the amount received from Homeland Security for GPS units back into Contingency. It is about \$47,000 to \$49,000. The Board agreed.

Corrections: Mr. Bowen asked Mr. Westerman to make a change, increasing the Jail revenue and Facilities revenue and increasing Facilities expenditures. The amounts are \$15,271.20 and \$9028.00.

Clerk's Office: County Clerk Mike Killian asked for new office furniture. The Clerk had unexpected revenue in Budget #117 and Mr. Killian thinks there is \$26,000 to go towards office furniture. Mrs. Corkrum asked what's wrong with the office furniture they have? Mr. Bowen said the Board would have to ask the Clerk. She said just because they have extra funds doesn't mean they have to spend it. Mr. Bowen said the clerk requested three new employees and all new office furniture at budget time. The remodeling in his office needed to take place. He thinks the furniture will cost about \$45,500 for 13 work stations.

Mr. Koch said the clerk wanted three positions, office equipment and a remodel. We first said no to that. We finally came back with one FTE and the remodel. The clerk said he could live with that.

Mr. Westerman explained what has been happening in the Clerk's LFO Fund Budget. Mrs. Corkrum said it collects funds from fines. Supposedly the position was going to pay for itself with collection of the funds. Mr. Westerman said we double-budgeted the revenue of \$41,000. There is \$20,000 cash left over from last year. The \$41,000 is a budget number only. Mrs. Corkrum said first of all, he needs to justify why

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the furniture is no good. Mr. Bowen said he wants it all replaced, not just new stations for the new employees. Mr. Bowen suggested the Board members look at the furniture.

Mr. Koch said two things need to be determined: the source of revenue and the need for the new furniture.

Clean-up in Current Expense

TerraScan has not been charging us sales tax for the last three years. It has been straightened out. A bill for \$18,000 was received today. The purchases were over \$200,000. It was added to the 710 budget.

Funds for the Elections Center Remodel were discussed. The current estimate is a shortage of \$11,798 from HAVA grant money and Election budget #104. Mrs. Corkrum asked can we use some of that Election money? Mr. Westerman said it is used in Current Expense Elections. It is not necessarily related to it. Current Expense may have to pay about \$11,000 to \$12,000 to pay for the Elections Center remodel project.

Mr. Bowen said we were going to transfer \$500,000 out of Current Expense but he did not do it because of seeing the requests coming in. He verbally reviewed different project amounts. He would like to get the Current Expense budget straightened out and once we get this accomplished today, then he can get to the Capital Projects items next week.

Capital Contingency budget was discussed.

Mr. Bowen said the remainder of the items are mostly required, not a request.

The overall budget was discussed. Mr. Bowen said we still have money in reserve. We still have money to consider some capital expenses.

Mrs. Corkrum said if we get to a point where necessary, we can put a freeze on non-essential spending.

Mr. Bowen said we're in the hole to the original budget but we're above in revenue. We didn't anticipate \$4 a gallon gas. \$60,000 went to food. \$80,000 went to gas.

Mrs. Corkrum said we better leave the \$30,000 double-budgeted TRAC subsidy where it is.

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A resolution will be prepared to make the changes.

Mr. Bowen asked Mr. Miller are you fine with these changes? Mr. Miller said yes.

Miscellaneous

Museum: Mr. Bowen asked for clarification. Mrs. Corkrum thinks the two established museums already anticipate receiving \$5000. The Board gave preliminary direction to Mr. Bowen to increase the proposed grant amount to \$15,000. Mr. Miller would like to look at the railroad museum.

L&I Refund: Mrs. Corkrum said it has been advertised and we are going to create a budget for the L&I money that was received. There was \$30 left in the fund at the beginning of 2008. The county received \$8900 as a retroactive payment and then we got another reimbursement from the State Department of L&I. None of the reimbursement was for Public Works.

Ms. Stanco asked why doesn't that go into Current Expense? Mrs. Corkrum said we use that for the third party assessment and some travel costs to attend meetings. It used to be used for ergonomics items such as a new keyboard or mouse or earpiece if an employee answered the phone a lot. We've bought a lot of chairs with it. We bought masks for Jail staff in case there is a fire.

Human Services (HS)

The Board discussed the request that Mr. Bowen received to hold a bi-county meeting to consider hiring a consultant. However, HS Director Carrie Huie Pascua is not available this week.

The original talk about consolidating was to consolidate our Human Services offices. Now it has increased to our office, state offices, and private offices. Mrs. Corkrum said the scope of work we're talking about with Ann Strode should just be for Human Services. It is a possibility that like type of state offices might want to be co-located there. Mr. Koch said that's up to them, not up to us. Mrs. Corkrum gave the example of having one big conference room that everyone could use instead of each office having a conference room.

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Mr. Koch said I am in agreement with our function only. He doesn't want to build it for DSHS or anyone else. If they want to co-locate, that's up to them, but that's not part of our function.

Mrs. Corkrum thinks Mr. Cadwell may be interested in doing the whole thing. She agrees with Mr. Koch about the scope of work.

Mr. Bowen asked do you want to have a bi-county meeting without Ms. Huie Pascua present? Mrs. Corkrum said not necessarily. Mr. Koch said he doesn't want to lose the project. Mr. Koch asked did Ms. Huie Pascua give you any input? Mr. Bowen said he asked her why would we be interested in outside agencies? Ms. Huie Pascua told him we wouldn't.

The Board members agreed the report needs to be just on our Human Services facilities.

The next question is if Mr. Cadwell builds this building, can we afford it? Mr. Koch said that's exactly what he thought the report was: to find out if we could move to one location affordably, bring Crisis Response, Detox and other offices under one roof, save money, have one receptionist, one board room, instead of having buildings all over the Tri-Cities.

Mrs. Corkrum said we have to serve clients and serve the jail. If this facility is built and run correctly, it should reduce some of the mental health people in the jails. It will save an individual going to jail that shouldn't be going to jail. Mr. Koch said bringing all the offices under one roof is supposed to help divert people from going to jail. Mrs. Corkrum gave an example of a situation that might occur.

**Adjourned** at 3:28 pm.

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There being no further business, the Franklin County Board of Commissioners meeting was adjourned until July 28, 2008.

BOARD OF COUNTY COMMISSIONERS  
FRANKLIN COUNTY, WASHINGTON

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Chairman

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Chairman Pro Tem

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Member

Attest:

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Clerk to the Board

Approved and signed August 6, 2008.