

COMMISSIONERS RECORD 48
FRANKLIN COUNTY
Commissioners' Proceeding for December 12, 2007

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Bob Koch, Chairman; Neva J. Corkrum, Chair Pro Tem; and Rick Miller, Member; and Mary Withers, Clerk to the Board. Fred Bowen, County Administrator, was absent on vacation.

Mrs. Corkrum was absent on personal business at the beginning of the meeting.

OFFICE BUSINESS

Secretary Patricia Shults met with the Board.

Consent Agenda

Motion - Mr. Miller: Mr. Chairman, I move that we accept the consent agenda for December 12, 2007, as listed:

1. Approval of **Resolution 2007-640** rescinding Resolution 2007-323.
2. Approval of **Resolution 2007-641** for an amendment providing substance abuse services between the Division of Alcohol and Substance Abuse and Benton and Franklin Counties' Department of Human Services, #0563-73229-05, effective June 29, 2007, through June 30, 2007, decreasing the maximum consideration by \$8,833 for the Innovative Criminal Justice Treatment Account, and authorizing the Chairman to sign said amendment on behalf of the Board. (Exhibit 1: Information sheet.)
3. Approval of **Resolution 2007-642** authorizing Information Services to purchase an InFocus projector and associated equipment as identified on the informational sheets, to be used in the Franklin County Courthouse, Conference Room 5, and to be paid from the Capital Outlay Budget, Number 001-000-710, line item 594.19.64.3501 (Computer Hardware).
4. Approval of **joint Resolution 2007-643** in the matter of the request for signature from the Chairmen of the Boards of Benton and Franklin County Commissioners for an amendment between the Benton and Franklin Counties' Department of Human Services and Greater Columbia Behavioral Health, Interlocal Agreement Number BEN/FR-MHBG-06/07-02, for the reduction of federal Mental Health Block Grant funding. (Exhibit 2: Information sheet.)

Second by Mr. Koch. 2:0 vote in favor.

Vouchers/Warrants

COMMISSIONERS RECORD 48
FRANKLIN COUNTY
Commissioners' Proceeding for December 12, 2007

Motion – Mr. Miller: Mr. Chairman, I move for approval of vouchers/warrants as listed, which have been audited and certified by the Auditor's Office: Current Expense warrants 60497 through 60552 for \$217,597.25; Pest Control warrant 620 for \$748.02; Courthouse Facilitator warrant 94 for \$727.50; FC Public Facilities Construction Fund warrants 826 and 827 for \$6641.43; Courthouse Renovation warrants 547 and 548 for \$10,276.94; Ending Homelessness Fund warrant 11 for \$15,342.84; Affordable Housing Fund warrant 3 for \$91,750.00; Landfill Closure Trust warrant 11 for \$1784.01; FC Capital projects warrants 341 through 344 for \$161,956.00; Grand Old 4th warrants 167 through 169 for \$11,584.68; TRAC warrants 894 through 957 for \$60,236.16; Current Expense warrants 60553 through 60565 for \$7853.18; and Current Expense warrants 60566 through 60576 for \$16,422.98; for a total amount of \$602,920.99. Second by Mr. Koch. 2:0 vote in favor. (Exhibit 3)

Motion – Mr. Miller: Mr. Chairman, I move that we accept the vouchers as certified by the Auditor for reimbursement of claims for Salary Clearing payroll as listed. The cover sheet also includes Emergency Management and Irrigation payrolls:

Salary Clearing Payroll warrants 44546 through 44646 for \$163,041.90; warrants 44647 through 44652 for \$63,676.57; and Direct Deposit for \$264,459.18; for a total amount of \$491,177.65;

Emergency Management Payroll warrants 9160 through 9166 for \$3112.63; warrants 9167 through 9170 for \$1497.39; and Direct Deposit for \$7631.87; for a total amount of \$12,241.89; and

Irrigation Payroll warrants 13121 through 13136 for \$7076.34; and warrants 13137 through 13140 for \$1116.09; for a total amount of \$8192.43. (Exhibit 4)

Second by Mr. Koch. 2:0 vote in favor.

Mrs. Corkrum joined the meeting.

PLANNING AND BUILDING DEPARTMENT

Planning Director Jerrod MacPherson met with the Board.

Public Hearing: To take testimony for and against Franklin County's proposed ordinance establishing a Fee Schedule for the Franklin County Planning and Building Department.

COMMISSIONERS RECORD 48
FRANKLIN COUNTY
Commissioners' Proceeding for December 12, 2007

The proposed "Fee Schedule" is for **specific** permits, applications, and related services of the Franklin County Planning and Building Department.

Public Hearing convened at 9:19 am. Present: Commissioners Koch, Corkrum and Miller; Planning Director Jerrod MacPherson; and Clerk to the Board Mary Withers. No one was present in the audience.

Mr. MacPherson said he has worked closely with the Prosecutor's Office to develop the appropriate language for the ordinance.

Mrs. Corkrum said she thinks it is good that the cost of a conditional use permit is increasing so the Planning Department staff can explain to applicants ahead of time whether they think the permit will be approved and also that the permit fee is nonrefundable.

The changes will take effect January 1, 2008.

Mr. MacPherson said the only change since the Power Point presentation he made to the Board several months ago is regarding the fees for appeals. We had originally proposed a flat fee for the appeals. He told the Board about the considerations that were taken into account. He is asking for approval to set appeal fees to include a basic appeals fee of \$200 which will help to cover the cost of advertising and materials and an additional amount as a deposit for preparation of appeal transcripts.

There was no one present in the audience to comment.

Motion – Mrs. Corkrum: I move for passage of Ordinance Number 11-2007 amending fees charged by the Franklin County Planning and Building Department through the Fee Schedule effective January 1, 2008. (Exhibit 5)

Building Department Update

Mr. MacPherson gave the Board the November Building Department report. The amount of revenue as of the end of November has been 189% of what was budgeted for 2007.

PROSECUTOR

Chief Civil Deputy Prosecutor Ryan Verhulp met with the Board.

Resolution 2007-631

COMMISSIONERS RECORD 48
FRANKLIN COUNTY
Commissioners' Proceeding for December 12, 2007

Mr. Verhulp asked for approval of rescinding Resolution 2007-631 because he has received information that the Tax ID number was incorrect and approving a new resolution with the correct information.

Motion – Mr. Miller: Mr. Chairman, I move we rescind Resolution Number 2007-631 and approve claim for damages payable to the State of Washington Department of Labor and Industries for \$10,000. Second by Mrs. Corkrum. 3:0 vote in favor. This is Resolution 2007-644.

Mr. Verhulp said no warrant needs to be cancelled because the Auditor's Office was notified prior to a warrant being prepared.

Landfill Group

Mr. Verhulp asked for approval of payment of Franklin County's portion amounting to \$1600.03 of an invoice from Aspect Consulting to the Landfill Group from the Franklin County Landfill Trust Closure Fund.

Motion – Mrs. Corkrum: I move we pay Franklin County's portion of an invoice to the Landfill Group to Aspect Consulting, LLC, for professional consulting services in the amount of \$1600.03. Second by Mr. Miller. 3:0 vote in favor. This is Resolution 2007-645.

Fire District #5

Mr. Verhulp said voters approved formation of Fire District #5 during the election and also election of its commissioners. The RCW requires the Board to act upon that vote and declare the election results. The resolution essentially declares that 74.855% of the total votes cast were in favor of formation of the district and also declares all the votes that were received for four particular proposed commissioners and it further declares that the three persons who received the most votes are subsequently declared as commissioners for the Fire Protection District, namely Jim Jacobs, Roger L. Richardson and Jim Brooks.

Motion – Mr. Chairman, I move that we accept the formation of Franklin County Fire Protection District #5 and election of Fire District Commissioners. Second by Mrs. Corkrum. 3:0 vote in favor. This is Resolution 2007-646.

COMMISSIONERS RECORD 48
FRANKLIN COUNTY
Commissioners' Proceeding for December 12, 2007

Executive Session at 9:59 am regarding potential litigation based on RCW 42.30.110(1)(i) expected to last less than 10 minutes.

Open Session at 10:05 am.

Mr. Miller left the meeting due to illness.

Recessed at 10:07 am.

Reconvened at 10:10 am.

COUNTY ADMINISTRATOR

County Administrator's Secretary Bridgette Scott met with the Board. Present in audience: Troy Woody.

Change Order #3

Motion – Mrs. Corkrum: I move for approval of Change Order #3 to the Agreement between the owner (Board of County Commissioners, Franklin County, Washington) and the contractor (Zeigler Construction) for the Franklin County Security Project in the amount of \$13,392.04 including sales tax, bringing the contract sum to \$1,444,387.05.

Second by Mr. Koch. 2:0 vote in favor. This is Resolution 2007-647.

Bi-County Resolution for Human Services, JJC and Superior Court employees for 2008 medical contributions

Motion – Mrs. Corkrum: I move approval of the joint resolution, Franklin County Number 2007-648, in the matter of providing a non-bargaining general structure, wage and contribution to employee medical benefits for the year 2008 for non-bargaining employees in Human Services, Juvenile Justice and Superior Court engaged in joint county operations. Second by Mr. Koch. 2:0 vote in favor.

PUBLIC WORKS

Engineer Tim Fife met with the Board. Present in audience: Troy Woody and Ryan Verhulp.

Resolution: Appointing Brad Smalldridge to Solid Waste Advisory Committee (SWAC)

Motion – Mrs. Corkrum: I move we approve appointing Mr. Brad Smalldridge to the Franklin County Solid Waste Advisory Committee with his term expiring May 31, 2010. Second by Mr. Koch. 2:0 vote in favor. This is Resolution 2007-649.

COMMISSIONERS RECORD 48
FRANKLIN COUNTY
Commissioners' Proceeding for December 12, 2007

Columbia River Crossing Study

Mr. Fife has received notice that the City of Richland is willing to put in \$125,000 if the study area is expanded to include a North Richland Toll Bridge and Dodd Road.

Mr. Fife said the past history of the proposal included a railroad crossing as well. If any kind of bridge came across from north Richland, it would have a great impact on the Franklin County roads. Mr. Fife is not against expanding the study area but he didn't want that to be the official Franklin County position without having talked to the Board.

Mrs. Corkrum said she thinks the area will start to develop once Road 100 is punched through. Mr. Koch and Mr. Fife agreed.

Policy on Third Party Damage to County Vehicles in Equipment Rental designation

Chief Civil Deputy Prosecutor Ryan Verhulp joined the meeting with Mr. Fife. Present in audience: Troy Woody, Kay Hendrickson, Chris Giles, Scott Hagensicker and Dale Hollandsworth.

Mr. Fife told the Board about problems that have occurred when county vehicles are damaged that are not assigned to the Public Works Department. Mr. Fife and Mr. Verhulp have talked about whether a policy needs to be prepared to address the issue.

Mr. Verhulp said one complication is staff time to do this work. He expects that Prosecutor Steve Lowe would have some comments about whether he or his staff should spend time to pursue a \$2000 claim. Mr. Verhulp said regardless of whether it is a minor claim or major claim, the process would usually involve preparation of letters and assembling invoices, etc. Regardless of how clear-cut a situation is, it is hardly ever an easy process to settle claims and takes up a lot of time.

Mr. Verhulp will talk to Mr. Lowe for his input. County Administrator Fred Bowen will also need to be involved in the discussion.

Mrs. Corkrum asked if there is a way those kinds of costs could be built into the rate. Mr. Fife said we could. He said then the Sheriff's Office could be billed for damage recovery costs. However, Mr. Fife said he thinks he would rather go on a case-by-case basis.

TRAC

COMMISSIONERS RECORD 48
FRANKLIN COUNTY
Commissioners' Proceeding for December 12, 2007

TRAC Manager Troy Wood met with the Board.

Bid Opening (continued from December 5, 2007): Proposals for a new environmental control system for the TRAC Facility, to control lighting, heating and cooling.

Bid Opening convened at 10:37 am. Present: Commissioners Koch and Corkrum; TRAC Manager Troy Woody; Facilities Director Chris Giles; and Clerk to the Board Mary Withers. Present in audience: Bridgette Scott, Charles Hoag of Hayden Millwork, Scott Hagensicker and Dale Hollandsworth of Apollo, and David Shuler of Seattle Stair and Design.

Two bids were received:

Control Solutions of Spokane Valley	\$25,059 including tax
Apollo of Kennewick	\$54,116.43 including tax

The bid from Apollo includes an additional add-on for remote internet-based access for an addition of \$10,277.67.

Mr. Woody will check the bid from Control Solutions to see if there is an additional add-on in it as well.

The bid is scheduled to be awarded on December 17.

VOUCHERS/WARRANTS

Motion – Mrs. Corkrum: I move for approval of payment of County Road Fund payroll for \$63,783.20 Second by Mr. Koch. 2:0 vote in favor.

Motion – Mrs. Corkrum: I move for approval of payment of Motor Vehicle Fund payroll for \$10,756.68. Second by Mr. Koch. 2:0 vote in favor.

Recessed at 10:43 am.

Reconvened at 10:45 am.

COUNTY ADMINISTRATOR

Facilities Director Christopher Giles and CKJT Architect Terrance Casey met with the Board.

Bid Opening: Proposals to furnish all labor and materials to complete the Supplemental Handrail at Historic Stairway project.

COMMISSIONERS RECORD 48
FRANKLIN COUNTY
Commissioners' Proceeding for December 12, 2007

Bid Opening convened at 10:45 am. Present: Commissioners Koch and Corkrum; Facilities Director Chris Giles; CKJT Architect Terrance Casey; and Clerk to the Board Mary Withers. Present in audience: Bridgette Scott, David Shuler of Seattle Stair and Design and Charles Hoag of Hayden Millwork.

Two bids were received:

Hayden Millwork, Inc., in Hayden, Idaho

\$52,900 including Washington state sales tax.

They acknowledged receipt of Addendums 1, 2 and 3.

There is no bid bond included.

Seattle Stair and Design, in Seattle, Washington

\$120,719 including Washington state sales tax

A cashier's check is included for a bid bond.

They acknowledged receipt of Addendums 1, 2 and 3.

They also sent a proposal for an 80-day contract and a 45-day contract.

Mr. Casey said since we don't have a bid bond on the Hayden Millwork, we're going to have to have a discussion about it.

Adjourned at 10:52 am.

COMMISSIONERS RECORD 48
FRANKLIN COUNTY
Commissioners' Proceeding for December 12, 2007

There being no further business, the Franklin County Board of Commissioners meeting was adjourned until December 17, 2007.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON

Chairman

Chairman Pro Tem

Member

Attest:

Clerk to the Board

Approved and signed December 31, 2007.