

COMMISSIONERS RECORD 48  
FRANKLIN COUNTY  
Commissioners' Proceeding for November 28, 2007

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Bob Koch, Chairman; Neva J. Corkrum, Chair Pro Tem; and Rick Miller, Member; and Mary Withers, Clerk to the Board. Fred Bowen, County Administrator, was absent on county business to attend the IAFE conference in Las Vegas, Nevada.

**OFFICE BUSINESS**

Secretary Patricia Shults met with the Board.

Consent Agenda

**Motion** - Mr. Miller: Mr. Chairman, I move we accept the consent agenda for November 28 as listed:

1. Approval of **joint Resolution 2007-614** in the matter of the request for signature from the Boards of Benton and Franklin County Commissioners appointing Susan Paysse to the Mid-Columbia Library Board of Trustees as a Franklin County representative, with said term commencing January 1, 2008, and expiring December 31, 2014. (Exhibit 1: Letter requesting appointment.)
2. Approval of **Resolution 2007-615** authorizing ImageWorks to upgrade the Clerk's Office website at a cost of \$4,880 plus tax, to be paid from the Information Services Budget, Number 001-000-350, line item 518.80.48.0006 (R&M Website Development) and authorizing the Chairman to sign for client approval on behalf of the Board. (Exhibit 2: Information sheet.)
3. Approval of **Resolution 2007-616** for the Interlocal Agreement for Radio Engineering Consulting Services between Franklin County and KITTCOM.
4. Approval of **Resolution 2007-617** authorizing a petty cash fund in the Franklin County Clerk's Office in the amount of \$200 and authorizing the Treasurer of Franklin County to issue a warrant in the sum of Two Hundred dollars (\$200) against the County Clerk Budget, Number 001-000-165, line item 512.30.49.0002 (Jury Fees) to establish said account.
5. Approval of **Resolution 2007-618** authorizing destruction of a countertop padding board, as identified on the *Franklin County Storage – Salvage* form received from the Print Shop, in conjunction with RCW 36.32.210 (inventory).

Second by Mrs. Corkrum.

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Mr. Koch asked about the history of the petty cash fund for the Clerk's office. Ms. Shults said she found two resolutions that allowed increases to the Clerk's petty cash fund but did not find the original authorization for the petty cash fund. She said Consent Agenda Item 4 is a new petty cash fund that is separate from the Clerk's other petty cash fund that is a cash drawer fund. The new petty cash fund would be used strictly to buy jury supplies. The original petty cash fund is used as a cash drawer to provide change for the public.

**Vote:** 3:0 vote in favor.

Vouchers/Warrants

**Motion** – Mrs. Corkrum: I move for approval of payroll vouchers and warrants as listed: Salary Clearing payroll warrants 44432 through 44534 for \$171,304.48; warrants 44535 through 44545 for \$207,241.95; and Direct Deposit for \$248,369.31; for a total amount of \$626,915.74. Second by Mr. Miller. 3:0 vote in favor.

The cover sheet also includes the following amounts:

Emergency Management payroll warrants 9125 through 9134 for \$3559.89; warrants 9135 through 9143 for \$6096.51; and Direct Deposit for \$6535.26; for a total amount of \$16,191.66; and

Irrigation payroll warrants 13070 through 13083 for \$7054.66; and warrants 13084 through 13091 for 4335.69; for a total amount of \$11,390.35. (Exhibit 3)

**Motion** - Mr. Miller: I move that we approve the vouchers as listed: TRAC warrants 848 through 893 for \$65,301.55; Jail Commissary warrants 2396 through 2401 for \$5,700.61; Boating Safety warrants 411 and 412 for \$205.93; Current Expense warrants 60303 through 60328 for \$28,742.29; Veteran's Assistance warrants 1365 through 1367 for \$400.00; Law Library warrants 1050 and 1051 for \$5,951.77; and Election Equipment warrants 446 through 450 for \$17,997.07; for a total amount of \$124,299.15. Second by Mrs. Corkrum. 3:0 vote in favor. (Exhibit 4)

**WSU EXTENSION DEPARTMENT**

WSU Extension Director Kay Hendrickson met with the Board. Present in audience: Sharon Paradis, Terry Tanneberg and Jennifer Bowe.

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Cell Phone

WSU's cell phone policy has changed. Ms. Hendrickson asked for approval to put Agent Tim Waters' cell phone into the county budget. He has a \$2400 grant that will pay for the cost, using about \$800 in 2008. Any money left over in that account at the end of 2008 would need to be rolled into the 2009 budget. She explained how the grant fund works.

Mrs. Corkrum asked is there some way that Chief Accountant Tom Westerman can do that? Ms. Hendrickson said yes, once it is approved he will add it into the budget.

Mrs. Corkrum asked will he be able to roll that over at the end of 2008? Ms. Hendrickson said he told her that will not be a problem. That's the way the grantor wanted to do it so there would be no money out of Franklin County's pocket.

**Motion** – Mrs. Corkrum: I move for approval of the cell phone for Tim Waters and the revenue will be there to cover it. Second by Mr. Miller. 3:0 vote in favor.

Request for two laptop computers

Ms. Hendrickson asked for approval to purchase two laptop computers using grant funds for use by Extension Office employees Lauri Sherfey and Alissa Schneider. Information Services Department has approved the computers. They will need to be added to the county's computer inventory but will belong to WSU.

The Board discussed some previous IS computer purchases. Ms. Hendrickson said WSU will purchase the computers through grant monies but if we have Franklin County do the maintenance on them, then it needs to be part of the number of computers that we have on the county system so Information Services Director Kevin Scott said she needed to get Board approval to put the two computers on the system. WSU will make the purchase but she has asked Mr. Scott to provide the specifications since his department will be maintaining them. The county will not expend any money but will add two computers to the existing inventory.

**Motion** – Mrs. Corkrum: I move for approval. Second by Mr. Miller. 3:0 vote in favor.

Franklin County Child Care Subsidy Issue

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Ms. Hendrickson gave the Board information about two meetings scheduled with legislators regarding a child care subsidy issue. The Board members plan to attend the meeting in Pasco on December 4. Mr. Koch will try to attend the meeting in Walla Walla with Senator Mike Hewitt on December 17. Senator Hewitt requested the additional meeting.

Ms. Hendrickson explained that the state subsidy rates for child care centers vary greatly, at much as 14%, from county to county, but does not vary much for child care provided in family homes. Child care centers in Benton County receive \$3.62 more per day per child than the same type of centers in Franklin County. She said we tried to go through the Department of Social and Health Services (DSHS) to make it be more equitable but did not succeed so now we are going to work through a legislative process. Spokane County went through this about five years ago and was able to get it approved.

A committee will meet with the legislators. She feels it would be helpful if Board members could be present on December 4. Representatives from the Boys and Girls Club will attend. She gave the Board some printed information which came from every child care provider center in Franklin County.

Bill and Melinda Gates Foundation Grant

The Franklin County WSU Extension Office has been officially awarded a Bill and Melinda Gates Foundation grant for \$967,040. Ms. Hendrickson thanked the Commissioners for their support. A press release is being prepared that has to be approved by the Gates Foundation prior to being made public.

Ms. Hendrickson will set up a meeting regarding facilities. She feels we need a long-range plan first, followed by a short-range plan in relationship to the grant requirements.

Representatives from the Gates Foundation will be meeting with the Extension Office all day next Wednesday. The Gates Foundation thinks Stage 1 is going to ramp up in January but Ms. Hendrickson thinks February is more realistic.

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The grant includes a 0.1 FTE for Information Services. Ms. Hendrickson will work with Information Services Director Kevin Scott to get that funding in the budget. This is because the grant will pay for some of the maintenance work on computers.

**JUVENILE JUSTICE CENTER (JJC)**

JJC Director Sharon Paradis, Terry Tanneberg, Jennifer Bowe, Judge Dennis Yule and Chief Civil Deputy Prosecutor Ryan Verhulp met with the Board.

**Executive Session** at 9:31 am based on RCW 42.30.110(1)(i)(c) expected to last 15 minutes.

**Executive Session** continued at 9:46 am expected to last 10 minutes. (No one was waiting outside the room.)

**Open Session** at 9:58 am.

**PROSECUTOR**

Chief Civil Deputy Prosecutor Ryan Verhulp met with the Board.

Resolution and agreement

Mr. Verhulp asked for approval of Letter of Engagement between the county and Robert Greeno to do work in the case of Diann Lovejoy v. Harms Pacific Transport, Inc.; Franklin County.

**Motion** – Mr. Miller: Mr. Chairman, I move that we accept the Letter of Engagement for real estate services of Robert L. Greeno, AFM, ARA, certified general appraiser, with Columbia Appraisal and Real Estate Company. Second by Mrs. Corkrum. 3:0 vote in favor. This is Resolution 2007-619.

Department of Labor and Industries (L&I) Citation

Mr. Verhulp gave the Board a copy of the L&I citation against the Facilities Department for what was noted as seven violations, two of which resulted in imposing penalties. There is a \$600 fine for their allegation that we did not ensure that employees working on a roof structure were given adequate fall protection and a \$600 fine for an alleged violation that we did not have a tailored accident prevention program.

Mr. Verhulp and Facilities Director Chris Giles prepared a Notice of Appeal which was sent to L&I on November 20. We will eventually receive a ruling.

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Another citation has also been received from L&I. Prosecutor Steve Lowe asked that Mr. Giles respond to that citation and do an appeal.

**PUBLIC WORKS**

Engineer Tim Fife met with the Board.

Juniper Dunes Access

Mr. Koch told those present about recent communications he has received requesting information about access to Juniper Dunes.

Bi-Monthly Reports

The Bi-Monthly Reports were reviewed.

Other Business

Mr. Fife gave the Board a copy of a memo telling what programs were selected for Federal Highway Administration (FHWA) projects. The county had applied for funding for two categories, one being Juniper Dunes. However, no funding was provided for the two county projects.

**Recessed** at 10:38 am.

**Reconvened** at 10:43 am.

**INFORMATION SERVICES (IS)**

IS Director Kevin Scott met with the Board.

Intergraph Agreement

Mr. Scott asked for approval of a Statement of Work with Intergraph. It is similar to other statements of work and contracts with Intergraph done recently so does not require review by the Prosecutor's Office. It is for a product we're adding as part of our work with Dispatch next week. Intergraph has donated the cost of the product (about \$40,000) but we have to start paying an annual maintenance fee of about \$4000 to \$5000 per year. Mr. Scott said Dispatch Superintendent Ed Bush is okay with that.

**Motion** - Mrs. Corkrum: I move for approval of Resolution 2007-620, approving Intergraph's public safety Statement of Work for I/Backup license and upgrade installation for the Franklin County Sheriff's Office Dispatch Center. Second by Mr. Miller. 3:0 vote in favor.

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GPS Tracking – Sheriff's Cars

Mr. Scott gave the Board an update about software for the Dispatch system and GPS receivers to mount in each Sheriff's car. The entire project will cost about \$90,000. He told the Board about some history of the project. He said Sheriff Lathim and Pasco Police Chief Denis Austin have agreed on the project. The county has \$50,000 available to buy the software. Funding to buy the GPS units for the cars is needed.

The Board asked if there are any union issues. Mr. Scott said they have been resolved. He answered the Board's questions about how the system will function.

Mr. Scott said because this involves Federal money, we have to demonstrate that anybody involved in this project has not been barred from Federal projects using an official form that has to be signed.

The existing systems that were installed on some Sheriff's cars a few years ago are not compatible with the new GPS units and software.

Mr. Scott said right now we would need about 20 GPS units. Mr. Koch said we need to think out whether we have the revenue to buy 20 now or are we better off financially to upgrade as cars are replaced.

Mr. Scott said we need to act fairly soon or we will lose the money in March.

He said this product is used around the country, although it may be the first time it will be used in Washington state. It will be live real time and is also recorded. He has talked with people who are using it in other areas.

The Board said as long as they have the information, they would allow Mr. Scott to move forward. He will bring cost figures to the Board.

**VOUCHERS/WARRANTS**

**Motion** – Mrs. Corkrum: I move for approval of payment of payroll for County Road Fund \$63,602.76. Second by Mr. Miller. 3:0 vote in favor.

**Motion** - Mrs. Corkrum: I move for approval of payment of payroll for Motor Vehicle Fund for \$10,596.90. Second by Mr. Miller. 3:0 vote in favor.

**MINUTES**

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**Motion** – Mr. Miller: I move that we accept the Commissioners Proceedings for November 19 and November 26, 2007. Second by Mrs. Corkrum. 3:0 vote in favor.

**HUMAN RESOURCES (HR)**

HR Director Rosie H. Rumsey met with the Board.

**Bi-County Employee Pay Rates**

Ms. Rumsey explained the differences in how the cost of living increases are determined between the bi-county salaries and the Franklin County salaries. A resolution has been prepared for consideration at the bi-county meeting scheduled for December 3.

**United Employees Benefit Trust (UEBT)**

Franklin County Commissioners signed a Memorandum of Agreement effective January 1, 2007. At the same time, a resolution should have been passed and it wasn't from UEBT because UEBT requires a resolution at the beginning of each contract that states nobody will get any insurance benefits offered to them unless they have worked a minimum of 40 hours in the month. Franklin County has a different policy about effective date of medical benefits. The Board will be asked to approve a resolution at the bi-county meeting on December 3 with an effective date of January 1, 2007.

**Executive Session** at 11:08 am regarding contract negotiations based on RCW 42.30.140(4) expected to last 15 minutes.

**Open Session** at 11:25 am.

**Adjourned** at 11:26 am.

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There being no further business, the Franklin County Board of Commissioners meeting was adjourned until December 3, 2007.

BOARD OF COUNTY COMMISSIONERS  
FRANKLIN COUNTY, WASHINGTON

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Chairman

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Chairman Pro Tem

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Member

Attest:

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Clerk to the Board

Approved and signed December 10, 2007.