

COMMISSIONERS RECORD 48
FRANKLIN COUNTY
Commissioners' Proceeding for November 26, 2007

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Bob Koch, Chairman; Neva J. Corkrum, Chair Pro Tem; and Rick Miller, Member; and Mary Withers, Clerk to the Board. Fred Bowen, County Administrator, was absent on county business to attend the IAFE Conference in Las Vegas, Nevada.

OFFICE BUSINESS

Secretary Patricia Shults met with the Board.

Consent Agenda

Motion – Mrs. Corkrum: I move for approval of the consent agenda for November 26, 2007, as listed:

1. Approval of **joint Resolution 2007-611** in the matter of the request for signature from the Chairman of the Boards of Benton and Franklin County Commissioners on the County Program Agreement, Number 0763-30314, DSHS Contract Code 5052CS-63, between the Juvenile Justice Center and Washington State Department of Social & Health Services, Juvenile Rehabilitation Administration for a term commencing November 1, 2007 and terminating on June 30, 2009. (Exhibit 1: Information sheet.)

Second by Mr. Miller. 3:0 vote in favor.

PLANNING AND DEVELOPMENT DEPARTMENT

Planning Director Jerrod MacPherson and Assistant Director Greg Wendt met with the Board.

Public Hearing: Short Plat SP 2007-25 to consider an application by John and Collette McEntire to short plat approximately 87.47 acres into two lots. Lot 1 is approximately 84.77 acres in size and Lot 2 is approximately 2.70 acres in size. The property is located in the Agricultural Production 20 (AP-20) Zoning District.

Public Hearing convened at 9:15 am. Present: Commissioners Koch, Corkrum and Miller; Planning Director Jerrod MacPherson; Assistant Director Greg Wendt; and Clerk to the Board Mary Withers. Present in audience: Collette McEntire, Mitch Weeks, and Bob and Dorothy Woodbury.

Mr. MacPherson reviewed the information on the Action Summary (Exhibit 2).

COMMISSIONERS RECORD 48
FRANKLIN COUNTY
Commissioners' Proceeding for November 26, 2007

Mr. MacPherson showed a copy of the 2002 aerial map with parcel overlay on the screen. He reviewed the conditions of approval.

Rick Poletski joined the audience at 9:17 am.

Mr. Koch asked three times if anyone would like to speak against the proposal. There was no response.

Mr. Koch asked if anyone would like to speak for the proposal.

Collette McEntire spoke in favor. She said we are planning on living there during retirement. The only reason we're platting it off is because we are building.

Mr. Koch asked twice more if anyone would like to speak in favor of the proposal. There was no response.

Motion – Mr. Miller: Mr. Chairman, I move we grant preliminary approval of Short Plat 2007-05 subject to the seven findings of fact and eight conditions of approval. Second by Mrs. Corkrum. 3:0 vote in favor. This is Resolution 2007-612.

Public Hearing: Vacation of Easement VOE 2007-01, to consider an application by Stonecrest Builders (Tracy LeMarr) to vacate a 10' wide utility easement along the west side of River Ridge Estates, Block 3, Lot 1.

Public Hearing convened at 9:21 am. Present: Commissioners Koch, Corkrum and Miller; Planning Director Jerrod MacPherson; Assistant Director Greg Wendt; and Clerk to the Board Mary Withers. Present in audience: Mitch Weeks and Rick Poletski.

Mr. Wendt reviewed the information on the Action Summary (Exhibit 3). The applicant is requesting the VOE to meet some Health Department requirements. The applicant worked with Big Bend Electric to see what was needed for utility easements. There are some underground utilities on the east and south lines so there wasn't a need for the existing utility easement. It was determined that a vacation of a portion of the easement would be the easiest way to obtain the additional area required by the Health Department. A letter has been received from Big Bend Electric allowing the vacation of easement. Mr. MacPherson said there are no utilities within the existing easement. The vacation of easement will allow the applicant to put a drainfield in place.

COMMISSIONERS RECORD 48
FRANKLIN COUNTY
Commissioners' Proceeding for November 26, 2007

Mr. Koch asked three times if anyone in the audience would like to speak against the proposal. There was no response.

Mr. Koch asked if anyone would like to speak in favor.

Rick Poletski said Tracy LaMarr asked him to be here on her behalf. He said based on recommendations by Big Bend, we'd like to ask for approval.

Mr. Koch asked twice more if anyone would like to speak in favor. There was no response.

Mr. MacPherson told the Board where the property is located. He answered the Board's questions about the easement areas. The 20-foot corridor currently exists as part of the original plat. Evidently the utilities were placed elsewhere. Vacating a portion of the easement still allows a 10-foot easement corridor to meet any future needs.

Motion – Mrs. Corkrum: I move we grant approval of Vacation of Easement 2007-01 as described above. Second by Mr. Miller. 3:0 vote in favor. This is Resolution 2007-613.

Public Hearing: To take testimony for and against establishing Franklin County's proposed Ordinance repealing previously adopted Ordinance Number 16-2004 – Franklin County Fire Code (which adopted the 2003 International Fire Code) and adopting by Ordinance the new Franklin County Fire Code implementing the 2006 International Fire Code with Washington State amendments.

Public Hearing convened at 9:30 am. Present: Commissioners Koch, Corkrum and Miller; Planning Director Jerrod MacPherson; Assistant Director Greg Wendt; and Clerk to the Board Mary Withers. No one was present in the audience.

The Board reviewed the Action Summary (Exhibit 4).

Mrs. Corkrum asked if the proposed ordinance has been reviewed by fire districts in the county. Mr. MacPherson said no. The adoption of the ordinance is not actually required but is done in the county as a good practice.

Mr. MacPherson said a 2004 ordinance adopted the 2003 standards. A mistake in a section number has been corrected. The only other change is in the citation portion,

COMMISSIONERS RECORD 48
FRANKLIN COUNTY
Commissioners' Proceeding for November 26, 2007

changing from using a Hearing Examiner, which is not allowed, to the International Code process, which has a specific provision for violations to be a criminal offense.

Mr. MacPherson said next time the code is adopted, the Planning Department plans to create one ordinance instead of separate ordinances to adopt the International Building Code and International Fire Code.

David Manterola joined the audience.

Mr. Koch asked if anyone in the audience opposes this recommendation. Mr. Manterola shook his head no. Mr. Koch asked if anyone wants to speak in favor of the ordinance. Mr. Manterola shook his head no.

Motion – Mrs. Corkrum: I move we grant approval of Ordinance Number 9-2007, which adopts the 2006 Franklin County Fire Code Ordinance subject to the three findings of fact/recommendations. Second by Mr. Miller. 3:0 vote in favor. (Exhibit 5)

Appeals of Planning Commission decisions

The Planning Department has received appeals on two Planning Commission recommendations, one for applicant Tom Kay for the relocation of the Flower Farm and one for the Thomasson Double T Dairy proposed expansion. The appropriate Board of Commissioner meetings have been scheduled for dates in December.

OTHER BUSINESS

Farm Bureau

Dave Manterola told the Board that Joe Schmick received the Washington Farm Bureau endorsement to be appointed as a state representative. The Board will be meeting in Colfax this evening with commissioners from six counties to make an appointment to fill the position vacated by David Buri.

TREASURER

Treasurer Tiffany Coffland met with the Board.

Warrant Concentration Account Difference of \$60,003.92

The state examiners at the end of 2005 found a difference of \$60,003.92 between what the bank showed and what the treasurer's office showed. Ms. Coffland said we have been working with Bank of America to come to some kind of agreement that they

COMMISSIONERS RECORD 48
FRANKLIN COUNTY
Commissioners' Proceeding for November 26, 2007

would at least pay for half of it. They have now agreed in writing to pay for half of it only if the county agrees to an official three-year agreement with the bank. She has told the Bank of America that the county will go out on RFP for banking services at that time. The Finance Committee has reviewed the proposal. She thinks the bank's agreement is fair. The problem goes back more than 15 years. The account is now being reconciled, which was never done before. She thinks the thought years ago was that the county would only pay for the warrants that came back across our desk. We are now reconciling this account daily because we do receive our warrants back daily. Any differences are taken care of during the month. The problems are caused by encoding errors. This account covers everyone we write warrants for including school districts and other districts. There is no way to go back and prove what we wrote the warrants for. Prosecutor Steve Lowe told Ms. Coffland that if there is no proof, the bank doesn't really have to pay for any of it. Ms. Coffland thinks for the bank to pay \$30,000 is agreeable.

Ms. Coffland thinks the three-year agreement with Bank of America will be fine. Mr. Koch thinks going out for RFP is just good practice. Ms. Coffland told the Board about the services the bank offers to the county at this time.

An expenditure of \$30,000 will be needed to cover this amount. However, the county's investment earnings through November 2007 have amounted to almost \$200,000 more than in the past. The Board talked about using the investment earnings account to pay the amount. If that were done, the budget would have to be opened by public hearing. Mrs. Corkrum does not want to open the budget. Ms. Coffland said the Chief Accountant in the Auditor's Office said we have about \$44,000 left in regular contingency and about \$100,000 left in salary contingency for 2007. The Board asked Ms. Coffland to talk to Bridgette Scott in County Administrator Fred Bowen's office about the source of funds. The Board wants it taken care of in the 2007 budget.

New Copier Lease

Ms. Coffland asked for approval to get a new copier lease which will actually cost about \$100 less per month. It is a comparable copier. The Treasurer's Office is making less copies because we are sending the tax statements out to be printed. They used to be

COMMISSIONERS RECORD 48
FRANKLIN COUNTY
Commissioners' Proceeding for November 26, 2007

printed on our copier. We don't have huge amounts of volume on the copier. The Board gave **consensus agreement** to move forward with a new copier lease.

Tax Collection

On November 1 our tax collection was at 94%. As of November 16, we're at 97% tax collection. We sent out about 3200 delinquent notices. We've seen a very good number of people come in and pay on those. It was an expenditure for postage but it helped in the collection effort.

Foreclosure Sale

A foreclosure sale will be held this Friday in the Commissioners meeting room. Right now we have six land foreclosure notices but no houses.

Recessed at 10:00 am.

Reconvened at 10:19 am.

PUBLIC WORKS

Engineer Tim Fife met with the Board. He reviewed general matters with the Board. There was no action taken.

Recessed at 10:31 am.

Reconvened at 10:47 am.

HUMAN SERVICES (HS)

HS Director Carrie Huie-Pascua met with the Board.

Assessment Center Supervisor Position

Ms. Huie-Pascua gave the Board members a bi-county salary schedule for non-bargaining units. Assessment Center supervisor Connie Simpson is retiring. We want to give plenty of lead time so she can train the new person. We have had a hard time recruiting applicants that have supervisory experience. The current supervisor position is placed at Grade Level 11. The program specialist within the HS office is Grade 12. The Crisis Response Unit supervisor is at Grade 18, a counterpart position which does require more education for mental health work than for chemical dependency. There is a huge disparity in salary between the two programs.

COMMISSIONERS RECORD 48
FRANKLIN COUNTY
Commissioners' Proceeding for November 26, 2007

The role includes doing assessments, supervising staff at the Assessment Center, and supervising Chemical Dependency employees that are out-stationed in children's work and other areas. We also have a jail treatment program at this time that includes a chemical dependency person supervised by this employee. In summary, the position involves supervisory responsibility, direct service, and also provides consultation to Adult Drug Court, which involves work with the judges and the court.

Ms. Huie-Pascua said she feels the position is on the low side being at Grade 11. She is not suggesting that we make it a Grade 18. All of the program specialists in the HS office are at Grade 12. She listed some of the employees at Grade 12. They have no supervisory role.

Mr. Koch asked, "What grade are you suggesting?" Ms. Huie-Pascua recommended a Grade 14. She thinks that is very competitive. Mrs. Corkrum asked is there enough room in your budget? Ms. Huie-Pascua said it is very tight. We've raised the bar in terms of the production level at the Assessment Center. One person has retired. The production level is very achievable. They are backlogged already. She feels despite the fact we will be raising the supervisor's position that we can make ends meet, that it can work out. We're expecting all of the professionals there to be increasing their production.

The Board reviewed the salary grid. There would be no difference to the budget if the new employee was brought in at Step A or Step B. Ms. Huie-Pascua thinks the position can be filled at one of those steps. She hopes to be able to attract someone with supervisory experience. She has not met with the Benton County Board yet. The Board members each feel a person can be brought in at Step A, B, C, D, or E without significant impact to the budget. The two Boards of Commissioners would have to give official approval later.

The Board **gave approval** for placement at Level 14. Mrs. Corkrum said there should be some flexibility for Step placement according to what the person's qualifications are. Placement could go to Step D or E. Only Step E would hurt the

COMMISSIONERS RECORD 48
FRANKLIN COUNTY
Commissioners' Proceeding for November 26, 2007

budget a little bit but not much. Ms. Huie-Pascua said if I made a recommendation beyond Step B, I would be coming to the Boards for approval.

Residential Treatment

Ms. Huie-Pascua told the Board about the history of operation of the Jadwin House and Cullum House for residential treatment. Jadwin House is not currently available for county use. There are ten trailers available for use in Pasco with 20 residential slots total. Lourdes Counseling Center is monitoring their use.

Human Services pays the utility costs. Human Services' plans for development of the housing program area include being able to utilize Affordable Housing dollars to assist in that so we would not be using treatment dollars. It's a smarter way of using money where it was intended to be used.

MINUTES

Motion – Mrs. Corkrum: I move approval of Commissioners Proceedings for November 7, 2007. Second by Mr. Miller. 3:0 vote in favor.

Adjourned at 11:16 am.

COMMISSIONERS RECORD 48
FRANKLIN COUNTY
Commissioners' Proceeding for November 26, 2007

There being no further business, the Franklin County Board of Commissioners meeting was adjourned until November 28, 2007.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON

Chairman

Chairman Pro Tem

Member

Attest:

Clerk to the Board

Approved and signed November 28, 2007.