

COMMISSIONERS RECORD 48
FRANKLIN COUNTY
Commissioners' Proceeding for October 31, 2007

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Bob Koch, Chairman; and Rick Miller, Member; Fred Bowen, County Administrator; and Mary Withers, Clerk to the Board. Neva J. Corkrum, Chair Pro Tem, was absent to attend the Association of Governmental Risk Pools (AGRiP) Conference in Savannah, Georgia.

OFFICE BUSINESS

Secretary Bridgette Scott met with the Board.

Consent Agenda

Motion - Mr. Miller: Mr. Chairman, I move that we accept the consent agenda for October 31, 2007, as listed with the exception of Item 5:

1. Approval of **joint Resolution 2007-582** in the matter of the request for signature from the Chairman of the Boards of Benton and Franklin County Commissioners on the amended Personal Service Agreement for legal representation of indigent individuals in Benton and Franklin Counties Superior Court (criminal defense), Juvenile Division, between the Juvenile Justice Center and Darin R. Campbell, thus, amending Benton County Resolution 07-071 and Franklin County Resolution 2007-064, extending the termination date of the existing PSA from October 31, 2007 to December 31, 2007. (Exhibit 1: Information sheet.)
2. Approval of **joint Resolution 2007-583**, reappointing Jon Lindeman and Debby Sprong to terms on the Mental Health Advisory Board ending December 31, 2010. (Exhibit 2)
3. Congratulatory letter and certificate to Laura Jones, Washington State Teacher of the Year for 2008. (Exhibit 3)
4. Approval of **Resolution 2007-584**, authorizing TRAC Center to dispose of surplus property.

(Clerk's Note: Item #5 was pulled from the consent agenda.)

5. Approval of **Resolution 2007-____**, Franklin County Emergency Management Plan (CEMP) dated September 2007.

Second by Mr. Koch. 2:0 vote in favor.

Vouchers/Warrants

COMMISSIONERS RECORD 48
FRANKLIN COUNTY
Commissioners' Proceeding for October 31, 2007

Motion – Mr. Miller: Mr. Chairman, I move for approval of payment of vouchers/warrants as follows: Clerk LFO Collection warrants 23 through 25 for \$1651.80; TRAC warrants 761 through 808 for \$52,509.50; FC RV Facility warrants 387 through 392 for \$3958.30; Courthouse Renovation warrants 542 and 543 for \$38,437.10; FC Capital Projects Fund warrants 336 and 337 for \$1828.24; Grand Old 4th warrant 163 for \$508.10; Courthouse Facilitator warrant 92 for \$747.50; FC Public Facilities Construction warrant 821 for \$1470.00; Ending Homelessness Fund warrant 10 for \$13,315.44; Landfill Closure Trust warrant 10 for \$1626.14; Boating Safety warrant 409 for \$274.60; DARE Fund Sheriff warrant 10 for \$101.41; Current Expense warrants 59762 through 59763 for \$590.42; FC Enhanced 911 warrant 1273 for \$9398.27; DOC Building Inspection warrants 48 through 50 for \$44,435.93; Election Equipment warrants 442 through 445 for \$2474.01; Law Library warrants 1048 and 1049 for \$5138.64; Jail Commissary warrant 2391 for \$98.70; and Current Expense warrant 59764 for \$724.80; for a total amount of \$179,288.90. Second by Mr. Koch. 2:0 vote in favor. (Exhibit 4)

Motion – Mr. Miller: Mr. Chairman, I move for approval of vouchers/warrants as follows:

Salary Clearing Payroll warrants 44208 through 44315 for \$190,647.96; warrants 44316 through 44326 for \$216,241.79; and Direct Deposit for \$248,698.29; for a total amount of \$655,588.04. Second by Mr. Koch. 2:0 vote in favor.

The cover sheet also includes the following amounts:

Emergency Management Payroll warrants 9070 through 9080 for \$3150.44; warrants 9081 through 9089 for \$3074.77; and Direct Deposit for \$4504.06; for a total amount of \$10,729.27; and

Irrigation Payroll warrants 12989 through 13007 for \$8298.42; and warrants 13008 through 13015 for \$4547.05; for a total amount of \$12,845.47. (Exhibit 5)

WSU EXTENSION

WSU Extension Director Kay Hendrickson and Food Sense staff member Shannon Brier met with the Board.

Food Sense program

COMMISSIONERS RECORD 48
FRANKLIN COUNTY
Commissioners' Proceeding for October 31, 2007

Ms. Brier told the Board about the Food Sense program she administers which includes education about nutrition and exercise. She will be working at least 10 hours a week.

Building Funds

Ms. Hendrickson said she does not think the grants that are available provide any funding for major building work, only for programs.

Recessed at 9:21 a.m.

Reconvened at 9:30 a.m.

PLANNING AND BUILDING DEPARTMENT

Planning Director Jerrod MacPherson and Assistant Director Greg Wendt met with the Board.

Public Hearing: Short Plat SP 2007-23 for applicant Rick Mastre to short plat approximately 41.46 acres into two lots. As proposed, Lot #1 is approximately 1.86 acres in size and Lot #2 is approximately 39.60 acres in size.

Public Hearing convened at 9:30 a.m. Present: Commissioners Koch and Miller; County Administrator Fred Bowen; and Clerk to the Board Mary Withers. No one was present in the audience.

Mr. Wendt reviewed the information on the Action Summary (Exhibit 6).

Mr. MacPherson reviewed the conditions of approval. He showed an aerial photo of the site on the screen. There are some buried drain lines on the property.

Motion – Mrs. Miller: I move that we grant preliminary approval of Short Plat 2007-23 subject to the seven findings of fact and eight conditions of approval. Second by Mr. Koch. 2:0 vote in favor. This is Resolution 2007-585.

PROSECUTOR

Chief Civil Deputy Prosecutor Ryan Verhulp met with the Board.

Executive Session at 9:47 a.m. expected to last up to 15 minutes regarding current litigation based on RCW 42.30.110(1)(i).

Open Session at 10:03 a.m.

VOUCHERS/WARRANTS

COMMISSIONERS RECORD 48
FRANKLIN COUNTY
Commissioners' Proceeding for October 31, 2007

Motion – Mr. Miller: I move that we accept the County Road Fund payroll for \$61,388.76 and Public Works Department payroll for \$9936.58 as listed. Second by Mr. Koch. 2:0 vote in favor.

Recessed at 10:09 a.m.

Reconvened at 10:15 a.m.

PUBLIC WORKS

Engineer Tim Fife met with the Board.

Resolution: CRP 596 Phase 1, Project Agreement for RAP Construction Proposal, Project #1108-01, R0170 Emergency Project M.P. 8.37 – 11.18

Mr. Fife said the CRAB board authorized some emergency funding for the R170 project to get the canal moved into a pipe. The agreement states the entire road project has to be done within six years or the county will have to pay the money back. Mr. Fife said he also told the CRAB board that he may ask for more funding later. If the Bureau of Reclamation finalizes the right-of-way, he expects to bid the project within about a month. This funding will pay for the canal relocation. By using this money, Franklin County will have \$1,039,500 less available to us next biennium for submitting for RAP projects. We're eating up our potential allocation for future projects. Mr. Fife is hopeful that construction funds for the road will become available in March. There are two pipe sizes involved. The canal will run in more of a straight line than the canal currently runs. Mr. Fife said this is Phase 1 of the entire project.

Motion – Mr. Miller: Mr. Chairman, I move that we accept Resolution 2007-586 for CRP 596 Phase 1, Project Agreement for RAP Construction Proposal, Project #1108-01, R0170 Emergency Project M.P. 8.37 – 11.18 for the amount of \$1,039,500. Second by Mr. Koch. 2:0 vote in favor.

Mr. Fife said the funding covers 90% of what we expect it will cost. There is a 10% match.

Mr. Fife will be setting up an aerial flight to show some legislative staff the R170 and Juniper Dunes areas.

COUNTY ADMINISTRATOR

COMMISSIONERS RECORD 48
FRANKLIN COUNTY
Commissioners' Proceeding for October 31, 2007

County Administrator Fred Bowen met with the Board.

Bid Award: Janitorial Services

The bids have been reviewed. American Building Maintenance was the lowest bid. There will be over \$18,000 in savings to the county. Mr. Bowen recommended approval of award of bid to American Building Maintenance with a letter sent to them.

Motion – Mr. Miller: Mr. Chairman, I'd like to move that we award the bid to American Building Maintenance Company of Kennewick for \$120,765 per year including taxes for Franklin County. Second by Mr. Koch. 2:0 vote in favor. (Exhibit 7)

Executive Session at 10:35 a.m. regarding personnel based on RCW 42.30.110(1)(g) expected to last five minutes.

Open Session at 10:41 a.m.

John Scheer joined the audience.

Corrections

Mr. Bowen asked for approval to rescind Resolution 2007-432 and approval of a new resolution authorizing the purchase of a range and transfer of funds to the Corrections Budget so that is represented in their budget for payment. The amount is \$6092.

Motion – Mr. Miller: Mr. Chairman, I move that we approve Resolution 2007-587. Second by Mr. Koch. 2:0 vote in favor.

Approval of wiring services to connect the range in the Corrections Center

Mr. Bowen asked for approval of a resolution authorizing wiring services to connect the range and a transfer of \$3455 from Contingency into the Sheriff's Detention/Correction Budget.

Motion – Mr. Miller: Mr. Chairman, I move that accept Resolution 2007-588. Second by Mr. Koch. 2:0 vote in favor.

EMERGENCY MANAGEMENT (EM)

EM Director John Scheer met with the Board.

Adoption of Emergency Management Plan

COMMISSIONERS RECORD 48
FRANKLIN COUNTY
Commissioners' Proceeding for October 31, 2007

Motion – Mr. Miller: I move that we accept the Franklin County Emergency Management Plan dated October 2007 and that we adopt it this 31st day of October 2007. Resolution 2007-589 was assigned.

COUNTY ADMINISTRATOR (continuing)

Clarktown Water System

Mr. Bowen asked for approval of a contract with the Washington State Department of Community, Trade and Economic Development (CTED) for construction of the Clarktown Water System. The money will come through the county as pass-through funds with the Benton-Franklin Council of Governments (BFCoG) managing the project. There are two ways of paying for the services that are provided: Either the county pays the money upfront and then CTED will reimburse, or the county works with the contractor to tell them that payment will be made within 60 days. We asked CTED if they can send the money to us ahead of time so the county is not fronting the money but they will pay only for services provided. In the worst possible case, the county would receive an invoice for \$100,000, pay it upfront, and within 30 days CTED would reimburse the county. Mr. Bowen said he thinks it will actually take 60 days to completely process the bills. The county could use funds from the Rainy Day fund or Contingency fund. The project is a benefit to the county because we're taking care of a problem situation. It is a little bit cumbersome. There is some administrative money involved but most of that will go to BFCoG who is managing the project.

Motion – Mr. Miller: Mr. Chairman, I move that we accept a contract between Washington State Department of Community, Trade, and Economic Development (CTED) for Community Development Block Grant (CDBG) Program and Franklin County for the \$670,000 Community Investment Fund Grant for the Clark Addition Water Association and authorize Neva Corkrum's signature on her return. Second by Mr. Koch. 2:0 vote in favor. This is Resolution 2007-590.

Out-of-County Travel

Motion – Mr. Miller: I move for approval of out-of-county travel for Fred Bowen for \$153. Second by Mr. Koch. 2:0 vote in favor. (Exhibit 8)

COMMISSIONERS RECORD 48
FRANKLIN COUNTY
Commissioners' Proceeding for October 31, 2007

Superior Court Administrator

Mr. Bowen said the judges have asked the Board to increase the Superior Court Administrator's salary because she is the lowest paid administrator in the state of Washington. Mr. Bowen supports it 100%. She was brought in at the pay rate where she was at the time because she had very little experience and education for that particular job. Since then, she has obtained the education and has done an outstanding job. Mr. Miller said, "I totally agree." Mr. Bowen said Benton County has approved the increase. It will increase Franklin County's cost for 2007 by \$500 and be a total increase for 2008 of \$3500.

Motion – Mr. Miller: I move that we accept Benton County's Resolution 07-769, Franklin County Resolution 2007-591 for Franklin County in the matter of establishing the salary grade for the Superior Court Administrator in the Superior Court Administrator's Office. Second by Mr. Koch. 2:0 vote in favor.

Adjourned at 11:00 a.m.

COMMISSIONERS RECORD 48
FRANKLIN COUNTY
Commissioners' Proceeding for October 31, 2007

There being no further business, the Franklin County Board of Commissioners meeting was adjourned until November 5, 2007.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON

Chairman

Chairman Pro Tem

Member

Attest:

Clerk to the Board

Approved and signed November 19, 2007.