

COMMISSIONERS RECORD 48  
FRANKLIN COUNTY  
Commissioners' Proceeding for October 10, 2007

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Neva J. Corkrum, Chair Pro Tem; and Rick Miller, Member; and Mary Withers, Clerk to the Board. Bob Koch, Chairman, was absent to attend the American Public Transportation Association Annual Meeting in Charlotte, North Carolina. Fred Bowen, County Administrator, was absent due to illness.

**OFFICE BUSINESS**

Secretary Patricia Shults met with the Board.

Consent Agenda

**Motion** - Mr. Miller: I move for approval of the consent agenda for October 10 as listed:

1. Approval of **joint Resolution 2007-547** in the matter of the request for signature from the Chairman of the Boards of Benton and Franklin County Commissioners on the County Program Agreement between the Juvenile Justice Center and Washington State Department of Social & Health Services, Children's Administration, for a term commencing July 1, 2007, through terminating December 31, 2007. (Exhibit 1: Information sheet.)
2. Approval of **Resolution 2007-548** for Agreement #07/09-SA-ESD between Educational Service District 123 and Benton-Franklin Counties Department of Human Services to provide substance abuse treatment services for the 2007-09 biennium, effective August 15, 2007, through June 30, 2009, and authorizing the Chairman Pro Tem to sign said agreement on behalf of the Board. (Exhibit 2: Information sheet.)
3. Approval of **Resolution 2007-549** for Agreement #07/09-PREV-ESD between Educational Service District 123 and Benton-Franklin Counties' Department of Human Services to provide substance abuse prevention services for the 2007-09 biennium, effective July 1, 2007, through June 30, 2009, and authorizing the Chairman Pro Tem to sign said agreement on behalf of the Board. (Exhibit 3: Information sheet.)

Second by Mrs. Corkrum. 2:0 vote in favor.

**PLANNING AND BUILDING DEPARTMENT**

Planning Director Jerrod MacPherson and Assistant Director Greg Wendt met with the Board.

Final Approval Short Plat SP 2007-01, Jordan and Carol Gish

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**Motion** – Mr. Miller: Mrs. Chairman, I move for final approval for Short Plat 2007-01 for Jordan and Carol Gish. Second by Mrs. Corkrum. 2:0 vote in favor. This is Resolution 2007-550.

Public Hearing: Short Plat SP 2007-22 for applicant Thomas Maulden to short plat approximately 31.11 acres into two lots. As proposed, Lot #1 is approximately 28.92 acres in size and Lot #2 is approximately 2.19 acres in size. The property is located in the Agricultural Production 20 (AP-20) Zoning District.

Public Hearing convened at 9:15 am. Present: Commissioners Corkrum and Miller; Planning Director Jerrod MacPherson; Assistant Director Greg Wendt; and Clerk to the Board Mary Withers. Present in audience: Tom Maulden and Ralph Shoemaker.

Mr. Wendt reviewed the information on the Action Summary (Exhibit 4).

Mr. MacPherson showed a copy of the most current aerial photograph with parcel overlay. He reviewed the conditions of approval.

Mrs. Corkrum asked three times if anyone in the audience would like to speak in opposition. There was no response.

Mrs. Corkrum asked if anyone in the audience would like to speak in favor of the short plat. Thomas Maulden said it's pretty straightforward, just separating the house from the rest of the farm. He said it will continue to remain a farm.

**Motion** – Mr. Miller: Mrs. Chairman, I move that we grant the preliminary approval of Short Plat 2007-22 subject to the seven findings of fact and seven conditions of approval. Second by Mrs. Corkrum. 2:0 vote in favor. This is Resolution 2007-551.

September Building Department Report

Mr. MacPherson gave the Board the September report. There have been 51 building permits issued for single-family homes through September 2007 for a total cost of construction of \$14,339,681.24. In the entire year of 2006, 43 building permits were issued for single-family homes. There was discussion about the expected potential development of subdivisions and short plats that are nearing final approval.

Personnel Policy

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Mrs. Corkrum said county personnel need to be trained to have all accidents investigated, however minor.

Comprehensive Plan Update

Mr. MacPherson said that state law requires all cities and counties to update the comprehensive plan. Our county is slated for an update in 2007 to comply with current laws, which Franklin County already did in 2005. This year we've accepted applications from the City of Pasco to increase their boundary and the City of Kahlotus to decrease their boundary. The laws have changed some since the county adopted the plan in 2005. We have evaluated every element of our comprehensive plan. The main body of the plan is fine. The Parks Plan needs to be updated. The Public Facilities Plan needs to be updated. We've approached Mike Corcoran as a private contractor and asked him for a cost proposal to assist us in going through the Comprehensive Plan element by element for the update. He has submitted a proposal that we are comfortable with. There are some funds available in the Growth Management budget. Mr. Corcoran said he could probably complete the required update within 100 hours at \$50 per hour, not to exceed \$5000. We've prepared a Memorandum of Understanding for the Board to consider. In response to Mrs. Corkrum's question, Mr. Wendt said we did our plan early in 2005. Now some things have changed. The major update has been done. This is more of a tweaking. The Planning Commission has held one workshop and will hold another workshop, followed by a public hearing in December. The Board of Commissioners will hold a workshop in January during the 60-day state review period, followed by a public hearing in February.

**Motion** – Mr. Miller: I move that we accept the Memorandum of Understanding from Michael Corcoran to assist in the completion of the 2007 GMA-required Franklin County Comprehensive Plan Update. Second by Mrs. Corkrum. 2:0 vote in favor. This is Resolution 2007-552.

**PUBLIC WORKS**

Engineer Tim Fife met with the Board.

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Public Hearing: For the purpose of considering the advisability of declaring surplus and putting up for sale equipment and property owned by Franklin County

Public Hearing convened at 9:53 am. Present: Commissioners Corkrum and Miller; Engineer Tim Fife; and Clerk to the Board Mary Withers. No one was present in the audience.

Mr. Fife said the first two vehicles listed are for the Motor Vehicles department which have already been replaced. The last four are vehicles that were replaced for Courthouse workers (two for Assessor and two for Corrections). There is no longer any use for the vehicles. Mr. Fife asked that they be declared surplus and sold at auction. No one was present in the audience to comment.

**Motion** – Mr. Miller: I move that we sell the described vehicles as listed at the 2007 surplus auction to be held November 3 at public auction. Second by Mrs. Corkrum. 2:0 vote in favor. This is Resolution 2007-553.

Notice of Public Auction

**Motion** – Mr. Miller: I move that we surplus equipment as listed at an auction on November 3, 2007, at the southwest corner of SR 395 and Eltopia West Road at Eltopia, Washington. Second by Mrs. Corkrum. 2:0 vote in favor. (Exhibit 5)

R170

Mr. Fife gave the Board a new cover sheet for the R170 prospectus. It had to be split into two phases. The Bureau of Reclamation is acquiring right-of-way. Mr. Fife explained the process that is being followed. It amends the agreement that we signed for R170, the original prospectus.

**Motion** – Mr. Miller: I move that we amend the cover sheet to show two phases as listed on R170. Second by Mrs. Corkrum. 2:0 vote in favor. (Clerk's Note: It was determined after the meeting that a resolution is needed so Resolution 2007-567 was signed, amending Resolution 2006-482. A copy of the prospectus is attached to the minutes as Exhibit 6.)

R170 and Juniper Dunes field trip

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Mr. Fife said a representative from Senator Patty Murray's office has agreed to go on a field trip to tour the R170 and Juniper Dunes areas. Mr. Fife will also be present. He hopes someone from Senator Maria Cantwell's office will also participate.

**Recessed** at 10:07 am.

**Reconvened** at 10:12 am.

**VOUCHERS/WARRANTS**

**Motion** – Mr. Miller: I move for approval of payment of the following payroll amounts: Salary Clearing Payroll warrants 44105 through 44200 for \$164,980.10; warrants 44201 through 44207 for \$62,631.88; and Direct Deposit for \$264,709.85; for a total amount of \$492,321.83. Second by Mrs. Corkrum. 2:0 vote in favor.

The cover sheet also includes the following amounts:

Emergency Management payroll warrants 9031 through 9037 for \$2477.21; warrants 9038 through 9041 for \$1060.19; and Direct Deposit for \$5177.29; for a total amount of \$8714.69; and

Irrigation payroll warrants 12969 through 12984 for \$7788.06; and warrants 12985 through 12988 for \$1240.17; for a total amount of \$9028.23. (Exhibit 7)

**OTHER BUSINESS**

Public Defense Contract letter

Attorney Carl Sonderman has requested a letter that would allow him to receive government rates when he is performing work for the county.

**Motion** – Mr. Miller: I move that we have a letter signed by the Chairman Pro Tem for Carl Sonderman. Second by Mrs. Corkrum. 2:0 vote in favor. (Exhibit 8)

**PROSECUTOR**

Chief Civil Deputy Prosecutor Ryan Verhulp met with the Board.

Accident Policy

Mr. Verhulp said it would be a good idea to put procedures in the Safety Policy about reporting accidents to law enforcement involving county vehicles. He does not recall if the 1994 Safety Policy includes such a procedure.

Pasco Sanitary Landfill

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Mr. Verhulp asked for approval of payment of Franklin County's share of an invoice submitted by Aspect Consulting for work regarding the Pasco Sanitary Landfill. Franklin County's share is \$1626.14.

**Motion** – Mr. Miller: I move we pay Franklin County's portion of an invoice to the Landfill Group from Aspect Consulting. Second by Mrs. Corkrum. 2:0 vote in favor. This is Resolution 2007-554.

Lovejoy lawsuit

Mr. Verhulp asked for approval of an agreement with accountant Lenore Romney. He explained what expert witness work Ms. Romney will do. The Risk Pool will pay the costs from the county's deductible amount.

**Motion** – Mr. Miller: I make a motion that we accept an agreement for consulting services in the case of Diann Lovejoy v. Harms Pacific Transport, Inc., and Franklin County with Lenore D. Romney, CPA with Heiskell, MacGillivray & Associates. Second by Mrs. Corkrum. 2:0 vote in favor. This is Resolution 2007-555.

**AUDITOR**

Auditor Zona Lenhart and Chief Accountant Tom Westerman met with the Board.  
2008 Current Expense Preliminary Budget

Mr. Westerman gave the Board the 2008 Current Expense Preliminary Budget. He reviewed some highlights of the preliminary budget including a summary page.

Resignation of state representative

9<sup>th</sup> Legislative District Representative David Buri is resigning effective November 1. Six counties are involved in the process of choosing a successor. Whitman County has volunteered to be the lead. Mr. Miller said all the commissioners in all six counties will have a vote for the replacement.

Recording Software contract

Ms. Lenhart said the contract with Aptitude for recording software is being reviewed by Ryan Verhulp. She asked if the Board members have any questions regarding the contract. Mrs. Corkrum asked about the payment procedures. Ms. Lenhart said there will be a series of payments with the money coming from the Auditor's O&M

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fund. There will be four payments a year. The company has agreed to that. Ms. Lenhart said she would like to always have between \$25,000 and \$50,000 remaining in the Auditor's O&M fund for emergency use. The Board said the contract can be included on Monday's consent agenda.

Ms. Lenhart said the maintenance payment starts one year from date of signing. The first year's maintenance fee is being waived.

Commissioners Historical Document fund

Mrs. Corkrum told Ms. Lenhart that the Historical Society asked about a long-term lease for the museum. Our lease expires in 2018. We're not going to reopen that lease to go out for bid to extend that term to 35 years. The deed is restricted so the building can only be leased to a museum. She thinks that satisfies the Historical Society.

Mrs. Corkrum said the Historical Society also asked about using money from the Commissioners fund. Ms. Lenhart said at the Commissioner's discretion, the funds will go into Current Expense. Ms. Lenhart said we could separate it so it goes into a revenue line item that is identifiable. She will talk to Chief Accountant Tom Westerman.

Elections Office Remodel

Ms. Lenhart said the Elections Office remodel will need to be done in a short six-week time frame starting in December and be completed before the election process starts for the Presidential Preference process in February.

Department Projects

Ms. Lenhart anticipates going live with the Recording software in January. She said we have a lot going on in January and February with the budget, the W-2 and 1099 forms coming out in January, spending out of two budget years for January, the Recording software, the election, the Presidential Preference election and all the rules regarding that and the public not being really happy about it. Ms. Lenhart is on a legislative committee so she will be in Olympia regarding elections during much of that time.

**HUMAN RESOURCES (HR)**

HR Director Rosie H. Rumsey met with the Board.

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Chief Deputy Treasurer position

The Classification Review Committee has reviewed a request from the Treasurer for a new position in preparation for when the current Administrative Assistant retires. The committee also reviewed the person's application. The committee recommended approving the position with the person hired at Grade 54 Step 4 because of experience and the position she is in now. The Board decided to wait until Monday to make a decision when Mr. Koch is present.

**Executive Session** at 11:14 am expected to last 15 minutes based on RCW 42.30.110(1)(4).

**Open Session** at 11:20 am.

**Adjourned** at 11:20 am.

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There being no further business, the Franklin County Board of Commissioners meeting was adjourned until October 15, 2007.

BOARD OF COUNTY COMMISSIONERS  
FRANKLIN COUNTY, WASHINGTON

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Chairman

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Chairman Pro Tem

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Member

Attest:

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Clerk to the Board

Approved and signed October 15, 2007.