

COMMISSIONERS RECORD 48
FRANKLIN COUNTY
Commissioners' Proceeding for September 26, 2007

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Neva J. Corkrum, Chair Pro Tem; and Rick Miller, Member; Fred Bowen, County Administrator; and Mary Withers, Clerk to the Board. Bob Koch, Chairman, was absent on personal business.

OFFICE BUSINESS

Secretary Patricia Shults met with the Board. Present in audience: Lauri Sherfey.

Consent Agenda

Mr. Miller said he received a call from a concerned person about the Catholic Family and Child Services contract. Mr. Miller was not aware it would be on the agenda today. Mrs. Corkrum said the contract was already approved. Mr. Miller agreed. He will talk to the person again.

Motion - Mr. Miller: I will move that we accept the consent agenda for September 26, 2007, as listed:

1. Approval of *Voluntary Transfer of Annual Leave Request* as per Resolution 2001-246 and Resolution 2007-499 for Pamela F. Sexton (Clerk's Office) for a total of 31.75 hours as follows:
 - Cerise M. Peck (Clerk's Office) to transfer 8.75 hours.
 - Maria Mendoza (District Court) to transfer 7.5 hours.
 - Terrie Yonts (District Court) to transfer 7.5 hours.
 - Bridgette Scott (Commissioners Office) to transfer 8 hours. (Exhibit 1)
2. Approval of **Resolution 2007-510** for an inter budget transfer in the amount of \$9,308 from the 2007 Sheriff's – Detention/Correction Budget, #001-000-540, line item 523.20.46.0000 (Insurance) to the Sheriff's Budget, #001-000-520, line item 521.20.46.0000 (Insurance).
3. Approval of **Resolution 2007-511** for an agreement between Catholic Family and Child Services and Benton-Franklin Counties Department of Human Services to provide Prepaid Inpatient Health Plan services for the 2007-09 biennium, Agreement #07/09-PIHP-CFCS, effective October 1, 2007, through September 30, 2009, and authorizing the Chairman Pro Tem to sign on behalf of the Board. (Exhibit 2: Information sheet.)
4. Approval of **Resolution 2007-512** for an agreement between Catholic Family and Child Services and Benton-Franklin Counties Department of Human Services to provide community mental health services for the 2007-09 biennium, Agreement

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#07/09-CMH-CFCS, effective October 1, 2007, through September 30, 2009, and authorizing the Chairman Pro Tem to sign on behalf of the Board. (Exhibit 3: Information sheet.)

Second by Mrs. Corkrum. 2:0 vote in favor.

Port of Pasco

Mr. Miller said a letter of support for the Port of Pasco that was approved by the Franklin County Commissioners recently has not been approved by the Benton County Board of Commissioners or TRIDEC.

Vouchers/Warrants

Motion – Mr. Miller: Mrs. Chairman, I'd like to make a motion that we accept the vouchers as listed for payroll: Salary Clearing payroll warrants 43998 through 44093 for \$174,769.62; warrants 44094 through 44104 for \$207,847.13; and Direct Deposit for \$244,203.27; for a total of \$626,820.02. Second by Mrs. Corkrum. 2:0 vote in favor.

The cover sheet also includes the following amounts:

Emergency Management payroll warrants 9011 through 9021 for \$3149.09; warrants 9022 through 9030 for \$3071.21; and Direct Deposit for \$4505.41; for a total amount of \$10,725.71; and

Irrigation payroll warrants 12908 through 12926 for \$7679.22; and warrants 12927 through 12934 for \$4430.72; for a total amount of \$12,109.94. (Exhibit 4)

Motion – Mr. Miller: Mrs. Chairman, I'd like to make a motion that we accept the vouchers as listed for September 27, 2007, in the amount of \$338,789.00: Veteran's Assistance warrants 1356 through 1359 for \$1329.29; FC Enhanced 911 warrant 1269 for \$273.52; Jail Commissary warrants 2375 through 2377 for \$2841.26; Auditor O&M warrant 437 for \$5217.18; Boating Safety warrants 403 through 407 for \$6696.76; Motor Vehicle warrant 28979 for \$68,766.90; Boating Safety warrant 408 for \$405.84; Election Equipment warrant 438 for \$1188.43; FC Noxious Weed warrant 2954 for \$5483.29; Pest Control warrant 593 for \$2006.67; Crime Victims warrant 382 for \$824.00; Current Expense warrant 59237 for \$188,989.17; Jail Commissary warrant 2378 for \$1267.59; TRAC warrant 708 for \$25,370.86; Solid Waste warrant 2297 for \$802.45; Solid Waste

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warrant 1270 for \$161.82; and Current Expense warrants 59238 through 59259 for \$23,155.00. Second by Mrs. Corkrum. 2:0 vote in favor. (Exhibit 5)

WSU EXTENSION

WSU Extension Agent Lauri Sherfey met with the Board.

Update

Ms. Sherfey told the Board about the progress of work on the Gates Foundation grant. A representative from the Gates Foundation made a brief visit to the office and told the staff that they expect to know if the grant will be awarded within three to six weeks. The Gates Foundation will not provide computers. Lockheed Martin has already given four computers for the program.

A survey was done on Monday, September 10, about the impacts the women have seen from the class they have been participating in for six months. The survey shows that the participants' primary goal is to learn English. They also want to learn more about the laws that govern childcare services. The program takes place on Monday and Wednesdays from 6:30 to 8:30 pm.

If the Gates Foundation grant is received, some recruitment and hiring will need to happen. Ms. Sherfey expects the class will start in January. When the class begins, we'll be using the classroom space four or five nights a week. The Small Farms class that lasts about four months will need to be held elsewhere. Mrs. Corkrum said it may be possible to hold the class at the Public Works conference room. Mr. Bowen said the downstairs conference table seats six to eight. He thinks a new table could be purchased that would seat more people. Mrs. Corkrum said the security can be worked out to have the Small Farms class meet in the evenings in the downstairs conference room.

4-H

The local WSU Extension office is hosting the Washington State 4-H Forum in October at TRAC.

Ms. Sherfey will now have to be a signatory on various bank accounts for 4-H groups but not on individual 4-H club accounts.

Education

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Ms. Sherfey has been working with Lisa Toomey at Columbia Basin College (CBC) regarding a four-year degree program. We have worked out a collaboration to recruit, through the 4-H program, kids who are interested in agriculture. In particular, we hope to reach down to eighth graders to inform them how to get ready to move into university classes. A lot of students are coming in without the necessary math skills. Ms. Toomey wants to let parents know to have their children use the high school classes to prepare for college.

ASSESSOR

Assessor Steve Marks met with the Board.

Department Update

We filed a plan with the Department of Revenue to go on an annual update instead of a four-year cycle. We will revalue the whole county every year. In the future, we will do a lot of it statistically. The change to an annual update instead of every four years will mean that there will be more of a gradual increase in value and quicker reaction to the market, whether it's going up or down.

Mr. Marks told the Board that he will be asking for another permanent staff position in the 2008 budget to start about halfway through the year. We need someone who has high math skills and is a high statistician. If it is approved, we will try to find a college graduate that is majoring in statistics and would like a job. We can teach them the appraisal side.

We just completed our new construction (new value growth). We have dropped in amount to about \$206,000,000 for 2007 compared to about \$214,000,000 in 2006.

Every so often the Department of Revenue (DOR) picks an area within the auditor's office to audit. In 2006 Franklin County was selected to have the DOR audit our excess levy process. The DOR sent in three people who got our information and reviewed it. We passed with flying colors. We just received the report this month.

Appraiser position

The Salary Review Committee has reviewed Mr. Marks' request for salary placement for an appraiser to fill an existing vacant position. Mr. Marks said all the

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property appraisers are on Grade 45 if they have the appropriate education. He would like to place the new employee at Step 12 because of 17 years of experience. She does not need training. Her expertise is commercial property, which is what we need.

Mr. Marks answered Mrs. Corkrum's questions about the required training. He asked for approval by the Board to accept his recommendation to bring in a new appraiser at Grade 45 Step 12.

Motion – Mr. Miller: I move that we bring in a new assessor at Grade 45 Step 12.

Second by Mrs. Corkrum. 2:0 vote in favor. The Board asked Mr. Marks to work with Human Resources Director Rosie H. Rumsey to prepare the appropriate paperwork.

Levy Workshop

The Assessors Office will put on a Levy Workshop for the Board on Monday, October 1, at 1:30 p.m.

PROSECUTOR

Chief Civil Deputy Prosecutor Ryan Verhulp met with the Board.

Executive Session at 9:44 a.m. regarding current litigation based on RCW 42.30.110(i) expected to last 10 minutes.

Open Session at 9:52 a.m.

Mr. Verhulp asked for approval of payment of a warrant for \$2310.50 to pay a bill to Dr. Dennis R. Pollack who performed the mental health evaluation in a litigation.

Motion – Mr. Miller: Mrs. Chairman, I move that we pay the bill in the amount of \$2310.50 per Franklin County Superior Court Order. This is in the case Franklin County, Washington, v. James McCloud, case number 03-2-50825-2. Second by Mrs. Corkrum. 2:0 vote in favor. This is Resolution 2007-513.

Courthouse Public Safety Standards

Mr. Verhulp was asked by the sheriff to give the Board the Courthouse Public Safety Standards. He understands they were developed by the state. The sheriff thought they would be pertinent. Mr. Verhulp has not had a chance to review them yet.

Mr. Bowen said today we have bid openings for the agencies that would be manning our security facility. In the RFP we requested that they provide us with policies

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and procedures for anything that comes up in that area. He said we have considered doing a request for proposal for a consultant to prepare the policy. Perhaps the information provided by the sheriff will be useful to prepare the policy.

Recessed at 9:58 a.m.

Reconvened at 10:12 a.m.

COUNTY ADMINISTRATOR

County Administrator Fred Bowen met with the Board.

Security Cameras

Mr. Bowen asked for approval of a contract for the security cameras. The cost is about 15% less than was anticipated

Motion – Mr. Miller: Mrs. Chairman, I move that we accept the Public Works Contract between Franklin County and Advanced Protection Services, Inc., for and not to exceed \$67,685.41 including sales tax. Second by Mrs. Corkrum. 2:0 vote in favor. This is Resolution 2007-514.

Budget Review

County Engineer Tim Fife and Tri-City Herald Reporter Joe Chapman joined the audience.

Some budget information was reviewed.

Mr. Bowen told the Board that Superior Court Administrator Pat Austin will be requesting additional funding because of two court cases that are costing significant amounts of money. The Webster case is expected to cost an additional \$100,000.

Mr. Bowen said some additional budget funds are needed at TRAC at this time.

PUBLIC WORKS

Engineer Tim Fife met with the Board. Present in audience: Tri-City Herald Reporter Joe Chapman.

Bi-Monthly Progress Reports

Mr. Fife gave the Board the Bi-Monthly Progress Reports. Various road projects were reviewed.

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Wernett Road Project: Mr. Fife said the project work is still waiting for the utilities (PUD and telephone) to get out of the way. Hopefully we can get that built this fall. They were notified in June that the county had acquired the right-of-way.

Group 2 paving projects have been started, starting on Bellevue Road. Group 2 includes paving of Bellevue, Brewster, Birch, Fraser and LaPorte.

Mr. Fife gave the Board an update on other road projects. A meeting will be held regarding the route that should be selected for the Commercial/Tank Farm Road Study.

Mr. Fife said a damaged sheriff's vehicle can be fixed but it will be expensive. The damage was mostly cosmetic. The estimated cost is \$6000.

PLANNING AND BUILDING DEPARTMENT

Planning Director Jerrod MacPherson and Assistant Director Greg Wendt met with the Board.

Public Meeting: CUP 2007-08, a Conditional Use Permit to amend previously approved CUP 2006-06 for a commercial grain storage operation. The land is located in the Agricultural Production 20 (AP-20) Zoning District. Applicant is Connell Grain Growers.

Hearing convened at 10:30 a.m. Present: Commissioners Corkrum and Miller; Planning Director Jerrod MacPherson; Assistant Director Greg Wendt; and Clerk to the Board Mary Withers. Present in audience: Joe Chapman.

Mrs. Corkrum read the rules of the public meeting.

Mr. Wendt reviewed the information on the Action Summary (Exhibit 6).

At the time of the initial CUP 2006-06, Connell Grain Growers owned two little parcels, one on each side of Paradise Road. They constructed the grain bins and storage bins and have now done a boundary line adjustment so they have enlarged their parcel to about 9.14 acres. It was originally 3.43 acres. The total combined size is now 12.57 acres. Connell Grain Growers wants to build a new scale, scale house, grain bins and storage buildings on the south side. We asked them to come back and get a new conditional use permit. The Planning Commission recommended approval with a unanimous vote.

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Mr. MacPherson showed an old aerial photograph of the site on the screen. It is a new CUP but is really amending an old CUP to include more ground and facilities for the area. It was formerly the Frishchnect elevator.

Motion – Mr. Miller: I move that we grant approval to Conditional Use Permit Application CUP 2007-08 subject to the six findings of fact and nine conditions. Second by Mrs. Corkrum. 2:0 vote in favor. This is Resolution 2007-515.

Public Meeting: CUP 2007-10, a Conditional Use Permit to operate a bed and breakfast facility with an emphasis on outdoor wedding functions in the Residential Suburban 20,000 (RS-20) Zoning District. Applicant is Heather Steltenpohl.

Public Meeting convened at 10:36 a.m. Present: Commissioners Corkrum and Miller; Planning Director Jerrod MacPherson; Assistant Director Greg Wendt; and Clerk to the Board Mary Withers. Present in audience: Joe Chapman.

Mr. Wendt reviewed the information on the Action Summary (Exhibit 7). The Planning Commission forwarded a negative recommendation with a unanimous vote. The applicant did not attend the Planning Commission meeting.

Mr. MacPherson showed a copy of the 2004 aerial photograph with zoning overlay. He said staff has some concerns about the application. We were concerned about the traditional use of residential homes and backyards for enjoyment when having enlarged wedding facilities with dancing and DJs and other things associated with outdoor wedding activities, as well as traffic and parking. The area for several blocks is a series of very small residential properties.

Mr. Wendt said about half a dozen neighbors showed up opposed to it due to parking and noise.

Mr. MacPherson showed a diagram on the screen of the proposed design including traffic patterns and use of space. He said there is not sufficient space for parking more than 10 vehicles. Due to lack of parking and due to the facility backing up to seven or eight single-family residences, the Planning Department staff and the Planning Commission recommended denial.

There is an appeal process but it has expired without an appeal.

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Mrs. Corkrum asked if the property can be subdivided or short platted.

Mr. MacPherson said yes.

Motion – Mr. Miller: I move that we deny Conditional Use Permit application CUP 2007-10 subject to the six findings of fact. Second by Mrs. Corkrum. 2:0 vote in favor. This is Resolution 2007-516.

Public Meeting: Subdivision SUB 2007-06, a preliminary plat to subdivide approximately 17.27 acres (gross) into 23 single-family residential lots zoned Residential Suburban 20,000 (RS-20) and three commercial lots near Court Street which are zoned Retail Business Zone (C-1). The average lot size (gross) in the development is approximately 23,000 square feet in size. The land is located within the Pasco Urban Growth Area Boundary. The applicant is Homes and Land Real Estate, LLC.

Public Meeting convened at 10:45 a.m. Present: Commissioners Corkrum and Miller; Planning Director Jerrod MacPherson; Assistant Director Greg Wendt; and Clerk to the Board Mary Withers. Present in audience: Joe Chapman.

Mr. Wendt said Homes and Land is owned by Bob and Dave Greeno. He reviewed the information on the Action Summary (Exhibit 8).

Mr. MacPherson showed a copy of the aerial photograph with zoning overlay.

A man and a woman joined the audience.

Mr. MacPherson showed a copy of the application showing the proposed plats.

The applicant will have to construct Road 64 which is entirely within the City of Pasco. Mr. MacPherson showed the other streets and cul-de-sacs that will be constructed as part of the subdivision.

Mr. Wendt said there would be double-frontage lots that front the cul-de-sac as well as the county road so we are requiring a five-foot high, three-rail white vinyl fence to blend in with the rural character. Mr. MacPherson explained why the fence was required to blend in with the suburban rural character. One section will require five-foot fences and other sections will require two-foot, two-rail fencing.

Mr. Bowen said as a homeowner, he would rather have a five- or six-foot fence to block the traffic. He asked do the owners of the lot have the option to tear the fencing

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down? Mr. MacPherson said the owners of neighboring properties did not want any fencing at all because they felt it would make a tunneling effect. Mr. Wendt said the homeowners of the new subdivision properties can put in live landscaping such as arborvitae.

Mr. Wendt reviewed the conditions of approval.

Mr. MacPherson said the fencing and landscaping with the five-foot fence was a collaborative effort between the developer and the existing homeowners in the area.

Mrs. Corkrum said as a homeowner if you had dogs and/or small children, you would want to be able to fence it for safety. She asked could you put up a cyclone fence?

Mr. MacPherson said the developer is marketing it this way for a more open look.

Mr. Wendt said the developer knew going in that it would be this way by using cul-de-sacs instead of pushing the roads through. The people who buy the six lots will know what they are going to get. There are three lots that abut Road 62 and three that abut Road 64.

Motion – Mr. Miller: I move that we grant approval of Subdivision application SUB 2007-06 subject to the six findings of fact and 10 conditions. Second by Mrs. Corkrum. 2:0 vote in favor. This is Resolution 2007-517.

COUNTY ADMINISTRATOR (continuing)

County Administrator Fred Bowen continued his meeting with the Board. Present in audience: Joe Chapman and Fred and Alison Moore.

Budget Review

Some current budget figures were reviewed. A list of current and future projects and their projected costs was reviewed.

Carpenter/Custodian Position

Facilities Director Chris Giles joined the meeting.

Present in audience: Joe Chapman, Fred and Alison Moore, Bridgette Scott and Kevin Scott.

The carpenter/custodian position was advertised. Mr. Giles asked for approval to hire Tye Barnett at Grade 38, Step 8, based on 11 years of experience. The Salary

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Review Committee has reviewed and approved the request. There is money available in the budget through the end of 2007.

Motion – Mr. Miller: I move that we hire carpenter/custodian Mr. Barnett at Grade 38 Step 8 on the current pay scale. Second by Mrs. Corkrum. 2:0 vote in favor.

Bid Opening: Security Services

Bid Opening convened at 9:16 a.m. Present: Commissioners Corkrum and Miller; County Administrator Fred Bowen; and Clerk to the Board Mary Withers. Present in audience: Joe Chapman, Fred and Alison Moore, Kevin Scott, Bridgette Scott and Chris Giles. Bids were required to be received by the advertised time of 9:00 am on Wednesday, September 26, 2007. All the bids were received before the designated time.

Three bids were received:

Olympic Security Services at Tukwila, Washington

Screeners	\$15.50 per hour
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Security guards	\$18.50 per hour
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J & J Security and Transport, Inc.

Screeners	\$16.50 per hour
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Security guards	\$26.50 per hour
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Reliance Security of Portland, Oregon

Screeners	\$21.67 per hour
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Security guards	\$31.67 per hour
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Mr. Bowen said the bids will be reviewed. He expects to bring a recommendation for award of bid to the Board on Monday, October 1, 2007, at 11:00 am.

Budget Review

Budget review continued.

Adjourned at 11:28 a.m.

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There being no further business, the Franklin County Board of Commissioners meeting was adjourned until October 1, 2007.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON

Chairman

Chairman Pro Tem

Member

Attest:

Clerk to the Board

Approved and signed October 1, 2007.