

COMMISSIONERS RECORD 48
FRANKLIN COUNTY
Commissioners' Proceeding for September 12, 2007

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Bob Koch, Chairman; Neva J. Corkrum, Chair Pro Tem; Fred Bowen, County Administrator; and Mary Withers, Clerk to the Board. Rick Miller, Member, was absent on personal business.

OFFICE BUSINESS

Secretary Patricia Shults met with the Board.

Consent Agenda

Motion - Mrs. Corkrum: I move for approval of the consent agenda for Wednesday, September 12, 2007, as follows:

1. Approval of **Resolution 2007-482** authorizing the Information Services Department to purchase x-ray scanning and metal detection equipment from Astrophysics for a cost of \$26,180, to be paid from the Miscellaneous Franklin County Projects Fund, Number 300-000-001.
2. Approval of *Voluntary Transfer of Annual Leave Request* as per Resolution 2001-246 for Pamela F. Sexton (Clerk's Office) as follows:
 - Patricia Severns (Prosecutor's Office) to transfer 15 hours. (Exhibit 1)
3. Approval of **joint Resolution 2007-483** in the matter of the request for signature from the Chairman of the Boards of Benton and Franklin County Commissioners on the Fee for Service Contract between the Benton-Franklin Juvenile Justice Center and Kiona-Benton School District, effective September 1, 2007, through July 31, 2008. (Exhibit 2: Information sheet.)
4. Approval of **joint Resolution 2007-484** in the matter of the request for signature from the Chairman of the Boards of Benton and Franklin County Commissioners on the Fee for Service Contract between the Benton-Franklin Juvenile Justice Center and Prosser School District, effective September 1, 2007, through July 31, 2008. (Exhibit 3: Information sheet.)
5. Approval of **Resolution 2007-485** in the matter of appointing Curt Freed as a member on the Benton-Franklin Workforce Development Council, to fill Position B-27, Post Secondary Education, effective September 1, 2007, through June 30, 2010.

Second by Mr. Koch. 2:0 vote in favor.

Vouchers/Warrants

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Motion – Mrs. Corkrum: I move approval of vouchers as listed: Current Expense warrants 58813 through 58883 for \$192,261.15; Franklin County Capital Projects Fund warrant 316 for \$33,842.70; Current Expense warrants 58884 through 58898 for \$11,888.69; Franklin County Capital Projects Fund warrants 317 through 318 for \$162,760.90; Clerk LFO Collection Fund warrants 21 through 22 for \$521.11; Franklin County RV Facility warrants 377 through 379 for \$1,690.66; and Franklin County Public Facilities Construction Fund warrants 815 through 817 for \$92,850.41; for a total of \$495,815.62. Second by Mr. Koch. 2:0 vote in favor. (Exhibit 4)

Motion – Mrs. Corkrum: I move for approval of payment of the following salary clearing vouchers/ warrants:

Salary Clearing payroll warrants 43893 through 43990 for \$163,961.80; warrants 43991 through 43997 for \$62,215.62; and Direct Deposit for \$265,530.06; for a total amount of \$491,707.48. Second by Mr. Koch. 2:0 vote in favor.

The cover sheet also includes:

Emergency Management payroll warrants 8974 through 8980 for \$2474.36; warrants 8981 through 8984 for \$1052.69; and Direct Deposit for \$5180.14; for a total amount of \$8707.19; and

Irrigation payroll warrants 12863 through 12876 for \$7271.92; and warrants 12877 through 12880 for \$1143.65; for a total amount of \$8415.57. (Exhibit 5)

GROUNDWATER MANAGEMENT AREA (GWMA)

GWMA Coordinator Paul Stoker met with the Board.

Request for two actions: Approval of budget and approval of tasks

Mr. Stoker gave the Board a two-year budget proposal from July 1, 2007, through June 30, 2009, and requested approval. The state legislature authorized a \$2 million grant for mapping starting in July. The \$1,250,000 that was previously budgeted from the Federal government will not be received in 2007 or 2008 but there are still residual funds remaining to carry out the remainder of some projects for the next 12 to 14 months. The budget includes the various tasks and projected yearly expenditure budget.

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Mr. Stoker asked for support of contract negotiations regarding the \$2 million, confirming your support of the Franklin Conservation District and GWMA to enter into contract negotiations for \$2 million. He gave a verbal report on the current status. The conclusive water report is due to a Senate committee in January 2009. A preview will be done in about two weeks in Olympia. Mr. Stoker explained the paperwork process that is taking place.

Motion – Mrs. Corkrum: Mr. Chairman, I move the approval of Columbia Basin Groundwater Management Area for Adams, Franklin, Grant and Lincoln Counties budget for 2007 through 2009 for \$2,149,601.25. Second by Mr. Koch. 2:0 vote in favor. (Exhibit 6)

Mr. Stoker asked for a motion to support the contract negotiations based on the current proposed scope of work for mapping for \$2 million.

Motion - Mrs. Corkrum: I move we confirm our support for the subsurface mapping aquifer assessment project for \$2 million. Second by Mr. Koch. 2:0 vote in favor. (Exhibit 7)

Maps

Mr. Stoker showed the Board maps and described efforts that are taking place to map where underwater sources are located. We are trying to find out if we are getting recharge into our system. He showed the Board a 1967 map that was a proposal for water. It was not adopted but people were allowed to drill wells instead.

PUBLIC WORKS

Assistant Engineer Guy Walters, Engineer Tim Fife, Prosecutor Steve Lowe and Chief Civil Deputy Prosecutor Ryan Verhulp met with the Board.

Resolution: CRP 598 / Fir Road Upgrade

Mr. Walters asked for approval of CRP 598 to upgrade Fir Road west of Glade Road, a half-mile project. The funds will be taken out of the minor project funding.

Motion – Mrs. Corkrum: I move to approve CRP 598 / Fir Road upgrade for the amount of \$32,000. Second by Mr. Koch. 2:0 vote in favor. This is Resolution 2007-486.

Mr. Fife explained what the project entails including paving of a section of Fir Road to

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the west of Glade Road. The paving will save us maintenance time because no grader will have to go there after it is paved. The funds are coming out of the Miscellaneous Construction budget. We have an opportunity to get some asphalt grindings to use so it's fairly inexpensive. The Public Works Department will be doing the work themselves.

Executive Session at 9:43 a.m. regarding potential litigation based on RCW 42.30.110(1)(i) expected to last 30 minutes.

Open Session at 9:58 a.m. No decisions were made.

PROSECUTOR

Chief Civil Deputy Prosecutor Ryan Verhulp met with the Board.

Pasco Sanitary Landfill

Mr. Verhulp asked for approval of a resolution authorizing payment of Franklin County's portion of costs of \$737.60 to the Landfill Group's consultant, Aspect Consulting, LLC. Our share will be paid from the Landfill Closure Trust fund. Invoices are attached. He has reviewed the invoices and feels they are accurate.

Motion – Mrs. Corkrum: I move approval of payment of Franklin County's portion of an invoice to the Landfill Group to Aspect Consulting, LLC, for professional consulting services in the amount of \$737.60. Second by Mr. Koch. 2:0 vote in favor. This is Resolution 2007-487.

Public Records Request

Mr. Lowe has appointed Attorney Jim Bell to handle the public records request requesting landfill documents.

Executive Session at 10:03 a.m. regarding potential litigation expected to last 10 minutes based on RCW 42.30.110(1)(i).

Open Session at 10:10 a.m. No decisions were made.

Recessed at 10:10 a.m.

Reconvened at 10:27 a.m.

SHERIFF

Sheriff Richard Lathim met with the Board.

Request for salary increases

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Sheriff Lathim referred to a memo he had sent the Board (Exhibit 8). He requested an increase in three salaries to be more in line with other counties for the same duties. There is money available in the 2007 budget for the changes. The positions are Corrections Captain, Communications Director and Corrections Lieutenant.

Mr. Koch said there would be money available for this year but what about next year? He referred to preliminary figures from the Hay Group county salary study. Sheriff Lathim said the Hay Group study has recognized they're going to have to pull the Sheriff's Department employees out. He said the Hay Group has not followed through with the grading and explained further. He said the Hay Group has acknowledged they are most likely going to have to make a separate salary schedule for the Sheriff's Department. Mr. Bowen said the Hay Group work is still ongoing. It has not been sent to the county group working on it yet until the Hay Group answers some questions.

Sheriff Lathim said the Hay Group promised us they would go with the job market in the Tri-Cities as opposed to like-sized counties. He said Franklin County's job positions are about 20% below market and 20% below like-sized counties. He is not asking to have the salaries be put at the top but to have them be raised. He said in the past, some salaries have been raised in a similar manner.

Mr. Bowen said we're trying to work it so it makes sense for everybody. We're just working through it.

Mrs. Corkrum thinks it is premature to make any changes.

Sheriff Lathim said we were promised a completed study to start making adjustments and movements in September 2006. Then we were promised it in April 2007. It hasn't been done. He's not blaming the commissioners. He asked how long do we have to wait?

Mr. Bowen said he is considering including a large contingency amount in the 2008 budget in anticipation of the Hay Group study being completed and corrective action being taken during that year.

Mr. Koch said another point about the salary work is that we said we weren't going to do anything until it came back final and we adopted what we were going to do as

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far as the steps and grades. Mrs. Corkrum said we might not adopt it either if it isn't straightened out.

Sheriff Lathim said we keep putting it off. In the meantime these people are being substantially underpaid.

Sheriff Lathim answered Mrs. Corkrum's question about the amount the City of Pasco pays for jail work by the county, saying we do a reconciliation on actual prisoner days, not on actual amount of dollars that are spent.

Mr. Bowen said he can understand putting one position where he should be for the years he has been here. He asked if the other two positions are in the same situation. Sheriff Lathim said no. Sheriff Lathim said I'm here because I have people in management positions that are paid \$20,000 to \$30,000 less than in comparable positions. Mrs. Corkrum said they accepted the jobs at the salary you offered. She asked, didn't we go above and beyond for Communications Director Ed Bush, who by the way I think is a wonderful director? Sheriff Lathim said yes.

Mrs. Corkrum said she is not ready to make a decision on this today. She wants the third commissioner present.

Mr. Koch said he can understand bringing the Corrections Captain up to reflect the years he has been in service but he is not ready to move anyone else until everyone agrees on the Hay Group study.

INFORMATION SERVICES (IS)

IS Director Kevin Scott met with the Board.

Reporting Systems, Inc., Agreement for computer aided dispatch (CAD) interface in Dispatch

Mr. Scott asked for approval of an agreement with Reporting Systems, Inc. He explained that fire departments will be able to go on-line and see their data and get other information. The state will reimburse the cost. The interfaces involve two pieces. The first piece has been completed and installed.

Motion – Mrs. Corkrum: I move we approve Computer System Services agreement between Reporting Systems, Inc., and Franklin County Dispatch for computer aided

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dispatch (CAD) interface. Second by Mr. Koch. 2:0 vote in favor. This is Resolution 2007-488.

Out-of-State Travel

Mr. Scott asked for approval for IS employee Dann Borden to attend a conference in British Columbia. He has been attending these conferences in the past. There is money in the IS budget. The Board asked do you think it's beneficial? Mr. Scott is not pro-conference but he said Mr. Borden feels it is useful information. He has to trust his judgment.

Motion – Mrs. Corkrum: I move we approve Dann Borden for a Pacific Northwest GITA Fall Conference to Whistler, British Columbia, for \$1603.50. Second by Mr. Koch. 2:0 vote in favor. (Exhibit 9)

X-ray Scanning Equipment

It has been recommended that the county purchase an additional X-ray machine for a backup. The Board reviewed some cost information to add a second X-ray machine, sales tax, and entrance and exit tables associated with the machine. An training module called threat image projection (TIP) costing \$2500 is highly recommended by the consultant and others. Mr. Scott explained what it involves. He thinks it will only be needed for one machine at this time. He thinks it will be a useful item, especially since the county will be contracting the staffing of the scanning machines. The bid has already been accepted for the first X-ray machine and scanning equipment.

Mrs. Corkrum thinks the training module sounds like a good idea.

Mr. Bowen said we're adding a second X-ray machine so we don't have to go out to bid again. He would recommend that we buy the second X-ray machine.

Motion – Mrs. Corkrum: I would move, Mr. Chairman, that we go ahead and add the second X-ray machine and also the training module of \$2500 and the additional tools that go with it. Second by Mr. Koch. 2:0 vote in favor.

Request for Additional Personnel

Mr. Scott said we've all talked about the need to add an additional person in IS. There is money available. We are being reimbursed by the State 911 \$26,000 for

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information technology (IT) support. He said the funding will be ongoing and maybe increase to \$50,000. He asked for approval to start the process to get someone in place.

Mr. Bowen said when the planning director suggested that the building fees be increased, he was thinking about the additional IS person, too. Last year we intended on putting this person in but it didn't happen; it was left out of the budget by mistake. He would encourage the Board to approve this position.

Mr. Koch said what kind of repercussions are we going to get when we add someone on when we've been telling other people no? Mr. Bowen said you have already added some positions. Mr. Koch said that happened at the first of the year. Mr. Koch knows we have talked about that IS position but we have been holding off everybody else until the compensation study is finished and everyone is on board. We pretty much said this spring we weren't going to make any changes until that was finalized. I have no problem to start the process of looking for someone.

Mrs. Corkrum asked could you advertise and then maybe put them on for the rest of the year on a contract basis? Then you'd know if they were going to work out. It would give you some time to make sure the person can do the work.

Mr. Bowen said the position was approved but was not put in the budget.

The Board **gave approval** for Mr. Scott to hire someone on a contract basis until the end of the year.

SPAM Mail

Mr. Scott gave the Board a report on the number of SPAM messages that have been blocked before and after the installation of new SPAM-blocking software.

Recessed at 11:04 a.m.

Reconvened at 11:11 a.m.

INDIGENT DEFENSE COORDINATOR

Indigent Defense Coordinator Ray Gonzales met with the Board. Present in audience: Judy Paxton from the Indigent Defense office and Human Services Director Carrie Huie-Pascua.

Contracts

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Mr. Gonzales told the Board about the state's current plans to reimburse courts for interpreter services and how it will affect some county contracts.

He is preparing a public defense ordinance.

The Office of Public Defense (OPD) has requested some specific data which will be provided. Mr. Gonzales listed some of the new requirements indigent defense attorneys will be required to meet.

Mr. Gonzales expects to have a recommendation by the middle or third quarter of 2008 regarding how to handle indigent defense work in the future, whether by contract or by a separate county department or a mixed system. He expects it will be a mixed system with some contract services and a very low ratio of staff to attorneys. Nowadays most attorneys do much of their own work on laptop computers. The financial advantages of having a change would be relatively minimal or even a disadvantage. The big benefit would be the ability to control the quality in that we're not negotiating every year or two years for contract services and also because he believes at least half the major cases would be able to stay in-house which would save considerable amounts of money. We would not bring juvenile dependencies into the office.

HUMAN SERVICES (HS)

HS Director Carrie Huie-Pascua met with the Board.

Joint Resolution: Outpatient mental health services

Ms. Huie-Pascua asked for approval of a joint bi-county resolution to move forward with development of current contracts with three agencies that were successful in the RFP process. The current contract expires on September 30, 2007.

Motion – Mrs. Corkrum: I move for approval of Joint Resolution in the matter of contracts for outpatient mental health services for Lourdes Counseling Center, Nueva Esperanza Counseling Center, and Catholic Family and Child Services for the period October 1, 2007, to June 30, 2009. Second by Mr. Koch. 2:0 vote in favor. This is Resolution 2007-489.

Transition contract with Sunderland

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Mrs. Corkrum asked if there is a potential for a transition contract with Sunderland. Ms. Huie-Pascua said yes. A meeting is scheduled for next Tuesday with Sunderland. We will be talking about how much time is needed. There was a Mental Health Advisory Board meeting this week at which the advisory board came to the conclusion that the best course of action would be to have all four agencies get together to ensure that the protocol will be the same, that there is a common understanding of how it will all proceed, that if at all possible we will use one form that is consistent, and transition the clients well.

The state Division of Developmental Disabilities for the specialized population of people who have both a developmental disability and mental health condition, which involves about 43 people, has asked that we move very quickly. Because Sunderland did have concerns about two areas in our letter to them, one being they could not assure the same level of care would be provided and also they thought we could not assure there would be a good match of provider, the state said we will do the assignments and take the responsibility to coordinate the transfer of work that needs to be done for those 43 individuals. That will be done tomorrow afternoon.

Homelessness and Affordable Housing Programs

Ms. Huie-Pascua told the Board that a staff member attended a state housing conference and brought back some great information. She said we are looking at what the county's responsibility and role is in terms of affordable housing. It is the newest area of work for Human Services.

Core Provider Agreement

Ms. Huie-Pascua said the language in the Core Provider Agreement is the state's language. The agreement allows Human Services to actually manage and receive Medicaid funds. She understands the Franklin County Prosecutor's Office has some concerns about the language. She said our department does not generate this language but without a signed contract with the state, we cannot receive Medicaid funds for the Substance Abuse Assessment Center to do assessments. She understands and appreciates our prosecuting attorneys. She knows they have battled with the state about some of the

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language but we are kind of stuck with the language. Mrs. Corkrum thought all 39 prosecuting attorneys went to bat on this and she thought the state had pulled back on this language and they were going to correct it. She said the state is putting all of the liability on us. Ms. Huie-Pascua is having staff review the contract in detail to check for errors.

Motion – Mrs. Corkrum: I move we approve Core Provider Agreement between Department of Social and Health Services and the Department of Human Services, Substance Abuse Assessment Center. Second by Mr. Koch. 2:0 vote in favor. This is Resolution 2007-490.

Residential Treatment

Ms. Huie-Pascua said the residential piece was part of the original request for proposal. Sunderland was originally the only bidder. Because we wanted it to be a competitive process, a second announcement for letters of interest was put out. Two additional letters of interest were received. One applicant withdrew before a proposal could be submitted so we were left with two proposals. They have been rated. Recommendations have been put forward to Ms. Huie-Pascua. She said we do not want to move hastily even though there is a time issue because the residential services contract also expires September 30. The contract may need to be extended. We're looking at some more information before a recommendation will be put forward. She hopes it will happen pretty soon.

COUNTY ADMINISTRATOR

County Administrator Fred Bowen met with the Board.

Automated External Defibrillator

The defibrillators cost about \$1500 each. Mr. Koch had figured we would need 12 of them. Mr. Bowen suggested waiting until December and then using funds from Contingency if they are available. He is expecting to receive more cost information from other companies. Mr. Koch asked Mr. Bowen to also check the price with U.S. Commodities.

Out-of-County Travel

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Motion – Mrs. Corkrum: I move we approve out-of-county travel for Fred Bowen to travel to Wenatchee for a conference and Rosie Rumsey and Lisa Schumacher. Second by Mr. Koch. 2:0 vote in favor. (Exhibit 11)

Basin City Water and Sewer System

Mr. Bowen asked the county's bonding attorney, Attorney Jeff Nave, about the following procedures. Mr. Nave said they will be okay. The Basin City Water and Sewer District has come to an agreement with the person who owns the existing water system to purchase the system for \$300,000. The appraisal was a little below that. However, it is an acceptable price. The owner is also requiring that he sells the irrigation system along with the domestic water for tax reasons. So Basin City Water and Sewer District is requesting approval to spend \$400,000 of the \$800,000 that we have set aside for that. On September 19 they will give the owner a check for \$400,000. On September 20th the Basin City Water and Sewer District will sell the irrigation system back to him for \$100,000.

The Basin City Water and Sewer District has some work that needs to be done in order to tie into the trailer court. They would like to keep the \$100,000 in their account to pay for that work. Mr. Bowen told them he would ask the Board and asked them to provide the receipts to the county so we can identify that the funds are going towards the water system. Another obstacle is the deadline of getting those bond monies out and spent because there is an arbitrage situation if you don't do that.

Mr. Koch said he thinks as long as we have a paperwork trail it will be okay. It will be a \$300,000 water system bottom line.

Mrs. Corkrum asked about the remainder of the money. Mr. Bowen said the other \$400,000 will be used for the sewer system. However, the owner of the sewer system now thinks the sewer system is worth \$1.3 million. Mr. Bowen has asked the Basin City Water and Sewer District and the owner of the sewer system to get a joint independent appraisal. The work can be completed by 2009 when the money needs to be spent.

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Mr. Bowen said the county's bonding attorney Jeff Nave has contacted the attorney for the current owner of the water and irrigation system. Mr. Nave will be paid for the work he has done from the Basin City Water and Sewer District funds.

Mr. Koch said he would authorize the Chairman Pro Tem to sign the \$400,000 check next week in his absence.

Motion – Mrs. Corkrum: I move for approval. Second by Mr. Koch. 2:0 vote in favor.
Veterans Assistance Fund

Mr. Bowen and Mr. Koch met with the Veterans Assistance volunteers yesterday. In 2008, the Veterans Assistance Fund should collect about \$48,000 at the minimum rate. The Veterans Assistance people are asking the county to increase that amount to \$61,000. They are also asking for about a \$10,000 "gift" into the fund to make them whole so then they can go into 2008 and get through until the tax collections come in during April and then manage their budget a little tighter because of the greater demand for services than had happened before, probably due to the war in Iraq.

Mr. Bowen said he personally thinks it's a worthwhile fund. Mrs. Corkrum said she doesn't think it's any different than it has been in the past. She thinks they're beating the bushes to get more clients. She doesn't think we're serving soldiers here who have served in Iraq.

Contingency budget figures were reviewed. Mrs. Corkrum asked what guarantee do we have that they won't spend that \$10,000 overnight and then want more?

Mr. Koch said he is in favor of getting them whole. Mrs. Corkrum said get them whole but they better not come back for more.

Mr. Koch is concerned about allocating the additional amount to total \$61,000. He can see bringing the figure up to \$55,000 for 2008 and let them work within that budget and giving them the \$10,000 to get to 2008.

He asked Mrs. Corkrum if she would approve that also. She said yes, she would approve both the \$55,000 for 2008 and the \$10,000 at this time.

Franklin County Security Project: Change Order #2

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Mr. Bowen described the work that had to be done for Change Order #2 in front of the carriage house (guard house). The difference between the curb and the courthouse was more than seven inches which would have required a handrail. There would have been a mix of old pavement, new pavement, and patches from all the cutting involved. The contractor said instead of that, they could overlay the whole area and have the asphalt go higher and minimize the step (which eliminated the need for a handrail and got us to a seven-inch step). It will clean up the whole area. Mr. Koch asked if there will be a puddle when it rains. Mr. Bowen described how the road will rise up and go back down. There are new catch basins. He will not guarantee there will be no puddle but he would be surprised if there is one. It makes a nice clean surface of new asphalt. The Board gave **consensus approval of the change order.**

Mr. Bowen gave an update on the project and some changes that have taken place.

The Board asked that Mr. Bowen have another section of sidewalk replaced as part of the project.

The Board wants the parking lot on the south to be resealed.

Budget Review

The Board reviewed the Rainy Day budget. The interest will continue to go in the Rainy Day fund. The fund will be whole at the \$1,020,000 level in about three years when the loan for the sheriff's vehicles is paid off. The vehicles are used in the Port of Pasco contract for work at the airport and other Port of Pasco areas.

The Capital Projects budget was reviewed. The money set aside for the financial software package will be pegged at \$500,000.

Adjourned at 12:31 p.m.

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There being no further business, the Franklin County Board of Commissioners meeting was adjourned until September 17, 2007.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON

Chairman

Chairman Pro Tem

Member

Attest:

Clerk to the Board

Approved and signed October 1, 2007.