

COMMISSIONERS RECORD 48
FRANKLIN COUNTY
Commissioners' Proceeding for May 16, 2007

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Bob Koch, Chairman; Neva J. Corkrum, Chair Pro Tem; and Rick Miller, Member; Fred Bowen, County Administrator; and Mary Withers, Clerk to the Board.

OFFICE BUSINESS

Secretary Patricia Shults met with the Board. Present in audience: Carl Adrian.

Consent Agenda

Motion – Mrs. Corkrum: Mr. Chairman, I move for approval of the consent agenda as follows:

1. Approval of **Resolution 2007-224** authorizing a third Road Sergeant position within the Sheriff's Office and authorizing line item 521.20.10.0060 entitled "Corporal" to be changed to "Sergeant" in the Sheriff Budget, Number 001-000-520.
2. Approval of **joint Resolution 2007-225** in the matter of the request for signature from the Chairman of the Boards of Benton and Franklin County Commissioners on the Professional Service Agreement for legal representation of indigent individuals in Benton and Franklin Counties Superior Court, Juvenile Division, between the Juvenile Justice Center and Mary S. Poland, effective through December 31, 2009. (Exhibit 1: Information sheet.)

Second by Mr. Miller. 3:0 vote in favor.

Out-of-State Travel Request

The Board reviewed an out-of-state travel request for Dan Werr of Dispatch to attend the Intergraph 2007 Conference. State E911 will reimburse.

Motion – Mrs. Corkrum: I move for approval. Second by Mr. Miller. 3:0 vote in favor. (Exhibit 2)

TRIDEC

Carl Adrian met with the Board.

TRIDEC Update

Mr. Adrian gave the Board an update on TRIDEC activities. He told the Board about how recommendations from a consultant have been implemented. One change was

COMMISSIONERS RECORD 48
FRANKLIN COUNTY
Commissioners' Proceeding for May 16, 2007

changing the name from Tri-City Industrial Development Council to Tri-City Development Council. The acronym TRIDEC is still being used.

Associate Development Organization (ADO)

Mr. Adrian told the Board some details about new legislation regarding ADOs. CTED is asking all the counties in the state to reaffirm their ADO designations. The new legislation does away with expansion money and creates a new formula for ADOs throughout the state. ADOs serving rural counties will receive \$40,000 for marketing as well as 55-1/2 cents per capita for marketing. The amount for Franklin County is projected at \$71,000. There is a match involved. Mrs. Corkrum asked how much would we have to match? Mr. Adrian said you wouldn't have to match anything. The ADO has to provide the match.

Mr. Adrian said we'll negotiate a contract with performance measures. He gave the Board a draft form showing proposed ADO contract activities and performance measures. He explained what the contracts will include.

Mr. Adrian told the Board about some funding transfers from 3161 administrative funds to business recruitment activity that have occurred in the past but will not continue to be available. We have about one year left of that money and then either our business recruitment activity declines dramatically or we will ask for more funding from counties and cities. The anticipated funding will allow us to continue at a level of marketing that we have held and perhaps slightly increase but it will actually replace what is being spent.

Mr. Adrian asked the Board if they would consider adopting and signing the ADO form and getting it back to CTED. CTED is requesting notification by June 1.

Mrs. Corkrum said we discussed it when we got the letter and the Board had consensus agreement to name TRIDEC as Franklin County's ADO again.

Motion – Mr. Miller: Mr. Chairman, I would like to make a motion that we sign the designation form and support CTED's actions with TRIDEC and authorize the chairman to sign. Second by Mrs. Corkrum. 3:0 vote in favor. (Exhibit 3)

Wind Power

COMMISSIONERS RECORD 48
FRANKLIN COUNTY
Commissioners' Proceeding for May 16, 2007

Mr. Adrian has not heard anything about wind power on the Franklin County side of the Snake River. He said the U.S. headquarters of the Vestus company is in Portland.

TRIDEC Board

Troy Woody represents Franklin County on TRIDEC's board. The member can designate an alternate. The Board said Rick Miller is now the alternate. Mr. Adrian said the alternate is welcome to attend the meetings.

Reception

Mr. Bowen said he has received a request for a reception to be held in the Courthouse rotunda on June 13 between 5:30 and 7:30 p.m. The Board **gave approval** to hold the event.

OTHER BUSINESS

Mr. Koch said he approved the purchase of six meeting-type tables yesterday.

PUBLIC WORKS

Engineer Tim Fife met with the Board.

Bid Award: Three new motor graders

The Board members said they have each reviewed Chief Civil Deputy Prosecutor Ryan Verhulp's legal opinion.

Mr. Fife said there was an irregularity in Rowand Machinery's bid because they left off the amount for Item #1. Based upon the total and taxes, the amount can be determined. Trade-in for unit #1 was provided in the bid. Mr. Fife is recommending the irregularity be waived as an insubstantial variance based on those findings of fact and that we consider Rowand Machinery's bid for John Deere motor graders acceptable and consider awarding the bid. It is clearly the lowest life cycle cost.

Motion – Mrs. Corkrum: I move for approval to award the three new motor grader bids to Rowand Machinery and the calculated bid is \$195,000. Second by Mr. Miller. Mr. Koch asked wouldn't the actual bid be \$223,000? Mr. Fife said it is \$195,000 per unit. 3:0 vote in favor. (Exhibit 4)

Update on Public Works Trust Funds (PWTF) Gravel Road Paving Projects

COMMISSIONERS RECORD 48
FRANKLIN COUNTY
Commissioners' Proceeding for May 16, 2007

Mr. Fife said the paving for Phase 1 projects is almost completed. He feels they are doing a good job. Mr. Koch said they are not yet done on Access Road. Mr. Fife said no, there will be another shot. Mr. Koch said the approaches are not yet done either.

Lease with Port of Pasco for Public Works Building

Mr. Fife received notice that the Port of Pasco Commissioners have decided to do a marketing analysis on the building to decide what it's truly worth and they may make an adjustment based on that analysis.

TREASURER

Treasurer Tiffany Coffland and Administrative Assistant Marie Schultz met with the Board.

Property Tax Graph

Ms. Coffland showed the Board a graph showing comparisons between percentages of tax collections processed by April 30 in 2005, 2006 and 2007. The interest difference on residual cash investment interest was: In 2006 the county earned \$20,450.22 for April at a rate of 4.6566%. In 2007 the county earned \$52,606.87 for April at a rate of 5.226%. The new software that has allowed the quicker processing time cost \$30,000.

Bank of America

Bank of America is having a platform conversion effective June 25, 2007. We have to have new warrants and checks because of new account numbers and routing numbers.

Ms. Coffland told the Board about an accounting problem with the bank that occurred probably more than 10 years ago. The bank is going to take the loss and make our account whole. Now the account is balanced on a monthly basis. Ms. Schultz answered Mrs. Corkrum's question about how the account has been handled. Somewhere along the line the bank paid warrants but the county never received them. The bank was carrying this amount of \$60,003.92 on their books. Ms. Coffland said the bank actually took the loss. The bank asked that we stay with Bank of America for the next three years. The bank is making some changes as far as the platform and what services will be

COMMISSIONERS RECORD 48
FRANKLIN COUNTY
Commissioners' Proceeding for May 16, 2007

available to us. They are upgrading their software so it will allow us to have better services. It will allow Check 21. We'll receive a file that will upload into our accounting system. We will still have to check it but will not have to key it in. Warrants will be redeemed electronically instead of manually so it will save a lot of time for us. The bank will pay up to three months for the new warrants and checks. The entities were notified several months ago.

Terra Scan computer software

Terra Scan brought our excise tax model this week. We are training on it. We're the first county to actually have something in place and be very close to sending everything electronically to DOR. We are finding some glitches because of being the first county. Once it works, it will work great.

2007 Budget

Ms. Coffland asked when will the Board open the budget and will the departments be able to ask for adjustments? Mr. Koch said it will be open in June or July but he doesn't want to see us re-open the budget as in October. The only thing we were talking about was we didn't want to be making changes all year long and then at the end of the year have no idea of what we did. Ms. Coffland said she has been telling the Board about some issues in her department that exceed the budget. The extra overtime cost is minimal but the printing cost has gone over the budget. Mr. Koch said that's the kind of stuff that he thought we were going to look at in June or July, the adjustments in the budget, not the whole budget.

Mr. Bowen said he plans to send a letter to all departments and ask them to review their revenues to see if they are on track or below track so we can look at that during the budget review time so we can get a better handle on it.

Mrs. Corkrum said July may not be a good time because the auditor has to do preliminary budget work for the next year.

Mr. Koch's personal concern is it's a bottom line budget except for salaries but even if you change a salary, there should be enough money in the salary line item to make it through the middle of the year.

COMMISSIONERS RECORD 48
FRANKLIN COUNTY
Commissioners' Proceeding for May 16, 2007

Tax Collections

Ms. Schultz said right now in May we're at 41% of taxes collected. Ms. Coffland said delinquent notices have been sent out and foreclosure notices will be sent out soon.

Ms. Coffland said she hopes to conduct the tax sale the first week in December instead of going into the new year.

The Board asked did you see any additional problems with check withdrawal the moment you run it through the machine? Ms. Coffland said not particularly. The biggest thing we saw was the line because we only had three people at the counter and one cash-only station. The state auditor required the change.

COUNTY ADMINISTRATOR

County Administrator Fred Bowen met with the Board.

NACo Conference Review

Mr. Bowen said one matter that was discussed at the NACo Conference last week was the change of our mental health system and the decriminalization of a lot of mental health issues that have been going through the jails. He sees a whole new area of change that's coming to the county. He feels some of the jail work will shift to mental health work instead. Some new legislation was just passed which Mr. Bowen says decriminalizes some acts that used to be considered criminal.

Mr. Bowen said the Office of Public Defense is going to put caseload limits on attorneys. He anticipates the change may also affect prosecutor's offices.

Global warming was another topic at the conference.

Mr. Koch and Mr. Bowen said the networking is important at the conferences.

Recessed at 10:19 a.m.

Reconvened at 11:00 a.m.

COUNTY ADMINISTRATOR (continuing)

Public Hearing: To take testimony for and against increasing the revenue and expenditure bottom lines of the 2007 Miscellaneous FC Public Facilities Construction Fund #390-404-001 by \$200,000 from \$905,000 to \$1,105,000. Funds will be transferred from the Miscellaneous Expense 1999 Distressed Capital GO Bonds Budget

COMMISSIONERS RECORD 48
FRANKLIN COUNTY
Commissioners' Proceeding for May 16, 2007

#280-000-002 and will be used for improvements at TRAC according to the 2006 Economic Development Plan.

Public Hearing convened at 11:00 a.m. Present: Commissioners Koch, Corkrum and Miller; County Administrator Fred Bowen; and Clerk to the Board Mary Withers. No one was present in the audience.

Mr. Bowen answered the Board's questions about the proposal. It was determined that the \$905,000 amount should have been \$900,000.

Mrs. Corkrum asked if the bottom line of Budget #280-000-002 needs to be increased before transferring funds from it to Budget #390-404-001.

Secretary Bridgette Scott joined the meeting.

The Board determined that a public hearing may be necessary to increase the bottom line of Budget #280-000-002. The Public Hearing was continued to Monday, May 21, 2007, at 9:00 a.m.

Adjourned at 11:17 a.m.

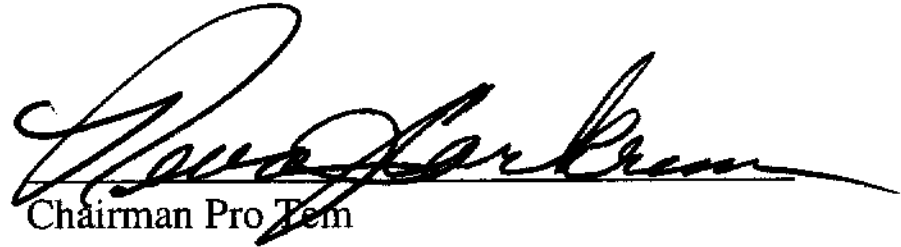
COMMISSIONERS RECORD 48
FRANKLIN COUNTY
Commissioners' Proceeding for May 16, 2007

There being no further business, the Franklin County Board of Commissioners meeting was adjourned until May 21, 2007.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON



Chairman

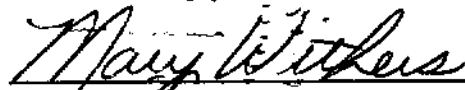


Chairman Pro Tem



Member

Attest:



Clerk to the Board

Approved and signed May 21, 2007.

AGENDA ITEM: Consent		TYPE OF ACTION NEEDED		CONSENT AGENDA <u>xx</u>
MEETING DATE: B/C 05-14-07 F/C 05-16-07		Executive Contract	<u>xx</u>	PUBLIC HEARING
SUBJECT: Professional Services Agreement for Civil Defense Panel Attorney		Pass Resolution	<u>xx</u>	1ST DISCUSSION
Prepared By:	Kathryn M. Phillips	Pass Ordinance		2ND DISCUSSION
Reviewed By:	Sharon Paradis	Pass Motion		OTHER
		Other		

BACKGROUND INFORMATION

Attached for Board review and approval is the Professional Service Agreement between the Benton-Franklin Counties Juvenile Justice Center (BFJJC) and Defense Panel Attorney, Mary S. Poland. Ms. Poland has practiced law for several years in Washington State and presently holds a non-conflicting contract with the Benton County District Court. This negotiated Professional Service Agreement meets the current Office of Public Defense standards and is for the term of May 21, 2007 through December 31, 2009.

SUMMARY

There are four (4) originals of the Professional Service Agreements for Legal Representation of Indigent Individuals in Benton and Franklin Counties Superior Court Juvenile Division that need to be signed by both the Benton and Franklin County Boards of Commissioners.

RECOMMENDATION

We recommend that the Board of Commissioners of Benton County approve and sign the Professional Service Agreement for Legal Representation of indigent individuals in Benton and Franklin Counties Superior Court, Juvenile Division, as written.

FISCAL IMPACT

Compensation for the panel attorney is set forth in Juvenile Court's 2007 budget, which has been approved by both Boards of County Commissioners.

MOTION

I move that the Chairman of the Board of Benton County Commissioners, and the Chairman of the Board Franklin County Commissioners be hereby authorized to sign, on behalf of their respective county, the Professional Services Agreement with Ms. Poland.

Resolution 2007-225

OUT-OF-STATE TRAVEL REQUEST

THE BOTTOM 2 COPIES OF THIS FORM WILL GO TO THE TREASURER FOR PICK UP OF FUNDS WHICH WILL BE AVAILABLE THE DAY BEFORE DEPARTURE UNLESS OTHERWISE NOTIFIED

Name: DAN WERR
 Dates: 5/19/07-5/29/07
 Destination: NASHVILLE, TN
 Purpose: INTERGRAPH 2007 CONFERENCE
 Account/Budget # 560 528,70.43.9112

ESTIMATED EXPENSE

Mileage _____	Miles @ _____	Per Mile	\$ _____
Meals.....			\$ <u>297.00</u>
Lodging.....			\$ <u>775.00</u>
Registrations, Fares			\$ 1075.00
Supplies			\$ _____
TOTAL			\$ 2167.00 <u>1072.00</u>

Recommended: EO Bush 5/15/07 STATE 8911
 (Elected Official/Dept. Head) (Date) Reimbursable

Examined and allowed by the Board of Commissioners, Franklin County, Washington

May 16, 2007
[Signature], Chair
[Signature], Member
[Signature], Member

ADVANCED TRAVEL

(TO BE FILLED OUT BY TREASURER'S OFFICE)

	Original Advance	Additional Funds	Returned Funds	Actual Expenses
Check No.	_____	_____	_____	
Date	_____	_____	_____	
Amount	_____	_____	_____	\$ _____

Received by: _____



STATE OF WASHINGTON

DEPARTMENT OF COMMUNITY, TRADE AND ECONOMIC DEVELOPMENT


128 - 10th Avenue SW • PO Box 42525 • Olympia, Washington 98504-2525 • (360) 725-4000

ASSOCIATE DEVELOPMENT ORGANIZATION AFFIRMATION/DESIGNATION FORM

Franklin County affirms/designates the TRIDEC as the Associate Development Organization to coordinate economic development services for the county under contract with the Washington State Department of Community, Trade and Economic Development. Consistent with statutory requirements:

- This organization's primary mission is to coordinate economic development throughout a service area that encompasses jurisdictions within the geographic boundaries of the county.
- The decision making of the organization is not controlled by a single unit of government within the service area.
- This organization is broadly representative of community and economic interests and is capable of identifying key economic development problems, developing appropriate solutions, and mobilizing broad support for recommended initiatives.
- This organization works with, and includes (on its board or among its members) representatives of key players involved in economic development within the geographic boundaries of the county, including local governments, chambers of commerce, workforce development councils, port districts, labor groups, institutions of higher education, community action programs, and other appropriate private, public, or nonprofit groups.
- For economic interests in the county, this organization serves as a networking and resource hub for business retention, expansion, and relocation in Washington.
- This organization has/will have the capacity during the period under contract with CTED to carryout work activities as detailed in Second Substitute Senate Bill 5092.

This designation is effective on the date signed below, and shall remain in effect until a new designation is made.



 Signature Robert E. Koch

 Chairman

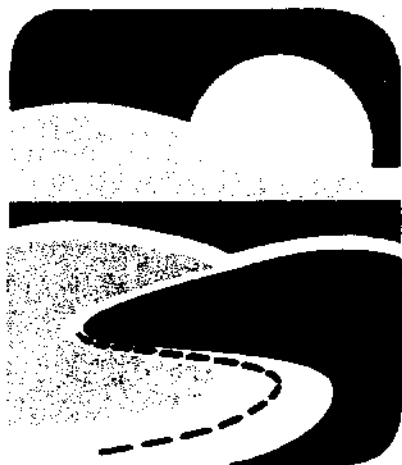
 Title

_____ May 16, 2007

 Date

PLEASE SUBMIT THIS DESIGNATION TO:

Phyllis Cole, Targeted Programs Manager
 Economic Development Division
 Washington State Department of Community, Trade and Economic Development
 Post Office Box 42525



FRANKLIN COUNTY

PUBLIC WORKS DEPARTMENT

Tim Fife, P.E., Public Works Director/County Engineer
Guy F. Walters, Assistant Public Works Director

DATE: May 7, 2007
 TF-07-028

TO: Board of County Commissioners
 Franklin County, Washington

FROM: Tim Fife, P.E.
 Public Works Director/County Engineer

SUBJECT: Three New Motor Grader Bid Award

Attached please find a copy of the Bid Tabulation for the Three Motor Graders. There is an irregularity in Rowand Machinery's Bid. They failed to show the unit price for Motor Grader Item 1. All other blanks were filled in including the Total and applicable taxes. Using the Bid total and the taxes to back calculate Item 1 Bid, it calculates to be \$195,000. That is same as what was bid on Unit 2 & 3. Therefore, I recommend that the irregularity be waived as an insubstantial variance based upon the above findings.

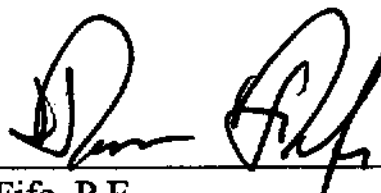
The Life Cycle cost analysis for all three bids are attached. The John Deere 770D is the least cost for the life of the machine.

Therefore, I am recommending that we purchase three new John Deere 770D Motor Graders from Rowand Machinery Company of Pasco for \$195,000 each less trade in. as specified in the bid.

Your review and approval is requested.

Dated this 16 day of May, 2007.

Recommended:

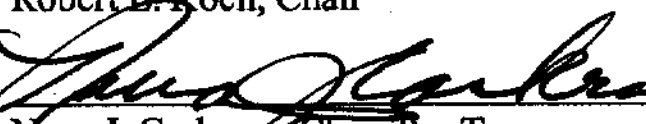


 Tim Fife, P.E.
 Public Works Director/County Engineer

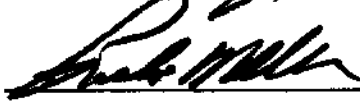
Approved:



 Robert E. Koch, Chair



 Neva J. Corkrum, Chair Pro Tem



 Rick Miller, Member

Attest:



 Clerk of the Board

BID TABULATION

THREE NEW MOTOR GRADERS

MONDAY 14, 2007

5-YEAR/5000-HOUR REPURCHASE

ROWAND MACHINERY CO. WEATERN STATES CLYDE WEST

ITEM 1

New Motor Grader	*	220,025.00	170,000.00
Trade-in	123,000.00	127,000.00	82,800.00
Guaranteed Repurchase Price	135,000.00	127,000.00	100,500.00

ITEM 2

New motor Grader	195,000.00	220,025.00	170,000.00
Trade-In	123,000.00	127,000.00	82,800.00
Guaranteed Repurchase Price	135,000.00	127,000.00	100,500.00

ITEM 3

New Motor Grader	195,000.00	220,025.00	170,000.00
Trade-In	123,000.00	130,000.00	82,800.00
Guaranteed Repurchase Price	135,000.00	127,000.00	100,500.00

WA State Sales Tax

17,928.00

22,914.23

22,497.60

TOTAL

233,928.00

298,989.23

284,097.60

***NOTE: BID IRREGULARITY- BID ITEM LEFT BLANK: It calculates to be \$195,000 based upon tax and total bid.**

LIFE CYCLE COSTS

NEW MOTOR GRADER

	Rowand Machinery Co.	Western States	Clyde West
cost	195,000.00	220,025.00	170,000.00
sales tax (8.3)	<u>5,976.00</u>	<u>18,262.07</u>	<u>14,620.00</u>
total	200,976.00	238,287.07	184,620.00
repurchase	<u>-135,000.00</u>	<u>-127,000.00</u>	<u>-100,500.00</u>
total	65,976.00	127,000.00	84,124.00
cost per year	13,195.20	22,257.41	16,824.80
cost per hour	13.20	22.26	16.82