

COMMISSIONERS RECORD 46
FRANKLIN COUNTY
Commissioners' Proceeding for April 11, 2005

The Honorable Board of Franklin County Commissioners met on the above date. Present for the meeting were Frank H. Brock, Chairman; Neva J. Corkrum, Chair Pro Tem; Bob Koch, Member; Fred Bowen, County Administrator; and Mary Withers, Clerk to the Board.

LEGISLATIVE LIAISON

Legislative Liaison Jim Potts talked to the Board by telephone about matters the legislature is considering.

OFFICE BUSINESS

Secretary Patricia Shults met with the Board.

Consent Agenda

Motion - Mrs. Corkrum: I move for approval of the consent agenda as follows:

1. Approval of **Resolution 2005-147** for the Program Agreement between the Department of Social and Health Services and Benton and Franklin Counties' Department of Human Services, Agreement #0563-70817, effective July 1, 2005 through June 30, 2006, to specify the procedure by which DSHS will assess and/or adjust the Working Capital Advance funds it provides to the county, and to authorize the Chairman to sign said agreement on behalf of the Board. (Exhibit 1)
2. Approval to submit a letter to Marta Voltz, Event Coordinator, Preston Premium Wines, authorizing a concert to be held on winery grounds, Saturday, September 24, 2005. (Exhibit 2)

Second by Mr. Koch. 3:0 vote in favor.

Auditor's O&M Fund (Auditor's Centennial Document Preservation and Modernization Fund)

There was discussion about the list of proposed expenditures from the Auditor's O&M Fund for document preservation that was given to the Board last week in draft form. Mr. Koch said his contention is that an open-ended budget shouldn't be allowed. Mrs. Corkrum said it's an ongoing perpetual budget; for this year, you can't spend any more than you receive. Mr. Koch said why even make a budget that's larger? Mrs. Corkrum said she thinks the Auditor's O&M budget list is more of a plan. Mr. Koch said it should be written out that way then, as a plan. Mrs. Corkrum said it has

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to be written the way it was because the auditor has to have that amount of money for it all to go together. Mr. Brock is concerned about furniture being included in the list because his understanding is that purchase of furniture is not allowed out of that fund. Mrs. Corkrum said as she understands it, the state auditor scrutinized it and okayed it. Mr. Brock said the state auditor is not an attorney general. The Board agreed the state auditor's office audits the books.

PUBLIC WORKS

Engineer Tim Fife met with the Board.

Notice to Contractors: 2005 Pavement Striping

Motion – Mrs. Corkrum: I move the approval for bids to be submitted on Wednesday, May 4 at 9:45 a.m. in the Courthouse Annex for our pavement striping bid for 2005.

Second by Mr. Koch. 3:0 vote in favor. (Exhibit 3)

Dream View Estates Encroachment

The Board reviewed a letter to Mr. Fife from the Corps of Engineers regarding an encroachment at Dream View Estates. The Corps is recommending the county make arrangements for an archaeological company to complete a low water inspection. Mr. Fife said the Corps has never done any of this work themselves. The lease requires the county to do the work. This portion of land that the county is leasing from the Corps will be turned back to the Corps of Engineers on September 1. The prosecutor has advised Mr. Fife to proceed with having the archeological work done.

Mr. Fife notified the Corps by email that the county has reached a tentative agreement with the City of Pasco to keep Chiawana Park open this year. He will notify the Corps that the turnback of the rest of the leased property will be done on December 31, 2005, instead of September 1, 2005. He will make a request to extend the lease for a specific area.

Mr. Fife told the Board about a cultural resources plan that has been done for the Corps of Engineers.

AUDITOR

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Auditor Zona Lenhart, Chief Accountant Tom Westerman, Public Works Accountant Dennis Huston and County Engineer Tim Fife met with the Board.

Mr. Bowen and Mr. Brock met with the state auditor last Friday. The state auditor has some concerns regarding the county's bonds. Mrs. Corkrum asked to discuss the matter individually because it does not qualify for executive session but is confidential.

Ms. Lenhart told the Board that there is a new basis for accounting. She said we expected errors because of this change. Ms. Lenhart said we do need to contract with an outside company for help. Realistically a company could not be brought on line until May 1 so the May 30 deadline will not be met. The audit could affect bonds and Federal money for roads.

The Board had **consensus agreement** to have County Administrator Fred Bowen work with Auditor Zona Lenhart on this matter.

There was discussion of the need for an accounting system that is integrated with the Auditor, Treasurer, and Public Works Department.

Recessed at 10:06 a.m.

Reconvened at 10:13 a.m.

VOUCHERS/WARRANTS

Secretary Patricia Shults met with the Board.

The vouchers include warrants to be paid from the Auditor O&M fund for \$94.44. Of this amount, \$32.07 is for an Abadan maintenance contract. The remainder is for travel to a recording conference.

Motion – Mrs. Corkrum: I would move that we approve vouchers as listed and corrected: Auditor O&M warrants 329 and 330 for \$94.44; Jail Commissary warrants 2045 through 2049 for \$2977.13; Franklin County Enhanced 911 warrants 1010 through 1013 for \$7805.86; County Roads warrants 46244 through 46269 for \$224,953.76; Solid Waste warrants 1948 through 1950 for \$1086.36; Paths & Trails warrant 78 for \$451.80; Law Library warrant 935 for \$172.99; Motor Vehicle warrants 25897 through 25919 for \$10,801.70; Current Expense warrants 44722 through 44737 for \$8248.71; and

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Courthouse Facilitator warrant 49 for \$650.00. (County Roads, Solid Waste, Paths and Trails and Motor Vehicle warrants were approved by the Commissioners previously on April 4, 2005.) Second by Mr. Koch. 3:0 vote in favor. (Exhibit 4)

Executive Session at 10:19 a.m. regarding personnel expected to last one minute.

Open Session at 10:22 a.m.

TRAC

Mr. Bowen gave the Board an update on the application process for the TRAC general manager position.

Criminal Justice Tax, 1/10th of 1%, 2/10ths of 1%, or 3/10ths of 1%

Benton County also wants to put a tax proposal on the ballot. They have formed a citizens committee with Benton County Commissioner Max Benitz serving on the committee. Mr. Bowen asked the Board to consider forming a Franklin County citizens committee. The counties share Superior Court and Juvenile Court. An agreement will be needed between the two counties stating for what purpose the tax would be used. Franklin County plans to have a tax proposal for 2/10ths of 1%. The tax is non-supplanting. Benton County wants more bailiffs, new staff, and some new furniture. They want to increase the salary of bailiffs. Mr. Brock said courthouse security has to be a consideration. Mr. Bowen asked for a volunteer from the Board. The Board decided Mr. Koch will serve on the citizens committee for Franklin County.

Personnel

Executive Session at 10:33 a.m. regarding personnel expected to last 10 minutes.

Open Session at 10:41 a.m.


Motion – Mrs. Corkrum: I move that we give Fred Bowen his annual step increase from Grade 75 Step 5 to Grade 75 Step 6. Second by Mr. Koch. 3:0 vote in favor.


Adjourned at 10:44 a.m.

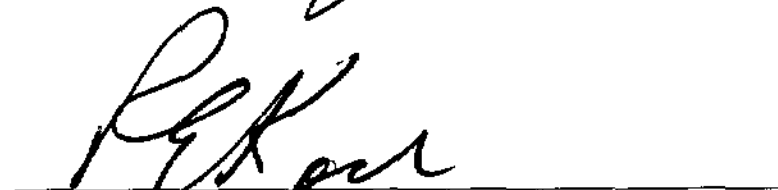
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There being no further business, the Franklin County Board of Commissioners meeting was adjourned until April 13, 2005.

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON


Chairman


Chairman Pro Tem


Member

Attest:


Clerk to the Board

Approved and signed April 18, 2005.

**FRANKLIN COUNTY
RESOLUTION NO. 2005 147**

BEFORE THE BOARD OF COUNTY COMMISSIONERS, FRANKLIN COUNTY,
WASHINGTON

**RE: PROGRAM AGREEMENT BETWEEN THE DEPARTMENT OF SOCIAL AND
HEALTH SERVICE AND BENTON AND FRANKLIN COUNTIES' DEPARTMENT OF
HUMAN SERVICES, AGREEMENT #0563-70817**

WHEREAS, pursuant to RCW 36.01.010 and RCW 36.32.120, the legislative authority of each county is authorized to enter into contracts on behalf of the County and have the care of County property and management of County funds and business; and

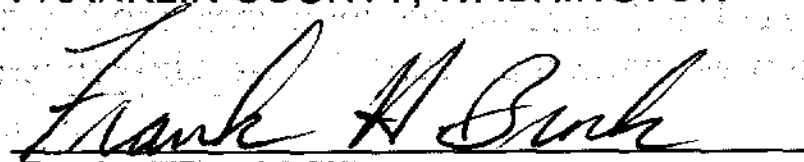
WHEREAS, the Board of Franklin County Commissioners constitutes the legislative authority of Franklin County and desires to enter into the attached agreement as being in the best interest of Franklin County;

NOW THEREFORE, BE IT RESOLVED that the attached agreement between Benton-Franklin Counties Department of Human Services and the Department of Social and Health Services is hereby approved by the Board.

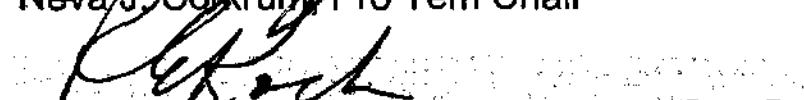
BE IT FURTHER RESOLVED that the Chairman of the Board of Franklin County Commissioners is hereby authorized to sign said agreement.

APPROVED this 11th day of APR, 2005.

**BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON**


Frank H. Brock, Chair


Neva J. Corkrum, Pro Tem Chair


Robert Koch, Member

Attest:


Clerk to the Board.

Originals: Auditor's Office
Department of Human Services
Minutes

cc: Resolution Notebook
Prosecuting Attorney's Office

COPY



COUNTY
PROGRAM AGREEMENT
Working Capital Advance

DSHS Agreement Number

0563-70817

This Program Agreement is by and between the State of Washington Department of Social and Health Services (DSHS) and the County identified below, and is issued in conjunction with a County and DSHS Agreement On General Terms and Conditions, which is incorporated by reference.

Administration or Division Agreement Number

County Agreement Number

DSHS ADMINISTRATION Executive Administration	DSHS DIVISION Division of Finance	DSHS INDEX NUMBER 1122	DSHS CONTRACT CODE 6030CS
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DSHS CONTACT NAME AND TITLE Gwen Herring Accounting Manager	DSHS CONTACT ADDRESS PO Box 45842 Olympia WA 98504-5842
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DSHS CONTACT TELEPHONE (360) 664-5772	DSHS CONTACT FAX (360) 664-5775	DSHS CONTACT E-MAIL herrig@dshs.wa.gov
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COUNTY NAME Benton County Department of Human Services	COUNTY ADDRESS 2624 West Kennewick Avenue 7207 West Deschutes Avenue Kennewick, WA 99336-3423 7777
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COUNTY FEDERAL EMPLOYER IDENTIFICATION NUMBER 916001296	COUNTY CONTACT NAME Diana Ransom
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COUNTY CONTACT TELEPHONE (509) 783-0123 Ext:	COUNTY CONTACT FAX (509) 783-5981	COUNTY CONTACT E-MAIL diana@bfdhs.org
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IS THE COUNTY A SUBRECIPIENT FOR PURPOSES OF THIS PROGRAM AGREEMENT? No	CFDA NUMBERS
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PROGRAM AGREEMENT START DATE 07/01/2005	PROGRAM AGREEMENT END DATE 06/30/2006	MAXIMUM PROGRAM AGREEMENT AMOUNT \$0.00
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By their signatures below, the parties agree to the terms and conditions of this County Program Agreement and all documents incorporated by reference. No other understandings or representations, oral or otherwise, regarding the subject matter of this Program Agreement shall be deemed to exist or bind the parties. The parties signing below certify that they are authorized to sign this Program Agreement.

COUNTY SIGNATURE(S) <i>Frank A. Brock</i> <i>Claude R. Oliver</i>	PRINTED NAME(S) AND TITLE(S) Frank Brock, Chair, FC Commissioners Claude Oliver, Chair, BC Commissioners	DATE(S) SIGNED <i>4/11/05</i> <i>5-2-05</i>
DSHS SIGNATURE <i>Dianna Miller</i>	PRINTED NAME AND TITLE Dianna Miller, Contract Specialist	DATE SIGNED <i>5-11-05</i>

Approved as to form:

[Signature]
Benton Co. Prosecutor's Office

[Signature]
Franklin County Prosecutor's Office

SPECIAL TERMS AND CONDITIONS**1. Definitions**

- a. "Advance" or "Working Capital Advance" is payment by DSHS to the County in anticipation of specific client services provided by the County.
- b. "Commingle" is the act of mixing the funds and/or Advance due to be paid one program with the funds of another program.
- c. "Documentation of Funds Form" (DFF) is a form provided to the County each year by DSHS on which the County records qualifying pervious year expenditures from which DSHS can appraise and evaluate the amount of the existing Advance or appropriate adjustments.
- d. "Prepaid Health Plan" is an entity that contracts with the Mental Health Division to administer mental health services for people who are eligible for the Title XIX Medicaid program in accordance with WAC 388-865-0300.

2. Purpose

- a. It is the purpose of this Agreement to specify the procedure by which DSHS will assess and, if necessary, adjust the Working Capital Advance funds it provides to the County.
- b. Funds to support the following DSHS programs may be included in an Advance: Mental Health Division (MHD), Division of Alcoholism and Substance Abuse (DASA); Division of Developmental Disabilities (DDD), Aging and Disabilities Services Administration (ADSA), and/or Children's Administration (CA) programs operated during the term of this Agreement.

3. Statement of Work**a. County Responsibilities**

- (1) The County shall submit to DSHS, on forms provided by DSHS and by a date determined by DSHS, a completed Documentation of Funds Form (DFF) from which DSHS shall assess whether or not an adjustment to the amount of the Working Capital Advance provided to the County is warranted.
- (2) The County shall exclude all amounts related to its MHD Prepaid Health Plan expenditures from its DFF.
- (3) The County shall repay to DSHS any amount of Advance previously received from DSHS that exceeds the amount currently determined as warranted by DSHS. Repayment requirements shall be based upon DSHS assessment of the most recent DFF submitted by the County to DSHS.
- (4) The County shall only utilize Working Capital Advance funds for the program or service for which the funds were originally designated. Advance funds may not be commingled between or among programs or services.

b. DSHS Responsibilities

- (1) DSHS shall assess the DFF submitted by the County to determine if, during the term of this Agreement, any adjustment to the original two month Advance provided to the County is warranted.

(2) Adjustment may include DSHS request for repayment by County of any Advance amounts previously paid to County that are in excess of the amount currently warranted.

4. Termination

In the event that this Agreement, or a program listed in 2(b) above, is terminated prior to completion, DSHS shall take all available steps to recover any Advance determined to be an overpayment and the County shall fully cooperate during the recovery process.

APPROVED AS TO FORM BY THE OFFICE OF THE ATTORNEY GENERAL

FRANKLIN COUNTY ACTION SUMMARY COVER SHEET

AGENDA ITEM	TYPE OF ACTION NEEDED	
Agreement #0563-70817 with the Division of Social and Health Services	<input checked="" type="checkbox"/> Execute Contract <input checked="" type="checkbox"/> Pass Resolution <input type="checkbox"/> Pass Ordinance <input type="checkbox"/> Pass Motion <input type="checkbox"/> Other	<input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Public Hearing <input type="checkbox"/> 1 st Discussion <input type="checkbox"/> 2 nd discussion <input type="checkbox"/> Other
Prepared By: Carol Carey		

BACKGROUND INFORMATION

It is the purpose of this Agreement to specify the procedure by which DSHS will assess and, if necessary, adjust the Working Capital Advance funds it provides to the County.

SUMMARY

Award: N/A

Period: July 1, 2005 through June 30, 2006.

Funding Source: N/A

RECOMMENDATION

- Sign the resolution to accept the proposed agreement.
- Approve the proposed agreement by signing all the copies where indicated.

FISCAL IMPACT

There is no impact on the current expense budget. All revenues and expenditures are from the Fund 0108-101 Human Services Budget.

MOTION

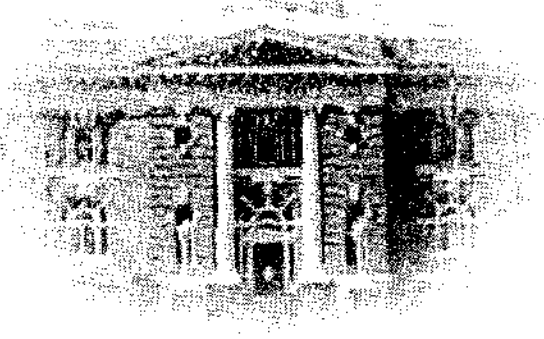
To approve signing Agreement #0563-70817 with Division of Social and Health Services to specify the procedure by which DSHS will assess and/or adjust the Working Capital Advance Funds it provides to the County and to authorize the Chair to sign on behalf of the Board.

April 11, 2005

Neva J. Corkrum
District 1

Robert E. Koch
District 2

Frank H. Brock
District 3



Fred H. Bowen
County Administrator

Tiffany Coffland
Human Resources Director

Patricia Shults
Executive Secretary

Board of County Commissioners
FRANKLIN COUNTY

April 11, 2005

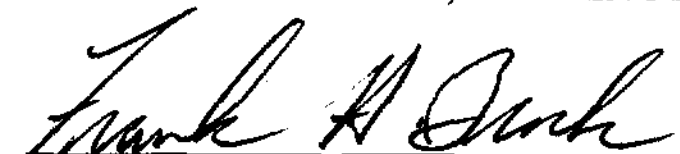
Marta Volta, Event Coordinator
Preston Premium Wines
502 E. Vineyard Drive
Pasco, WA 99301

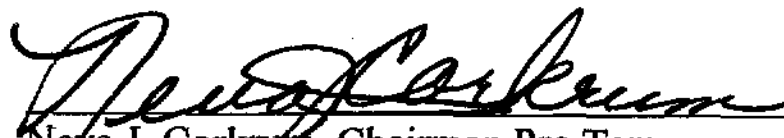
Dear Ms. Volta:


We hereby authorize a concert to be held on winery grounds Saturday, September 24, 2005 as requested, with an estimated attendance of 100-200.

Sincerely,

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON


Frank H. Brock, Chairman


Neva J. Corkrum, Chairman Pro Tem


Robert E. Koch, Member

cc: Sheriff Lathim
File/LB

Preston[®]

PREMIUM WINES

April 5, 2005

RECEIVED
FRANKLIN COUNTY COMMISSIONERS

APR - 7 2005

Franklin County Commissioners
1016 N. 4th Avenue
Pasco, WA 99301

Dear Sir or Madam:

We are writing to request written permission from the Franklin County Commissioners for a concert on our winery grounds on Saturday, September 24, 2005. Details of this event are listed below:

1. Saturday, September 24, 2005, 6-8 p.m.
2. Admission by pre-sold ticket / or at the door
3. No sales to minors (no one under 21 admitted)
4. ID's will be checked at admission to park – one entrance only
5. Casa Chapala (and potentially other food vendors) will have food available for purchase
6. Only Preston wines will be offered for sale and consumed on the grounds; additional non-alcoholic beverages will be for sale (i.e., water, soft drinks and Snapple)
7. Preston employees who are licensed wine pourers will be the only persons allowed to sell/serve the wines.
8. There will be security on the grounds, both on admission and during the concert.
9. No coolers will be allowed on grounds
10. Parking lot and grounds will be lit
11. Public restrooms are available on outside grounds and inside winery building
12. Anticipating 100-200 in attendance

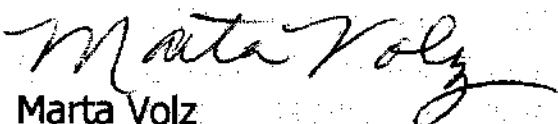
This event features local group Romagossa Blú in concert.
Tickets will be sold at the winery only.

Please forward your written permission as soon as possible so we can pass it on to the W.S.L.C.B., and begin advertising this event.

Thanking you in advance for your consideration.

Sincerely,

Preston Premium Wines



Marta Volz
Tasting Room Manager/Event Coordinator

502 E. Vineyard Drive, Pasco, WA 99301 U.S.A.
phone 509/545.1990 fax 509/545.1098 www.prestonwines.com

C o l u m b i a V a l l e y

NOTICE TO CONTRACTORS

FRANKLIN COUNTY
Public Works Department
Pasco, Washington

Sealed bids will be received by the County of Franklin, at the Office of the Board of County Commissioners in the Courthouse Annex, 412 W. Clark, Pasco, Washington, until **9:45 a.m. Wednesday, May 4, 2005** and will then and there be opened and publicly read for the construction of the improvements herein described.

All bid proposals shall be accompanied by a bid proposal deposit in cash, certified check, cashier's check, or surety bond in an amount equal to five percent (5%) of the amount of such bid proposal. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated in the specifications, the bid proposal deposit shall be forfeited to the County of Franklin.

Informational copies of the specifications and plans are on file for inspection in the Office of the County Engineer of Franklin County in Pasco, Washington, the Tri-City Construction Council in Kennewick, Washington, and the Chapter Office of the Associated General Contractors of America in Spokane, Washington.

Specifications and plans may be obtained from the Franklin County Public Works Department, 3416 Stearman Avenue, Pasco, Washington, 99301, for a non-refundable fee of \$15.00 each.

The improvements for which bids will be received follows:


Pavement Striping - 2005
County Special Maintenance Project 542-68


Bidders shall submit bids in a sealed envelope addressed to: Franklin County Board of County Commissioners, Courthouse Annex, 412 W. Clark, Pasco, Washington, 99301, and marked "**Pavement Striping - 2005, 9:45 a.m., Wednesday, May 4, 2004.**"

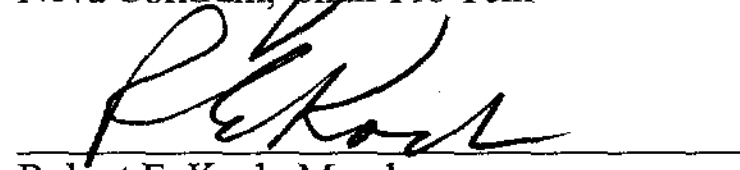
Bids shall be submitted on the bid form attached to the specifications. The Board of County Commissioners reserves the right to reject any or all bids.

Signed this 11th day of April, 2005.

BOARD OF COUNTY COMMISSIONERS
Franklin County, Washington


Frank Brock, Chair


Neva Corkrum, Chair Pro Tem


Robert E. Koch, Member

ATTEST:


Clerk of the Board

EXHIBIT 4
Franklin County Auditor

April 11, 2005

1016 North 4th Avenue
Pasco, WA 99301

ZONA LENHART, Auditor
509-545-3840 • Fax: (509) 545-2142
www.co.franklin.wa.us

P.O. Box 1451
Pasco, WA 99301

April 11, 2005

Franklin County Commissioners:

Vouchers audited and certified by the auditing officer by RCW 42.24.080, expense reimbursement claims certified by RCW 42.24.090, have been recorded on a listing, which has been sent to the board members.

Action: As of this date, April 11, 2005

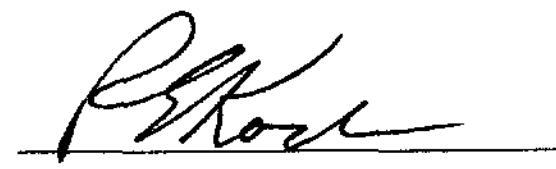
Move that the following warrants be approved for payment:



<u>FUND</u> Expenditures	<u>WARRANT</u> <u>Range</u>	<u>AMOUNT</u> <u>Issued</u>
Auditor O & M	329-330	\$94.44
Jail Commissary	2045-2049	\$2,977.13
Fr County Enhanced 911	1010-1013	\$7,805.86
* County Roads	46244-46269	\$224,953.76
* Solid Waste	1948-1950	1,086.36
* Paths & Trails	78	\$451.80
Law Library	935	\$172.99
* Motor Vehicle	25897-25919	\$10,801.70
Current Expense	44722-44737	\$8,248.71
Courthouse Facilitator	49	\$650.00

* COMMISSIONERS APPROVED DURING A/A/05 PROCEEDING

In the amount of \$257,242.75. The motion was seconded by
And passed by a vote of 3 to 0



Accounting
545-3505

Elections
545-3538

Recording
545-3536

Licensing
545-3533